

**REQUEST FOR QUOTATION (RFQ) FOR THE COORDINATION AND IMPLEMENTATION OF A REPATRIATION HOMECOMING EVENT FOR IZIKO MUSEUMS OF SOUTH AFRICA.**

<b>Reference Number</b>	<b>IZIKO_RFQ_HRTT_Homecoming 09/2025</b>
<b>Description</b>	Suitably experienced service providers are invited to submit quotations for the coordination, logistics implementation, travel, event day management and oversight for a repatriation homecoming event at Iziko South African Museum.
<b>Address</b>	Iziko South African Museum, 25 Queen Victoria Street, Cape Town, 8001
<b>Attention</b>	Noleen Donson
<b>Date Issued</b>	24 September 2025
<b>Closing date and time for submission</b>	03 October 2025 at 11am
<b>Method of delivery</b>	Quotes / Proposals, and accompanying documentation, <b>must be emailed</b> to (SCM) 021 481 3917: & 021 481 3889 <a href="mailto:ndonson@iziko.org.za">ndonson@iziko.org.za</a> and <a href="mailto:scm@iziko.org.za">scm@iziko.org.za</a>
<b>Technical enquiries</b>	Annelize Kotze; <a href="mailto:akotze@iziko.org.za">akotze@iziko.org.za</a> and Tessa Davids; <a href="mailto:tdavids@iziko.org.za">tdavids@iziko.org.za</a>

<b>Name of Company</b>	
<b>CSD Supplier Number (MAAA .....Number)</b>	
<b>B-BBEE Status Level of Contribution</b>	
<b>Quote Price (Incl Vat)</b>	
<b>Signature</b>	

## BIDDER'S DISCLOSURE (SBD 4)

### 1. PURPOSE OF THE FORM (SBD 4)

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise,  
employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....  
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....  
.....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
  - 3.5.1 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder (Company Name)

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill, and knowledge in an activity for the execution of a contract.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{80/20}{Pt - Pmin} \right) \quad \text{or} \quad Ps = 90 \left( 1 - \frac{90/10}{Pt - Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{80/20}{Pt - Pmax} \right) \quad \text{or} \quad Ps = 90 \left( 1 + \frac{90/10}{Pt - Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

**(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.**

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)**

The specific goals allocated points in terms of this tender	Evidence	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons, or categories of persons, historically disadvantaged- (HDI) by unfair discrimination on the basis of race	<ul style="list-style-type: none"> <li>• Proof of B-BBEE certificate;</li> <li>• Company Registration Certification</li> <li>• Identification Documentation.</li> <li>• CSD report</li> </ul>		
<b>Race: Black persons (ownership)*</b> 50% or more black ownership = 20 points  Less than 50% black ownership = 10 points 0% black ownership = 0 Points			

## DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses, or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders, and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....

# **REQUEST FOR QUOTATION (RFQ) FOR THE COORDINATION AND IMPLEMENTATION OF A REPATRIATION HOMECOMING EVENT FOR IZIKO MUSEUMS OF SOUTH AFRICA.**

## **1. Background**

Iziko is a schedule 3A public entity and non-profit organisation, partly subsidized by the National Department of Sport, Arts & Culture (DSAC), bringing together 12 national museums and a Social History Centre situated in the Western Cape under a single governance and leadership structure. Iziko was established in terms of the Cultural Institutions Act, 1998 (Act No. 119 of 1998) and is required to comply with the Public Finance Management Act (PFMA), 1999 (Act No. 1 of 1999, as amended) and its concomitant Regulations.

The remains of South Africa's First Peoples, including the Khoi, San, and other indigenous groups, were taken without consent, commodified, and used to support racist ideologies. These ancestors were collected through grave robbing and illicit trade and were treated not as human beings but as specimens for exploitation. Their remains were kept in institutions across the country and abroad under colonial and apartheid rule for decades. The Hunterian Museum in Glasgow, Scotland formally approved the repatriation of six individuals and the return of two face casts and an object to the communities of South Africa. This marks a major milestone in international cooperation on restitution and reparative justice. The individuals and objects will be transported from Scotland to South Africa and will be welcomed back to South Africa at Iziko South African Museum.

## **2. Scope of Services**

**Iziko Museums of South Africa (Iziko) invites suitably experienced service providers to submit quotations for the event coordination, logistics implementation, travel event day management and oversight for the repatriation homecoming to be held at Iziko South African Museum.**

Iziko Museums of South Africa is seeking to appoint an experienced service provider to assist the Iziko Human Remains Task Team and the Northern Cape Community Human Remains Reburial Task Team with event planning, coordination, delivery and logistics for the Homecoming event. Event logistics implementation support includes a broad and diverse range of activities related to the hands-on, on-site coordination and actioning of event related outputs and deliverables.

The service provider will be required to implement the Homecoming event logistics as outlined in the scope here included and indicate the total cost of providing event logistics support, coordination and project management implementation fee for all the elements documented as indicated. The total event coordination project management fee should be listed as a line item in the budget breakdown and then summed up to provide total project cost.



### 3. BRIEF & SPECIFICATIONS

Service Required	Description/ Clarification detail/Comment
Homecoming event logistics coordination, logistics implementation, event day management, and oversight of the event.	<p>Event logistics implementation support includes a broad and diverse range of activities related to the hands-on, on-site coordination and actioning of event related outputs and deliverables.</p> <ul style="list-style-type: none"> <li>- Initiation meeting, onsite and virtual meetings</li> <li>- Project updates, administration and reporting</li> <li>- Facilitating administration of resources and service providers</li> <li>- Distribution of meals and materials as outlined and agreed to</li> <li>- Event Day(s) onsite oversight and logistics implementation and support</li> <li>- Ad hoc duties and deliverables as agreed to between the parties</li> </ul>
<b>Time</b>	<b>Museum sites</b>
Upon appointment of service provider until the conclusion of the Homecoming event (date still to be decided but expected to be late-October 2025)	Iziko South African Museum - 25 Queen Victoria Street, Cape Town

Service Required	Requirements
Meals	<p>To source, procure, to deliver and distribute meals and subsistence packs to travelling delegates and participants.</p> <p>Number of packed meals during travel: ±220 (includes breakfast and lunch each way for those 56 pax traveling for delivery to participants during transit and/or on arrival as needed:  <u>Breakdown:</u></p> <ul style="list-style-type: none"> <li>• Travelling from Northern Cape to Cape Town – 50 people (50 breakfasts and 50 lunches) – 100 meals</li> <li>• Travelling from Cape Town to Northern Cape – 60 people (60 breakfasts and 60 lunches) – 120 meals</li> </ul> <p>Welcome tea and luncheon for ± 120 at Iziko South African Museum.</p>
<b>Time</b>	<b>Museum sites</b>
11:30 – 14:30	Iziko South African Museum - 25 Queen Victoria Street, Cape Town
<b>Description/ Clarification detail/Comment</b>	
<ul style="list-style-type: none"> <li>• Tea on arrival to include coffee, tea, juice and sweet pastries. Crockery to be included.</li> <li>• Catered luncheon must include all crockery and service. Lunch can be served in our conference facility but note that there can be NO cooking on site. Please make provision for heated meals and include, for example, 2 x proteins, 2 x starch, 2 x salads, soda, tea, coffee, 2 x desserts. Menu to be discussed with Iziko Project Manager.</li> <li>• Food packs for travelers or participants that provide breakfast and lunch including, for example, a large sandwich,</li> </ul>	

fruit, sweet, soda, crisps (or similar meal), or vouchers for equivalent purchases on route.

Service Required	Requirement
Accommodation	Northern Cape contingent attending x 46 Western Cape contingent attending x 20 International travelers x 10
Dates	Area
TBC	Cape Town CBD, near Iziko South African Museum
Description/ Clarification detail/Comment	
<ul style="list-style-type: none"> <li>• e.g. Holiday Inn Express, or similar.</li> <li>• Include breakfast and dinner</li> <li>• Single rooms (30) double rooms (16 – two single beds)</li> <li>• International travelers 10 single rooms</li> <li>• 2 nights with breakfast and dinner</li> <li>• Number of beds are subject to change</li> </ul>	

Service Required	Requirements
Transportation services	46 from Northern Cape to Cape Town; 56 from Cape Town to Upington in a semi-lux bus For WC contingent – 22-seater from Mitchells Plain and back
Date	Locations
TBC	<ul style="list-style-type: none"> <li>• Upington (ZFM district with one collection in Phildersbron)</li> <li>• Namakwaland (Kuboes, Alexanderbaai, Okiep, Steinkopf and Onseepkans)</li> <li>• Platfontein and Kimberly (Platfontein, Kimberly, Campbell, Griekwastad)</li> <li>• Transfers in and around the city to and from accommodation</li> </ul>
Description/ Clarification detail/Comment	
Semi-Lux busses: <ul style="list-style-type: none"> <li>• From Upington (ZFM district with one collection in Phildersbron) to Iziko South African Museum, 15 to Cape Town and 23 RETURN.</li> <li>• Namakwaland (Kuboes, Alexanderbaai, Okiep, Steinkopf and Onseepkans) 13 to Cape Town and 15 RETURN</li> <li>• Platfontein and Kimberly (Platfontein, Kimberly, Campbell, Griekwastad) 14 to Cape Town and 18 RETURN.</li> </ul> Transfers in and around the city to and from accommodation	

Service Required	Requirement
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Audio visual, equipment	PA system, technical support, seating arrangement and outlay, moving furniture and tables that are in-house to venue.
<b>Date/Time</b>	<b>Museum sites</b>
10:00 – 15:00	Iziko South African Museum
<b>Description/ Clarification detail/Comment</b>	
<ul style="list-style-type: none"> <li>- IT support for in-house screen and projector, handling presentations, seeing that sound system works effectively, arranging furniture in instructed order.</li> <li>- Hire of PA system (sound) required.</li> </ul>	

#### 4. Administrative Documents

Service Providers must submit all documents as outlined in the **Table** below.

**Table 3: Administrative Documents**

1	Central Supplier Database Report – with supplier number and company details ( <a href="http://www.csd.gov.za">www.csd.gov.za</a> )
2	Tax Status Verification Pin together with tax registration number.
3	Detailed pricing structure: A cost schedule detailing full cost breakdown, inclusive of VAT, any disbursement, and escalations, if applicable, etc. for the entire duration of the proposed contract must be provided.
4	A Valid B-BBEE Certificate or Sworn Affidavit to determine the Service provider's status level.
5	SBD 4 – Bidders Disclosure.
6	SBD 6.1 Preference Points Claim Form in Terms of The Preferential Procurement Regulations 2022

#### 5. Functionality Scoring

**The Minimum qualifying score for functionality to advance is 80 out of 100 (80%).**

All bidders achieving less than the minimum qualifying score will be declared non-responsive and will not qualify to be evaluated on Price and specific goals.

<b>A. Event coordination and planning experience</b>				
<b>The service provider should have experience in events of a similar size and complexity.</b>				
	<b>Evaluation Criteria</b>	<b>Document as Evidence</b>	<b>Score</b>	<b>Weighting %</b>
Bidders' number of years in large-scale, complex event projects	8 or more years	Provide 3 reference letters that: - Are not more than 6 years old - Provide an outline of <b>relevant</b> services rendered. - On a company letterhead and signed by the client.	30	<b>30</b>
	7 but < 8 years		20	
	6 but < 7 years		15	
	5 but < 6 years		10	
	4 but < 5 years		05	
	Less than 2 years		0	

<b>B. Experience as a project manager</b>				
<b>The service provider must have a project lead who has experience as a project manager in large-scale event delivery.</b>				
	<b>Evaluation Criteria</b>	<b>Document as Evidence</b>	<b>Score</b>	<b>Weighting %</b>
Number of years' experience as project manager	10 or more years	CV detailing <u>relevant</u> project management experience.	30	<b>30</b>
	8 but < 10 years		20	
	6 but < 8 years		15	
	4 but < 6 years		10	
	2 but < 4 years		05	
	Less than 2 years		0	

<b>C. Organisational sector</b>				
<b>The service provider should have experience gained in events of a similar nature within the sector, industry, or similar.</b>				
	<b>Evaluation Criteria</b>	<b>Document as Evidence</b>	<b>Score</b>	<b>Weighting %</b>
Bidders' years of experience in sector relevant projects.	8 or more years	Company profile outlining experience and services in complex event projects.	40	40
	6 but < 8 years		30	
	4 but < 6 years		15	
	3 but < 4 years		10	
	2 but < 3 years		05	
	Less than 2 years		0	

## 6. Costing Breakdown

Price is an important factor as it ensures optimum value for money and should consider all potential aspects of the project.

Please list all costs in the attached quote and provide total costs per line item in the cost schedule below.

**Table: Cost Schedule**

<b>Service Description</b>	<b>Amount</b>
Project Management Fee	
Meals	
Accommodation	
Transport	
Audio-visual support	
Contingency Fee 15% of the value	
<b>Sub Total (Excluding VAT)</b>	
<b>VAT 15%</b>	
<b>Total including VAT</b>	

## 7. Evaluation Criteria

Proposals will be evaluated on the 80/20 preference points scoring system: that is, 80% of the points awarded will be based on price, as indicated in the table below; and 20% of the points awarded will be based on specific goals, allocated as indicated in the table below:

<b>Description</b>	<b>Specific goals</b>	<b>Price</b>
Total maximum points	<b>20</b>	<b>80</b>

**Note: Failure to supply any of the compliance documents stipulated may lead to the quote not being considered.**

## 8. Formal Contract

- The proposal and appended documentation read together form the basis for an agreement to be negotiated and concluded in a formal contract between Iziko and the preferred Service Provider.
- A mere offer and acceptance shall not constitute a formal contract of any nature for any purpose between Iziko and the preferred Service Provider/s.

## 9. General Principles

- a) The lowest or only quotation received will not necessarily be accepted.
- b) Iziko and its Council reserves the right to accept or reject any quotation in response to the Request to Quote and to withdraw its decision to seek the provision of these services at any time.

## 10. DECLARATION

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

- i) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- ii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iii) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and;
- iv) confirms that the contents of these questionnaire/forms (SBD 4, & 6.1) are within my personal knowledge and are to the best of my belief both true and correct
- v) accept that, in addition to cancellation of a contract, action may be taken against me should the Declaration prove to be false.
- vi) In terms of Preferential Procurement Regulation 11 and section 2(1) (f) of the Preferential Procurement Policy Framework Act, Iziko Museums may consider the following objective criteria in the bid award:
  - vii) The risk of fruitless and wasteful expenditure to Iziko Museums.
  - viii) The risk of an abnormally low bid.
  - ix) The risk of a material irregularity.
- x) Iziko Museums reserves the right not to consider bids from Bidders who are currently in litigation with Iziko; and
- xi) Iziko Museums further reserves the right not to award this tender to any Bidder based on the proven poor record of accomplishment of the Bidder in previous projects within Iziko Museums and the referee submitted by the Bidder.

Signed

Date

Name

Position

*Enterprise name*

***Please note that if the supporting documentation is not provided then the submission will be classified as non-responsive.***

**1. Disqualification**

Please note that if a bid document is not filled in correctly or completely, or complied with the specification, or is delivered/sent after the bid closing date and time, or the supplier is not registered on the CSD or supplier has a non-compliant tax status, then unfortunately that bidder maybe disqualified. Please return this document with the supporting documents.

**2. Bid Document Submission**

Emailed tender documents will be accepted. However, the onus is on the tenderer to ensure that complete email documents have been received by Iziko Museums by the due date and time.

Please note that any alterations to the tender document other than filling in the tenderer's details and tender price will automatically disqualify the tenderer.