

	Annexure C 1: Environmental Requirements for the provision of Cleaning Services, including hygiene, waste Management and Herbicides spraying in GEMMA (NC)	Document Identifier	240-77471651	Rev	3
		Authorisation Date	July 2024		
		Review Date	July 2027		

Environmental Section				
Ref.	KPIs	Track Submission	Actual score Apply 1 or 0	Comments
1	Signed Company Environmental Policy (including commitment to pollution prevention, continual improvement and compliance to environmental legislations)			
2	Signed Company organogram – with the inclusion of an Environmental Responsible Person			
3	Valid Environmental appointment letter (outlining roles and responsibilities), accepted by the appointed person			
4	Communication Procedure (including Plan/ Strategy of environmental events to be shared with teams)			
5	Environmental Incidents Register (including incident reporting template/form),			
6	Proof of training on Oil spill kits management (training conducted by the service provider)			
7	Ride on mowers certificate			
8	2 x Brush Carters certificates			
9	Herbicide Management Certificates (PCO)			
10	Environmental Aspects and Impacts Register (specific to scope of work) N.B include rating methodology			
11	Environmental Objectives and Planning Action to address Targeted Objectives, aligned/ linked to Significant Aspects identified above on point (10)			
12	Environmental Emergency Plan (including environmental emergency events, contact details and not limited to service providers to be outsourced). Include Emergency drill form/ template, and reporting form/ flash report.			
13	Evaluation of Compliance, Monitoring and Measurement Procedure/ Plan			
14	Non-Conformances, Corrective and Preventative Action (including Non-conformance's form/ template)			
15	Environmental Management Plan with method statements for the below mentioned elements)			
	15.1 Vegetation Management			
	15.2 Water management			
	15.3 Handling, Storage of Hazardous Chemical Agents			
	15.4 Dust and Noise Control			
	15.5 Environmental Human Resources			
	15.6 Separation of Waste from source			
	15.7 Incidents Management and Reporting			
	15.8 Wildlife interaction on site (Snakes, Bees and other wildlife)			
	15.9 Use of Herbicides			

16	Waste Management Plan			
	16.1 Procedure/ method statement for handling of waste (not limited to storage, transportation, and disposal)			
	16.2 Register for possible waste to be generated on site			
	16.3 Waste Separation			
	16.4 Waste Minimisation			
	16.5 Handling, storage, and disposal of hazardous waste			
	16.6 Transportation and disposal of General and garden waste			
	16.7 Records of Waste quantities to be disposed (template)			
	16.8 Compliance Obligation (Legal requirements)			
17	Certified Environmental Law Certificate			
18	Training Schedule and training Matrix (Indicating resources trained dates and scheduled dates for planned environmental related trainings)			
PART B SCORE				
TOTAL POINT OBTAINED				
				Please tick relevant box Approved. ☐ Not Approved. ☐

Score:

0 = Document not submitted OR submitted but does not satisfy the minimum requirements

1 = Document submitted and the content satisfy the minimum requirements