



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2837-2023
Enquiries: Mafiwa Malebatja
Tel: +27 15 291 8133
Date: 2023-12-06

PROSPECTIVE BIDDERS

INC000025746098 – RFB 2837-2023: SUPPLY, INSTALL, AND CONFIGURE, REPAIR NETWORK SOLUTION FOR TWENTY-FIVE LIBRARIES AND MUSEUM FOR THE LIMPOPO DEPARTMENT OF SPORTS, ARTS AND CULTURE.

Bidders are invited to submit tender for RFB 2837-2023: Supply, Install, and Configure, Repair Network Solution for Twenty-Five Libraries and Museum for the Limpopo Department of Sports, Arts and Culture.

Non – Compulsory Virtual Briefing Session: **YES**

DATE: 13 DECEMBER 2023

TIME: 10H00

VENUE: MICROSOFT TEAMS

Link: [Click here to join the meeting](#)

Meeting ID: 333 847 361 659

Passcode: Bhk3V6

The final date for **clarification questions** is 05 January 2024.

The **Closing Date** for bid submission is **12 January 2024 at 11H00am**.

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**

Bidders must submit their Bid responses through the tender box at SITA Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date.

Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

Executive Directors:

Dr BA Mabaso (Managing Director) Mr MK Kgauwe (Chief Financial Officer),
PH Attorneys (Company Secretary: Acting)

- ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

Submission of bid response: The bidder must submit a bid response documentation pack –

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;
- (ii) in the correct format as one original document, two copies and one copy on memory stick / USB.

- BID PRICING SCHEDULE

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick <input type="checkbox"/> to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 on the Bid closing date	

All queries related to this bid must be submitted in writing to the following email address: **mafiwa.malebatja@sita.co.za**.

Yours sincerely,

STapi

Senior Procurement Manager (Acting): Provinces
Sindiswa Tapi

Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda, Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

Executive Directors:

Dr BA Mabaso (Managing Director) Mr MK Kgauwe (Chief Financial Officer),
 PH Attorneys (Company Secretary: Acting)