

BID NOTICE



drdar

Department:
Rural Development & Agrarian Reform
PROVINCE OF THE EASTERN CAPE

PROJECT DESCRIPTION	RENDERING OF VIDEO EDITING SOFTWARE AND GRAPHIC DESIGN
PROJECT NUMBER	HO-23/24-0011

AVAILABILITY OF DOCUMENTS : 26 JULY 2023

CLOSING DATE : 04 AUGUST 2023

BID NOTICE

BIDS are hereby invited from suitable and qualified SERVICE PROVIDERS for **RENDERING OF VIDEO EDITING SOFTWARE AND GRAPHIC DESIGN**.

Documents will be available as from the **26 JULY 2023** from the offices of SCM – Acquisition Management Services, Office D04 ,UIF Building, Bhisho, 5605 between 08:00 and 16:30 from Mondays to Thursdays and from 08:00 to 16:00 on Fridays. The completed document and all supporting documentation must be placed in a sealed envelope clearly marked with the project number and description must be delivered to the tender box situated at;

DRDAR
OFFICE D-04, UIF BUILDING
RHARHABE ROAD
BHISHO, 5605

By 11.00am on 04 AUGUST 2023 AT 11:00 when the BIDS will be opened in public.

Prospective service providers must take particular note of the following:-

1. Bids received will be evaluated according to 80/20-point system, where 80 points will be scored toward price and the remainder 20 points according to the specific goals as detailed under specification. **Kindly note that all documentation listed that must be submitted to qualify for the preference points for each specific goal must be attached. Failure to attach will result in no allocation of preference points.**
2. All prospective bidders not registered on the **CSD AND LOGIS** must do so before the closing date of the bid, as bids cannot be awarded to bidders not registered on the system.
3. Tax compliance and company directors of bidders will be verified on CSD for all price quotations and bids. Hard copies of Tax Clearance Certificate is therefore no longer needed to be attached in the bid
4. Failure to supply all supplementary information will result in the tender being deemed an incomplete tender and will be disqualified.
5. If specifications are not adhered to the Department of Rural Development and Agrarian Reform reserves the right to terminate the contract.

6. Bidders are to submit the supplier arrangement form in the event that bidder is a general dealer.
7. Suppliers and Service Providers are to provide references to confirm previous delivery of similar nature were delivered satisfactorily in order for DRDAR to perform risk assessment.
8. *The department reserves the right not to award the bid to the most favorable tenderer, if any of the situations occur: if it is not assisting in the advancement of designated groups; risk profile of the favorable firm is too high; the bidder has been awarded a considerable number of projects by the department or provincial government; has performed unsatisfactorily in the past, etc."*
9. Use of correction fluid will result in a bid being non responsive.

The Department of Rural Development and Agrarian Reform will not entertain any late submissions. **Closing time is 11:00 the 04 AUGUST 2023.**

All proposals shall hold good for 60 (Sixty days) after bid closing date. The lowest or any bid will not necessarily be accepted. Electronic, telegraphic or facsimile bids will not be considered.

Enquiries should be directed to Mr. M Sicwetsha @0436058846 (technical)
Ms. B.A Noqa @ Bomkazi.noqa@drdar.gov.za



ASSISTANT MANAGER: ACQUISITION

26/07/2023
DATE: