

TENDER NO. 114Q/2023/24



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM – 663

Approved by Branch Manager: 03/04/2020

Version: 6.1

Page 1 of 284

FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

TERM TENDER FOR THE REPAIRS, MAINTENANCE, SUPPLY AND INSTALLATIONS OF PLUMBING AND DRAINAGE SERVICES TO MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

Framework Contract Period: 36 Months from Commencement Date

Works Order: Above R0 up to R6 000 000

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on page 37 of this document
- Table 1: Tender preference claim is on page 165 of this document

ISSUED BY:	COMPILED BY:	For official use.
DIRECTOR: DIRECTORATE: CORPORATE SERVICES Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	CORPORATE SERVICES Tower Block, Civic Centre CAPE TOWN 8001	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	

DIRECTORATE: CORPORATE SERVICES

CONTRACT NO. 114Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, SUPPLY AND INSTALLATIONS OF PLUMBING AND DRAINAGE SERVICES TO MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

General Tender Information

TENDER ADVERTISED : 17 November 2023

CIDB CONTRACTOR GRADING DESIGNATION : 4GB or 4SO or higher

SITE VISIT/CLARIFICATION MEETING : 10h00 on 5th December 2023
(Not compulsory, but strongly recommended)

VENUE FOR SITE VISIT/CLARIFICATION MEETING : Skype Session: Kindly contact mogammad.ismail@capetown.gov.za prior to site visit/clarification meeting date above for details or follow the Link <https://meet.capetown.gov.za/mogammad.ismail/H1HMJ5LF>

CLOSING DATE : 30 January 2024

CLOSING TIME : 10h00

TENDER BOX & ADDRESS : **Tender Box 116** at the **Tender & Quotation Box Office**, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH

Tender i General Tender Information

REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

Tender ii General Tender Information

DIRECTORATE: CORPORATE SERVICES

CONTRACT NO. 114Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, SUPPLY AND INSTALLATIONS OF PLUMBING AND DRAINAGE SERVICES TO MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

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Part T1: Tendering procedures 1
CORPORATE SERVICES DIRECTORATE:

CONTRACT NO. 114Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, SUPPLY AND INSTALLATIONS OF PLUMBING AND DRAINAGE SERVICES TO MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN, DIRECTORATE: CORPORATE SERVICES**, invites tenders for Tender No. **114Q/2023/24: TERM TENDER FOR REPAIRS, MAINTENANCE, SUPPLY AND INSTALLATIONS OF PLUMBING AND DRAINAGE SERVICES TO MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of **4GB or 4SO OR higher**.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **17 November 2023**.

A non-refundable tender fee of R300.00 payable to the City of Cape Town, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Mr MG Ismail, e-mail **mogammad.ismail@capetown.gov.za**.

A non-compulsory but strongly recommended site visit/clarification meeting with representatives of the Employer will take place via a Skype Session which will be scheduled by the Project Manager. Kindly contact **mogammad.ismail@capetown.gov.za** prior to site visit/clarification meeting date on the **5th December 2023 starting at 10:00** or follow the link <https://meet.capetown.gov.za/mogammad.ismail/H1HMJ5LF>

The closing time for receipt of tenders is **10:00 on 30 January 2024**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Reference No.

LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE – Not applicable

A non-compulsory but strongly recommended site visit/clarification meeting with representatives of the Employer will take place via a Skype Session which will be scheduled by the Project Manager. Kindly contact mogammad.ismail@capetown.gov.za prior to site visit/clarification meeting date on the 5th December 2023 starting at 10:00 or follow the link

<https://meet.capetown.gov.za/mogammad.ismail/H1HMJ5LF>

CITY OF CAPE TOWN
CORPORATE SERVICES: FACILITIES MANAGEMENT
CONTRACT NO. 114Q/2023/24
TERM TENDER FOR REPAIRS, MAINTENANCE, SUPPLY AND INSTALLATIONS OF PLUMBING AND
DRAINAGE SERVICES TO MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

T1.1 Tender Notice and Invitation to Tender

DIRECTORATE: CORPORATE SERVICES

CONTRACT NO. 114Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, SUPPLY AND INSTALLATIONS OF PLUMBING AND DRAINAGE SERVICES TO MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

T1.2 Tender Data

The conditions of tender for the Framework Contract are the Standard Conditions of Tender as contained in Annex C of Government Gazette No. 42622 of 8 August 2019, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement. (see www.cidb.org.za) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender:

Clause Tender Data number

C.1 General

C.1.1 Actions

C.1.1.1 *Add the following:*

The parties agree that this tender, its evaluation and acceptance and any resulting contract shall also be subject to the Employer's Supply Chain Management Policy ('SCM Policy') that was applicable on the date the bid was advertised. Please refer to this document contained on the Employer's website.

Abuse of the supply chain management system is not permitted and may result in the tender being rejected, cancellation of the contract, restriction of the supplier, and/or the exercise by the Employer of any other remedies available to it as described in the SCM Policy.

The Employer is the City of Cape Town, represented by the Director: Facilities Management.

In addition to the above, the following further documents are part of the tender:

VOLUME 4: Drawings (listed in C3.2 Engineering and, if applicable, in each Work Order)

VOLUME 5: The Principal Building Agreement Edition 6.2, May 2018 as prepared by the Joint Building Contracts Committee Incorporated. This publication is available and tenderers must obtain copies at their own cost.

VOLUME 6: The General Preambles for Trades 2017 as published by the Association of South African Quantity Surveyors

Volumes 5 and 6 may also be inspected, by appointment, at the offices of the Principal Agent during normal office hours.

VOLUME 7: The Work Order contract document (this is a separate document to be issued for each Work Order)

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Add the following to C. 1.3.3:

C.1.3.3 g) **framework contract** means the Framework Contract defined in Part C1.2 Contract Data

h) **alternative panel** means Alternative Panel defined in Part C1.2 Contract Data

Tender

Part T1: Tendering procedures

Reference No. 114Q/2023/24

CITY OF CAPE TOWN

DIRECTORATE: CORPORATE SERVICES

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Volumes 5 and 6 may also be inspected, by appointment, at the offices of the Principal Agent during normal office hours.

VOLUME 7: The Work Order contract document (this is a separate document to be issued for each Work Order)

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Add the following to C.1.3.3:

- C.1.3.3 g) **framework contract** means the Framework Contract defined in Part C1.2 Contract Data
- i) **alternative panel** means Alternative Panel defined in Part C1.2 Contract Data
- j) **winner** means Winner defined in Part C1.2 Contract Data
- k) **winner-takes-all** means the basis on which the highest ranked contractor in a Region, “the winner” in terms of the framework tender evaluation, is allocated work on an on-going basis, unless he refuses a work opportunity (or if his offer is non-responsive/invalid), in which circumstance, if a alternative tender has been appointed for that Region, the next highest ranked contractor will be offered such work and so on until a contractor accepts
- l) **Work Order** means Work Order defined in Part C1.2 Contract Data.

C.1.4 **Communication and employer’s agent**

Delete the first sentence of the clause and replace with the following:

Verbal or any other form of communication, from the Employer, its employees, agents or advisors during site visits/clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the Employer, unless communicated by the Employer in writing to suppliers by its Director: Supply Chain Management or his nominee.

The Principal Agent is:

Name: Name: Mr MG Ismail (Designation - SPO)
Address: City of Cape Town
Civic Centre
12 Hertzog Boulevard
Cape Town 8001
E-mail: mogammad.ismail@capetown.gov.za]

C.1.5 **Cancellation and Re-Invitation of Tenders**

Delete the fulstop at the end of C.1.5.1 d) and replace with , or Add the following after C.1.5.1 d):

- e) the parties are unable to negotiate market related pricing.

C.1.6 **Procurement procedures**

C.1.6.1 **General**

Add the following:

For the purposes of this tender, two regions within the City of Cape Town municipal area have been identified and are outlined in the table below.

Region	Work Areas
Region 1: Area 1 + Area 2	
Region 2: Area 3 + Area 4	

The Employer intends to appoint two tenderers (the highest ranked tenderer (“the winner”) and in addition a alternate for each region for the allocation of work on a “winner-takes-all” basis in terms of the definitions in C.1.3 above.

Each tenderer may only be awarded a maximum of one region; however, the Employer reserves the right to offer a tenderer more than one region.

Please refer to C.3.11.1 c for manner in which awards would be made.

Contractors, once appointed and subject to operational requirements, will be invited to execute the Works by means of Work Order s in their region(s).

Each Works Order shall be in the value range of above R0 up to R6 000 000 (including contingencies and VAT, but excluding contract price adjustment, if applicable).

The framework contract period shall be for a period of **36 Months from Commencement Date** from the commencement date of the contract, as stated in Part C1.2 Contract Data.

C.1.6.2 **Competitive negotiation procedure**

Add the following to C.1.6.2:

A competitive negotiation procedure will not be followed.

C.1.6.3 **Proposal procedure using the two-stage system** *Add the following to C.1.6.3:*