



South African NATIONAL PARKS

REQUEST FOR QUOTATION

RFQ NO. 22.3/2025

You are hereby invited to submit a price quotation for:

**APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT A
BLACKWOOD TIMBER SURVEY IN THE GARDEN ROUTE
NATIONAL PARK FOR COMMERCIAL HARVESTING**

| | |
|---|--|
| Bid Number | RFQ 22.3/2025 |
| Advert Date | Friday, 16 January 2026 |
| Issuer | Garden Route National Park |
| Closing date and time | Thursday, 29 January 2026 Time: 11:00 |
| Bid Document Submission Address: | GRNP.RFQS@sanparks.org |
| For Attention: | GRNP Quotations |
| Contact details | 044 302 5639 |
| Validity | 90 Days |

PART A

INVITATION TO BID

| YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS | | | | |
|--|--|---------------|---|--|
| BID NUMBER: | RFQ 22.3/2025 | CLOSING DATE: | 29 JANUARY 2026 | CLOSING TIME: 11:00am |
| DESCRIPTION | APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT A BLACKWOOD TIMBER SURVEY IN THE GARDEN ROUTE NATIONAL PARK FOR COMMERCIAL HARVESTING | | | |
| BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO | | | TECHNICAL ENQUIRIES MAY BE DIRECTED TO: | |
| CONTACT PERSON | Siyamthanda Mcoso | | CONTACT PERSON | Fumanekile Makuyekwe |
| TELEPHONE NUMBER | 044 302 5639 | | TELEPHONE NUMBER | 021 741 1202 |
| E-MAIL ADDRESS | siyamthanda.mcoso@sanparks.org | | E-MAIL ADDRESS | fumanekile.makuyekwe@sanparks.org |
| SUPPLIER INFORMATION | | | | |
| NAME OF BIDDER | | | | |
| POSTAL ADDRESS | | | | |
| STREET ADDRESS | | | | |
| TELEPHONE NUMBER | CODE | | NUMBER | |
| CELLPHONE NUMBER | | | | |
| E-MAIL ADDRESS | | | | |
| VAT REGISTRATION NR | | | | |
| SUPPLIER COMPLIANCE STATUS | TAX COMPLIANCE SYSTEM PIN: | | CENTRAL SUPPLIER DATABASE No: | MAAA |

| | | | |
|--|---|--|--|
| B-BBEE LEVEL VERIFICATION CERTIFICATE | TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No | B-BBEE STATUS LEVEL SWORN AFFIDAVIT | [TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <p>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</p> | | | |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSURE PROOF] | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? | <input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3] |
| <p>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</p> | | | |
| <p>IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO</p> | | | |
| <p>DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO</p> | | | |
| <p>DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/></p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> | | | |
| <p>DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/></p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> | | | |
| <p>IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/></p> <p>YES <input type="checkbox"/> NO</p> | | | |
| <p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</p> | | | |

PART B

TERMS AND CONDITIONS FOR BIDDING

| |
|---|
| BID SUBMISSION: |
| BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. |
| ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED |
| THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. |
| THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7) AND/OR AN SLA. |
| TAX COMPLIANCE REQUIREMENTS |
| BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. |
| BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. |
| APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA . |
| BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. |
| IN BIDS WHERE CONSORCIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. |
| WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED. |
| NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE." |

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution

DATE:

1. PURPOSE

The purpose of this exercise is to appoint a legible consultant to conduct a detailed Indigenous Timber Species Survey for Garden Route National Park for a Commercial Harvesting.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: 25 public entities.

SANParks' operations are totally guided by its vision statement and mission statement. As a public entity, the organisation is committed to act in pursuance of transformation of South Africa's society in support of entrenching South Africa's democracy. In this regard, the organisation has adopted a transformation mission to guide its efforts accordingly.

3. TERMS OF REFERENCE

South African National Parks (SANParks) manages approximately 45 000 ha of indigenous forest as part of the Garden Route National Park. Biodiversity conservation is the primary aim of management in these forests, but extractive resource use is an important component of the management of the resource, both historically and compliance with policy directives to accommodate the need for access to resources, to optimize socio-economic benefits to neighbouring communities, and to generate income for the organization. The resource use programme makes provision for the harvesting of timber and non-timber forest products.

Blackwood Timber Species (ITS) survey – 2025

Rationale and Method

Indigenous forest compartments in the Garden Route National Park will be surveyed for Blackwood (*Acacia melanoxylon*, for a proposed SET (Socio-Economic Transformation) project.

The following describes the rationale for the areas to be surveyed, how and what should be measured and what the enumeration data will be used for.

What areas will be surveyed?

The Garden Route National Park (GRNP), and most relevant for this enumeration, the indigenous forest, are classified into five management classes:

- A. Resource Utilization
- B. Protection
- C. Nature Reserves
- D. Recreation

E. Research

Management classes A and B allow for timber harvesting where conditions permit. The main restricting conditions are steepness ($>17^\circ$), wetness, and rivers. Classes A & B include the tallest, most productive forest types with larger diameter timber. All forest Class A and Class B compartments are available for ITS surveys.

For the initial survey, a subset of Class A & B compartments will be selected according to the potential productivity of the compartment. This 'productivity' will be determined by factors like known or suspected Blackwood volume, large stem counts in larger diameter Blackwood trees, its accessibility in the compartment, and the compartment's location (accessibility to roads, etc.). Local knowledge and records will be used for this (Park Management and Scientific Services). On the accompanying maps the two priority classes are indicated in blue and purple. Priority 1 areas (122 compartments, 3 800 ha) may be more productive than Priority 2 areas (256 compartments, 5 900 ha). This can only be confirmed after the Blackwood survey has been done, after which the priority areas for harvesting can be selected.

Infield methodology

The survey team must cover the entire compartment systematically, dividing the compartment up into strips so that areas are not missed. It is suggested that the surveyors walk 15 m apart. When a Blackwood tree is encountered, its DBH (diameter at breast height, =1.3m) is measured and recorded on a handheld device (e.g. a Trimble Juno, or good quality cell phone) to capture its location via GPS. The tree must be numbered for future identification. Paint can be used. Start with number one in each new compartment. All Blackwood trees with a DBH of 20 cm and larger must be recorded with the handheld device.

What needs to be measured / recorded

1. DBH
2. Tree number
3. GPS point
4. Anything particularly observed, i.e. crown damage etc.

A CyberTracker sequence can be used to record this data to assure identical methods are used, over time, and different users.

Use of and outputs of ITS survey data

Captured data should reach Scientific Services for:

1. Determining volumes.
2. Placing captured trees on a map, showing clusters of trees and distances from roads (keeping in mind that GPSs aren't very accurate in forest). The harvester will further use the maps for harvest plans, seeing where roads, rivers and forest margins are in relation to the trees.
3. Determining if surveyed trees may be in too steep areas or other sensitive areas that will cause unacceptable environmental harm if harvested.
4. Record keeping of the surveyed data.
5. Locations of trees not harvestable will be known and they will be eradicated in alien plant control operations.

All priority 1 (3 800 ha) & 2 (5 900 ha) areas surveyed. Potential service providers will need to be provided with the information on which areas are to be surveyed, as transport will be one of the main costs of the exercise, particularly as much of the area is in Tsitsikamma. The area that could be covered per day will depend on several factors, including transport time, size and skill of the survey team, terrain, density of the understory vegetation, etc.

The survey team will be provided with maps of the areas to be surveyed, for orientation. They will need to do it systematically to cover the entire area of each compartment and record every Blackwood tree with stem diameter of 20 cm and greater. Each tree must be given a number, painted on the stem. The GPS position must be captured on a handheld electronic device (GPS or cellphone) and the DBH measured to the nearest 0.1 cm with a diameter tape or calliper (alternatively, a standard measuring tape could be used to measure the girth, which could then be converted to a DBH measurement). All data should be captured and supplied to SANParks electronically.

Area per Management Unit.

| Sum of HECTARES | | Column Labels | | | | | | | |
|--|------|---------------|-------------|------------|----------|------------------|-------------|----------------|-------------|
| Row Labels | | Knysna | Tsitsikamma | Wilderness | Hectares | Days to complete | Person days | Section | Park |
| Bergplaas | | | | 2 | 2 | 0.3 | 2 | Bergplaas | Wilderness |
| Bloukrans | | | 556 | | 556 | 79.4 | 476 | Bloukrans | Tsitsikamma |
| Blueliliesbush | | | 218 | | 218 | 31.1 | 187 | Blueliliesbush | Tsitsikamma |
| Buffelsnek | 101 | | | | 101 | 14.5 | 87 | Buffelsnek | Knysna |
| Fisantehoek | 1884 | | | | 1884 | 269.1 | 1615 | Fisantehoek | Knysna |
| Goudveld | | | | 782 | 782 | 111.7 | 670 | Goudveld | Wilderness |
| Gouna | 151 | | | | 151 | 21.5 | 129 | Gouna | Knysna |
| Groenkop | | | | 68 | 68 | 9.8 | 59 | Groenkop | Wilderness |
| Harkerville | 2318 | | | | 2318 | 331.1 | 1987 | Harkerville | Knysna |
| Karatara | | | | 978 | 978 | 139.8 | 839 | Karatara | Wilderness |
| Lottering | | 1167 | | | 1167 | 166.7 | 1000 | Lottering | Tsitsikamma |
| Stormsrivier | | 894 | | | 894 | 127.6 | 766 | Stormsrivier | Tsitsikamma |
| Witelsbos | | 482 | | | 482 | 68.9 | 413 | Witelsbos | Tsitsikamma |
| Hectares | 4454 | 3316 | 1831 | | 9600 | | | | |
| Days to complete survey at 7 ha per day | 636 | 474 | 262 | | 1371 | | | | |
| Person days at 6 people doing 7 ha per day | 3817 | 2842 | 1569 | | 8229 | 1371 | 8229 | | |

| Days to complete | Person days | Section | Park |
|------------------|-------------|----------------|-------------|
| 14.5 | 87 | Buffelsnek | Knysna |
| 269.1 | 1615 | Fisantehoek | Knysna |
| 21.5 | 129 | Gouna | Knysna |
| 331.1 | 1987 | Harkerville | Knysna |
| 79.4 | 476 | Bloukrans | Tsitsikamma |
| 31.1 | 187 | Blueliliesbush | Tsitsikamma |
| 166.7 | 1000 | Lottering | Tsitsikamma |
| 127.6 | 766 | Stormsrivier | Tsitsikamma |
| 68.9 | 413 | Witelsbos | Tsitsikamma |
| 0.3 | 2 | Bergplaas | Wilderness |
| 111.7 | 670 | Goudveld | Wilderness |
| 9.8 | 59 | Groenkop | Wilderness |
| 139.8 | 839 | Karatara | Wilderness |

4. CONTRACT PERIOD

The Garden Route National Park intends to contract a service provider on a once off.

5. FUNCTIONALITY REQUIREMENTS

SANParks promotes the concept of “best value” in the award of contracts, as opposed to merely looking for the cheapest price, which does not necessarily provide the best value. Best value incorporates the expertise, experience and technical proposal of the organisation and individuals who will be providing the service and the organisational capacity supporting the project team.

Bidders are required to demonstrate their ability to undertake the required services and provide proof of expertise and resources to provide the required services.

Bidders are required to score a minimum of 70 points out of a possible 100 to proceed to the second stage/ phase of evaluation. Bid offers that fail to score the required minimum number of points (70) for the functional requirements will be eliminated.

Functional points shall be awarded per the following provisions:

| No | Functionality Criteria | Points | Documents to be submitted for evaluation | Points allocation | | |
|-----|------------------------------------|---|---|---|--|--|
| 1 | Experience of the service provider | 40 | <p>The service provider performing the assignment should have a track record of five years in offering services similar to the scope of work. The service provider must submit the following documents to verify experience:</p> <ul style="list-style-type: none"> ➤ Reference Letters from three (3) different contactable references (clients) where a similar service was rendered. The reference letters must not be older than five years. | <p>0 point= No reference letters submitted.</p> <p>10 points= Less than three contactable references</p> <p>20 points= Three contactable references</p> <p>40 points= Four or more contactable references</p> | | |
| 2 | Qualification of Project Team/s | 30 | <p>Service provider should provide Certificates of Qualification of Facilitator(s).</p> <ul style="list-style-type: none"> ➤ Project Lead with NQF Level 6 qualification | <p>0 point= No qualification submitted</p> <p>0 point= Project Lead(s) with below NQF Level 6 qualification</p> <p>30 points= Project Lead(s) with NQF Level 6 qualification or above</p> | | |
| 3 | Project Lead Experience | 30 | <p>Project Lead must be a subject matter expert with a minimum of three to five years' experience.</p> <ul style="list-style-type: none"> ➤ Project Team 'CV detailing similar programmes facilitated | <p>0 point= No CV submitted</p> <p>10 points= Less than three years' experience</p> <p>25 points= Three to five years' experience</p> <p>30 points= Above five years' experience</p> | | |
| | | <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="text-align: center; padding: 2px;">100</td> </tr> <tr> <td style="text-align: center; padding: 2px;">70</td> </tr> </table> | 100 | 70 | | |
| 100 | | | | | | |
| 70 | | | | | | |

6. PRICING SCHEDULE

| Item | Area | Rate per hectare | Total Amount |
|----------------------------|---|------------------|--------------|
| 1 | Buffelsnek – Knysna as per the above | | |
| 2 | Gouna – Knysna - as per the above | | |
| 3 | Bloukrans – Tsitsikamma- as per the above | | |
| 4 | Blueliliesbush – Tsitsikamma- as per the above | | |
| 5 | Witelsbos – Tsitsikamma- as per the above | | |
| 6 | Bergplaas – Wilderness- as per the above | | |
| 7 | Groenkop – Wilderness- as per the above | | |
| 8 | Findings Presentation Report | | |
| 9 | Travel and Accommodation and other associate cost | | |
| SUB-TOTAL | | | |
| VAT 15% | | | |
| TOTAL INCLUDING VAT | | | |

7. TIMELINES

Time is of the essence in respect of this scope of work and assistance is required immediately. The successful service provider will be required to commence with work immediately after appointment. Work will be completed over different intervals as guided by SANParks as per the areas listed above.

Priority will be provided as to which areas must be surveyed as phase 1 in the first 2-4 months based on where we currently believe the harvesting opportunity will be best and easiest (in terms of access, logistics, etc). Then the successful bidder moves on to do the rest of the area / compartments listed systematically. Successful Bider can then suggest the time required for that. Part payment will be provided for against each area completed.

8. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully and transparently.

9. MINIMUM REQUIREMENTS COMPLIANCE RESPONSIVENESS CRITERIA (*Compliance to legislative and treasury requirements*)

In this phase all responses received will be verified for compliance and completeness of the submitted proposal per the below set of mandatory requirements.

- Submission of fully completed SBD1 (Invitation to Bid),
- Submission of fully completed SBD 4 (Declaration of Interest),
- Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by supporting documents
- Submission of General Condition of a Contract (successful bidder).

10. FINANCIAL PAYMENT

Payment will be made in accordance to the PFMA (within 30 days of receipt of valid invoice).

11. EVALUATION CRITERIA AND WEIGHTING

The **RFP** stipulated that the responses to be evaluated using the 80/20 preference points system in accordance with the PPPFA guidelines. Based on this system the points will be allocated as follows:

| Criteria | Points |
|----------------|------------|
| Price | 80 |
| Specific Goals | 20 |
| Total | 100 |

12. EVALUATION FORMULA FOR PRICE

The following formula will be applied to calculate the scores:

Price Formula

The following PPPFA formula was used to evaluate the price proposals submitted by bidders, this formula was used because price was the only criterion that was scored i.e. the whole 80 points were allocated to price.

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Pmin

Ps = Points scored for price of the bid under consideration.

Pt = Rand value of bid under consideration.

Pmin = Rand value of lowest acceptable bid

13. FINAL AWARD

Bidder who complies with the specifications and scores highest total points on PRICE and B-BBEE claimed points shall be awarded the contract. SANParks reserves the right to:

- Award the contract in full or partially
- Award to more than one bidder, and/or
- Not to award
- Re-advertise should the minimum of three written quotations not be received
- Not to award to the bidder scoring the highest points
- Not to award to bidders who have previously failed to deliver/ provided poor work.

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
| | | |
| | | |
| | | |
| | | |

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included);

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

| | POINTS |
|--|---------------|
| PRICE | 80 |
| SPECIFIC GOALS | 20 |
| Total points for Price and SPECIFIC GOALS | 100 |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in

regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

| The specific goals allocated points in terms of this tender | Source Documents to be used for Evaluation. (To qualify for the points, bidders must provide the below proof) | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|--|--|---|--|
| Exempted Micro Enterprises (EME) / Qualifying Small Enterprise (QSE) | <ul style="list-style-type: none">• Valid BBBEE certificate issued by SANAS accredited verification Agency; OR• Affidavit (CIPC, DTIC Sworn affidavit); | Total: 20 points EME = 20 QSE = 15 GEN = 0 Non-Compliant Contributor = 0 | |

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

CLAIM POINTS
IF YOU QUALIFY

- Partnership/Joint Venture / Consortium
- One-person business/sole property
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS: