

Title: **Tender Technical Evaluation
Strategy for Camden Power
Station Laboratory Services and
Instruments Calibration/Repairs**

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1. INTRODUCTION

This document contains the tender technical evaluation criteria for the Occupational Hygiene Laboratory Services and Instruments Calibration/Repairs Tender Returnable for Camden Power Station.

2. SUPPORTING CLAUSES

2.1 SCOPE

This document shall apply to the technical evaluation team appointed to evaluate tender submissions for the ***Camden Power Station Occupational Hygiene Laboratory Services and Instruments Calibration/Repairs - Technical Specification*** project only.

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This document is applicable to Camden Power Station.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

[1] 240-48929482: Tender Technical Evaluation Procedure

2.2.2 Informative

[2] 229-T2304: Scope of work - Occupational Hygiene Laboratory Services and Instrument Calibration/Repairs

2.3 DEFINITIONS

2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
TET	Technical Evaluation Team

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2.5 ROLES AND RESPONSIBILITIES

N/A as per 240-168966153: Tender Technical Evaluation Procedure

2.6 PROCESS FOR MONITORING

N/A

2.7 RELATED/SUPPORTING DOCUMENTS

N/A.

3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion.

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

Table 1: Technical Scoring Methodology

Score	Percentage (%)	Description
5	100	COMPLIANT <ul style="list-style-type: none">• Meet the technical requirement(s) AND,• No foreseen technical risk(s) in meeting technical requirements
4	80	COMPLIANT WITH ASSOCIATED QUALIFICATIONS <ul style="list-style-type: none">• Meet the technical requirement(s) with,• Acceptable technical risks AND/OR;• Acceptable exceptions AND/OR;• Acceptable conditions
2	40	NON-COMPLIANT <ul style="list-style-type: none">• Does not meet the technical requirement(s) AND/OR Unacceptable technical risk(s) AND/OR;• Unacceptable exceptions AND/OR;• Unacceptable conditions
0	0	TOTALLY DEFICIENT/NON-RESPONSIVE

3.2 TET MEMBERS

The following core TET members will take part in the evaluations.

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Table 2: TET Members

TET number	TET Member Name	Designation
TET 1	Ntshuxeko Mabunda	Senior advisor Occupational Hygiene
TET 2	Manare Mapeka	Occupational Hygiene Officer

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3.3 QUALITATIVE TECHNICAL EVALUATION CRITERIA

The scoring for the qualitative criteria shall be as per below:

FUNCTIONALITY EVALUATION CRITERIA (100%)	
Technical	100%
<p>Company Structure - Organogram</p> <p>The proposal demonstrates an understanding of the work to be undertaken and the offeror's approach to the unique management issues posed by the contract and effectiveness of the offeror's use of staff and/or subcontractors, both in terms of cost and in terms of meeting unique technical needs and variable workload.</p> <p>Technical Experience</p> <p>The offeror must have at least 3 year's work experience/have relevant background in Occupational Hygiene Laboratory Services (Supplying of sampling media) and calibrating/repairing occupational hygiene instrument.</p> <p>3 + years = 30%</p> <p>2-3 years = 20%</p> <p>1-2 year = 10%</p> <p>Less than 1 Year = 0</p>	<p>10%</p> <p>30%</p>
<p>Performance</p> <p>At least three contactable references on previous work done (related to scope of work, contract / purchase order numbers).</p> <p>3 + References = 50%</p> <p>2 References = 30%</p> <p>1 Reference = 10%</p> <p>No Reference = 0</p>	50%
<p>Appendix A Lead/Response time</p> <p>Appendix B</p> <p>Appendix C The sampling media should be delivered with 3 weeks after order was placed. (Records of previous work done/delivery records).</p> <p>Appendix D</p> <p>Appendix E Calibration & servicing of instrumentation should be done within 2-3 weeks of receiving/collection of instruments.</p> <p>Appendix F</p> <p>Appendix G1 or more = 10%</p> <p>Appendix H Less than 1 = 0</p>	10%
	100%

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3.4 TET MEMBER RESPONSIBILITIES

Table 3: TET Member Responsibilities

Qualitative Criteria Number	TET 1	TET 2
1	X	X
2	X	X
3	X	X
4	X	X

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3.5 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

3.5.1 Risks

Table 4: Acceptable Technical Risks

Risk	Description
1.	Tenderer able to deliver on time or before time.

Table 5: Unacceptable Technical Risks

Risk	Description
1.	Exclusion of scope of work as specified in the Employers requirements
2.	Unreadable/Illegible documentation
3.	Late reporting (Not sticking to projected timelines)

3.5.2 Exceptions / Conditions

Table 6: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	Accept deviation with technical qualification

Table 7: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	Deviation without technical qualification not accepted

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4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation	Signature
N/A	N/A	N/A

5. REVISIONS

Date	Rev.	Compiler	Remarks
02 June 2023	01	N Mabunda	Original Issue

6. DEVELOPMENT TEAM

N/A

7. ACKNOWLEDGEMENTS

N/A

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