



SAKHISIZWE

MUNICIPALITEIT • UMASIPALA • MUNICIPALITY

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P.O. BOX 21, ELLIOT, 5460
15 MACLEAR ROAD, ELLIOT: TEL – 045 – 9311011 / FAX – 045 – 9311 361
WWW.SAKHISIZWE.GOV.ZA

BID NOTICE

RE: ADVERT FOR THE APPOINTMENT OF SERVICE PROVIDER FOR THE PROVISION OF REVENUE EXPERT SERVICES FOR A PERIOD OF 36 MONTHS FOR THE FINANCIAL YEAR'S STARTING 01 JULY 2023 TO 30 JUNE 2026

SLM/SCM/22/2022/2

Bids are invited from duly qualified, capable and experienced bidders for the provision of revenue expert services for a period of 36 months for the financial year's starting 01 July 2023 to 30 June 2026.

Bid documents will be available from the Sakhisizwe Municipality website www.sakhisizwe.gov.za under vacancies and tenders and can also be accessed on www.etenders.gov.za

Completed bid documents are to be placed in a sealed envelope clearly marked the BID No. SLM/SCM/22/2022/23, and Project Name and must be deposited in the Bid Box, situated at the Finance Offices, 15 Maclear Road, Elliot, 5460 not later than 12h00 on Thursday 10 August 2023 at which all the BIDS will be opened in public.

Enquiries pertaining to terms of reference can be addressed to Mrs B. Lubelwana at (045) 931 1011 email address: cfo.sakhisizwe@gmail.com. All SCM Enquiries Ms Y Tofile (SCM) at 045 931 1011.

PREFERENTIAL PROCUREMENT REGULATIONS POINTS WILL BE AWARDED ACCORDING TO 80/20 SYSTEM (2022 PPR)

Price - 80 Points

Specific Goals: - 20 Points

- BBBEE 10 Points

- Local content 10 Points

FUNCTIONALITY ASSESSMENT Quality (functionality) will be evaluated based on the following:

FUNCTIONALITY ELEMENTS	DESCRIPTION	POINTS
COMPANY EXPERTISE	• Company registered with the council of debt collectors. (20 Points) ü At least one director qualifies as a legal practitioner and a registered conveyancer. (20 Points)	50
TEAM EXPERTISE	• At least two personnel registered with the council of debt collectors. (5 Points) ü At least one tax practitioner registered with a Recognised Controlling Body. (5 Points)	
LOCALITY	• Outside Eastern Cape (5 Points) ü Eastern Cape (10 Points) ü Bonus points (Chris Hani District (5 points) 15	15
METHODOLOGY AND APPROACH	• The service provider should attach a methodology or implementation plan as an annexure hereto.	25

Where :1= Poor;2=Acceptable;3=Good;4=Very;5=Excellent

NB: BIDDERS THAT OBTAIN LESS THAN 70% OF THE FUNCTIONALITY ASSESSMENT WILL NOT BE CONSIDERED FOR FINANCIAL FURTHER ASSESSMENT.

N.B The following supporting documentation is to be included in the bid submission:

- Certified copies of ID of all directors
- Copies of company registration/founding statement e.g CK1,CK2 or trust document
- A confirmation Pin from SARS
- Certified copy of B-BBBEE certificate, it will only be considered if they were issued either by verification agencies accredited by the South African Accreditation System or by registered auditors approved by the independent Regulatory Board of Auditors (IRBA)
- All declaration forms (MBD1, MBD4, MBD6.1, MBD7.2MBD8, MBD9) in the document must be completed in full and failure to do so will result to disqualification.
- Form of offer must be completed and signed.
- All municipal rates and taxes of the renderer must be paid where the business has its head or regional office and rates clearance certificate not older than 3 months must be submitted with the bid, failure to do so will result to disqualification.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- Only bidders registered on the National Treasury's Centralized Database will be Considered Visit www.csd.gov.za
- The Sakhisizwe Municipality Supply Chain Management Policy will apply;
- The Sakhisizwe Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 90 days;
- Failure to submit any required documents will render the Tender non-responsive.

SG SOTSHONGAYE
MUNICIPAL MANAGER