



**prasa**

PASSENGER RAIL AGENCY  
OF SOUTH AFRICA

## REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: [NSIP/KALAF/12/22]

REQUEST FOR QUOTATION (RFQ) FOR THE *NATIONAL STATION IMPROVEMENT PROGRAMME (NSIP)*  
*KALAFONG STATION*

## SECTION 1: SBD1

### PART A INVITATION TO BID

#### YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)

BID NUMBER:	NSIP/KALAF/12/22	CLOSING DATE:	24 JAN 2023	CLOSING TIME:	12:00PM
DESCRIPTION	<b>NATIONAL STATION IMPROVEMENT PROGRAMME (NSIP) KALAFONG STATION</b>				

#### BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS):

**546 PAUL KRUGER c/o SCHEIDING STREET  
PRASA CRES BUILDING  
PRETORIA STATION PRECINCT  
PRETORIA**

#### BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	<b>Thulisile Shabangu</b>
TELEPHONE NUMBER	<b>012 748 7571</b>
E-MAIL ADDRESS	<a href="mailto:CresNGR.Quotation@prasa.com">CresNGR.Quotation@prasa.com</a>

#### SUPPLIER INFORMATION

NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No: MAAA.....
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE**

## SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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## QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

**IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

## PART B: TERMS AND CONDITIONS FOR BIDDING

### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER**
- 1.3. **PRESCRIBED IN THE BID DOCUMENT.**
- 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID NVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....

**NB:**

- *Quotation(s) must be addressed to PRASA before the closing date and time shown above.*
- *PRASA General Conditions of Purchase shall apply.*

## SECTION 2

### NOTICE TO BIDDERS

#### 1. RESPONSES TO RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope.

#### 2. PREQUALIFICATION / ELIGIBILITY CRITERIA

- 2.1 Only those Respondents who satisfy the pre-qualification or eligibility criteria are eligible to submit quotations as per section 3.

#### 3 CIDB Grading (If Applicable)

Only those Respondents who are registered with the CIDB, or are capable of being so prior to the submission of the quotation, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a **4GB** or higher class of construction works, are eligible to have their quotations evaluated.

Joint ventures are eligible to submit tenders provided that:

- every member of the joint venture is registered with an active CIDB;
- the lead partner has a higher or equivalent contractor active grading designation in the class of construction work; and
- the combined Contractor active grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a Contractor grading designation determined in accordance with the sum quoted for a **4GB** class of construction works, or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations

#### 4 COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

## **5 LEGAL COMPLIANCE**

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

## **6 CHANGES TO QUOTATIONS**

Changes by the Respondent to its submission will not be considered after the closing date and time except on condition of correcting arithmetic errors on BOQ

## **7 PRICING**

All prices must be quoted in South African Rand on a fixed price basis, including VAT.

## **8 BINDING OFFER**

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

## **9 DISCLAIMERS**

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- Reject Quotations submitted after the stated submission deadline;
- Not necessarily accept the lowest priced Quotation or an alternative bid;
- Bids lodged at the incorrect venue that reach the correct venue late will be regarded as late.
- Reject all Quotations, if it so decides;
- Place an order in connection with this Quotation at any time after the RFQ's closing date;
- Make no award at all.
- Award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at PRASA's discretion be more advantageous in terms of, amongst others, cost or developmental consideration; or

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract. PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred bidder fail to sign or commence with the contract within a stipulated period after being requested to do so, PRASA reserves the right to terminate contract and award the business to the next highest ranked Respondent provided that the next bidder is still prepared to provide the required goods at the quoted price.

## **10 LEGAL REVIEW**

A Proposal submitted by a Respondent may be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by PRASA's Legal Counsel, prior to consideration for an award of business.

## **11 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE**

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

## **12 PROTECTION OF PERSONAL DATA**

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

### 13 EVALUATION METHODOLOGY

PRASA will utilise the following evaluation process in selecting the preferred Supplier/Service Provider.

EVALUATION PROCESS	
<b>Stage 1A</b>	
Prequalification Criteria	
<b>Stage 1B</b>	
Mandatory Criteria	
<b>Stage 2</b>	
Non-Mandatory compliance	
<b>Stage 3</b>	
Technical/Functional Criteria	Testing of capacity – meet minimum threshold of 70%
<b>Stage 4 - Price and B-BBEE</b>	
Price	80
BBBEE	20
<b>TOTAL</b>	<b>100</b>

### 14 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

### 15 VALIDITY PERIOD

- 15.1 PRASA requires a validity period of **60 Business Days** from the closing date.
- 15.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the adjudication body has approved the process and award of the business to the



successful respondent(s), the validity of the successful respondent(s)' response will be deemed to remain valid until a final contract has been concluded.

## **16 DISCLOSURE OF PRICES QUOTED**

Respondents are to note that, on award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, ([www.etenders.gov.za](http://www.etenders.gov.za)), on CIDB website for construction related RFQ's. (If applicable)

## **17 RETURNABLE DOCUMENTS**

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

### **17.1 PREQUALIFICATION AND MANDATORY RETURNABLE DOCUMENTS**

Failure to provide all Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

### **17.2 NON -MANDATORY RETURNABLE DOCUMENTS**

Failure to provide all Non -Mandatory Returnable Documents at the Closing Date and time of this RFQ, PRASA may request the documents and must be made available at the time of request: Respondents are therefore urged to ensure that all these Documents are made available at the time of request.

### **17.3 RETURNABLE DOCUMENTS USED FOR SCORING PURPOSES**

Failure to provide these Returnable Documents at the Closing Date and time of this RFQ, will not result in Respondent's disqualification. However, bidders will receive a score of zero for the applicable evaluation criteria.

## SECTION 3

### 1 EVALUATION CRITERIA:

**NB:** Compliance Requirements for all Services/Goods and works

**Stage 1A: Prequalification Requirements** - If you do not submit the following mandatory documents your Proposal/Quote will be disqualified automatically:

No.	Description of requirement	
a)	Declaration document for local content and production SBD 6.2 must be completed, duly signed and submitted	
b)	Annexure C – Local Content Declaration – Summary Schedule must be completed, duly signed and submitted	

**Stage 1B: Mandatory Requirements** - If you do not submit the following mandatory documents your Proposal/Quote will be disqualified automatically:

No.	Description of requirement	
a)	Price Schedule and Pricing form (Section 4) To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule/BOQ and not utilize a different format. Deviation from this pricing schedule will result in a bid being declared non-responsive.	
b)	Completion and submission of RFQ documents, SBD forms, Commissioner of Oath with ALL declarations	
c)	Joint Venture / Consortium agreement / Trust Deed/ Confirmation in writing of their intention to enter into a JV or consortium agreement signed by all parties. (if applicable)	
d)	Active CIDB grading of <b>4GB</b> or higher	
e)	Attendance certificate of compulsory briefing session (if applicable)	
f)	Valid Original, or certified copy of Letter of Good Standing (COIDA)	

**Stage 2: Non - Mandatory Requirements** - The following documents are non-mandatory and where not submitted, Prasa may request the documents and must be made available at the time of request:

No.	Description of requirement	
a)	Company Registration Documents	
b)	Copies of Directors' ID documents;	
c)	Valid SARS Tax Pin Letter (must be valid on closing date of submission of the proposal)	
d)	CSD report / CSD reference number	
e)	Proof of UIF registration	
f)	Annexure D – Imported Content Declaration – Supporting Schedule to Annex C	
g)	Annexure E – Local Content Declaration – Supporting Schedule to Annex C	
h)	Proof of Bank Account (i.e. cancelled cheque or letter issued by the bank)	

## 2.1 Stage 3

### Technical / Functionality Requirements

#### Scoring of Functionality:

The minimum threshold for Technical/functionality criteria is **70%** and bidders who score below this minimum will not be considered for further evaluation in terms of price and B-BBEE.

CRITERIA	WEIGHT	SCORES
Organizational Experience (projects)	30%	
Experience of Key Staff	25%	
Work Plan / Project Schedule	20%	
Financial Capacity	25%	
<b>Total</b>	<b>100%</b>	

Details of the scoring methodology presented above are outlined below:

1 = Poor information submitted, 2 = Fair/average, 3 = Good, 4 = acceptable or very good and 5 = Excellent.

EVALUATION OF A CONTRACTOR			
CRITERIA	SUB-CRITERIA	SCORING	MAXIMUM POINTS
<b>TRACK RECORD OF THE CONTRACTOR</b>  <b>Track Record of the Contractor on construction projects and sizes (4GB or higher) of projects</b>	<p>Full points are allocated for track record of 5 projects of similar type and scale executed and completed by tenderer in consideration in the last 7 years (2016-2022).</p> <p>Item no.1 below must be supported by either item no.2 or item no.3 for all projects presented under the scoring.</p> <p>1. Appointment letter from client, on client letterhead and</p>	<p>5 = Proof of 5 or more 4GB or higher projects completed</p> <p>4 = Proof of 4 4GB or higher projects completed</p> <p>3 = Proof of 3 4GB or higher projects completed</p> <p>2 = Proof of 2 4GB or higher projects completed</p>	30

<p><b>previously executed.</b></p> <p>Proof of Projects executed prior CIDB regulation changes in October 2019 within level 4GB grading will also be accepted. Project must still fall within the 2016-2022 period.</p>	<p>2. Practical Completion (PC) certificates or</p> <p>3. Letter of reference from the client, on client letterhead, signed or stamped</p>	<p>1 = Proof of 1 or less 4GB or higher projects completed or irrelevant submission</p> <p>0= No submission</p>	
<p><b>Experience and qualification of Key Staff</b></p> <p><b>(assigned site personnel) in relation to the scope of work</b></p>	<p>Submit proof of minimum 3-year experience and qualifications for:</p> <p>1. Site Manager</p> <p>(Submit CV and certified qualifications not older than 6 months)</p> <p>Professional Registration for registered personnel from either SACAP, ECSA or SACQSP</p>	<p>Score(s) will be based on qualifications, years of experience on building/ construction projects, of the proposed Site Manager as per details provided:</p> <p><b>5-</b> Registered Built Environment Professional, with minimum 3 years' experience within the industry</p> <p><b>4-</b> B Tech/ B Eng.in Built Environment with minimum 3 years' experience within the industry</p> <p><b>3-</b> National Diploma in Built Environment with minimum 3 years' experience within the industry</p> <p><b>2-</b> Certificate (N6) in Built Environment with minimum 3 years' experience within the industry</p>	<p>25</p>

		<p>1- Certificate (N5 and below) in Built Environment and/or experience below 3 years' and/or no qualifications</p> <p>0 - No submission</p>	
<p><b>Work Plan / Project Schedule</b></p>	<p><b>Project schedule or work plan for the project</b></p> <p>Should show the following:</p> <ul style="list-style-type: none"> <li>• estimated start and finish dates,</li> <li>• major milestones</li> <li>• critical path (bidder to ensure that this is visible)</li> <li>• estimated duration</li> </ul>	<p>Project Schedule/Program for the project capturing details listed in sub-criteria:</p> <p>5-Work plan or project schedule shows all 4 items listed in sub-criteria.</p> <p>4-Work plan or project schedule shows only 3 items listed in sub-criteria.</p> <p>3-Work plan or project schedule shows only 2 items listed in sub-criteria</p> <p>2-Work plan or project schedule shows only 1 item listed in sub-criteria.</p> <p>1-Work plan or project schedule not showing any items listed in sub-criteria</p> <p>0- No submission</p>	20
<p><b>Financial Capacity</b></p> <p>The operating cash flow ratio measures a company's short-term liquidity.</p> <p>Use the formula below:</p>	<p>Demonstration of financial capability of the company</p> <p><b><i>Recent year's set of financial statements with comparative financials.</i></b></p> <p><b><i>Financials prepared and signed by an independent registered accounting professional and signed by the company director.</i></b></p> <p><b><i>Financial statements must include cashflow statement and balance sheet.</i></b></p>	<p>5 - Operating Cash Flows Ratio <math>X \geq 1</math></p> <p>4 - Operating Cash Flows Ratio <math>0.5 &gt; X &lt; 1</math></p> <p>3 - Operating Cash Flows Ratio <math>0 &gt; X &lt; 0.5</math></p> <p>2 - Operating Cash Flows Ratio <math>X &lt; 0</math></p> <p>1 - Incomplete financial Statement</p> <p>0 - No submission</p>	25

<p><b>Operating cash flow ratio = Net Cash flow from operations/Current liabilities</b></p> <p>Bidders should submit a complete set of recent financial statements for the company</p>	<p><i>Incomplete Financial Statements will not be considered</i></p>		
Total			<b>100</b>

## 2.2 Stage 4- Price and B-BBEE

Evaluation criteria	Weighting
BBBEE	20
Price	80
<b>TOTAL</b>	<b>100</b>

$$PS = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

$Ps$  = Score for the Bid under consideration

$Pt$  = Price of Bid under consideration

$Pmin$  = Price of lowest acceptable Bid

### Evaluation of Preference

Evaluation and final weighted scoring

- a) Broad-Based Black Economic Empowerment criteria [weighted score 20 points] Preference Points will be awarded to a bidder for attaining the B-BBEE status level contribution in accordance with the table indicated in Section 7 B-BBEE claim form.

## SECTION 4

### PRICING AND DELIVERY SCHEDULE

Respondents are required to complete the attached Pricing Schedule **Section 10**.

- 1 Prices must be quoted in South African Rand, inclusive of VAT.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable.
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated where applicable.
- 6 Respondents are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Respondent. PRASA may:
  - 6.1 negotiate a market-related price with the Respondent scoring the highest points or cancel the RFQ;
  - 6.2 if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points or cancel the RFQ;
  - 6.3 If a market-related price is not agreed with the Respondent scoring the third highest points, PRASA must cancel the RFQ.

I / We \_\_\_\_\_ (Insert Name of Bidding Entity)

of \_\_\_\_\_

\_\_\_\_\_ code \_\_\_\_\_

(Full address) conducting business under the style or title of: \_\_\_\_\_

represented by: \_\_\_\_\_ in my capacity as:

\_\_\_\_\_ being duly authorised, hereby  
offer to undertake and complete the above-mentioned work/services at the prices quoted in the bills of quantities /



schedule of quantities or, where these do not form part of the contract, at a lumpsum, of  
R \_\_\_\_\_ (amount in numbers);

\_\_\_\_\_ (amount in words) Incl. VAT.

**DELIVERY PERIOD:** Suppliers are requested to offer their earliest delivery period possible.

Delivery will be affected within ..... working days from date of order. (To be completed by Service provider)

## SECTION 5

### PRASA GENERAL CONDITIONS OF PURCHASE

#### General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

#### Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

#### Local Content Obligations

Respondents are to note that the Local Content commitments made by the successful Respondent(s) will be incorporated as a term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local obligations, non-compliance penalties shall be applicable. Breach of Local Content obligations also provide PRASA cause to terminate the contract in certain cases where material non-compliance with Local Content requirements are not achieved.

#### Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

#### Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

### **Containers / packing material**

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

### **Title and risk**

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

### **Rejection**

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

### **Warranty**

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

### **Indemnity**

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

### **Assignment and sub-contracting**

The Supplier may not assign or subcontract any part of this order/contract without the written consent of PRASA.

### **Termination**

PRASA may terminate the order/contract at any time (without prejudice to any right of action or remedy which has accrued or thereafter accrues to PRASA):

If the Supplier defaults in due performance of the order/contract, or if the Supplier becomes bankrupt or otherwise is, in the opinion of PRASA, in such financial circumstances as to prejudice the proper performance of the order/contract, or for any other reason in which case the Supplier will be compensated for all costs incurred.

### **Governing law**

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

---

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- .....
- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?  
**YES/NO**

- 2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

---

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## SECTION 7

### B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [B-BBEE] Status Level of Contribution.

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the ..... preference point system shall be applicable.

1.3 Either the **80/20** preference point system shall be applicable to this bid.

1.4 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.5 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5.1 Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS], or a sworn affidavit confirming annual turnover and level of black ownership in case of all EMEs and QSEs with 51% black ownership or more together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.



- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- 2.1 “**all applicable taxes**” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 “**B-BBEE**” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 “**B-BBEE status level of contributor**” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 “**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 “**Black designated group**” has meaning assigned to it in codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- 2.6 “**Black People**” meaning assigned to in Section 1 of Broad-Based Black Economic Empowerment Act.
- 2.7 “**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.8 “**CIPC**” means the Companies and Intellectual Property Commission, formerly known as CIPRO, the Companies and Intellectual Property Registration Office.
- 2.9 “**comparative price**” means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.10 “**consortium or joint venture**” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.11 “**contract**” means the agreement that results from the acceptance of a bid by an organ of state;
- 2.12 “**co-operative**” means a co-operative registered in terms of section 7 of Cooperatives Act, 2005 (Act No. 14 of 2005)

- 2.13 **“Designated Group”** means - i) Black designated groups; ii) Black People; iii) Women; iv) people with disabilities or v) Small enterprise, as defined in Section 1 of National Small Enterprise Act, (102 of 1996)
- 2.14 **“Designated Sector”** means, sub-sector or industry or product designated in terms of regulation 8(1)(a)
- 2.15 **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.16 **“firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.17 **“functionality”** means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;
- 2.18 **“Military Veteran”** has meaning assigned to it in Section 1 of Military Veterans Act, 2011 (Act No. 18 of 2011);
- 2.19 **“National Treasury”** has meaning assigned to it in Section 1 of Public Finance Management Act, 1999 (Act No. 1 of 1999);
- 2.20 **“non-firm prices”** means all prices other than “firm” prices;
- 2.21 **“person”** includes a juristic person;
- 2.22 **“People with disabilities”** meaning assigned to it in terms of Section 1 of Employment Equity Act, 1998 (Act No. 55 of 1998)
- 2.23 **“Price”** includes all applicable taxes less all unconditional discounts.
- 2.24 **“Proof of B-BBEE Status Level of Contributor”** i) the B-BBBEE status level certificate issued by an unauthorised body or person; ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or iii) any other requirement prescribed in terms of the Broad- Based Black Economic Empowerment Act.
- 2.25 **“Rural Area”** i) a sparsely populated area in which people farm or depend on natural resources, including villages and small towns that are dispersed through the area; or ii) an area including a large settlement which depends on migratory labour and remittances and government social grants for survival, and may have traditional land tenure system.

- 2.26 “**QSE**” means a Qualifying Small Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.27 “**rand value**” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.28 “**sub-contract**” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.29 “**total revenue**” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- 2.30 “**Township**” means an urban living area that any time from the late 19<sup>th</sup> century until 27 April 1994, was reserved for black people, including areas developed for historically disadvantaged individuals post 27 April 1994
- 2.31 “**Treasury**” meaning assigned to it in Section 1 of the Public Finance Management Act, 1999 (Act No. 1 of 1999)
- 2.32 “**trust**” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.33 “**trustee**” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.
- 2.34 “**Youth**” meaning assigned to it in terms of Section 1 of National youth Development Agency Act, 2008 (Act No. 54 of 2008).

### **3. ADJUDICATION USING A POINT SYSTEM**

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal

points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.

3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

#### 4. POINTS AWARDED FOR PRICE

##### 4.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

$P_{\min}$  = Comparative price of lowest acceptable bid

#### 5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

5.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 5.2 A bidder who qualifies as an EME in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership. Furthermore EMEs may also obtain a sworn affidavit from CIPC (formerly CIPRO) Self Service Terminals when registering a business or filing annual returns. In these instances PRASA would require proof of turnover as well as proof of ownership. Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at [www.dti.gov.za/economic\\_empowerment/bee\\_codes.jsp](http://www.dti.gov.za/economic_empowerment/bee_codes.jsp).
- 5.3 QSEs that are at least 51% Black owned or higher are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership.
- 5.4 A Bidder other than EME or a QSE that is at least 51% Black owned must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating a Verification Agency accredited by SANAS.
- 5.5 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 5.6 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 5.9 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

## 6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

### 6.1.1 B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 5.1

6.2 B-BBEE Status Level of Contribution: . = .....(maximum of 20 points)  
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit.

## 7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME.

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME ✓	QSE ✓
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

## 8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

## 8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

## 8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

**COMPANY CLASSIFICATION**

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the
- iv) purchaser that the claims are correct;
- v) If a bidder submitted false information regarding its B-BBEE status level of contributor, local production and content, or any other matter required in terms of the Preferential Procurement Regulations, 2017 which will affect or has affected the evaluation of a bid, or where a bidder has failed to declare any subcontracting arrangements or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have.
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) if the successful bidder subcontracted a portion of the bidder to another person without disclosing it, PRASA reserves the right to penalise the bidder up to 10 percent of the



value of the contract;

- (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (f) forward the matter for criminal prosecution.

WITNESSES

1. ....
2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

## SECTION 8

### DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

#### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;
2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

BOQ item no's	Description	Minimum Threshold for Local Content
<b>SECTION 3 BILL 1</b>	<b><u>CONCRETE, FORMWORK &amp; REINFORCEMENT</u></b>	
	<b><u>REINFORCED CONCRETE</u></b>	
	<b>30MPa/19mm concrete</b>	
<b>1</b>	Slabs including beams and inverted beams	<b>100% cement</b>
	<b><u>TEST CUBES</u></b>	
<b>2</b>	Making and testing 150 x 150 x 150mm concrete strength test cubes (Provisional)	<b>100% cement</b>
	<b><u>REINFORCEMENT (PROVISIONAL)</u></b>	
	<b>Mild steel reinforcement to foundations</b>	
<b>8</b>	8mm Diameter bars	<b>100% steel</b>
<b>9</b>	10mm Diameter bars	<b>100% steel</b>
<b>10</b>	12mm Diameter bars	<b>100% steel</b>
	<b>Fabric reinforcement mesh</b>	
<b>11</b>	Type Ref. 245 in concrete surface beds, slabs, etc	<b>100% steel</b>
<b>SECTION 3 BILL 2</b>	<b><u>MASONRY</u></b>	
	<b><u>BRICKWORK</u></b>	
	<b><u>FOUNDATIONS (PROVISIONAL)</u></b>	
	<b>Brickwork of NFX bricks (14MPa nominal compressive strength) in class 1 mortar</b>	
<b>1</b>	One brick walls.	<b>100% cement</b>
	<b><u>BRICKWORK IN SUB-STRUCTURE</u></b>	
	<b>Brickwork of NFP bricks in class II mortar</b>	
<b>2</b>	NFP Class II mortar: One brick wall	<b>100% cement</b>
	<b><u>BRICKWORK IN SUPERSTRUCTURE</u></b>	
	<b>Brickwork of NFX bricks(14MPa nominal compressive strength) in class II mortar</b>	
<b>3</b>	One brick walls	<b>100% cement</b>
	<b>Brickwork reinforcement</b>	
<b>5</b>	150mm Wide reinforcement built in horizontally	<b>100% steel</b>
	<b>Galvanised wire ties etc</b>	
<b>6</b>	4mm diameter roof tie 2m girth bent double with one end fixed to timber and other end built into brickwork	<b>100% steel</b>
<b>SECTION 3 BILL 4</b>	<b><u>ROOF COVERINGS, ETC</u></b>	
	<b><u>PROFILED METAL SHEETING AND ACCESSORIES</u></b>	

	<b>0,58mm IBR profile Z275 spelter galvanised steel troughed sheeting with in single lengths fixed to timber/steel purlins or rails and 0,58mm galvanised sheet steel accessories</b>	
<b>2</b>	Roof covering with pitch not exceeding 50 degrees	<b>100% steel</b>
<b>3</b>	Ridge capping 462mm girth	<b>100% steel</b>
<b>SECTION 3 BILL 6</b>	<b><u>CEILING, PARTITIONS AND ACCESS FLOORING</u></b>	
	<b>Sundries</b>	
<b>3</b>	Steel Grating grid on steel frame in ceilings to reinforce security or similar approved materials.	<b>100% steel</b>
<b>SECTION 3 BILL 7</b>	<b><u>METALWORK</u></b>	
	<b><u>WELDED SCREENS, GATES, ETC</u></b>	
	<b>Screens and gates to doors</b>	
<b>1</b>	Double gate with two single leaves 1620 x 2066mm high of 50 x 50 x 2.5mm hollow section frame and two 50 x 50 x 2.5mm hollow section horizontal middle rails filled in with 20mm diameter solid vertical round bars at 89mm centres framed through middle rails and into framing and fitted with six suitable hinges welded to post and a security gate lock box between middle rails including conversion set or similar approved.	<b>100% steel</b>
<b>2</b>	Single gate with two single leaves 813 x 2032mm high of 50 x 50 x 2.5mm hollow section frame and two 50 x 50 x 2.5mm hollow section horizontal middle rails filled in with 20mm diameter solid vertical round bars at 89mm centres framed through middle rails and into framing and fitted with six suitable hinges welded to post and a security gate lock box between middle rails including conversion set or similar approved.	<b>100% steel</b>
	<b><u>PRESSED STEEL DOOR FRAMES</u></b>	
<b>3</b>	Frame for door size 813 x 2032mm high	<b>100% steel</b>
<b>4</b>	Frame for door size 900 x 2032mm high	<b>100% steel</b>
	<b><u>STEEL WINDOWS</u></b>	
<b>5</b>	Window type NE1 size 533 x 654mm high complete with 4mm obscured glass.	<b>100% steel</b>
	<b><u>ALUMINIUM WINDOWS</u></b>	
<b>6</b>	900 x 500 Aluminium Window complete with 6.38mm laminated safety glass including vinyl film to glazing.	<b>100% steel</b>
	<b><u>STEEL ROLLER SHUTTERS ETC</u></b>	
	<b>Galvanised roller shutters fixed to brickwork or concrete</b>	
<b>7</b>	Manual push-up 76mm slatted roller shutter for 600 x 900mm high opening	<b>100% steel</b>

<b>SECTION 3 BILL 8</b>	<b><u>STRUCTURAL STEELWORK</u></b>	
	<b><u>STEELWORK TO COLUMNS, BEAMS, TRUSSES AND PURLINS</u></b>	
	<b>HOT AND COLD FORMED STEEL MEMBERS</b>	
<b>1</b>	Allow the sum R150 000 (One hundred and fifty thousands rands) (net) for Structural Steel Works installation, to be performed by a firm of Specialist.	<b>100% steel</b>
<b>SECTION 3 BILL 10</b>	<b>PLASTERING</b>	
	<b>SCREEDS</b>	
	<b>Cement screeds steel floated on concrete</b>	
<b>1</b>	25mm thick on floors and landings	<b>100% cement</b>
	<b>INTERNAL PLASTER</b>	
	<b>Cement plaster wood floated on brickwork/concrete</b>	
<b>2</b>	On walls	<b>100% cement</b>
<b>SECTION 3 BILL 11</b>	<b>TILING</b>	
	<b>TACTILES</b>	
<b>1</b>	Prepare the floor to receive 300 x 300 x 30mm Tactiles cement based product with TAC pins from or similar approved cement based tiles - sealed with manufacturers recommended sealant.	<b>100% cement</b>
<b>SECTION 3 BILL 12</b>	<b>PLUMBING AND DRAINAGE</b>	
	<b>Taps, Valves, etc, including joints to steel pipes and/or fittings unless otherwise described:</b>	
<b>9</b>	Kitchen wall type sink mixer with star taps or similar approved materials.	<b>70% valves</b>
	<b>Electric Hydroboiler complete with all necessary fittings:</b>	
<b>11</b>	Hydroboil - 5litre Stainless Steel - water boiler with stainless steel tank, steam free boiling water, electronic controls, 15mm overflow, connected to 15mm cold water supply including isolating valve, vertical wall mounted water boiler with heating elements, drain accessories, including hangers, brackets, bolts, etc.	<b>70% SWH storage tank</b>
	<b>WATER SUPPLY:</b>	
	<b>Class 1 wall hard drawn copper pipes and fittings with capillary soldered type connections:</b>	
<b>12</b>	15mm Pipes on surfaces, etc.	<b>100%</b>
<b>13</b>	22mm Pipes fixed on surfaces, etc.	<b>100%</b>
	<b>Extra over class O copper pipes for soldered capillary fittings:</b>	
<b>14</b>	15mm Fittings.	<b>100</b>
<b>15</b>	22mm Fittings.	<b>100%</b>
<b>SECTION 3 BILL 14</b>	<b>SECURITY FENCING</b>	

	<b>PALISADE FENCING</b>	
	<b>Steel Palisade fencing, gates, etc, including site clearance and preparation of ground:</b>	
<b>1</b>	2100mm High steel palisade fence comprises of 100 x 100 x 4mm Thick square hollow section galvanised mild steel post 4,05m long with closed end cap welded onto top and with 200 x 200 x 6mm galvanised mild steel base plate welded onto bottom end including setting up post and embedding in position in and including 450 x 450 x 300mm concrete base	<b>100% steel</b>
<b>SECTION 4 BILL 1</b>	<b>ELECTRICAL INSTALLATION</b>	
	<b>Draw Wires</b>	
<b>9</b>	Supply and install a 0,6mm diameter galvanised draw wire in sleeves and conduit for data installation	<b>90% electrical cables</b>
	<b>Earth conductor</b>	
	Supply and install insulated copper earth wire with cable, including terminations	
<b>10</b>	2.5mm <sup>2</sup>	<b>90% electrical cables</b>
<b>11</b>	4mm <sup>2</sup>	<b>90% electrical cables</b>
	<b>Power Cabling</b>	
	Supply and install the following cables laid on cable tray, pulled in a sleeve or in a trench, including all fixings and accessories. The cables shall be 600/1000V/ PVC/SWA/PVC/ECC with copper conductors, including terminations	
<b>12</b>	3,5mm <sup>2</sup> x 4 core ecc cable (Sub DB) connection point to be confirmed	<b>90% electrical cables</b>
<b>13</b>	6mm <sup>2</sup> x 4 core ecc cable (Sub DBs)	<b>90% electrical cables</b>
	<b>Cable tray - Medium duty</b>	
	Supply and installation of galvanised, heavy medium duty cable tray, hanging and / or vertically supported. Price to include for hangers, supports, joints and other materials required for the complete installation, including wastage.	
<b>17</b>	200mm wide cable basket	<b>100% steel</b>
	<b>CONDUITS</b>	
	<b>Light gauge conduit</b>	
<b>18</b>	Supply and install steel conduit including fixings, couplings, bends, drawboxes, waste, etc. Conduit shall be fixed to surface or installed in ceiling voids.	<b>100% steel</b>
<b>19</b>	20mm PVC Conduit	<b>100% PVC pipe</b>
<b>20</b>	25mm PVC Conduit	<b>100% PVC pipe</b>
	<b>PVC Wiring conductors</b>	
	Supply and install PVC insulated copper conductors as specified, coloured as necessary, drawn into conduit or wiring trunking:	
<b>21</b>	2.5mm <sup>2</sup>	<b>90% electrical cables</b>

22	4mm <sup>2</sup>	90% electrical cable
	<b>Earthing</b>	
33	To provide the earthing and testing of the electrical installation in accordance with the General Specification, regulations and the requirements of the local authority. All circuits shall be earthed in accordance with the wiring code. Where the earth conductor is joined at the terminal block, the wires shall be soldered together so that removal of the equipment shall not result in an interruption of the earth continuity of the conductors.	90% electrical cable
	<b>Trunking</b>	
	Supply and install galvanised wiring trunking, complete with PVC cover, hanging and / or vertically supported. Price to include for bends, joints, splices, hangers and other materials the required for complete installation, including wastage.	
	<b>Galvanised trunking</b>	
34	P2000 galvanised trunking	100% steel
	<b>Supply and installation of 2 channel 3 compartment Galvanised Power Skirting complete with duct and front covers but excluding any conduit work, wiring or switched sockets</b>	
35	2 Channel compartment to cover power skirting as above described	100% steel
	<b>EQUIPOTENTIAL BONDING</b>	
44	Bond system equipotential to main earth supply of building by means of a 16mm <sup>2</sup> copper cable.	90% electrical cable
<b>SECTION 5 BILL 1</b>	<b>ROADWORKS, PARKING AND PAVING</b>	
	<b>PAVING</b>	
	<b>CEMENT INTERLOCKING PAVING</b>	
	<b>Light grey interlocking precast concrete (25MPa) paving blocks. Blocks to comply with SANS 1058 Abrasion test</b>	
8	80mm Thick grey interlocking precast concrete paving blocks with butt joints on and including 20mm thick river sand bedding treated with weedkiller and with clean sand swept onto joints	100% cement
	<b>CONCRETE KERBING, CONCRETE CHANNELLING, CHUTES AND DOWNPIPES, AND CONCRETE LININGS FOR OPEN DRAINS</b>	
	<b>CONCRETE KERBING, ETC</b>	
	<b>Precast concrete finished smooth on exposed surfaces including bedding, jointing and pointing</b>	
22	Precast concrete edge kerbing to SABS 927 Fig.11 in 1000mm lengths with 10mm wide butt joints filled in with (2:1) cement mortar and pointed with grooved half round joints and 10mm wide open butt joints at 5mm centres including 15MPa/19mm mass concrete bedding size 50mm thick x 300mm wide, 15MPa mass concrete haunching behind kerb for full length size 150mm high x 150mm wide, including any necessary excavation,	100% cement

	formwork, etc. and backfilling at back of kerbs, topsoiled and levelled to adjacent surfaces	
<b>23</b>	Precast concrete edge kerbing to SABS 927 Fig.8c in 1000mm lengths with 10mm wide butt joints filled in with (2:1) cement mortar and pointed with grooved half round joints and 10mm wide open butt joints at 5mm centres including 15MPa/19mm mass concrete bedding size 50mm thick x 300mm wide, 15MPa mass concrete haunching behind kerb for full length size 150mm high x 150mm wide, including any necessary excavation, formwork, etc. and backfilling at back of kerbs, topsoiled and levelled to adjacent surfaces	<b>100% cement</b>
	<b>Concrete kerbing-channeling combination</b>	
	<b>(1) Figure 7 kerb (Semi-Mountable) Type B:</b>	
<b>24</b>	(i) with 300mm wide concrete channel	<b>100% cement</b>
	<b>(2) Figure 8B kerb (Mountable) Type C:</b>	
<b>25</b>	(i) with 300mm wide concrete channel	<b>100% cement</b>
	<b>Cast in situ concrete edge beams, class 25/19 concrete (Formwork and clause U2 surface finish included)</b>	
<b>26</b>	Edge beam 300mm wide x 200mm high	<b>100% cement</b>
<b>SECTION 5 BILL 2</b>	<b>ROADWORKS, PARKING AND PAVING</b>	
	<b>STORMWATER DRAINAGE</b>	
	<b>Concrete pipe culverts, interlocking joint pipes:</b>	
	<b>b) On class B bedding</b>	
	<b>(1) Class 100D Pipes</b>	
<b>5</b>	600mm diameter	<b>100% cement</b>
<b>SECTION 5 BILL 4</b>	<b>CARPORTS</b>	
	<b>Supply and Install double (6mx6m) carport with standard gutters and downpipes to the following specifications:</b>	
<b>1</b>	The frame of the carport to consist of 4 of 150x50x20x2mm lipped channel (6m of length) and 5 of 75x50x20x2mm lipped channel (6m of length) and 4 of 76x76 mm square tubing post (3m long). Roofing with 0.6mm KLIPLOK metal roof sheeting or similar approved.	<b>100% steel</b>

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------



- 3..1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. ....**

**ISSUED BY:** (Procurement Authority / Name of Institution): .....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),

do hereby declare, in my capacity as .....

of .....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## SECTION 9

### COMMISSIONER OF OATH

*I certify that the above has acknowledged that he/she knows and understands the contents of this document, that he/she does not have any objection to taking the oath, and that he/she considers it to be binding on his/her conscience, and which was sworn to and signed before me at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, and that the administering oath complied with the regulations contained in Government Gazette No. R 1258 of 21 July 1972, as amended.*

\_\_\_\_\_ (Sign – SERVICE PROVIDER)

\_\_\_\_\_ (Name – SERVICE PROVIDER)

#### COMMISSIONER OF OATHS STAMP AND DETAILS OF PERSON

STAMP :

NAME & SURNAME:

DESIGNATION/RANK :

PERSAL/EMPLOYEE NO:

PLACE/DATE:

## SECTION 10

## **INTRODUCTION**

PRASA intends to activate passenger railway services within the subject corridor (Saulsville -Pretoria). This is part of the national Priority Corridor Recovery initiative of PRASA RAIL. Part of this initiative is to ensure that immovable railway infrastructure is in good working condition during the service reactivation process.

## **BACKGROUND INFORMATION**

### **STATUS QUO**

The passenger railway services offered by PRASA at the subject corridors are not at par with the normal operations of passenger rail service. The railway infrastructure at these facilities has been rendered functionally obsolete due to the acts of vandalism that occurred over the past three years. Railway infrastructure such as railway tracks and related overhead track equipment, ticket office buildings, platform surfaces, lighting equipment, ablution facilities, retail/commercial facilities, parking, etc. has been damaged beyond use. The PRASA CRES strategy has pointed to a need for rapid development of the Rail Top Priority Corridors, in line with the Service Resumption and the Infrastructure Investment and Development plan in these Corridors.

Vandalized and ageing infrastructure must be refurbished and upgraded, while PRASA CRES has to provide capacity ahead of demand; as well as rehabilitate its stations in line with the NSIP (National Station Improvement Programme) Capital Expenditure. This necessity creates a need for increase capacity and resources to deliver within a 3 year-period property investments that have not been made as a result of vandalism that occurred during country's shut down due to Covid-19 pandemic. It is for this reason that PRASA CRES intends to appoint a contractor for the National Station Improvement Programme (NSIP) at Kalafong Station.

## **PROBLEM STATEMENT**

Kalafong Station is among the projects throughout the country identified by PRASA which will be implemented through National Station Improvement Programme at the various stations and facilities which have been vandalised and is in need of quick and timeous rectification of these stations. The station is currently severely vandalised and therefore cannot be done through facilities management.

*Kalafong Station*



*Pic 1 – Burnt building at the station*



*Pic 2- Damaged access control to the station*



*Pic 3 – Platform area at the station*



*Pic 4 – Damaged fencing*



## **OBJECTIVE OF THE PROPOSED PROJECT**

The purpose of this request for quotation (RFQ) is to procure the services of a 4GB or higher contractor to assist PRASA CRES with the refurbishment of the station facilities including commuter toilets, ticket offices, shelters, etc. so that the functionality challenges are addressed. The intended objectives to be achieved through the implementation of the project through various project lifecycle are as follows:

- Execution: Refurbishment of existing infrastructure, earthworks (construction of the foundations, pathways, parking bays, trenches, etc.), services such as water, sewer and electricity, etc., monitoring and controlling of all aspects of the project.
- Closure: Performance of project closure which includes hand-over to PRASA CRES, close-out reports which includes final accounts, warranties, guarantees, maintenance manuals, etc., and delivery of all project closure documentation deliverables.

### **Project Implementation Approach**

A Professionally Registered Architect and professional sub-consultants have already been appointed for this project. The Architect is to assume the leadership / management of all the professional disciplines, which includes responsibility for:

- Overall administration of all sections of the professional services.
- Overall co-ordination, programming of design and financial control of all the works included in this project; and
- Processing certificates or recommendations for payment of all work done on the project.
- Payments will be in terms of an agreed payment schedule based on the progress of the works.

## **SCOPE OF WORK AND AREAS OF FOCUS**

### **SCOPE OF THE DESIRED SOLUTION**

The scope of works included herein is to obtain a 4GB or higher contractor as a service provider for the refurbishment of Kalafong station facilities such as ticket offices, commuter toilets, shelters, etc. so that

Metrorail staff can perform customer services supporting the travelling commuters such as ticket sales, and other important functions.

The refurbishment of Kalafong Station shall be in accordance with the set requirements of PRASA. The scope entails renovations of existing facilities as per the attached designs. The works shall include the refurbishment of the following:

- I. Ticket Sales/ administration office
- II. Ablutions for staff and commuters
- III. Signage
- IV. Plumbing
- V. Fencing
- VI. Electrification and lighting
- VII. HVAC
- VIII. Stormwater and sewer line
- IX. Platform surfaces and painting of platform lines
- X. Access way

#### 4.3.4 Information provided for pricing purposes

- I. Unpriced Bill of Quantities – Annexure A
- II. Architectural Layout for the Development – Annexure B



The preferred service provider will be required to do or subcontract general building works to refurbish existing buildings and infrastructure at the station. The works involve the alterations and additions to facilities within the station to create the optimal spatial configuration to enable the best possible functionality of the station and to conform to the latest standard specification in terms of the PRASA - Norms, Guidelines and Standards (NGS) for Station Facilities (2014), the PRASA – Blue Print Specifications 2019, National Building Regulations and Building Standards Act including Safety Arrangements and Procedural Compliance with the Occupational Health and Safety Act (Act 85 of 1993) and Applicable Regulations (E4E); including any subsequent amendments, and related construction regulations, and guidelines. All designs to comply with the National Building

## **1 COMMUNITY LIASON OFFICER (CLO)**

The successful bidder will be required to appoint and work with a Community Liaison Officer (CLO) as they implement the project.

A Community Liaison Officer (CLO), sometimes referred to as a local liaison officer, communicates and coordinates activities between an organization and a community. Typically, this might be required where an organization such as PRASA has a significant interaction with the general public.

The specific role and responsibilities of a CLO will typically include:

- Gathering and sharing project information with the community and vice versa.
- Fostering an environment that encourages and supports community involvement in the project and engagement
- Giving presentations to community organizations about the project at hand
- Hosting or attending community meetings, allowing attendees to express concerns and raise issues.
- Collating a list of skills and resources available in the community for use by the contractor
- Building a 'community spirit' around a project

- Monthly reports to be prepared and submitted to the contractor by the CLO

## **2 LOCATION OF THE PROJECT**

The project is located at Kalafong Station in the North Gauteng Region's Saulsville – Pretoria Corridor and is mainly targeting the Atteridgeville area.

## **DURATION OF THE PROJECT**

The duration of the project will be **8 months**.