



Invitation to Bid /Request for Quotations

Please find attached **SBD Forms** that need to be filled in and please see below specifications and quote accordingly. All quotations must be submitted on e-tender portal with complete SBD 4.

DETAILED DESCRIPTION OF THE SERVICE REQUIRED:	SIZE	QUANTITY
SUPPLY AND DELIVERY OF KITCHEN PPE UNIFORM FEMALE		
1. ESSENTIAL BAGGY CHEF PANTS Product features: Elastic waistband with drawstring -Tapered legs -Two side-seam pockets -One back pocket Weight: 230gm2 Material:100% cotton Colour: Black colour	40	8
2. Long Sleeve Luxury Chef Jacket Product Features: <ul style="list-style-type: none">• Double-breasted• Angled button stand• Four-hole plastic buttons• Thermometer pocket on sleeve• Under-arm mesh vents for improved breathability• Back vent with mesh lining for increased ventilation• Bar tacks on all stress points for reinforced strength	XTRA LARGE	2

<ul style="list-style-type: none"> • Constructed with 100% cotton for all-day breathable, soft-feel comfort • Mandarin collar <p>Material: 100% cotton Colour: white Weight:230gm2 EMBROIDERY in Black Colour Name, Surname& title on the left chest -Coat of arm below name and tittle -Country flag on collar</p>		
<p>3. Long Sleeve Luxury Chef Jacket</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Double-breasted • Angled button stand • Four-hole plastic buttons • Thermometer pocket on sleeve • Under-arm mesh vents for improved breathability • Back vent with mesh lining for increased ventilation • Bar tacks on all stress points for reinforced strength • Constructed with 100% cotton for all-day breathable, soft-feel comfort • Mandarin collar <p>EMBROIDERY in Black Colour Name, Surname& title on the left chest -Coat of arm below name and tittle -Country flag on collar</p> <p>Material: 100% cotton Colour: white Weight:230gm2</p>	XTRA XTRA LARGE	2
<p>4. Short Sleeve Luxury Chef Jacket</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Double-breasted • Angled button stand • Four-hole plastic buttons 	XTRA LARGE	2

<ul style="list-style-type: none"> • Thermometer pocket on sleeve • Under-arm mesh vents for improved breathability • Back vent with mesh lining for increased ventilation • Bar tacks on all stress points for reinforced strength • Constructed with 100% cotton for all-day breathable, soft-feel comfort • Mandarin collar <p>EMBROIDERY in Black Colour Name, Surname& title on the left chest -Coat of arm below name and title -Country flag on collar Material: 100% cotton Colour: white Weight:135gms</p>		
<p>5. Short Sleeve Luxury Chef Jacket</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Double-breasted • Angled button stand • Four-hole plastic buttons • Thermometer pocket on sleeve • Under-arm mesh vents for improved breathability • Back vent with mesh lining for increased ventilation • Bar tacks on all stress points for reinforced strength • Constructed with 100% cotton for all-day breathable, soft-feel comfort • Mandarin collar <p>EMBROIDERY in Black Colour Name, Surname& title on the left chest -Coat of arm below name and title -Country flag on collar Material: 100% cotton Colour: white Weight: 135gm2</p>	XTRA XTRA LARGE	2
<p>6. Energy Shoes</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Anti-fatigue, all-day energy insole 	5	2

<ul style="list-style-type: none"> • Decompression properties prevent foot ache • Anti-slip, oil-resistant and anti-corrosive • Complies with ISO 9001 standards • Cushioned, ergonomic inner shapes to your feet • Shock absorbing, antimicrobial, anti-fatigue inner sole • Deodorised insole prevents odour build-up • Moisture-absorbing insole stops feet from slipping inside the shoe • Washable <p>Material: Polyurethane Colour: Black Weight: 450gm2</p>		
<p>7. Energy Shoes</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Anti-fatigue, all-day energy insole • Decompression properties prevent foot ache • Anti-slip, oil-resistant and anti-corrosive • Complies with ISO 9001 standards • Cushioned, ergonomic inner shapes to your feet • Shock absorbing, antimicrobial, anti-fatigue inner sole • Deodorised insole prevents odour build-up • Moisture-absorbing insole stops feet from slipping inside the shoe • Washable <p>Material: Polyurethane Colour: white Weight: 400gm2</p>	7	2
<p>8. FULL BIB APRON</p> <p>Product features:</p> <ul style="list-style-type: none"> • Adjustable neck strap with securing slider • Extra-length self-fabric ties for a secure fit 	LARGE	4

<ul style="list-style-type: none"> • Reinforced bar tacks on all stress points • Large front pockets <p>EMBROIDERY in Black Colour Coat of arm and name of department on front chest</p> <p>Material: 100% cotton Colour: white Weight: 230 gm2</p>		
<p>9. Chef Beanie</p> <p>Product features:</p> <ul style="list-style-type: none"> • Hook-and-loop closure at the back for an adjustable fit • Made with 100% for long-lasting durability, colourfastness, and breathable comfort • Vented design for improved breathability <p>Material: 100% cotton Colour: black Weight: 60gm2</p>	LARGE	4
<p>10. Freezer Jacket</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Self-fabric cushioned collar for added comfort and stability • Chin guard • Lip elastic around cuffs and hem • Two front pockets • Two large inner pockets • Zip closure • Quilted fabric inside pockets with bound edges • Comes with a travel bag for convenient packing <p>EMBROIDERY in Black Colour Name, Surname& title on the left chest -Coat of arm below name and title -Country flag on collar</p> <p>Material: 100% Polyester Colour: black Weight: 300gm2</p>	LARGE	2
<p>11. Short Sleeve Golf T-Shirt</p>	LARGE	4

<p>Product features:</p> <ul style="list-style-type: none"> -Made with an ultra-soft and lightweight 100% cotton -Premium feel performance fabric that offers a slight stretch for free-moving comfort -Relaxed fit -Self-fabric collar -Button-up placket -Side slits for ease of movement -Side slits reinforced with self-fabric binding -Stepped hem, with slightly longer back <p>EMBROIDERY in Black Colour</p> <p>Name, Surname& title on the left chest</p> <p>-Coat of arm below name and title</p> <p>-Country flag on collar</p> <p>Material: 100% cotton Colour: white Weight: 155gm2</p>		
DETAILED DESCRIPTION OF THE SERVICE REQUIRED	SIZE	QUANTITY
MALE		
<p>1. ESSENTIAL BAGGY CHEF PANTS</p> <p>Product features:</p> <ul style="list-style-type: none"> -Elastic waistband with drawstring -Tapered legs -Two side-seam pockets -One back pocket <p>Weight: 230gm2 Material:100% cotton Colour: Black colour</p>	32	4
<p>2. Long Sleeve Luxury Chef Jacket</p> <p>Product Features:</p>	Small	2

<ul style="list-style-type: none"> • Double-breasted • Angled button stand • Four-hole plastic buttons • Thermometer pocket on sleeve • Under-arm mesh vents for improved breathability • Back vent with mesh lining for increased ventilation • Bar tacks on all stress points for reinforced strength • Constructed with 100% cotton for all-day breathable, soft-feel comfort • Mandarin collar <p>EMBROIDERY in Black Colour</p> <p>Name, Surname& title on the left chest</p> <p>-Coat of arm below name and tittle</p> <p>-Country flag on collar</p> <p>Material: 100% cotton</p> <p>Colour: white</p> <p>Weight:230gm2</p>		
<p>3. Short Sleeve Luxury Chef Jacket</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Double-breasted • Angled button stand • Four-hole plastic buttons • Thermometer pocket on sleeve • Under-arm mesh vents for improved breathability • Back vent with mesh lining for increased ventilation • Bar tacks on all stress points for reinforced strength • Constructed with 100% cotton for all-day breathable, soft-feel comfort • Mandarin collar <p>EMBROIDERY in Black Colour</p> <p>Name, Surname& title on the left chest</p>	Small	2

<p>-Coat of arm below name and title</p> <p>-Country flag on collar</p> <p>Material: 100% cotton</p> <p>Colour: white</p> <p>Weight: 135gm2</p>		
<p>4. Energy Shoes</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Anti-fatigue, all-day energy insole • Decompression properties prevent foot ache • Anti-slip, oil-resistant and anti-corrosive • Complies with ISO 9001 standards • Cushioned, ergonomic inner shapes to your feet • Shock absorbing, antimicrobial, anti-fatigue inner sole • Deodorised insole prevents odour build-up • Moisture-absorbing insole stops feet from slipping inside the shoe • Washable <p>Material: Polyurethane</p> <p>Colour: Black</p> <p>Weight: 450gm2</p>	5	2
<p>5. FULL BIB APRON</p> <p>Product features:</p> <ul style="list-style-type: none"> • Adjustable neck strap with securing slider • Extra-length self-fabric ties for a secure fit • Reinforced bar tacks on all stress points • Large front pockets <p>EMBROIDERY in Black Colour</p> <p>Coat of arm and name of department on front chest</p> <p>Material: 100% cotton</p> <p>Colour: white</p> <p>Weight: 230 gm2</p>	MEDIUM	2

<p>6. Chef Beanie</p> <p>Product features:</p> <ul style="list-style-type: none"> • Hook-and-loop closure at the back for an adjustable fit • Made with 100% for long-lasting durability, colourfastness, and breathable comfort • Vented design for improved breathability <p>Material: 100% cotton</p> <p>Colour: black</p> <p>Weight: 60gm2</p>	MEDIUM	2
<p>7. Freezer Jacket</p> <p>Product Features:</p> <ul style="list-style-type: none"> • Self-fabric cushioned collar for added comfort and stability • Chin guard • Lip elastic around cuffs and hem • Two front pockets • Two large inner pockets • Zip closure • Quilted fabric inside pockets with bound edges • Comes with a travel bag for convenient packing <p>EMBROIDERY in Black Colour</p> <p>Name, Surname& title on the left chest</p> <p>-Coat of arm below name and title</p> <p>-Country flag on collar</p> <p>Material: 100% Polyester</p> <p>Colour: black</p> <p>Weight: 300gm2</p>	Small	1
<p>8. Short Sleeve Golf T-Shirt</p> <p>Product features:</p> <p>-Made with an ultra-soft and lightweight 100% cotton</p>	Small	2

<p>-Premium feel performance fabric that offers a slight stretch for free-moving comfort</p> <p>-Relaxed fit</p> <p>-Self-fabric collar</p> <p>-Button-up placket</p> <p>-Side slits for ease of movement</p> <p>-Side slits reinforced with self-fabric binding</p> <p>-Stepped hem, with slightly longer back</p> <p> EMBROIDERY in Black Colour</p> <p>Name, Surname & title on the left chest</p> <p>-Coat of arm below name and title</p> <p>-Country flag on collar</p> <p>Material: 100% cotton</p> <p>Colour: white</p> <p>Weight: 155gm2</p>		
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Conditions: Appointed service provider must provide samples for approval of each item before delivering bulk order. Coat of arms to be provided to the service provider by the Department.

Evaluation Criteria

- The evaluation process to be used is according to the Preferential Procurement Regulations, 2022 and The Presidency SCM Policy where three phase evaluation will be followed to evaluate the quotations received.
- **Phase 1:** Adherence to the specifications / Functionality: Evaluation in terms of all items required as per specification is quoted by the bidder.
 - **Only bidders who quoted all items required as per specification will be considered for phase 2.**
 - Bidders are required to indicate in their quotation full details of the goods and/or service on specification/functionality as per invitation even in the event where the brand is provided. Use the information on the table above. Failure to do that may result in the bidder being disqualified.
- **Phase 2: Disqualification in Administration Requirements**
 - **Only bidders who submitted quotes according to the below will be considered**

for phase 3:

- ⊕ Quotes must be submitted on or before the stipulated closing dates.
- ⊕ Supplier must be registered on Central Supplier Database (CSD).
- ⊕ Bid/quotations submitted **after** closing date will not be considered.

- Phase 3: **Evaluation of price and Specific goals will be in terms of 80/20 preference point systems.**

DESCRIPTION	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL PONTS FOR PRICE AND SPECIFIC GOALS	100

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such).

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of State)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Means of verification
Women ownership		10	CSD report
Youth ownership		7	CSD report
People with Disabilities		3	CSD report

NB: Formula for calculating number of points: Ownership percentage X number of points allocated /100

Validity Period

- The validity period of the Quotation is 90 days from the closing date.
- The Presidency may extend the validity period should the process not be completed within 90 days, and bidders will be consulted to extend the validity. Please note that non-response from the bidder will be regarded as consent to the extension of the validity period, and The Presidency will proceed with evaluating the proposal submitted by the closing date.

General requirements

- SBD4 forms must be fully completed and signed. If directors/trustees/shareholders/

members of the company who submitting quotes have other related companies as registered on CSD, they should disclose on 2.3.

- Tax matters must be compliant with CSD before final award, if not you will be notified to correct within seven (07) working days failure to do that will result in disqualification.
- Banking details must be verified if not you will be notified to correct within seven (07) working days failure to do that may result in disqualification.
- All items must be priced by bidders. If the bidder fails to assign a price to specific items, it will be considered that those items are offered at no cost (for free).