



Addendum 1

Amended Stage 1B: Mandatory Compliance Requirements – Failure to submit the following documents – your Bid Proposal will automatically be disqualified.

NO.	DESCRIPTION OF REQUIREMENT	TICK (X)
a)	Completion of ALL RFP documentation (includes ALL declarations, SBD documents/ forms and Commissioner of Oath signatures required) Above must be completed & duly signed where applicable	
b)	Service provider shall be at 6 SI or Higher as stipulated in the RFP.	
c)	(N.B. Provide Valid certified copies of original professional registration. The copies must be certified by commissioner of oath.) All professionals to be registered with Professional Bodies: - <ul style="list-style-type: none"> • Mechanical Engineer specializing with lift engineering and fire engineering Pr Eng (ECSA) • Electrical Engineer Pr Eng (ECSA) • Health & Safety Consultant (SACPCMP) (Certified copies of the professional registration should be submitted and valid for a period of 6 months.)	
d)	Joint Venture / Consortium agreement / Trust Deed/ Confirmation in writing of their intention to enter into a JV or consortium agreement signed by all parties should they be awarded business by PRASA through this RFP process (if applicable) <i>Must be completed & duly signed</i>	
g)	Bidders to fill and sign the closing /submission register on submission of tender documents, failure to comply will result in a disqualification from the tender process. <i>Must be completed & duly signed</i>	

Amended Stage 1C: Non - Mandatory Compliance Requirements: – The following documents are non-mandatory and where not submitted, PRASA may request these documents and must be made available at the time of request.

NO.	DESCRIPTION OF REQUIREMENT	TICK
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a)	Proof of Company Registration, Certificate of Incorporation or CK1.	
b)	Company Registration Documents	
c)	Copies of Directors' ID documents;	
d)	Valid Tax Clearance Certificate (must be valid on closing date of submission of the proposal) and SARS Issued Pin –	
e)	CSD report / CSD reference number	
f)	Proof of UIF registration	
g)	Proof of Bank Account (i.e., cancelled cheque or Letter issued by the bank)	
h)	Valid B-BBEE Certificate from SANAS accredited rating agency (Original or certified copy) /DTI B-BBEE certificate (original or certified copy) or sworn affidavit signed and stamped by the commissioner of oath. Joint ventures to submit the consolidated Valid B-BBEE Certificate from SANAS accredited rating agency (Original or certified copy)	
e)	Letter of Good Standing (i.e., COIDA) (Department of Labour or any other recognized institutions) <i>Must be completed & duly signed</i>	

Documents required for Scoring - The following Non-Mandatory Documents used for purposes of scoring a bid. If not submitted by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive a score of zero for the applicable evaluation criterion.:

No.	Description of requirement	
a)	Valid B-BBEE Certificate from SANAS accredited rating agency (Original or certified copy) /DTI B-BBEE certificate (original or certified copy) or sworn affidavit signed and stamped by the commissioner of oath. Joint ventures to submit the consolidated Valid B-BBEE Certificate from SANAS accredited rating agency (Original or certified copy) Consolidated BBEE certificate for Joint Venture is required. As per the implementation guide preferential procurement regulations 2017 pertaining to the preferential procurement policy framework act no 5 of 2000 march paragraph 9 BROAD BASED BLACK ECONOMIC EMPOWERMENT (B-BBEE) STATUS LEVEL CERTIFICATES sub paragraph 9.3 and 9.4 states that: A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE status Level Verification certificate for every separate tender.	

Amended STAGE 2 - Technical / Functionality Requirements

STAGE 2 - Technical / Functionality Requirements



Qualifying bidders shall be evaluated on technicality / functionality after meeting all compliance requirements outlined above. The minimum threshold for the technical/functionality requirements is 70%. Bidders who score below the minimum requirement shall not be considered for further evaluation in stage 3.

Summary of the technical/functional requirements are presented in the table 7.2 below.

	EVALUATION CRITERIA	WEIGHT
A	CONSULTING EXPERIENCE (Company / Firm/ Consortium/S)	20%
B	PROFESSIONAL PERSONNEL EXPERINCE	25%
C	TECHNICAL APPROACH AND METHODOLOGY	15%
D	CONTRACTOR EXPERIENCE	25%
E	FINANCIAL CAPACITY OF CONTRACTOR	15%
	TOTAL	100%

Technical Evaluation Criteria

Details of the scoring methodology presented above are outlined below:

1 = Poor information submitted, 2 = Fair/average, 3 = Good, 4 = acceptable or very good and 5 = Excellent.

PROFESSIONAL DESIGN CONSULTANTS			
CRITERIA	SUB-CRITERIA	SCORES	WEIGHT



<p>A: CONSULTING EXPERIENCE (COMPANY/CONSORTIUM/ SUBCONTRACTED CONSULTING)</p>	<p>Previous experience for similar work (Lift and escalators engineering) Completed within the last 7 years.</p> <p>Bidders to provide the following as proof of project:</p> <p>1. Signed Appointment letter/contract / purchase order for each project.</p> <p style="text-align: center;">AND</p> <p>2. A reference letter relating to the appointment letter/contract/purchase order. The reference letter to indicate the following: company name, contact person and confirmation that work was completed. The reference letter must match the LOA Provided.</p> <p>Either the appointment letter /Contract/purchase order or reference letter should indicate value of contract.</p> <p>The consulting team must provide projects to a combined consulting fee value at a minimum of R13m and above.</p> <p style="text-align: center;"><i>For JV/Consortium/Partnership companies, the R 13m of the project will be measured as sum total of the individual project values of JV/Consortium/Partnership/Company members</i></p>	<p>5 Points: Proof of completed project(s) totalling up to R13 000 001 and above</p> <p>4 Points: Proof of completed project(s) totalling between R10,000,001 and up to R13,000,000</p> <p>3 Points: Proof of completed project(s) totalling between R7,000,001 and up to R10,000,000</p> <p>2 Points: Proof of completed project(s) totalling R5,000,000</p> <p>1 Point: completed project(s) totalling below R5,000,000</p> <p>0 Points: No Submission / Irrelevant information points</p>	<p style="text-align: center;">20%</p>
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**B: PROFESSIONAL PERSONEL EXPERINCE**

Previous experience for similar work (lift and escalators engineering (CV, professional registration per category and certified copies of academic qualifications)

1. Mechanical Engineer specializing in Lift and escalator engineering & Fire engineering (Pr. Eng.) (ECSA)	5 - Above Seven (7) years' experience on similar projects 4 - Above Five (5) to Seven (7) years' experience on similar projects 3 - Above Three (3) to Five (5) years' experience on similar projects 2 - One (1) to Three (3) years' experience on similar projects 1 - below (1) year experience on similar projects 0 - No submission or unrelated Projects	12.5%	25%
2. Electrical Engineer (Pr.Eng.) (ECSA)	5 - Above Seven (7) years' experience on similar projects 4 - Above Five (5) to Seven (7) years' experience on similar projects 3 - Above Three (3) to Five (5) years' experience on similar projects 2 - One (1) to Three (3) years' experience on similar projects 1 - below (1) year experience on similar projects 0 - No submission or unrelated Projects	7.5%	
3. Health and Safety consultant (SACPCMP registered)	5 - Above Seven (7) years' experience on similar projects 4 - Above Five (5) to Seven (7) years' experience on similar projects 3 - Above Three (3) to Five (5) years' experience on similar projects 2 - One (1) to Three (3) years' experience on similar projects 1 - below (1) year experience on similar projects 0 - No submission or unrelated Projects	5%	



CRITERIA	SUB-CRITERIA	SCORES	WEIGHT
<p>C: TECHNICAL APPROACH AND METHODOLOGY</p>	<p>Detailed technical approach and methodology is provided that is aligned to the scope of work/ highlighting, but not limited, to the following elements:</p> <ul style="list-style-type: none"> • risk assessment/identification relating to working within the rail environment in this project. • risk mitigation measures associated with the project. • project schedule which shows estimated start and finish dates • information on project acceleration 	<p>5 points = Detailed technical approach and methodology that is aligned to the scope of work highlighting all 4 elements</p> <p>4 points = Detailed technical approach and methodology that is aligned to the scope of work highlighting 3 elements</p> <p>3 points = Detailed technical approach and methodology that is aligned to the scope of work highlighting 2 elements</p> <p>2 points = Detailed technical approach and methodology that is aligned to the scope of work highlighting 1 element</p> <p>1 point = Detailed technical approach and methodology that is aligned to the scope of work but not highlighting any elements</p> <p>0 Points= No Submission / Irrelevant information</p>	<p>15%</p>



Contractor Track Record			
CRITERIA	SUB-CRITERIA	SCORING	WEIGHT
<p>D: TRACK RECORD OF THE CONTRACTOR</p> <p>Track Record of the Contractor on similar type (Lifts and escalators works/installation) and sizes (6SI or higher) of projects previously executed.</p>	<p>F Bidders should indicate the experience of previous work done</p> <p>Evidence required:</p> <p>The bidders are to submit the following documents:</p> <ul style="list-style-type: none"> • Provide appointment letter or contract or purchase order for each project. • Provide a reference letter or completion certificate relating to the appointment letter or purchase order or contract. <p>One of the documents must indicate the value of the works.</p> <p>No points will be awarded if the appointment letter or contract or purchase order.</p> <p>and</p> <p>The reference letter or completion certificate relating to the appointment letter or purchase order, or contract is not submitted.</p>	<p>5 Points: Proof of completed project(s) totalling up to R13 000 001 and above.</p> <p>4 Points: Proof of completed project(s) totalling between R10,000,001 and up to R13,000,000</p> <p>3 Points: Proof of completed project(s) totalling between R7,000,001 and up to R10,000,000</p> <p>2 Points: Proof of completed project(s) totalling R5,000,000</p> <p>1 Point: completed project(s) totalling below R5,000,000</p> <p>0 Points: No Submission / Irrelevant information</p>	25%



CONTRACTOR FINANCIAL CAPACITY			
CRITERIA	SUB-CRITERIA	SCORING	WEIGHT
D: FINANCIAL CAPABILITY:	<p><i>Financial Capacity: Operating Cash Flow:</i></p> <p><i>The operating cash flow ratio measures a company's short-term liquidity. Formula:</i></p> <p><i>Operating Cash Flows Ratio =</i> <i>Cash Flows from</i> <i>Operations/Current Liabilities.</i></p> <p><i>Bidder should submit a complete set of financial statements.</i></p> <p><i>(Recent 2 years' financial statements prepared by a registered professional in accordance with company law requirements)</i></p>	<p>5 points = Operating Cash Flows Ratio $X \geq 1$</p> <p>4 points= Operating Cash Flows Ratio $0.5 \leq X < 1$</p> <p>3 points= Operating Cash Flows Ratio $0.25 \leq X < 0.5$</p> <p>2 points= Operating Cash Flows Ratio $0 \leq X < 0.25$</p> <p>1 point = Operating Cash Flows Ratio $X < 0$</p> <p>0 points = No Submission / Irrelevant statement 0 points = No Submission</p>	15%