

CLEARANCE OF INVASIVE PLANTS WITHIN THE PORT OF NGQURA AND COEGAKOP QUARRY – TECHNICAL EVALUATION CRITERIA VS STEP 1									
Technical Evaluation Sheet									

Bidder Name: _____ Evaluator Name: _____ Date: _____

Nr	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer	Score	Weighted Average Score	Weighted Total Score
	Scope of Services: Evaluation Criteria					3 - The bidder fully meets requirements and value adding is extensive 2 - Meets critical requirements 1 - Partially meets requirements 0 - Company can not meet, high risk			
1	Company Experience, Self CVs and Qualifications	60	30.00			Model Answer	NAME	NAME	NAME
1.1	Company previous experience			Bidders to submit 3 signed reference letter(s) from clients / entities with specific experience in alien invasive vegetation identification, clearing and monitoring where the service was rendered.	The letter must contain the following details: The entities' clients' signed reference letter(s) (for relevant service that was rendered) must on their letterheads confirm the work performed with specific reference to the project description and duration.	0 = No submission 1 = Submitted less than 3 signed reference letters 2 = Submitted 3 signed reference letters 3 = Submitted more than 3 signed reference letters			
1.2	CV & Qualifications of the Project Manager and/or Supervisor to be deployed in this Project		20.00	CVs, Qualifications of the Project Manager and/or Supervisor to be involved in the project. The bidder can submit either the Project Manager's CV and Qualification or the Supervisor's CV and Qualification or both The CV must indicate the employees 3 years of experience that is relevant / related to alien invasive vegetation identification, clearing, monitoring. The academic qualifications related to environmental management shall be submitted in conjunction with the Project Manager and/or Supervisor's CV who will be involved in the execution of this contract.	CVs, Qualifications of the Project Manager and/or Supervisor to be involved in the project. The bidder can submit either the Project Manager's CV and Qualification or the Supervisor's CV and Qualification or both The CV must indicate the employees' specific experience in alien invasive vegetation identification, clearing, monitoring. The qualification must be relevant/related to Environmental Management.	0 = No submission 1 = Project Manager and/or Supervisor's academic qualifications relevant/related to environmental management and CVs indicating less than 3 years of combined relevant experience 2 = Project Manager and/or Supervisor's academic qualifications relevant/related to environmental management and CVs indicating 3 years of combined relevant experience 3 = Project Manager and/or Supervisor's academic qualifications relevant/related to environmental management and CVs indicate more than 3 years of combined relevant experience			
2	Functional Capability	50	40.00			Model Answer	Score		
2.1	Project plan			A detailed Project Plan to be submitted	The Project Plan must clearly detail the work that will be undertaken and cover all the requirements of the contract. Which may include but is not limited to the following: 1. Understanding of the Scope of Services 2. Overview of the processes to be followed 3. Programmatic approach to be adopted 4. Identification of deliverables and key milestones 5. Understanding of relevant legislation 6. Organizational structure/char indicating the key team members 7. Communication between the team, the service provider, and the client	0 = No submission 1 = The Project Plan only covers point 1, 2 and 3 of the requirements of the contract (under the column "Type of Proof / Detail to be submitted"). 2 = The Project Plan covers at least the requirements from point 1, 2, 3, 4, 5, 6 and 7 of the contract (under the column "Type of Proof / Detail to be submitted"). 3 = The Project Plan covers all of the requirements and covers other innovative methods for alien vegetation identification, clearing and monitoring that are beyond the scope of services.			
2.2	Health, Safety and Environmental Plan		10.00	Develop SHE Plan	SHE Plan indicating the following: 1. How SHE requirements will be met 2. What health and safety measures are put in place for the work and personnel working onsite 3. Implementing site safety, health and environmental requirements 4. Clearly define roles and responsibilities pertaining to day to day SHE management on site	0 = No submission 1 = Health, safety and environmental plan submitted does not demonstrate all the listed requirements under the column "Type of Proof / Detail to be submitted". 2 = Health, safety and environmental plan meets all the listed requirements under the column "Type of Proof / Detail to be submitted". 3 = Health, safety and environmental plan meets all the listed requirements under the column "Type of Proof / Detail to be submitted" and demonstrates innovative methods of alien invasive vegetation disposal and rehabilitation.			
		100.00	100.00	In order for the bidders to meet the threshold for the technical evaluation they need to meet a score of 65.67					