



## INVITATION TO BID

### APPOINTMENT OF INTERNET SERVICE PROVIDER FOR GAUTENG PROVINCIAL LEGISLATURE FOR 5 YEARS.

**BID NO.** : **GPL005/2027**  
**NON- COMPUSLORY** : **05 October 2026**  
**BRIEFING SESSION** :  
**VENUE** : **MICROSOFT TEAMS**  
**TIME** : **10H00AM**

**CLOSING DATE** : **14 October 2026**  
**TIME** : **11H00 AM**

#### 1.1 ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

**Department** : Supply Chain Management  
**Contact Person** : Vhukhudo Letshokota  
**E-mail address** : [VLetshokota@gpl.gov.za](mailto:VLetshokota@gpl.gov.za)

#### 1.2 ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

**Department** : Information and Communication Technology  
**Contact Person** : Branden Moodley  
**Email address** : [BMoodley@gpl.gov.za](mailto:BMoodley@gpl.gov.za)

#### BIDS MUST BE SUBMITTED AND DEPOSITED INTO THE BID BOX SITUATED AT:

**43 RISSIK STREET,  
 GAUTENG PROVINCIAL LEGISLATURE,  
 CITY HALL  
 JOHANNESBURG,  
 2000**

Attention: Supply Chain Management

|                                                                                                                                       |                                               |                  |
|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------|
| <br>GAUTENG<br>LEGISLATURE<br>Your View — Our Vision | <b>ADMINISTRATIVE COMPLIANCE REQUIREMENTS</b> | <b>SECTION 1</b> |
|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------|

These are documents required for this bidding. Should the bidder fail to submit the following documents, the bid may be disqualified:

| Item | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Mandatory  | Submitted |    |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|----|
|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            | Yes       | No |
| 1.   | Full Technical Proposal with supporting documents<br>1.1 Hard Copy (Mandatory)<br>1.2 USB with information replica of the bid proposal? Non-mandatory                                                                                                                                                                                                                                                                                                                             | <b>Yes</b> |           |    |
| 2.   | Invitation to bid (SBD1): completed and signed                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Yes</b> |           |    |
| 3.   | Pricing Schedule (Firm Pricing) SBD 3.3                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Yes</b> |           |    |
| 4.   | Bidders Disclosure (SBD 4) Original completed and signed.                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Yes</b> |           |    |
| 5.   | Preference Point Claim form (SBD 6.1) Original completed and signed.                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Yes</b> |           |    |
| 6.   | Copy of full Company Registration documents?                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Yes</b> |           |    |
| 7.   | Copies of South African IDs' for Directors?                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Yes</b> |           |    |
| 8.   | Company Profile                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Yes</b> |           |    |
| 9.   | Did you submit a valid proof of registration with the Individual Electronic Communications Service (I-ECS) or Individual Electronic Communications Network Service (I-ECNS) licence issued by the Independent Communications Authority of South Africa (ICASA) or both                                                                                                                                                                                                            | <b>Yes</b> |           |    |
| 10.  | Joint Venture / Consortium agreement / Trust Deed (if applicable):<br><ul style="list-style-type: none"> <li>Did you submit all documents for all parties of the Joint Venture/Consortium/Trust Deed? All documents listed below: <ul style="list-style-type: none"> <li>✓ Certified copies of shareholders certificates</li> <li>✓ Certified copy of Company Registration documents</li> <li>✓ Certified copy of ID documents of the Directors or Members</li> </ul> </li> </ul> | <b>Yes</b> |           |    |

**Service Provider's Name:** .....

**Completed by:** .....

**Signature:** .....

|  |
|--|
|  |
|--|

|                                                                                                                                              |                                  |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------|
| <br><b>GAUTENG</b><br>LEGISLATURE<br>Your View — Our Vision | <b>INVITATION TO BID (SBD 1)</b> | <b>SECTION 2</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------|

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE GAUTENG PROVINCIAL LEGISLATURE (GPL)**

|             |                                                                                                 |               |                        |                     |
|-------------|-------------------------------------------------------------------------------------------------|---------------|------------------------|---------------------|
| BID NUMBER: | <b>GPL 005/2027</b>                                                                             | CLOSING DATE: | <b>14 October 2026</b> | CLOSING TIME: 11H00 |
| DESCRIPTION | <b>APPOINTMENT OF INTERNET SERVICE PROVIDER FOR GAUTENG PROVINCIAL LEGISLATURE FOR 5 YEARS.</b> |               |                        |                     |

**SUPPLIER INFORMATION**

|                                                                                                                        |              |                                                                                                    |           |
|------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------------|-----------|
| NAME OF BIDDER                                                                                                         |              |                                                                                                    |           |
| POSTAL ADDRESS                                                                                                         |              |                                                                                                    |           |
| STREET ADDRESS                                                                                                         |              |                                                                                                    |           |
| TELEPHONE NO.                                                                                                          |              | CELLPHONE NO.                                                                                      |           |
| EMAIL ADDRESS                                                                                                          |              | VAT REGISTRATION NUMBER                                                                            |           |
| COMPLIANCE STATUS                                                                                                      | <b>MAAA-</b> | <b>TAX PIN</b>                                                                                     |           |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED? <b>SUBMIT PROOF IF YES</b> |              | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS/SERVICES /WORKS OFFERED? <b>SUBMIT PROOF IF YES</b> |           |
| <b>YES</b>                                                                                                             | <b>NO</b>    | <b>YES</b>                                                                                         | <b>NO</b> |

**QUESTIONNAIRE FOR FOREIGN BIDDERS**

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT, REGISTER AS PER 2.3 BELOW.

|                                                                 |            |           |
|-----------------------------------------------------------------|------------|-----------|
|                                                                 | <b>YES</b> | <b>NO</b> |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? |            |           |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA?                       |            |           |

**QUESTIONNAIRE FOR FOREIGN BIDDERS**

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT, REGISTER AS PER 2.3 BELOW.

|                                                            |            |           |
|------------------------------------------------------------|------------|-----------|
|                                                            | <b>YES</b> | <b>NO</b> |
| DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? |            |           |
| DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?      |            |           |
| IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  |            |           |

**TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE GPL WILL NOT AWARD CONTRACTS TO PROVIDE GOODS AND/OR SERVICES TO A MEMBER OF GPL OR CABINET, A MEMBER OF A PROVINCIAL LEGISLATURE OR MEMBER OF A PROVINCIAL EXECUTIVE COUNCIL, A MUNICIPAL COUNCILLOR,
- 1.5. BIDS WILL NOT BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE WHOSE PARTICIPATION IN BIDDING FOR THE CONTRACT MAY RESULT IN A CONFLICT OF INTEREST, OR ORGAN OF STATE IN WHICH ANY OF THE MENTIONED PERSONS IS A DIRECTOR OR HAS CONTROLLING OR OTHER SUBSTANTIAL INTEREST.

## **2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE GPL TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.3 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: ..... DATE:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

|                                                                                                                                              |                                             |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------|
| <br><b>GAUTENG</b><br>LEGISLATURE<br>Your View — Our Vision | <b>NOTICE &amp; INSTRUCTIONS TO BIDDERS</b> | <b>SECTION 3</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------|

### 3.1 DOCUMENTS

- 3.1.1. The bidder must specify the name, position, address and contact details (email address and telephone number) of the person responsible for leading the bid process and to whom all correspondence relating to the bid should be directed.
- 3.1.2. The bid submission must be signed by a duly authorised representative of the bidder who has the authority to enter into legally binding contracts on behalf of the bidder. Proof of authority must be submitted e.g. company resolution.
- 3.1.3. If any part of this bid is not duly filled in and signed, it may invalidate the bid.
- 3.1.4. Where alterations have been made to any part of the bid, the bidder must sign next to the corrections made (Correction ink/Tippex is not allowed).
- 3.1.5. The bidder must initial all the pages of this bid to acknowledge acceptance of understanding. The signed bid document must be returned with the proposal.

### 3.2 SUBMISSION OF BID PROPOSAL

- 3.2.1 This bid must be submitted in accordance with the format, times and place as prescribed in the bid document.
- 3.2.2 This Bid document, proposal and all other relevant documentation requested must be submitted in one sealed envelope or sealed box. For Financial proposal and any other document where bidders' costs are displayed or referenced, please place this in a separate envelope.
- 3.2.3 Bids must be clearly marked on the front as follows: Bid No: **GPL005/2027**
- 3.2.4 Bids must be clearly marked on the back as follows:  
 Bidders Name & Bidders Address  
 Bidders Contact Numbers
- 3.2.5 Bid documents may be couriered by a registered mail and deposited in the tender box situated at the address as stipulated on the cover page of this document between 08:00am to 17:00pm, Monday to Sunday (including Public Holidays). Bidders must allow sufficient time to access the tender box in the GPL through the visitor's entrance and other security checkpoints.
- 3.2.6 **Pricing Structure**
  - a) Bidders are requested to indicate their price in all elements listed on the pricing schedule.
  - b) Pricing on the pricing schedule is for comparative purposes.
  - c) Prices must remain fixed for the duration of the contract
  - d) The total costs must be inclusive of all costs such as delivery, labour rates, Transfer of skills etc.

### 3.3 BID VALIDITY PERIOD

- 3.3.1 This bid and all proposals (costs included) shall remain binding and valid for a period of 120 days calculated from the closing date of the Bid. The GPL reserves the right to notify bidders in writing to extend the above validity period if deemed necessary and in the interest of the GPL.

### **3.4 JOINT VENTURES OR CONSORTIUM**

- 3.4.1 A Copy of the Trust, Consortium or Joint Venture agreement duly signed must be attached.
- 3.4.2 A trust, consortium or joint venture will qualify for points for specific goals in accordance with the applicable Preferential Procurement Policy, provided that the entity submits the required consolidated documentation for purposes of evaluation and scoring of the specific goals.

### **3.5 DISCOUNTS**

- 3.5.1 When calculating comparative prices, the GPL will consider any discounts which have been offered unconditionally. A discount which has been offered conditionally will be implemented when payment is effected despite not being considered for evaluation purposes.

### **3.6 GENERAL CONDITIONS**

- 3.6.1 The GPL may request bidders to provide additional information with regards to the bid proposal at any given stage during the evaluation process.
- 3.6.2 All proposals in response to this bid, whether successful or unsuccessful, will become the property of the GPL.
- 3.6.3 Any costs incurred by the bidders in preparing and submitting their response will be the sole responsibility of the bidder.
- 3.6.4 The GPL reserves the right to invite short-listed bidders to make a presentation to GPL's bids evaluation committee to further clarify or substantiate their submissions.
- 3.6.5 The GPL reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the bid to the highest scoring bidder if such bidder has been awarded a bid by GPL or has performed services for GPL during the last 12 months prior to the closing date of the bid.
- 3.6.6 The GPL reserves the right to re-appoint or extend the service of the service provider where there is a natural continuation of assignments.
- 3.6.7 The successful bidder/s will enter into a stipulated contract with GPL for the provision of the required service.
- 3.6.8 The successful bidders, their employees and their sub-contractors must comply with GPL security clearance requirements.
- 3.6.9 The successful bidders must be willing to sign confidentiality or non-disclosure agreement.
- 3.6.10 In the event where the order was wrongly printed, the service provider must be able to exchange goods or cancel the order as per the GPL's request.
- 3.6.11 The GPL may, at its discretion, require the removal and replacement of any of the bidder's personnel who do not perform adequately from its premises.

### **3.7 CENTRAL SUPPLIER DATABASE REQUIREMENTS**

- 3.7.1 Bidders should register on the Central Supplier Database (CSD) to upload information namely, (Business Registration/Directorship/Membership/Identity Numbers/B-BBEE Information and Banking Information for verification purposes)

### **3.8 AWARD OF BID**

- 3.8.1 The award of this bid by the Secretary to the GPL shall constitute a binding contract, and such award shall be confirmed by means of an appointment/award letter. The successful bidder must in return provide a written response on their letterhead of the acceptance of the award.

### 3.9 SUBCONTRACTING

- 3.9.1 The bidder awarded a contract may only enter into a subcontracting arrangement with the approval of the GPL. The bidder may not subcontract more than 25% of the total contract deliverables.
- 3.9.2 A bidder awarded a contract in relation to a designated sector, may not subcontract such that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

### 3.10 FRONTING

- 3.10.1 The GPL supports the spirit of broad based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this background the GPL condemns any form of fronting.
- 3.10.2 The GPL, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in bid documents.
- 3.10.3 Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade, Industry and Competition (**the dtic**), be established during such enquiry / investigation, the onus will be on the bidder / contractor to prove that fronting does not exist. Failure to do so within a period of 14 days from date of notification may invalidate the bid/contract and may also result in the restriction of the bidder /contractor to conduct business with the public sector for a period not exceeding ten years, in addition to any other remedies the GPL may have against the bidder / contractor concerned.

### 3.11 SECURITY AND OCCUPANCY

- 3.11.1 Where applicable, All the areas covered by this contract fall within areas defined in the relevant Security and Access Acts as "*Restricted Areas*" and all of the provisions of these Acts will apply to this contract.
- 3.11.2 Where applicable, all buildings involved in this contract are subject to stringent access control for all personnel and for materials delivered to and removed from the site.
- 3.11.3 If any person is rejected for security reasons, a bidder will be required to replace them on their list. If the Bidder is ultimately unable to offer personnel with satisfactory security clearance, his Bid may be rejected on such grounds.
- 3.11.4 Any person rejected by the SAPS for failing to meet the security requirements, inclusive of security clearance, wandering away from an escort or from the immediate contract area, or any misconduct on the site will immediately, without any recourse by the Contractor, be removed from site and refused re-entry to site. This refusal to site shall be in addition to any legal action the SAPS may institute.
- 3.11.5 Following the formal acceptance of the Bid, the successful bidder shall be required to submit the requested information and/or documentation to the GPL within forty-eight (48) hours of being requested to do so:
  - a) Full names of each of the persons intended to be utilised on site, including supervisory staff.
  - b) Position in firm plus service to be performed.

- c) A copy of the Identification Document (ID), certified as a true copy of the original by the South African Police Service (SAPS). The certified copy submitted must be the original certified document and not a photocopy or scanned copy thereof.
- d) Business address.

- 3.11.6 Bidders are recommended to have such documentation, both for their own staff and for their Sub-contractors, if applicable, available prior to the closing date of Bids so as to minimise delays in security clearance of personnel once the Bid is awarded.
- 3.11.7 Any time lost due to delays in submitting the called for list of personnel required entering site, the rejection of personnel on the list, or the subsequent removal and banning from site of personnel will not be accepted as motivation for extension of the contract period.
- 3.11.8 Such clearance shall remain valid for a period not exceeding 12 months and shall only apply for one project at a time.

### **3.12 SAFEGUARDING OF DOCUMENTS**

- 3.12.1 All documents will be individually numbered on issue and records kept as to what documents have been issued to whom.
- 3.12.2 All documents issued to sub-contractors or suppliers must be signed for, and such sub-contractors and suppliers must also accept responsibility for the safeguarding of such documents while they are in their possession.
- 3.12.3 All documentation shall be strictly handled as set out in the SSA Minimum Information Security Standards (MISS), a copy of which shall be provided to the successful contractor at the time of site hand over.
- 3.12.4 It will be the main contractor's responsibility to familiarise themselves with the MISS document and make sure his personnel and sub-contractors are advised accordingly.

### **3.13 BID CANCELLATION**

- 3.13.1 The GPL may amend or cancel this Bid before the award should it deem it necessary but not limited to:
  - a) due to changed circumstances there is no longer need for the goods and services specified in the invitation.
  - b) funds are no longer available to cover the total envisaged expenditure
  - c) no acceptable bid is received; or
  - d) there is a material irregularity in the bidding process
  - e) there is material change of scope after the tender has closed.

### **3.14 DELIVERY ADHERENCE**

- 3.14.1 Delivery of services must be made in accordance with the instructions appearing on the official Purchase Order issued by GPL and/or Contract/SLA

|                                                                                                                                              |                        |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------|
| <br><b>GAUTENG</b><br>LEGISLATURE<br>Your View — Our Vision | <b>BID DECLARATION</b> | <b>SECTION 4</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------|

**1) IF THE BIDDER IS IN PARTNERSHIP / JOINT VENTURE / CONSORTIUM.**

We the undersigned partners / joint ventures / consortium, tendering as

.....hereby authorize .....to  
 sign this Bid as well as any contract resulting from this Bid and any other documents  
 correspondence in connection with this Bid and/or contract on our behalf.

FULL NAMES ..... CAPACITY .....

SIGNATURE .....

**NB:** Please note that all partners of the JV must be compliant, and a JV Agreement must be signed and submitted.

**2) IF THE BIDDER IS ONE PERSON BUSINESS / SOLE TRADER.**

I, the undersigned .....hereby confirm that I  
 am the sole owner of the business trading as .....

**3) IF THE BIDDER IS SUB-CONTRACTING.**

I, the undersigned ....., hereby  
 confirm that I will be sub-contracting work to the following company/companies  
 ..... If more than 25% of the contract/work you enter into GPL  
 is to be subcontracted, indicate the following details:

| Sub-contractor's name | Value of work to be sub-<br>contracted | % of work to<br>be sub-<br>contracted | BBBEE Level of<br>the sub-<br>contractor |
|-----------------------|----------------------------------------|---------------------------------------|------------------------------------------|
|                       |                                        |                                       |                                          |
|                       |                                        |                                       |                                          |
|                       |                                        |                                       |                                          |

**I/WE, THE UNDERSIGNED, WHO WARRANTS THAT HE/SHE IS DULY AUTHORISED TO DO SO ON BEHALF OF THE FIRM ACKNOWLEDGE THAT:**

- 1) The information furnished is true and correct.
- 2) In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of GPL that the claims are correct.
- 3) If the claims are found to be incorrect, GPL may, in addition to any other remedy it may have –:
  - a) recover all costs, losses or damages it has incurred or suffered as a result of that person's conduct.
  - b) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
- 4) Impose a financial penalty more severe than the theoretical financial preference associated with the claim which was made in the Bid.

- 5) I hereby undertake to render services described in the attached Bidding documents to GPL in accordance with the requirements and task directives / proposals specifications stipulated in this Bid proposal at the price/s quoted. My offer/s remains binding upon me and open for acceptance by GPL during the validity period indicated and calculated from the closing date of the Bid.
- 6) I confirm that I have satisfied myself as to the correctness and validity of my Bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
- 7) I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
- 8) Declare that I have no participation in any collusive practices with any Bidder or any other person regarding this or any other Bid.
- 9) I confirm that I am duly authorised to sign this contract.

## DECLARATION

I hereby agree that, in the event of false, incorrect or misleading information being provided in this declaration, the Secretary to GPL shall have the right to:

- recover any losses or damages sustained by GPL under such agreement
- restrict the supplier from further business with GPL depending on the materiality of the misrepresentation and the degree of prejudice suffered.

Name of Representative: \_\_\_\_\_

Identity number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## COMMISSIONER OF OATHS

I certify that the above has acknowledged that he/she knows and understands the contents of this document, that he/she does not have any objection to taking the oath, and that he/she considers it to be binding on his/her conscience, and which was sworn to and signed before me at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 2026, and that the administering oath complied with the regulations contained in Government Gazette No. R 1258 of 21 July 1972, as amended.

\_\_\_\_\_ (Sign – SERVICE PROVIDER)

\_\_\_\_\_ (Name – SERVICE PROVIDER)

| <b>COMMISSIONER OF OATHS STAMP AND DETAILS OF PERSON</b>                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>STAMP</b><br><br>NAME & SURNAME: _____ DESIGNATION/RANK: _____<br><br>PERSAL/EMPLOYEE NO/SERVICE NUMBER: _____<br><br>PLACE and DATE: _____ |

**PRICING SCHEDULE 3.3****(Professional Services)**

|                       |                |
|-----------------------|----------------|
| NAME OF BIDDER: ..... | BID NO.: ..... |
| CLOSING TIME :        | CLOSING DATE : |

OFFER TO BE VALID FOR 7 DAYS FROM THE CLOSING DATE OF BID.

| ITEM<br>CURRENCY<br>NO<br>INCLUDED) | DESCRIPTION | BID PRICE IN RSA<br>**(ALL APPLICABLE TAXES |
|-------------------------------------|-------------|---------------------------------------------|
|-------------------------------------|-------------|---------------------------------------------|

2. The accompanying information must be used for the formulation of proposals.
3. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project. R  
.....
4. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

| PERSON AND POSITION | HOURLY RATE | DAILY RATE |
|---------------------|-------------|------------|
| -----               | R-----      | R-----     |
| -----               | R-----      | R-----     |
| -----               | R-----      | R-----     |

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

|       |        |            |
|-------|--------|------------|
| ----- | R----- | ----- days |
| ----- | R----- | ----- days |
| ----- | R----- | ----- days |

- 5.1 Travel expenses (specify, for example rate/km and total km, class of air travel, etc.). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

| DESCRIPTION OF EXPENSE TO BE INCURRED | RATE  | QUANTITY | AMOUNT |
|---------------------------------------|-------|----------|--------|
| -----                                 | ..... | .....    | R..... |
| -----                                 | ..... | .....    | R..... |
| -----                                 | ..... | .....    | R..... |

TOTAL:R.....

\*\* " all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

- 5.2 Other expenses, for example accommodation (specify, e.g. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

| DESCRIPTION OF EXPENSE TO BE INCURRED | RATE  | QUANTITY | AMOUNT |
|---------------------------------------|-------|----------|--------|
| -----                                 | ..... | .....    | R..... |
| -----                                 | ..... | .....    | R..... |
| -----                                 | ..... | .....    | R..... |
| -----                                 | ..... | .....    | R..... |

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid .....
7. Estimated man-days for completion of project .....
8. Are the rates quoted firm for the full period of contract? \*YES/NO
9. If not firm for the full period, provide details of the basis on which adjustments will be applied, for example consumer price index. ....

**\*[DELETE IF NOT APPLICABLE]**

**BIDDER'S DISCLOSURE****1. PURPOSE OF THE FORM**

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE**

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

| Full Name | Identity Number | Name of organ of state |
|-----------|-----------------|------------------------|
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |
|           |                 |                        |

- 2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.3.1 If so, furnish particulars: .....
- .....
- .....

- 2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

- 2.4.1 If so, indicate all companies registered in the CSD in the table below:

| Supplier registration number (MAAA) | Status (active/inactive/deleted) |
|-------------------------------------|----------------------------------|
|                                     |                                  |
|                                     |                                  |
|                                     |                                  |
|                                     |                                  |

- 2.4.2 Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

### 3 GENERAL DECLARATION

I, ....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....  
Signature

.....  
Date

.....  
Designation

.....  
Name of bidder

**SBD 6.1****PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to invitations to tender:  
 ✓ the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and 90/10 for requirements with a rand value above R50 000 000.
- 1.2 The applicable preference point system for this tender is the 80/20 preference point system. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:  
 (a) Price; and  
 (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

|                                                  | POINTS     |
|--------------------------------------------------|------------|
| <b>PRICE</b>                                     | 80         |
| <b>SPECIFIC GOALS</b>                            | 20         |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b> |

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The Gauteng Provincial Legislature reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**2. DEFINITIONS**

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.

- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 or 90/10 PREFERENCE POINT SYSTEMS

##### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

| 80/20                                                     | or | 90/10                                                     |
|-----------------------------------------------------------|----|-----------------------------------------------------------|
| $Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$ | or | $Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$ |

Where

- |      |   |                                                       |
|------|---|-------------------------------------------------------|
| Ps   | = | Points scored for price of tender under consideration |
| Pt   | = | Price of tender under consideration                   |
| Pmin | = | Price of lowest acceptable tender                     |

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender.
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of:
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

4.3. The 20 preference points will be distributed as follows:

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.**

| Groupings                          | Points        | Verification                       |
|------------------------------------|---------------|------------------------------------|
| <b>1. Black Ownership (7)</b>      |               | Registration documents and ID Copy |
| Enterprise is 100% Black Owned     | 7             |                                    |
| Enterprise is 51% Black Owned      | 5             |                                    |
| Enterprise is less 51% Black Owned | 3             |                                    |
| Enterprise is not Black Owned      | 0             |                                    |
| <b>Groupings</b>                   | <b>Points</b> | <b>Verification</b>                |
| <b>2. Women Ownership (5)</b>      |               | Registration documents and ID Copy |
| Enterprise is 100% Women Owned     | 5             |                                    |
| Enterprise is 51% Women Owned      | 3             |                                    |
| Enterprise is less 51% Women Owned | 1             |                                    |
| Enterprise is not Women Owned      | 0             |                                    |
| <b>3. Youth Ownership (5)</b>      |               | ID Copy                            |
| Enterprise is 100% Youth Owned     | 5             |                                    |
| Enterprise is 51% Youth Owned      | 3             |                                    |
| Enterprise is less 51% Youth Owned | 1             |                                    |
| Enterprise is not Women Owned      | 0             |                                    |
| <b>4. PWDs Ownership (3)</b>       |               | Letter from the doctor             |
| Enterprise is 100% PWDs Owned      | 3             |                                    |
| Enterprise is 51% PWDs Owned       | 2             |                                    |
| Enterprise is less 51% PWDs Owned  | 1             |                                    |
| Enterprise is not PWDs Owned       | 0             |                                    |

## 5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1 Name of company/firm.....

5.2 Company registration number: .....

5.3 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

5.4 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process.
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

|                                                                                                                                                    |                           |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------|
|  <p><b>GAUTENG</b><br/>LEGISLATURE<br/>Your View — Our Vision</p> | <b>TERMS OF REFERENCE</b> | <b>SECTION 5</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------|

## APPOINTMENT OF INTERNET SERVICE PROVIDER FOR GAUTENG PROVINCIAL LEGISLATURE FOR 5 YEARS.

---

### 1. BACKGROUND

- 1.1 The Gauteng Provincial Legislature (GPL) is the organ of state empowered by the Constitution of the Republic of South Africa to make Laws for the Gauteng province, Oversee the work of the Provincial Executive, foster Cooperative Governance among all spheres of government in Gauteng, and foster Public Participation into legislative oversight. The GPL operates two offices, one in Johannesburg and another in Cape Town.
- 1.2 The GPL requires uninterrupted Internet Services to ensure seamless service continuity. The successful bidder will be required to commence implementation activities approximately 120 calendar days before 1 March 2027 to allow for the installation, configuration, testing, commissioning and acceptance of all required infrastructure and services. The implementation period shall include a transition period of approximately one (1) month immediately preceding 1 March 2027 (i.e., 1<sup>st</sup> February 2027) to facilitate an orderly migration and verification of services without disrupting the GPL's business operations.
- 1.3 The successful bidder must therefore demonstrate the capacity to mobilise resources and achieve full operations during the transition period inclusive of the period 1 – 28 February 2027, into the 1<sup>st</sup> of March 2027 up to the remainder of the contract duration.

### 2. PURPOSE

- 2.1 The purpose of this Terms of Reference is to invite suitably qualified and experienced Internet Service Providers to submit proposals for the provision, implementation, management, monitoring, and support of a secure, resilient, high-performance managed Internet and wide area network solution for the Gauteng Provincial Legislature (GPL).

### 3. OBJECTIVES

#### 3.1 The objectives of this assignment are to:

- 3.1.1 Appoint a competent service provider capable of providing Internet access, with a perimeter protection that includes but not limited to an outsourced firewall, intrusion prevention solution, webcasting, web filtering as well as anti-virus, maintenance of DNS Records and ensuring that unwanted traffic is detected, blocked and connectivity to Azure cloud computing Services is guaranteed.

### 4. SCOPE OF WORK

- 4.1 The successful service provider will be required to perform, but not be limited to, the following:

#### 4.1.1 Background Information: Location Requirements

The GPL has a complement of 600 users with high consumption of services hosted online from Microsoft Office and Azure Services, including Mobility. Members and Staff, especially

members of the Legislature, as well as researchers and relevant personnel, must have optimum access to the internet and email services to perform their duties in a timely and professional manner.

#### 4.1.2 GPL is hosted in Two (2) physical locations and other platforms:

| Sites and Platforms  | Address                                                                                              | Access   | Redundancy | Termination                      |
|----------------------|------------------------------------------------------------------------------------------------------|----------|------------|----------------------------------|
| <b>Main Building</b> | 43 Rissik Street<br>Johannesburg, 2000                                                               | 400 Mbps | 400 Mbps   | Main Building                    |
| <b>Azure</b>         | Cloud                                                                                                | 100 Mbps | 100 Mbps   | Main Building                    |
| <b>Chamber</b>       | 43 Rissik Street<br>Johannesburg, 2000                                                               | 100Mbps  | 100Mbps    | Europe/Africa Azure Data Centres |
| <b>Public Wi-fi</b>  | 43 Rissik Street<br>Johannesburg, 2000                                                               | 100Mbps  | 100Mbps    | Chamber sittings                 |
| <b>Cape Town</b>     | 124 Corner Adderley & Church Street, 11 <sup>th</sup> Floor<br>Constitution House<br>Cape Town, 8001 | 100 Mbps | 100 Mbps   | Main Building                    |

## 4.2 Internet Access Requirements

- 4.2.1 Provide 400 Mbps secured Internet access through Double Fibre connectivity with traffic going through the MPLS/SD-WAN/SASE cloud and use of advanced perimeter protection services to filter internet and email traffic. (This link must be monitored by the service provider on a 99.9% uptime SLA). This must also include a backup link of a similar size.
- 4.2.2 An additional 100 Mbps link will be required and reserved for Azure and O365 Connectivity. (This link must be monitored by the service provider on a 99.9% uptime SLA).
- 4.2.3 An additional 100 Mbps link will be required for the Chamber link. (This link must be monitored by the service provider on a 99.9% uptime SLA).
- 4.2.4 An additional 100 Mbps link will be required and reserved for Public WIFI. (This link must be monitored by the service provider on a 99.9% uptime SLA).
- 4.2.5 The equipment and software must be continuously upgraded to the latest version for the duration of the contract at no cost to GPL.

#### 4.2.6 Cloud Security – Z- Scaler:

- 4.2.6.1 The GPL currently uses Z-Scaler as a cloud proxy solution to provide Internet connection for all GPL sites through Z-Scaler Cloud-Based Proxy service with SLA 99.9% Up-time.
- 4.2.6.2 The Service provider must ensure every link provided to the GPL must terminate at the Z-Scaler cloud proxy to ensure data is managed at a central point.

## 4.3 Mobile Data Solution

- 4.3.1 The service provider must be able to supply a mobile data sim solution with the following capabilities:
  - 4.3.1.1 Shared data bundle that supports MTN and Vodacom Sims (The Sim Card must have the ability to automatically switch between Service Providers) – 3Tbyte.

- 4.3.1.2 Sims are locked to the Z-Scaler Cloud Point of Presence (POP) data centre limiting Internet access to users with the Z-Scaler Client connector – 660 Sim cards (additional 60 Sim cards are a contingency).
- 4.3.1.3 Unlimited Internet break out port to ensure fast Internet speeds.
- 4.3.1.4 Cost-effective in a bundle and out of bundle data rates.
- 4.3.1.5 Management Reports
- 4.3.2 Service required from 31 January 2027.

#### **4.4 Multi-Protocol Label Switching (MPLS), Cloud, and Service Level Agreement (SLA)**

- 4.4.1 To provide uninterrupted high-speed access to Microsoft Office 365 applications and Azure connections
- 4.4.2 To provide 100 Mbps MPLS/SD-WAN/SASE connection for Cape Town offices terminating at the GPL Main Building. (This link must be monitored by the service provider on a 99.9% uptime SLA)
- 4.4.3 To provide 100 Mbps Internet access that should break out to Microsoft Office and Azure platforms from the GPL Cape Town office. (This link must be monitored by the service provider on a 99.9% uptime SLA)
- 4.4.4 The solution furthermore must cater for the infrastructure to allow for additional money-saving and value-added services including Z-Scaler Private Access (Professional suite) (which will branch off from the security system) and Video Conferencing.
- 4.4.5 The underlying MPLS/SD-WAN/SASE (Multi-Protocol Label Switching, Software Defined - Wide Area Network, Secure Access Service Edge) technology, must allow sophisticated/Advanced traffic management policies to be assigned to different traffic types traversing the GPL Main network, ensuring total autonomy and security between separate VPN (Virtual Network Private) layers.
- 4.4.6 QoS (Quality of Service) parameters must be applied to the different traffic types so that Internet browsing is not interrupted.
- 4.4.7 These required services must be covered by a specific SLA with uptime, jitter, latency, and packet loss guarantee.
- 4.4.8 The solution must be scalable and flexible in terms of rapid growth data consumption and deployment and to the evolution of ICT industry Standards.
- 4.4.9 A properly defined SLA's (Service Level Agreement) will assist the GPL in assessing service delivery and reporting of the Line Uptimes.
- 4.4.10 The MPLS/SD-WAN/SASE network must allow seamless secure integration of 3rd parties, through any 3rd party Virtual Routing and Forwarding (VRF) and Demilitarized Zone (DMZ).
- 4.4.11 The network deployed must be capable of running multimedia services such as voice and video (for services such as MS Teams etc).
- 4.4.12 Detailed Firewall Reporting and Monitoring from Zscaler: The reporting structure must provide high levels of transparency into the internet line utilization and the individuals responsible for the utilization of specific internet protocols. (e.g., Web sites browsed, and HTTP bandwidth used per user or for the organization as a whole).
- 4.4.13 The Service Provider will be required to provide once-off training and skills transfer to designated Administrators that will have been appointed by GPL and any other training deemed necessary.
- 4.4.14 The Service provider must be able to have a global footprint with the ability to route traffic around the world.

- 4.4.15 The Service Provider must stipulate any other additional capabilities that their solution can offer. Preference will be given for a single application with multiple features that will complement the total solution and enhance the functionality of all communications, be it video, voice, and data.

#### **4.5 Zero Trust Remote Application Access from Z-scaler**

- 4.5.1 The Service provider must be able to cater for the Z-Scaler Private Access (Professional Suite) solution which terminates at the Z-Scaler Cloud Proxy solution with a base of 660 Users.
- 4.5.2 The Service provider must be able to provide the most optimal coverage of service to GPL users throughout the Gauteng province.
- 4.5.3 Implementation of Public Wi-Fi. As the GPL increases its campaigns and public outreach, the institution is having to cater for more public events. This comes with a need for the institution to have Public Wi-Fi (i.e., access points provided must be Wi-Fi 6 capable) in the following rooms:
- 4.5.3.1 Committee Room A (1st Floor) (2 X Access Points)
  - 4.5.3.2 Committee Rooms B and C (Ground Floor) (2 X Access Points)
  - 4.5.3.3 Auditorium (1st Floor) (2 X Access Points)
  - 4.5.3.4 Chamber (1st Floor) (4 X Access Points)
  - 4.5.3.5 New Members Lounge (2 X Access Points)
  - 4.5.3.6 Public Forum (4 x Access Points)
  - 4.5.3.7 City Hall (12 x Access Points)

### **5. DELIVERABLES**

- 5.1 **The service provider must deliver the following outputs:**
- 5.2.1 Submit draft project plan for consideration and approval by the GPL before implementation.
  - 5.2.2 Install, maintain, and refresh all infrastructure as referred to in the Scope of Work (Main Building, Cape Town, Chamber, Azure and Public WIFI) at their own cost through the contract period.
  - 5.2.3 Conclude the initial infrastructure rollout within a period of one hundred and twenty (120) calendar days from the date of accepting the appointment letter from the GPL. The stated number of days may be amended with the express approval of the GPL.
  - 5.2.4 Provide confirmation of connectivity between the GPL (includes its satellite office) and its data centre as well as maintain the required internet link uptime as per SLA requirements throughout the contract duration.
  - 5.2.5 Prepare and present the project closeout report for the initial infrastructure build period to the GPL for consideration by end of January 2027.
  - 5.2.6 Prepare and submit monthly firewall, firewall user-access, APN, cyber security, bandwidth utilization reports the GPL ICT personal.
  - 5.2.7 Attend and present reports and participate in monthly compliance meetings and quarterly contract performance management and firewall review meetings.
  - 5.2.8 present to the GPL a handover report at the end of their contract which will enable a smooth transition to the next ISP.

## **6. DURATION AND TIMEFRAMES**

- 6.1 The period of the assignment will be 5 years (60 Months) commencing from the day after the completion of infrastructure installation. The service provider must note that the contract will effectively begin on the 1<sup>st</sup> March 2027 as per the detailed scope and general conditions.

## **7. REPORTING AND GOVERNANCE**

- 7.1 The service provider will report to ICT Manager (ICT Operations Business Unit).  
 7.2 Progress reports must be submitted monthly and quarterly.  
 7.3 All deliverables are subject to review and approval by the institution.

## **8 GENERAL CONDITIONS**

- 8.1 The Gauteng Provincial Legislature (GPL) reserves to establish a panel of service providers instead of appointing a single service provider.  
 8.2 The GPL is not bound to accept the lowest-priced bid or any bid received.  
 8.3 Late submissions will not be accepted and will automatically be disqualified from further consideration.  
 8.4 The GPL reserves the right to verify all information provided by bidders, including references, and past experience.  
 8.5 Any false, inaccurate, or misleading information provided by a bidder may result in immediate disqualification and may lead to further action in accordance with applicable legislation.  
 8.6 Bidders must comply with all applicable legislation, regulations, and policies, including Supply Chain Management (SCM), CIPC and SARS requirements.  
 8.7 All costs incurred by bidders in the preparation and submission of proposals will be for the bidder's own account, and the GPL will not be held liable for any such costs.  
 8.8 The GPL reserves the right to cancel this bid process at any stage, should it be deemed necessary and in the best interest of the institution.  
 8.9 The ISP must have either the Individual Electronic Communications Service (I-ECS) or Individual Electronic Communications Network Service (I-ECNS) licence issued by the Independent Communications Authority of South Africa (ICASA) or both.  
 8.10 The term of the contract will be calculated from the date of completion of the installation of the infrastructure.  
 8.11 The GPL is not expected to incur upfront costs for the infrastructure layout.  
 8.12 The draft project plan submitted for consideration and approval by the GPL before implementation will remain draft until fully approved by the GPL.

## **9. COMPETENCY AND EXPERIENCE REQUIREMENTS**

### **9.1 Service providers must demonstrate:**

- 9.1.1 The Service provider must have a minimum of 5 years of Experience in providing Medium-sized businesses with internet connectivity with contactable references. Reference with similar-sized environments i.e., multiple sites, Cloud computing environment, hosted services etc are required. The Service provider must be able to cover all aspects of the Scope of Work.  
 9.1.2 The ISP must have either the Individual Electronic Communications Service (I-ECS) or Individual Electronic Communications Network Service (I-ECNS) licence issued by the Independent Communications Authority of South Africa (ICASA) or both.  
 9.1.3 The Service providers with Large Member or Backbone Member status from the Valid Internet Service Provider Association will be advantaged.

- 9.1.4 Appropriately qualified personnel with relevant certifications Institutional capacity to deliver within required timeframes.

## 10 EVALUATION CRITERIA

- 10.1 Proposals will be evaluated in strict accordance with the Preferential Procurement Policy Framework Act (PPFA) and the GPL's Supply Chain Management policy, utilizing the 80/20 preference point system. based on:
- 10.1.1 Functionality / Technical evaluation
  - 10.1.2 Price and Specific Goals
- 10.2 The GPL **reserves the right to verify** that the selected service provider possesses the necessary resources, qualifications, experience, and technical capacity required to successfully execute the project, **strictly based on the objective evidence provided in the bid submission**. All proposals received will be evaluated in a fair, transparent, competitive, and cost-effective manner, in accordance with the prescribed evaluation criteria and approved evaluation process. The evaluation process shall be conducted in the following sequential phases:
- 10.2.1 **Phase 1: Administrative Compliance (Pre-qualification)**
- 10.2.1.1 Proposals will be evaluated to determine compliance with all mandatory administrative and statutory requirements, including but not limited to:
- 10.2.1.1.1 Signed and completed standard bidding documents.
  - 10.2.1.1.2 Company registration documents
  - 10.2.1.1.3 Any other mandatory documentation specified in the bid (e.g., affiliation certificates, qualifications, etc.)
- 10.2.2 **Failure to comply with mandatory requirements may result in disqualification and the proposal will not proceed to the next phase.**
- 10.2.3 **Phase 2: Functionality / Technical Evaluation**
- 10.2.3.1 Proposals that pass the administrative compliance phase will be evaluated on functionality against predetermined technical criteria and weightings. This may include:
- 10.2.3.1.1 Relevant experience and record of accomplishment
  - 10.2.3.1.2 Technical approach and methodology
  - 10.2.3.1.3 Qualifications and experience of key personnel
  - 10.2.3.1.4 Capacity and resources to deliver the project.
- 10.2.3.2 **Only bidders who achieve the minimum qualifying threshold of 70 on functionality will proceed to the next phase.**

### FUNCTIONALITY EVALUATION CRITERIA

**A key score of 0-5 will be applied where:**

**0 = Poor; 1= below average; 2 = average; 3 = Satisfactory; 4 = Very Good and 5= Excellent**

| #  | CRITERION                                                                                                                                                                                                                                                                                                                                                                                                                   | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | SCORE               | WEIGHT |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------|
| 1  | <b>Relevant Experience and Client References:</b><br>Submit at least three (3) signed reference letters for similar Internet Services projects completed in the past. Each reference must include:<br>(a) Client Name<br>(b) Reference person's name<br>(c) Designation and contact details<br>(d) Nature of services provided<br>(e) Contract/project value                                                                | Three (3) reference letters<br><br>Four (4) reference letters<br><br>Five (5) reference letters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 3<br><br>4<br><br>5 | 10     |
| 2. | <b>Draft Project Plan:</b><br>A draft project plan demonstrating how the initial infrastructure rollout will be completed within maximum of 120 calendar days, including but not limited to the following components:<br>(a) milestones,<br>(b) deliverables,<br>(c) dependencies,<br>(d) resources,<br>(e) governance arrangements,<br>(f) risk management plan,<br>(g) testing,<br>(h) cutover and acceptance activities. | A project plan is submitted covering the minimum ( <b>A, B, G and H</b> components) required implementation activities but lacks sufficient detail in scheduling, governance, resources or risk management.<br><br>A detailed project plan is submitted addressing most implementation activities ( <b>A,B,C,D,E,F</b> ) with only minor omissions (2 omitted components) and demonstrates that implementation can be completed within the required timeframe.<br><br>A comprehensive, logical and realistic project plan is submitted that clearly demonstrates successful implementation within the required timeframe and includes all ( <b>A,B,C,D,E,F,G and H components</b> ) required project management components. | 3<br><br>4<br><br>5 | 15     |

### FUNCTIONALITY EVALUATION CRITERIA

A key score of 0-5 will be applied where:

0 = Poor; 1= below average; 2 = average; 3 = Satisfactory; 4 = Very Good and 5= Excellent

| # | CRITERION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                              | SCORE | WEIGHT |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|
| 3 | <b>Network Infrastructure and Service Capability:</b><br>Bid/proposal should include documentary evidence demonstrating the bidder's capability to:<br><br>a) Maintain and refresh infrastructure:<br><b>Required evidence</b> Infrastructure update and refresh schedule.<br>b) Maintain connectivity between GPL sites and its data centre:<br><b>Required evidence:</b><br>i. Azure & O365 Solution Diagram.<br>ii. SDWAN and Zscaler Management Reports.<br>iii. ISP Africa and Undersea Peering Map.<br>iv. Z-Scaler Zero Trust Remote Application.<br>v. Overview GPL Design.<br>vi. Public Wi-Fi.<br><br>c) Provide SLA commitments:<br><b>Required evidence:</b> Confirmation letter of link monitoring.<br>d) Deliver the required monthly operational, firewall, cyber security and bandwidth utilisation reports.<br><b>Required evidence:</b> Sample firewall reports displaying bandwidth utilisation, cyber-attacks, and administrator logons to the firewalls. | <b>The bidder submits:</b> <ul style="list-style-type: none"> <li>Infrastructure update and refresh schedule <b>(3a)</b>;</li> <li>Confirmation of link monitoring and SLA commitments <b>(3c)</b>;</li> <li>Sample firewall report showing bandwidth utilisation, cyber-attacks and administrator logons <b>(3d)</b>; and</li> <li>Azure &amp; Microsoft 365 solution diagram <b>(3b-i)</b>.</li> </ul> | 3     | 40     |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Meets all requirements for Score 3, plus submits:</b> <ul style="list-style-type: none"> <li>SD-WAN and Zscaler management reports <b>(3b-ii)</b>;</li> <li>ISP Africa and undersea peering map <b>(3b-iii)</b>; and</li> <li>Zscaler Zero Trust Remote Access solution overview <b>(3b-iv)</b>.</li> </ul>                                                                                           | 4     |        |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Meets all requirements for Score 4, plus submits:</b> <ul style="list-style-type: none"> <li>Overall GPL network design illustrating connectivity between GPL sites, the data centre, cloud services and security components <b>(3b-v)</b>; and</li> <li>Public Wi-Fi solution design demonstrating secure user access and network segregation <b>(3b-vi)</b>.</li> </ul>                             | 5     |        |

### FUNCTIONALITY EVALUATION CRITERIA

A key score of 0-5 will be applied where:  
 0 = Poor; 1= below average; 2 = average; 3 = Satisfactory; 4 = Very Good and 5= Excellent

| # | CRITERION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DESCRIPTION                                                                                                                                                                                                                                                                               | SCORE | WEIGHT |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|
| 4 | <b>Industry membership:</b><br>The bidder shall submit documentary proof of its current (valid) membership status with the <b>Internet Service Providers' Association (ISPA)</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                | The bidder submits a valid ISPA membership certificate in any other recognised membership category. List of other categories:<br><br>(a) <b>ISPA</b> Small Member, or<br>(b) <b>ISPA</b> Medium Member                                                                                    | 3     | 5      |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | The bidder submits a valid <b>ISPA Large Member certificate</b> , demonstrating significant network infrastructure and operational capability.                                                                                                                                            | 4     |        |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | The bidder submits a valid <b>ISPA Backbone Member</b> certificate, demonstrating ownership or operation of a national backbone network and advanced network                                                                                                                              | 5     |        |
| 5 | <b>Proposed Project Lead/Project Manager:</b><br>The bidder shall nominate a dedicated Project Manager who will be responsible for the overall implementation of the project and will serve as the primary interface between the Service Provider and the GPL throughout the implementation phase. The bidder shall submit the following documentary evidence:<br><br><b>A. Curriculum Vitae (CV):</b> Minimum of 3 similar enterprise projects they lead/implemented with contactable references.<br><br><b>B. Copies of relevant qualifications:</b> minimum of a Junior degree in any relevant telecommunications, networking, | Does not submit the required documentary evidence, or the proposed Project Manager does not possess the minimum qualification and professional certification or demonstrates experience in leading fewer than <b>three (3)</b> similar enterprise projects.                               | 0     | 10     |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Submits all the required documentary evidence. The proposed Project Manager possesses the required qualification and professional certification and demonstrates successful leadership of a minimum of <b>three (3)</b> similar enterprise projects, supported by contactable references. | 3     |        |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Submits all the required documentary evidence. The proposed Project Manager possesses the required                                                                                                                                                                                        | 4     |        |

### FUNCTIONALITY EVALUATION CRITERIA

A key score of 0-5 will be applied where:

0 = Poor; 1= below average; 2 = average; 3 = Satisfactory; 4 = Very Good and 5= Excellent

| # | CRITERION                                                                                                                                                                                                                                                     | DESCRIPTION                                                                                                                                                                                                                                                                              | SCORE                 | WEIGHT    |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------|
|   | computer science or a related field conferred by an RSA university, if foreign supported by the SAQA verification certificate.<br><b>C. Copies of relevant project management professional certifications:</b> (e.g. PMP®, or PRINCE2® Practitioner, or IPMA) | qualification and professional certification and demonstrates successful leadership of a minimum of <b>four (4)</b> similar enterprise projects, supported by contactable references.                                                                                                    |                       |           |
|   |                                                                                                                                                                                                                                                               | Submits all the required documentary evidence. The proposed Project Manager possesses the required qualification and professional certification and demonstrates successful leadership of a minimum of <b>five (5)</b> similar enterprise projects, supported by contactable references. | 5                     |           |
|   |                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                          | <b>TOTAL POINTS</b>   | <b>80</b> |
|   |                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                          | <b>CUT OFF POINTS</b> | <b>60</b> |

#### 10.2.4 Presentation (20)

10.2.4.1 Bidders that score a minimum of 60 points and above in Phase 2 will be given an opportunity to make a PowerPoint presentation.

10.2.4.2 The presentation must be aligned with the criteria as outlined below. The Tender Evaluation Committee (TEC) will interview bidders following the presentation should any clarity be required on the Proposal.

**10.2.4.3** Presentations will be evaluated on the criteria below, out of a total of **20 points**.

| # | PRESENTATION FUNCTIONAL CRITERIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DESCRIPTION                                                                                                                                                                                                                                                                                                        | SCORE | WEIGHT    |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------|
| 1 | <b>Presentation: Service Delivery Methodology and Demonstrated Experience:</b><br>During the presentation for shortlisted ISPs, the bidder must demonstrate its implementation methodology for delivering a similar enterprise Internet Services project, including:<br>(a) project governance,<br>(b) planning,<br>(c) implementation,<br>(d) migration,<br>(e) testing,<br>(f) cutover,<br>(g) risk management,<br>(h) communication,<br>(i) transition to operations and project close-out.<br><br>The bidder must demonstrate where the methodology has previously been successfully applied. | The methodology addresses the minimum required elements <b>(B,C,D,E and F)</b> but lacks sufficient detail or provides limited evidence of successful implementation on similar projects.                                                                                                                          | 3     | 20        |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | The methodology addresses most of the required elements <b>(A,B,C,D,E,F,G and H)</b> with only minor omissions and demonstrates successful application on similar projects.                                                                                                                                        | 4     |           |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | The methodology comprehensively addresses all required elements, <b>(A,B,C,D,E,F,G,H,I)</b> demonstrates a clear understanding of the GPL's requirements, is supported by convincing evidence of successful implementation on similar projects and adequately responds to questions from the Evaluation Committee. | 5     |           |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                    |       | <b>20</b> |

#### 10.2.5 Phase 3: Price and Specific Goals (80/20)

10.2.5.1 Only bidders that score a minimum score of **70 points and above out of 100 points on Functionality** will qualify for this phase which will determine the bidder (s) to be recommended for approval by the delegated authority. The 80/20 Preference points system will be applied using the below formula to calculate price:

| The following formula will be used to calculate the points for price: <b>Criteria</b> | <b>Points</b> |
|---------------------------------------------------------------------------------------|---------------|
| Price Evaluation $Ps \ 80 \left( 1 - \frac{Pt - P_{\min}}{P_{\min}} \right)$          | 80            |
| <b>Specific Goals</b>                                                                 | 20            |
| <b>TOTAL</b>                                                                          | <b>100</b>    |

Where,

- Ps = Points scored for comparative price of bid under consideration  
 Pt = Comparative price of bid under consideration  
 Pmin = Comparative price of lowest acceptable bid

#### 10.2.5.2 Specific Goals (20 points)

| Groupings                          | Points | Verification                       |
|------------------------------------|--------|------------------------------------|
| <b>1. Black Ownership (7)</b>      |        | Registration documents and ID Copy |
| Enterprise is 100% Black Owned     | 7      |                                    |
| Enterprise is 51% Black Owned      | 5      |                                    |
| Enterprise is less 51% Black Owned | 3      |                                    |
| Enterprise is not Black Owned      | 0      |                                    |
| <b>2. Women Ownership (5)</b>      |        | Registration documents and ID Copy |
| Enterprise is 100% Women Owned     | 5      |                                    |
| Enterprise is 51% Women Owned      | 3      |                                    |
| Enterprise is less 51% Women Owned | 1      |                                    |
| Enterprise is not Women Owned      | 0      |                                    |
| <b>3. Youth Ownership (5)</b>      |        | ID Copy                            |
| Enterprise is 100% Youth Owned     | 5      |                                    |
| Enterprise is 51% Youth Owned      | 3      |                                    |
| Enterprise is less 51% Youth Owned | 1      |                                    |
| Enterprise is not Women Owned      | 0      |                                    |
| <b>4. PWDs Ownership (3)</b>       |        | Letter from the doctor             |
| Enterprise is 100% PWDs Owned      | 3      |                                    |
| Enterprise is 51% PWDs Owned       | 2      |                                    |
| Enterprise is less 51% PWDs Owned  | 1      |                                    |
| Enterprise is not PWDs Owned       | 0      |                                    |

## 11 PRICING AND PAYMENT TERMS

- 11.1 Prices must be quoted in South African Rand (ZAR) and be VAT inclusive/exclusive.  
 11.2 Payment will be made upon satisfactory delivery of agreed milestones.  
 11.3 No advance payments will be made unless approved in writing.

## **12 CONFIDENTIALITY**

- 12.1 All information provided by the institution must be treated as confidential and may not be disclosed without prior written consent.

## **13 SUBMISSION REQUIREMENTS**

- 13.1 Bidders may submit a duly signed proposal in both hard copy and electronic format (on USB).
- 13.2 All Standard Bidding Documents (SBD Forms) must be fully completed, signed, and submitted as part of the bid. **Failure to submit a completed and duly signed SBD 3 will automatically disqualify a bidder.**
- 13.3 Copies of company registration documents must be provided with ID copies for all Directors or Directors or a holding company.
- 13.4 Bidders must submit proof of relevant experience, including reference letters and details of similar projects undertaken.
- 13.5 Late submissions will not be accepted and will be automatically disqualified.
- 13.6 Bids must be submitted in a sealed envelopes clearly marked with the bid description and reference number.
- 13.7 Failure to submit all required documentation may result in disqualification

**THE END**