



GOVAN MBEKI LOCAL MUNICIPALITY

TENDER NO.: 8/3/1-12/2021

NOTICE NO: 50/2021

CLOSING DATE: 04/02/2022 AT 12H00

PROVISION OF SCREENING AND VERIFICATION SERVICES FOR GMM EMPLOYEES FOR A PERIOD OF 36 MONTHS

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), quotations are hereby invited for the PROVISION OF SCREENING AND VERIFICATION SERVICES FOR GMM EMPLOYEES.

Tender documents and specifications are available and can be obtained from Cashiers points in Secunda Municipal main building, Horwood Street, Secunda, Mpumalanga 2302, Tel: 017 620 6024 at a non-refundable deposit of **R500.00**, or Payable to **Bank Holder: Govan Mbeki Municipality, Standard Bank: 030 192 358, Branch: 05544454, Reference: 8/3/1-12/2021.**

The closing time for receipt of quotations is **12:00hrs** on **04/02/2022**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late quotations** will under no circumstances be considered and accepted. The quotation box will be emptied just after closing time on the closing date. Hereafter all quotations will be public.

Any technical enquiries relating to the tender document may be directed to Mrs. Jenny Cloete on 017 620 6024.

Any SCM enquiries relating to the tender document may be directed to Mr. Sipho Madondo on 017 620 6193/6025.

Fully completed tender documents, clearly marked "Tender No: 8/3/1-12/2021 **"PROVISION OF SCREENING AND VERIFICATION SERVICES FOR GMM EMPLOYEES"** with the **"NAME of TENDERER"** must be placed in a sealed envelope and placed in the tender box at **Secunda Head Office, Horwood Street, CBD Secunda, 2302** by no later than **12h00** on **04/02/2022**. The envelope must be endorsed with number, title and closing date as indicated above.

Bidders will be evaluated on responsiveness, completeness, compliance, and on functionality whereby **60** points has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Local Municipality where 80 points will be allocated in respective of price and 20 points in respective of BBEE.

No awards will be made to a person:

- Who is not registered on the Central Supplier Database
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to quote and/or to re-advertise or to reject any quote or to accept a part of it. The municipality does not bind itself to accepting the lowest quotation or award a contract to the bidder scoring the highest number of points.

NB: Only locally produced or manufactured goods, meeting the stipulated minimum threshold for local production and content, will be considered in line with Regulation 8(2) of the Municipal Supply Chain Management Regulations and National Treasury Circular 69.”

The following documents have to be attached (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- **Original certified copy of valid BBBEE Certificate (Non-compulsory but failure to submit, no points will be awarded for BBB-EE) only SANAS accredited or Affidavits will be accepted.**
- **Copy of company registration certificate (CK) – Compulsory**
- **Copy/ print Tax Compliance status pin issued by SARS – Compulsory**
- **Copy of company or director/s municipal account (not older than 3 months) – Compulsory**
- **CSD summary report – Compulsory**
- **All forms must be filled in full – Compulsory**
- **Joint Venture Agreement (In case of a Joint Venture) – Compulsory**
- **Joint Venture must be registered on CSD as Joint Venture**

Ms. E.K Tshabalala
ACTING MUNICIPAL MANAGER
GOVAN MBEKI MUNICIPALITY
Main Municipal Building
Horwood Street
SECUNDA
2302