**ANNEXURE B**

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| **CCTV AND ACCESS CONTROL SPECIFICATION CHECKLIST – TO BE COMPLETED BY ALL BIDDERS** |
| **Bidders to indicate if their proposals comply with the specification with a yes and a no if their proposal doesn’t comply with the specification** |
|  |  | Complies to specification (Yes/No) |
| **3.1 Access control system**  |  |
|  | Provide access management software that can be integrated with the current ZTECO access control equipment’s and / or devices.  |  |
|  |  The software must be able to draw monthly and quarterly reports. |  |
|  | Provide training to two (2) IT and one (1) Facility personnel.  |  |
|  | Activate Bio metric for all staff users in line with roles and permissions on the areas of accessibility.  |  |
|  | Provide main entrance Wireless Doorbell  |  |
|  | Troubleshoot and fix the connection where access points are not functional. |  |
|  | Testing and making sure that all entrance doors hydronic gas stay is active. |  |
|  | Access control systems should be provided on a cloud-based platform. |  |
|  | **The Access control points are located as follows:** |  |
|  | 1 x Main entrance  |  |
|  | 1 x Reception door  |  |
|  | 1 x Basement entrance |  |
|  | 2 x First Floor  |  |
|  | 2 x Second Floor |  |
|  | 2 x First floor Marketing storeroom  |  |
|  | 1x SCM storeroom  |  |
|  | 1x Server Room |  |
| **3.2 CCTV surveillance system** |  |
|  | Reset and configure the Network video recorders. Provide and connect the 16TB Network Access Storage and link to both the Network video recorders. Troubleshoot and fix the cameras that are currently not functional. |  |
|  | Provide training to two (2) IT and one (1) Facility personnel. |  |
|  | The proposed solution must be able to collect reliable video footage of events and have the ability to retrieve footage within 90 days for investigation purposes. |  |
|  | Configure the storage for surveillance to 90 days; then archive for 180 days. |  |
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|  | Provide maintenance and support of the access control and CCTV surveillance cameras system for a period of two years. |  |

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