

	Invitation to Tender	Document Identifier	559-235050781	Rev	2
		Effective Date	March 2025		
		Review Date	March 2028		

**NATIONAL TRANSMISSION COMPANY SOUTH AFRICA SOC LTD.**

**INVITATION TO TENDER (ITT)  
FOR**

**THE SUPPLY, DELIVERY, EXCHANGE OF SF6 GAS AND RENTAL OF GAS CYLINDERS  
FOR USE IN NTCSA SUBSTATIONS, ON AN “AS AND WHEN” REQUIRED BASIS, FOR  
A PERIOD OF FIVE (5) YEARS**

<b>Tender number</b>	E1180NTCSAMWP
<b>Issue date</b>	17 April 2025
<b>Closing date and time</b>	30 May 2025 at 10h00 SAST (GMT+2)
<b>Tender validity period</b>	32 weeks from the closing date and time
<b>Non-compulsory clarification meeting</b>	<p>Date: 12 May 2025 Time: 11h00 SAST (GMT+2) Venue: Microsoft Teams or via e-mail</p> <p><b>Microsoft Teams</b> <a href="#">Need help?</a> <a href="#">Join the meeting now</a> Meeting ID: 345 815 999 500 Passcode: vc7iM2Ad</p> <p><b>Dial in by phone:</b> <a href="#">+27 21 834 0825, 38135875#</a> South Africa, Cape Town <a href="#">Find a local number</a> Phone conference ID: 381 358 75# For organizers: <a href="#">Meeting options</a>   <a href="#">Reset dial-in PIN</a></p> <p><b>Note:</b> Tenderers to regularly check on the NTCSA eTendering System or NT's eTender Portal for any tender addendums, as all clarification pertaining to this tender will be uploaded on these platforms. It is the responsibility of the Tenderer to check the NTCSA eTendering System or NT's eTender Portal for any updates and to ensure that their response to the tender provides information communicated.</p>
<p><b>Tenders are to be submitted electronically via Eskom e-tendering site by the stipulated closing date and time. Tenderers are not allowed to submit physical files to NTCSA/Eskom Tender Offices, any physical files submitted will be regarded as non-responsive and will not proceed with evaluation process.</b></p> <p><b>Please note it is the responsibility of the supplier to ensure that the tender submission is submitted before closing time.</b></p>	

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## Invitation to Tender

National Transmission Company South Africa SOC Ltd (hereinafter "NTCSA") invites you to submit a *tender for the supply, delivery, exchange of SF6 gas and rental of gas cylinders for use in NTCSA substations, on an "as and when" required basis, for a period of five (5) years.*

The enquiry documents are supplied to you on the following basis:

- **Free of charge**

NTCSA has delegated the management of this enquiry to the NTCSA Representative whose name and contact details are set out in the Tender Data. The submission of a *tender* by you in response to this enquiry will be deemed as your acceptance of the Standard Conditions of Tender which may be accessed at [www.ntcsa.co.za](http://www.ntcsa.co.za).

All queries and clarifications relating to the enquiry documents must be addressed in writing to the NTCSA Representative. No query or clarification may be addressed to any NTCSA official other than the NTCSA Representative.

Escalation of ITT issues to NTCSA Chief Executive or Eskom Group Chief Executive is an avenue of last resort and Tenderers should refrain from escalating ITT issues to this level and should rather submit such to [ProcurementSupplierComplaints@eskom.co.za](mailto:ProcurementSupplierComplaints@eskom.co.za)

Yours faithfully



Lerato Morife  
Middle Manager: Procurement

Date: 17/04/2025

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### 1.1 Annexures and Returnable Documents to the Tender

The documents listed in this paragraph are either attached to this enquiry or should be submitted by the tenderer.

The tenderer must submit the returnable set out hereunder as part of its tender at the stipulated deadline.

#### **NOTE THE FOLLOWING:**

**\* Returnables required at Tender closing (disqualifiable):** - These returnables are required to be fully completed, signed (if required on the returnable) and submitted with the tender at Tender closing date and time. If not fully completed, signed (if required on the returnable) and/or submitted by tender closing, the tenderer will be disqualified.

**\*\*Returnable required at Tender closing (non-disqualifiable):** - These returnables are required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time; however, if not submitted by Tender closing, or submitted with incomplete information or without a required signature, the Procurement Practitioner will, in writing, request the tenderer to submit the returnable within five (5) working days. If the returnable is not fully completed, signed if required and/or received by the Procurement Practitioner within five (5) working days of the request, the tenderer will be disqualified.

**# Returnables required at Tender Closing date and time for evaluation:** - These returnables are required to be submitted at tender closing date and time. These returnables will not be requested by the Procurement Practitioner. A tenderer that does not submit the required returnable at stipulated deadline or submits an incomplete returnable; will not be disqualified but will score zero (0).

No.	Description	Annexure	Attached (Y / N / N/A)	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)**	Returnable required prior to Contract Award
1.1.1	Electronic copy of the tender in a PDF format. The limit is 50MB per file and total submission of 900MB per submission).			✓		

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1.1.2	*Authorisation Form	Annexure A	Y		✓	
1.1.3	*Acknowledgement Form	Annexure B	Y		✓	
1.1.4	*Tenderer's Particulars	Annexure C	Y		✓	
1.1.5	*Integrity Declaration Form (refer to <a href="http://www.ntcsa.co.za">www.ntcsa.co.za</a> for the Supplier Integrity Pact that suppliers are required to download and read)	Annexure D	Y		✓	
1.1.6	*CPA Requirements for Local Goods / Services  <i>Note: If not submitted, tenderers will not be disqualified but prices will be evaluated as fixed.</i>	Annexure E	Y	✓		
1.1.7	*CPA(IG) for Foreign Goods / Services (if applicable)  <i>Note: If not submitted, tenderers will not be disqualified but prices will be evaluated as fixed.</i>	Annexure F	Y	✓		
1.1.8	*SBD 1 - Invitation to Bid must be filled out by all tenderers and submitted with the tender at tender submission deadline.  <b>Foreign suppliers will be subjected to SARS verification and confirmation of whether the respective supplier is</b>	Annexure H	Y		✓	

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	<b>liable to be registered for tax in South Africa.</b>					
1.1.9	<p>Tax Clearance Certificate</p> <p>A certified copy of a tax clearance certificate is required from foreign tenderers (with a footprint in South Africa but that are not registered on CSD and have not provided a SARS PIN number) and local tenderers (that have not provided their SARS e-filing PIN number for verification by NTCSA and/or their CSD profile / CSD number).</p> <p>Foreign suppliers with no footprint in South Africa must complete the SBD 1 document; however, no proof of tax compliance is required.</p>				✓	
1.1.10	*SBD 6.1 - Preference Points Claim Form in terms of PPPFA 2022 Regulations	Annexure I	Y		✓	
1.1.11	<p>#Specific Goals</p> <p>Valid B-BBEE certificate issued by a SANAS accredited verification agency / Sworn Affidavit / CIPC Affidavit.</p>				✓	

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	<p>In the case of a joint venture (including unincorporated consortia and joint ventures), a consolidated B-BBEE Status Level Verification Certificate.</p> <p>A tenderer's failure to submit proof that it meets the specific goals will not result in its disqualification. The tenderer will, however, be scored zero for Specific Goals for purposes of PPPFA scoring and ranking.</p>					
1.1.12	<p>Compliance with Employment Equity Act</p> <p>To the extent that the tenderer falls within the definition of a "designated Employer" as contemplated in the Employment Equity Act 55 of 1998, the tenderer is required to furnish the Employer with proof of compliance with the Employment Equity Act, including proof of submission of the Employment Equity report to the Department of Labour (South African tenderers only)</p>					✓
1.1.13	*SBD 4 – Bidders Disclosure	Annexure J	Y		✓	

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1.1.14	<b>Additional Documents required in the event of JV:</b>					
1.1.14.1	Letter of intent to form a JV/consortium or Valid Joint Venture Agreement confirming the rights and obligations of each of the joint venture partners and their profit-sharing ratios.				✓	
1.1.14.2	Separate written confirmation that the joint venture will operate as a single business entity (incorporated) for the duration of the contract, or this may be included as an obligation within the JV Agreement.				✓	
1.1.14.3	Details and confirmation of a single designated bank account in the name of the JV and independent of the individual JV partners, as set out in the Joint Venture Agreement.					✓
1.1.15	E-tendering Help Manual Acknowledgement Form	<i>Attached</i>			✓	
1.1.16	E-tendering Help Manual for Supplier	<i>Attached</i>				
1.1.17	Scope of Work	<i>Attached</i>				
1.1.18	<b>NEC3 Supply Contract – Form of Acceptance and Data by Supplier</b>	<i>Attached</i>		✓		
1.1.19	Standard Terms and Conditions	<i>Attached</i>				

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1.1.20	<b>Complete</b> Pricing Schedule, including <b>completed</b> Transport Schedule. Prices are required to benchmark the base for mini RFQ process.  <b>Note: All completed pricing schedules should be submitted at tender closing, failure to submit any pricing schedule will result in the tender being non-responsive and not being evaluated further</b>					
1.1.21	Supplier Non-Disclosure Agreement (NDA)	<i>Attached</i>			✓	
1.1.22	Insurance Deductibles	<i>Attached</i>				
1.1.23	List of Acceptable Guarantors (where applicable)	<i>Attached</i>				
<b>MANDATORY CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE</b> [applicable to all tenders]						
1.1.24	Proof of valid and current CSD Registration (CSD number / CSD Report) [applicable to all tenderers of local origin and foreign tenderers with local footprint]					✓
<b>ADDITIONAL CONTRACTUAL REQUIREMENTS SUPPORTING EVIDENCE</b>						
1.1.25	<b>DUE DILIGENCE / FINANCIAL ANALYSIS</b> Audited Financial Statements of the tenderer for the previous 18 months, or to the extent that such statements are not available, for the last year.  In the case of a Joint Venture or Special Purpose Vehicle (SPV) specially formed for					✓

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	<p>this tender, audited financial statements for each participant in the JV / SPV is required.</p> <p>Start-up enterprises formed within the last 12 months are not required to submit audited financial statements, but if successful in this enquiry, will be required to furnish statements for the first year once available.</p>					
1.1.26	<p><b>SAFETY</b></p> <ul style="list-style-type: none"><li>• <b>Annexure B</b> - Is the acknowledgement of Eskom's OHS legal and other requirements form signed and submitted by the tenderer?</li><li>• <b>OHS Plan:</b> Must address the project /scope of work OHS risk(s) and aligned with the health and safety specifications or requirements.</li><li>• <b>Costing for Health and Safety Management:</b> Has the tenderer submitted detailed costing for OHS (the cost should be broken down not provided as a lump sum)?<ul style="list-style-type: none"><li>- The costing must be based on the overall scope of work/service to be performed.</li><li>- The scope of work and the risk assessment may serve as a guideline.</li></ul></li><li>• <b>Baseline SHE Risk Assessment (BRA)</b><ul style="list-style-type: none"><li>- Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA.</li></ul></li></ul>					✓

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	<ul style="list-style-type: none"> <li>• <b>Valid Letter of Good Standing</b> (COIDA or equivalent)</li> <li>• <b>OHS policy signed by CEO</b> - The submitted policy must comply to OHS Act Section 7.</li> <li>• <b>OHS Competency</b> – Consider scope of work, risks, OHS plan and applicability – CVs and qualifications / certificates (list competencies required).</li> </ul>					
1.1.27	<b>QUALITY (CATEGORY 4)</b> <ul style="list-style-type: none"> <li>• <b>SECTION A: Quality Management System Requirements ISO 9001. Objective evidence of documented QMS that is not certified but complies with ISO 9001</b> <ul style="list-style-type: none"> <li>- A.1 QMS Method Statement based on scope (Method Statement Template – Ref: 240-126469599)</li> <li>- A.2 Quality Policy Approved by Top Management.</li> </ul> </li> <li>• <b>SECTION B: Evidence of QMS in operation (Tender Quality Requirements - Ref 240-105658000):</b> <ul style="list-style-type: none"> <li>- B.1 Documented Information for Defined Roles, Responsibilities and Authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015)</li> <li>- B.2 Documented information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of</li> </ul> </li> </ul>					✓

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	<p>performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015)</p> <ul style="list-style-type: none"> <li>• <b>SECTION E: User defined additional requirements and miscellaneous (240-105658000). Customer specific requirements &amp; other standards and required can be listed and evaluated here:</b> <ul style="list-style-type: none"> <li>- E.1 Form A is completed and signed.</li> <li>- E.2 NB! Draft Contract / Project Quality Plan has important QA deliverables. Draft Contract Quality Plan specific to the scope of work as described in the tender documents (Ref: ISO 10005).</li> </ul> </li> </ul>					
1.1.28	<p><b>ENVIRONMENTAL</b></p> <p>The Contractor / Service Provider shall provide objective evidence of documented information but not limited to:</p> <ul style="list-style-type: none"> <li>• <b>SECTION A: Environmental Management System Requirements. Objective evidence of documented EMS that is not certified but conforms with Environmental Management System Ref - Environmental Requirements for Contractors and/or Suppliers (240-180100134):</b> <ul style="list-style-type: none"> <li>- A.1 EMS Manual or a document that defines and describes the EMS and its scope</li> <li>- A.2 Environmental Policy Signed and Authorized by Company Owner/CEO/MD</li> </ul> </li> </ul>					✓

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	<ul style="list-style-type: none"> <li>- A.3 Project environmental objectives and planning to achieve them</li> <li>- A.4 Project Roles, Responsibilities and Authorities (Environmental Rep / Environmental Officer / SHEQ Rep, Environmental management organogram within the Company)</li> <li>- A.5 Organisation Interested Parties - Needs and expectations</li> <li>- A.6 Environmental Communication</li> <li>- A.7 Non-conformity and Corrective action</li> <li>- A.8 Environmental Emergency Preparedness and Response</li> <li>- A.9 Performance Evaluation (monitoring, measurement, analysis and evaluation)</li> <li>- A.10 Internal Audit and Internal Audit Programme</li> <li>- A.11 Management Review</li> <li>• <b>SECTION B: Environmental Management Programme and Environmental Authorisation Ref - Tender &amp; Contract Scope of Work and Environmental Requirements for Contractors and/or Suppliers (240-180100134):</b> Environmental Management Programme (EMPr) or Method Statements in line with the Scope of Work. Items below are minimum requirements: <ul style="list-style-type: none"> <li>- B.1 Handling of Hazardous Chemical Substances (including contaminated waste or materials)</li> <li>- B.2 Vegetation Management</li> </ul> </li> </ul>					

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	<ul style="list-style-type: none"> <li>- B.3 Site establishment</li> <li>- B.4 Water Management (Consumption, Uses, Water Source, Storm Water, Testing, Construction and Drinking Water)</li> <li>- B.5 Access Control and Routes</li> <li>- B.6 Landowner Liaison</li> <li>- B.7 Environmental Noise Control (Management controls)</li> <li>- B.8 Environment Ambient Air Quality (i.e., Dust Control / Management)</li> <li>- B.9 Rehabilitation</li> <li>- B.10 Wildlife Interaction</li> <li>- B.12 Resources, Competence and Awareness (Proof of training and skills of persons performing significant activities, Training Matrix)</li> <li>- B.13 Environmental Incident Reporting (i.e., oil spills, fire, biodiversity)</li> <li>- B.14 Complaints / Grievance Management</li> <li>- B.15 Environmental Compliance Obligations</li> <li>- B.16 Environmental Human Resources (CV and competences of person based on site full time who will be responsible for environmental monitoring, reporting and incident management). <i>A qualified person (National Diploma or a degree e.g., Environmental Sciences/Management or Nature Conservation or relevant Natural Sciences) having the responsibility for monitoring</i></li> </ul>					

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	<p><i>environmental planning and activities and their relationship within the management structure according to the project EMPr/EMP and/or EA requirement. For low-risk projects an environmental representative with two (2) weeks environmental training will be sufficient to be an environmental representative.</i></p> <ul style="list-style-type: none"> <li>• <b>SECTION C: Waste Management Plan</b> Ref - Tender and Ref: National Environmental Management: Waste Act (Act No. 59 of 2008) and Transmission Industry Waste Management Plan. Waste Management Plan / Method Statement in line with the Scope of Work: <ul style="list-style-type: none"> <li>- C.1 Possible Waste Types and/or Streams to be generated</li> <li>- C.2 Applicable Waste Management Legislation</li> <li>- C.3 Waste Segregation and Minimisation</li> <li>- C.4 Waste Handling and Disposal on site</li> <li>- C.5 Waste Reporting Template</li> </ul> </li> <li>• <b>SECTION D: Aspect and Impact Register</b> Ref - Tender Enquiry or Project Scope as per Invitation to Tender and Environmental Requirements for Contractors and/or Suppliers (240-180100134): <ul style="list-style-type: none"> <li>- D.1 Environmental Aspect and Impact Register (Project Specific / SOW)</li> </ul> </li> </ul>					

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No.	Description	Annexure	Attached (Y / N / N/A)	Returnable required at Tender closing (disqualifia ble)*	Returnable required at Tender closing. (Non- disqualifia ble)**	Returnable required prior to Contract Award
	<p>(including ratings of aspects and impacts).</p> <ul style="list-style-type: none"> <li>• <b>SECTION E: Employer defined additional requirements and miscellaneous Ref - Tender and Contract Scope of Work, EMPr, EA and Environmental Requirements for Contractors and/or Suppliers (240-180100134):</b> <ul style="list-style-type: none"> <li>- E.1 Environmental Bill of Quantity <i>(with items relevant to environmental aspects as per scope of work)</i> <ul style="list-style-type: none"> <li>• E.1a Waste Management Activities</li> <li>• E.1b Pollution Control Measures (e.g. dust suppression, building of bund walls, building of wash bays and workshops)</li> <li>• E.1c Water Management</li> <li>• E.1d Land Management (e.g., Rehabilitation costs, Erosion control / berms, maintenance of access roads, No Go fencing, vegetation clearing)</li> <li>• E.1e Human resources (Environmental Officer)</li> </ul> </li> <li>- E.2 Environmental Requirements Proforma <ul style="list-style-type: none"> <li>• E.2a Environmental Requirements Proforma: 240-110600836 completed and signed (by the Contractor)</li> </ul> </li> </ul> </li> </ul>					
<b>DOCUMENTS REQUIRED UNDER OBJECTIVE CRITERIA</b>						
1.1.29	<b>SDL&amp;I OBJECTIVES IN LINE WITH RDP GOALS:</b> <ul style="list-style-type: none"> <li>- Subcontracting (if applicable)</li> </ul>					✓

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No.	Description	Annexure	Attached (Y / N / N/A)	Returnable required at Tender closing (disqualifiable)*	Returnable required at Tender closing. (Non-disqualifiable)**	Returnable required prior to Contract Award
	<ul style="list-style-type: none"> <li>- Job Opportunities</li> <li>- Job Creation</li> <li>- Skills Development</li> </ul>					
<b>DOCUMENTS REQUIRED UNDER FUNCTIONALITY / TECHNICAL CRITERIA</b>						
1.1.30	<ul style="list-style-type: none"> <li>- Letter from OEM to confirm the supply of class 1 or 3 cylinders</li> <li>- Proof of compliance to IEC60376 with product data sheet</li> <li>- Letter of commitment to ensure that each bottle is supplied with a traceable reference label verifying bottle and related contents quality</li> <li>- Confirmation of bottle content weights (on quote supplied)</li> <li>- Letter of confirmation that bottle/s will conform to requirement of removable valve cap supplied</li> <li>- Letter of confirmation that cylinders will be marked</li> <li>- Letter of confirmation that bottle/s will conform to requirement of cylinder Specification confirms compliance to SANS 10019</li> <li>- Confirmation of valve type fitted to bottles.</li> <li>- Letter of confirmation that cylinders to be provided will have a valid hydrotesting certificate valid for more than 3 years.</li> </ul>			✓		

## **1.2. Tender Data**

The Tender Data makes several references to the Standard Conditions of Tender and in those instances, the clause numbers are referenced hereunder. If the Standard Conditions of Tender are not attached to the enquiry, then tenderers are required to download this from [www.ntcsa.co.za](http://www.ntcsa.co.za). The “Tender Data” as detailed herein shall take precedence over the Standard Conditions of Tender in the event of any ambiguity or inconsistency between the two documents.

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Clause Number from Standard Conditions of Tender	Tender Data
1.1 Parties	<p>The <i>Employer</i> is <b>NTCSA SOC Ltd.</b></p> <p>The NTCSA <i>Representative</i> is:  Name: Didimalang Motsemme  Tel: 011 800 5081  E-mail: <a href="mailto:MotsemD@ntcsa.co.za">MotsemD@ntcsa.co.za</a></p>
1.3 Enquiry documents	<p>The Invitation to tender number is <b>E1180NTCSAMWP</b>.</p> <p>See the content list above for the enquiry documents.</p>
1.4 Type of enquiry	This enquiry is: <b>An open invitation to tender.</b>
1.6 NTCSA's rights to accept or reject any tender	<p>The tender shall be for the whole scope of work. Tenderers should be able to supply all the cylinder sizes required and those not quoting for whole scope will be disqualified.</p> <p><b>The procurement process for the establishment and execution of the panel will be carried out in two (2) stages as follows:</b></p> <p>The first stage will be an <b><u>open tender process</u></b> where suppliers will be evaluated on technical capabilities (functionality criteria) and meet SHEQ requirements. This will be a panel contract award for the top three (3) qualifying suppliers on functionality scoring. All successful suppliers on the panel will sign a NEC3 SC Framework Contract.</p> <p>The second stage will be the <b><u>secondary procurement process</u></b> which entails issuing mini-RFQ will be issued to the suppliers on the panel, on an "as and when" required basis, where real time prices and the adjudication thereof will be done via a Panel Control Committee (PCC) before a task order (TO) is issued or a purchase order (PO) can be created.</p>
2.1 Eligibility	<p>Tenderers (whether a single company or an incorporated or unincorporated joint venture or consortium) must meet the eligibility criteria stated in the Tender Data. The tenderer or any of its principals must not be under any restriction to do business with NTCSA or State-Owned Companies.</p> <p><b><u>Tenderers are ineligible to submit a tender if:</u></b></p> <ol style="list-style-type: none"> <li>1. Tenderers have the nationality of a country on any international sanctions list. A tenderer shall be found to have the nationality of a country if the tenderer is a national or is constituted, incorporated, or</li> </ol>

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	<p>registered and operates in conformity with the provisions of the laws of that country. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract including related services.</p> <ol style="list-style-type: none"> <li>2. Tenderers submit more than one tender either individually or as a partner in a joint venture or consortium except on an E-Tendering system where there is a limit size (900MB) for submission and the tenderers may submit more than one submission with the same tender number. This submission must be clearly marked as not an alternative tender but rather should cater excess information that exceeded the acceptable size limit.</li> <li>3. Tenders submitted by a joint venture or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.</li> <li>4. A Tenderer must not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Prima facie evidence that a tenderer has a conflict of interest with one or more parties in this tendering process is: <ol style="list-style-type: none"> <li>a) they have a controlling partner or majority shareholder in common; or</li> <li>b) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the tender of another tenderer or to influence the decisions of the Employer regarding this bidding process.</li> </ol> </li> <li>5. Tenders signed by non- authorised persons.</li> <li>6. Any tenderer that is restricted by National Treasury.</li> <li>7. Any tenderer on the Tender Defaulters list.</li> <li>8. A tenderer that sub-contracts 100% of the Scope of Work.</li> <li>9. <b>Flagged suppliers</b> <p>Ineligible of the flagged suppliers/tenderers will be due to the following reasons:</p> <ol style="list-style-type: none"> <li>a) Those suppliers implicated in serious misconduct by the Zondo Report or the SIU pending the finalisation of supplier disciplinary measures against these suppliers; and</li> <li>b) Other suppliers implicated in serious misconduct and a breach of the Eskom Supplier Integrity Pact by a forensic report or other source of credible information, such as the SAPS, the NPA, the SIU or other related source.</li> </ol> </li> </ol>
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	<p>c) List of Restricted Suppliers and Defaulters as per PRECCA as issued by National Treasury.</p> <p>The implications of this “flag” are as follows:</p> <ul style="list-style-type: none"> <li>No new contracts or extension of existing contracts may be awarded to the supplier pending finalisation of supplier disciplinary processes against the supplier. Where a As such, the supplier’s bid should be removed from any tender evaluation at the “eligibility” or “compliance” assessment stage of the evaluation.</li> </ul> <p><b>NTCSA will disqualify tenderers that are found not to have met the eligibility criteria.</b></p>
2.2 -2.5 Tender Closing	<p>The deadline for tender submission is:  Date: <b>30 May 2025</b>  Time: <b>10h00 SAST (GMT+2)</b>  <b>Late Tenders will not be accepted.</b></p> <p><b>Tenders are uploaded via NTCSA Tender Bulletin site on the Eskom E- tendering page.</b></p>
2.9 Submitting a tender - Electronic Tender Submissions	<p>The tenderer must upload the tender via NTCSA Tender bulletin site on the Eskom E- tendering page. The documents need to be uploaded under the folder Technical, Commercial, Financial, and SHEQ.</p> <p>All documents need to be submitted in a PDF and Excel format (the limit is 50MB per file and total submission of 900MB per submission). The price list needs to be submitted in PDF and a copy in excel format.</p> <ul style="list-style-type: none"> <li>- No Zip/condense files can be uploaded</li> <li>- No hard copy will be accepted</li> </ul> <p>If for some reason you resubmit your tender, then the latest version of the tender submitted will only be accepted and all previous submission/s will be null and void.</p> <p>Please ensure that the submission status is indicated as complete.</p> <p>Supplier Help Manual guide and video can be found on Eskom E-Tendering page.</p>

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	<p><b>Tenderers are not allowed to submit physical files to NTCSA Tender Offices, any physical files submitted will be regarded as non-responsive and will not proceed with evaluation process.</b></p>
2.12 Tender Validity Period	<p>The tender validity period is <b>32 weeks</b>.</p> <p><b>NTCSA may extend the validity period for a specified additional period. Should extension of validity be required by NTCSA, tenderers agreeing to the request will not be required or permitted to modify a tender. If a tenderer modifies a tender, such a tender will be disqualified from the evaluation process.</b></p>
2.15 Clarification meeting	<p>A <b><i>non-compulsory clarification meeting</i></b> with representatives of NTCSA will take place as follows:</p> <p>Date: <b>12 May 2025</b>  Time: <b>11h00 SAST (GMT+2)</b>  Venue: <b>Microsoft Teams or via e-mail</b></p> <p><b>Microsoft Teams</b> <a href="#">Need help?</a>  <a href="#">Join the meeting now</a>  Meeting ID: 345 815 999 500  Passcode: vc7iM2Ad</p> <p><b>Dial in by phone:</b> <a href="#">+27 21 834 0825, 38135875#</a> South Africa, Cape Town  <a href="#">Find a local number</a>  Phone conference ID: 381 358 75#  For organizers: <a href="#">Meeting options</a>   <a href="#">Reset dial-in PIN</a></p> <p><b>Note:</b> Tenderers to regularly check on the NTCSA eTendering System or NT's eTender Portal for any tender addendums, as all clarification pertaining to this tender will be uploaded on these platforms. It is the responsibility of the Tenderer to check the NTSCA eTendering System or NT's eTender Portal for any updates and to ensure that their response to the tender provides information communicated.</p> <p>Tenderers must confirm their intention to attend with the NTCSA Representative, stating the name, position and contact details of each proposed attendee.</p> <p><b>Tenderers that do not attend non-compulsory clarification meeting will not be disqualified and will be legible for evaluations.</b></p>

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2.16 Seeking clarification	The tenderer will notify NTCSA of any clarifications required before closing date and time for clarification queries, which is <b>10</b> working days before the deadline for tender submission. <b>This includes the requests for extension for tender closing date.</b>
2.22 Alternative tenders	Alternative tenders are <b>not allowed</b> .
2.32 Cataloguing	The successful tenderer may be required to provide the cataloguing information per item after contract award, and in that instance, will need will to ensure that all materials delivered to NTCSA are labelled in line with NTCSA's labelling specifications as may be stipulated. Where cataloguing is a requirement, the Pricing Schedule must also include a line item for cataloguing, which tenderers are required to quote for. NTCSA will pay for the cataloguing.
2.33 Provision of Security for Performance	<p>The following forms of security are required for this enquiry in case the tenderer is not financially viable (if applicable):</p> <ol style="list-style-type: none"> <li>1. Parent Company Guarantee (PCG) by the holding company; or</li> <li>2. Performance Bond from their bank.</li> </ol> <p>Since the provision of security for performance in the form of a performance bond or a demand guarantee is a requirement, the tenderer must select a minimum of two (2) financial institutions that it is likely to approach from the list provided of NTCSA-approved financial institutions. <b>Refer to the List of Acceptable Guarantors.</b></p>
3.4 Tender Opening - Electronic Tender Submissions	There will be no public opening of tenders. Tenders will be downloaded electronically.
3.5 Prices to be read out or not	Prices will <b>not be read out</b> .
3.9 Basic Compliance	<p>Basic compliance for this enquiry requires a tenderer to meet all the following requirements:</p> <ol style="list-style-type: none"> <li>1. Meet the eligibility criteria for a tenderer.</li> <li>2. Submit a complete tender with commercial, financial and technical information.</li> <li>3. Submission of the mandatory commercial tender returnables as at stipulated deadlines.</li> </ol> <p>For E-Tendering, a tenderer's failure to have submitted / uploaded tender documents will render the tender non-responsive.</p>
3.10 Mandatory tender returnables	A tenderer that does not submit mandatory documents or the complete information required in mandatory documents by the deadlines stipulated in the Tender Returnable section will be deemed non-responsive.

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3.12 Functionality requirements	<p>Functionality requirements are <i>applicable</i>.</p> <p>Functionality evaluation entails technical requirements. The evaluation exercise is performed by the NTCSA Technical Evaluators. The tenderers will be evaluated using the following criteria: <b>Specification for New SF6 Gas Supplied in Standard Gas Cylinders for NTCSA, Unique Identifier: 240-185000041, Rev. 1</b>, to assess their technical capability to enter into a contract with NTCSA with respect to the required products and to meet NTCSA’s requirements.</p> <p><b>Annexure A</b></p> <p>All questions are to be answered in writing as stipulated in the evaluation table below:</p> <table><tr><th colspan="4">The process must be made known to the client, which process was followed by the supplier to supply the gas to the end-user.</th></tr><tr><td>Was the bottle filled by the supplier from a bulk supply obtained from the OEM?</td><td></td><td>Was this bottle pre-filled before the supplier obtained it from the OEM?</td><td></td></tr></table> <p>Failing to provide written proof for all nine (9) statements below, will lead to the disqualification of the tender.</p> <p>The following nine (9) evaluation statements will have to be responded to:</p> <table><tr><th>Description</th><th>Proof to be submitted with the tender</th><th>Weight %</th></tr><tr><td><b>SF6 is to be supplied preferably in Class 1 standard type gas cylinders in which the SF6 is stored in liquid form under its own vapor pressure when the cylinder is fully charged. Class 3 cylinders will be accepted but not at 11% compliance.</b> 11% - Proof of Letter of confirmation that product is supplied in class 1 cylinders. 6% - Proof of Letter of confirmation that product is supplied in class 3 cylinders. 0% - No proof of confirmation of the intent to supply in class 1 cylinders</td><td>Letter from OEM to confirm the supply of class 1 or 3 cylinders</td><td>11%</td></tr><tr><td><b>The required purity of new SF6 to be supplied for SF6 insulated equipment is</b></td><td>Proof of compliance to</td><td>11%</td></tr></table>	The process must be made known to the client, which process was followed by the supplier to supply the gas to the end-user.				Was the bottle filled by the supplier from a bulk supply obtained from the OEM?		Was this bottle pre-filled before the supplier obtained it from the OEM?		Description	Proof to be submitted with the tender	Weight %	<b>SF6 is to be supplied preferably in Class 1 standard type gas cylinders in which the SF6 is stored in liquid form under its own vapor pressure when the cylinder is fully charged. Class 3 cylinders will be accepted but not at 11% compliance.</b> 11% - Proof of Letter of confirmation that product is supplied in class 1 cylinders. 6% - Proof of Letter of confirmation that product is supplied in class 3 cylinders. 0% - No proof of confirmation of the intent to supply in class 1 cylinders	Letter from OEM to confirm the supply of class 1 or 3 cylinders	11%	<b>The required purity of new SF6 to be supplied for SF6 insulated equipment is</b>	Proof of compliance to	11%
The process must be made known to the client, which process was followed by the supplier to supply the gas to the end-user.																		
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	<b>detailed in the latest edition of IEC 60376.</b> 11% - Product Data Sheet confirms compliance to IEC60376. 0% - No product sheet supplied, or Data sheet does not confirm compliance to IEC60376.	IEC60376 with product data sheet	
	<b>The proof of the SF6 purity shall be supplied in the form of a traceable bottle specific certificate from Original Supplier. No batch certificate will be accepted.</b> 11% - Letter of commitment to supply SF6 according to IEC60376. 0% - No proof of commitment to supply SF6 according to IEC60376.	Letter of commitment to ensure that each bottle is supplied with a traceable reference label verifying bottle and related contents quality	11%
	<b>The SF6 capacity of each cylinder shall be either 50 (+/- 3) kilograms (in a 50-litre bottle), 20 (+/- 2) kilograms (in a 20-litre bottle) or 10 (+/- 1) kilograms (in a 10-litre bottle) according to the purchasing requirement Bill of Material.</b> 11% - Compliance to content weight / size ration stated above. 0% - Not complying to weight / size ration stated above.	Confirmation of bottle content weights (on quote supplied)	11%
	<b>A removable valve cap shall be supplied with each cylinder and NO Guard ring will be supplied with the bottle.</b> 11% - Removable valve cap supplied as stated above. 0% - No Removable valve cap supplied as stated above.	Letter of confirmation that bottle/s will conform to requirement	11%
	<b>The marking of SF6 gas cylinders (Class 1 category) shall be according to its contents. (Marked as SF6 / Sulphur Hexafluoride in black painted letters vertically down the length of the bottle of at least 75mm in the case of the 50kg bottle) (20 and 10 kg bottles lettering proportionally sized).</b> 11% - Letter of confirmation that cylinders will be marked as stated above. 0% No proof that confirms the intent to mark bottles.	Letter of confirmation that bottle/s will conform to requirement	11%

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	<b>Cylinder stampings shall comply with the requirements of an approved manufacturing standard according to the requirements of SANS 10019 standard.</b> 11% - Cylinder Specification confirms compliance to SANS 10019. 0% - No proof of cylinder compliance to SANS 10019.	Letter of confirmation that bottle/s will conform to requirement	11%
	<b>10019 (Table 9 - line item 25; Table 10 namely non-flammable gas) [4] which is to [7] British Standard BS341-3, valve no. 6. It is a 5/8" BSP RH External thread that accepts a fitting having a flat seal and gasket.</b> 12% - Compliance to valve requirements stated above. 0% - Different valve specification and no fitting supplied with each cylinder.	Confirmation of valve type fitted to bottles.	12%
	<b>The SF6 gas cylinders require hydrostatic testing (hydraulic burst test) every 10 years. The supplier shall provide NTCSA the copy of the valid test Certificate of hydrostatic testing (hydraulic burst test). The Certificate shall be in an acceptable form similar to Annex D of SANS/ISO 9809 standard [8],[9].</b> <b>Very important: NTCSA shall accept cylinders that have a legible hydrostatic test date stamped on them and that gas shall be accepted in cylinders that have at the minimum 3 years remaining before next hydrostatic test due date.</b> 11% - Letter of confirmation that cylinders to be provided will have a valid hydrotesting certificate valid for more than 3 years. 0% - No letter of confirmation that cylinders will have valid hydrostatic test certificate valid for longer than 3 years.	Letter of confirmation that bottle/s will conform to requirement	11%
	<b>Total</b>		100%
	<b>Threshold</b>		90%

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	<p><b>Note: All tenderers obtaining the minimum threshold for functionality qualifies to be evaluated further. Tenderers who do not meet the threshold for functionality scoring will be disqualified and not be evaluated further.</b></p>								
3.18 Objective Criteria	<p>Objective criteria are <b><i>applicable</i></b>.</p> <p>The inclusion of objective criteria in an enquiry is not mandatory but a condition for contract award in line with the requirements of the PPPFA Clause 2(1)(f) and if the tenderer does not meet objective criteria; it may lead to the second-ranked tenderer being recommended for award.</p> <p>The following will form part of the Objective Criteria:</p> <p><b><u>SDL&amp;I objectives in line with RDP Goals</u></b></p> <p><b>1. B-BBEE requirements</b></p> <p>All tenderers must, at a minimum, maintain their B-BBEE status throughout the contract period.</p> <p><b>2. Job opportunities</b></p> <p>Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.</p> <table border="1"> <tr> <th>Type of Jobs to be created</th><th>Number of Jobs to be created</th></tr> <tr> <td> </td><td> </td></tr> </table> <table border="1"> <tr> <th>Type of Jobs to be retained</th><th>Number of Jobs to be retained</th></tr> <tr> <td> </td><td> </td></tr> </table> <p><b>3. Skills development</b></p> <p>Tenderers are required to submit proposals for skills development of unemployed candidates. Skills development target is <b>ten (10)</b> candidates in order to address NTCSA's core, scarce and critical skills and the MerSETA scarce and critical skills. These skills are also included in a 2018 list of occupations in high demand as stipulated in the Government Gazette 41728. Candidates shall be from all provinces in the country, and their composition shall be representative of the population demographics of South Africa.</p>	Type of Jobs to be created	Number of Jobs to be created			Type of Jobs to be retained	Number of Jobs to be retained		
Type of Jobs to be created	Number of Jobs to be created								
Type of Jobs to be retained	Number of Jobs to be retained								

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Category	NTCSA Target	Tenderer's Proposal
Technicians	10	
<p>The process of developing these skills shall involve the participation by tenderers directly and also through their supply network. In certain cases, the SETAs accredited training providers can be approached to participate in developing critical and scarce skills.</p> <p>Note that these targets for skills development candidates categorically exclude NTCSA employees and registered learners. Tenderers are required to take full responsibility for the total cost of developing the requisite skills, and NTSCA shall not make any financial contribution towards the fulfilment of this obligation. Tenderers also are advised to approach their relevant SETAs to access grants, subsidies and incentives as well as South African Revenue Services for tax rebates that are earmarked for skills development initiatives.</p> <p><b>SDL&amp;I Penalty and Performance Security</b></p> <p>As security for the fulfilment of all SDL&amp;I obligations, NTCSA will apply a penalty of 2.5% of every invoice amount (excluding VAT) for failure to submit SDL&amp;I performance reports every quarter; or failure to meet the SDL&amp;I obligations in a contract.</p> <p>For the duration of the contract, NTCSA will retain 2.5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&amp;I Obligations. The retained amounts shall only be released to the Contractor upon:</p> <ul style="list-style-type: none"> <li>• NTCSA receives the SDL&amp;I progress report/s from the contractor.</li> <li>• Fulfilment of all SDL&amp;I obligations by the contractor.</li> <li>• Submission of an approved compliance report by SDL&amp;I Department.</li> </ul> <p><b>Reporting and Monitoring</b></p> <ul style="list-style-type: none"> <li>• The suppliers shall on a monthly/quarterly basis submit a report to NTCSA in accordance with Data Collection Template on their compliance with the SDL&amp;I obligations described above.</li> <li>• NTCSA shall review the SDL&amp;I reports submitted by the suppliers within sixty (60) days of receipt of the reports and notify the suppliers in writing if their SDL&amp;I obligations have not been met.</li> </ul>		

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- Upon notification by NTCSA that the suppliers have not met their SDL&I obligations, the suppliers shall be required to implement corrective measures to meet those SDL&I obligations before the commencement of the following report, failing which Retention clauses shall be invoked.
- Every contract shall be accompanied by the SDL&I Implementation Schedule which must be completed by the suppliers and returned to SDL&I representative for acceptance 28 days after contract award.

### **Subcontracting**

Subcontracting will be applicable only if the contract is awarded to one (1) supplier. If the contract is split awarded amongst the qualifying suppliers, subcontracting will not be applicable.

Mandatory subcontracting of a minimum of 30% shall be applicable as a condition for contract award. If feasible to subcontract for a contract above R30 million, NTCSA:

- a) must apply subcontracting to previously designated groups;
- b) must advertise the tender with a specific condition for contract award that the successful tenderer must subcontract a minimum of 30% of the value of the contract to:
  - i. An EME or QSE which is at least 51% owned by black people.
  - ii. An EME or QSE which is at least 51% owned by black people who are youth.
  - iii. An EME or QSE which is at least 51% owned by black people who are women.
  - iv. An EME or QSE which is at least 51% owned by black people with Disabilities.
  - v. An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships.
  - vi. A cooperative which is at least 51% owned by black people.
  - vii. An EME or QSE which is at least 51% owned by black people who are military veterans.

Tender returnable if the above element is a requirement:

- Proof of a sub-contract agreement/s must be submitted.
- CSD report of subcontractors.
- Sub-contractor/s B-BBEE certificate / sworn affidavit must be submitted.

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	<p>Subcontracting, in this instance, will be treated as a condition for contract award. A supplier awarded a contract may not subcontract more than 25% of the value of the contract to any other entity that does not have an equal or higher B-BBEE status level of a contributor than the supplier concerned unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.</p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>- <b>NTCSA may award the contract to a tenderer other than the highest scoring if objective criteria justify the award.</b></li> <li>- <b>Functionality and elements of Contractual requirements must not be used as objective criteria.</b></li> </ul>								
3.14 Evaluation of Price	<p>Price evaluation will be applicable in the <b><u>secondary procurement process</u></b> and will be evaluated as follows:</p> <ol style="list-style-type: none"> <li>1. Inclusive of VAT;</li> <li>2. Corrected for arithmetical errors;</li> <li>3. Excluding contingencies in any bill of quantities or activity schedule;</li> <li>4. Adjusted for any other acceptable variations, deviations, or alternative tenders submitted; and</li> <li>5. Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme (if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable.</li> <li>6. Unconditional discounts will be taken into account for evaluation purposes.</li> <li>7. Conditional discounts will not be taken into account for evaluation purposes but will be implemented when payment is effected.</li> </ol> <p>Prices will be scored out of <b>80</b> points.</p>								
3.16 Evaluation of Specific Goals	<p>Specific Goals will be applicable in the <b><u>secondary procurement process</u></b> and will be scored out of 20 points in accordance with PPPFA. The Specific Goals for this enquiry will be the following: <b>Valid B-BBEE Certificate issued by a SANAS accredited verification agency / Affidavit / CIPC Affidavit.</b></p> <p>The following Specific Goals scorecard applies:</p> <table border="1"> <thead> <tr> <th>B-BBEE Level</th><th>Number of points (80/20 system)</th></tr> </thead> <tbody> <tr> <td>1</td><td>20</td></tr> <tr> <td>2</td><td>18</td></tr> <tr> <td>3</td><td>14</td></tr> </tbody> </table>	B-BBEE Level	Number of points (80/20 system)	1	20	2	18	3	14
B-BBEE Level	Number of points (80/20 system)								
1	20								
2	18								
3	14								

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		4	12
		5	8
		6	6
		7	4
		8	2
		Non-compliant	0
		If a tenderer fails to meet Specific Goals and submit proof, the tenderer will not be disqualified. However, be awarded 80 points for price, and will score zero (0) points for Specific goals (out of 20). All tenderers must at a minimum maintain their B-BBEE status throughout the contract period.	
	<b>Note: Failure on the part of the supplier to submit supporting documents / proof of specific goals for purposes of evaluation and scoring by tender closing will not result in disqualification (if tenderer is otherwise deemed to be responsive / acceptable in all other aspects). The tenderer will, however, be scored zero (0) for Specific goals for purposes of PPPFA scoring and ranking.</b>		
3.17 Ranking of tenders	Ranking of suppliers will be applicable in the <b><u>secondary procurement process</u></b> . Tenderers will be ranked by applying the preferential point scoring for the <b>80/20</b> system. NTCSA will add the score from Pricing and Specific Goals together and rank the suppliers from the highest to the lowest.		
3.19 Reverse e-auction	Reverse e-auction is <b><i>not applicable</i></b> .		
Contractual Requirements	<u>Mandatory Contractual Requirement that <b>must</b> be included in all tenders is the following:</u>  <ul style="list-style-type: none"><li>• <b>Proof of CSD registration</b></li></ul> <u>Additional Contractual Requirements that may be included if applicable:</u>  <ul style="list-style-type: none"><li>• <b>Financial analysis:</b>  Financial analysis of the recommended tenderer will be conducted to determine if the tenderer is financially stable enough to execute a contract / order of the magnitude or if mitigation strategies should be implemented to mitigate any risks identified during the analysis.</li></ul> <ul style="list-style-type: none"><li>• <b>Quality Requirements – Category 4:</b></li></ul>		

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	<p>NTCSA will evaluate the recommended tenderer's compliance to the Quality Requirements applicable to the project, the tenderer has to comply with the requirements prior contract award.</p> <ul style="list-style-type: none"> <li>• <b>Safety (OHS) Requirements:</b></li> </ul> <p>NTCSA will evaluate the recommended tenderer's compliance to the Safety (OHS) Requirements applicable to the project, the tenderer has to comply with the requirements prior to contract award.</p> <ul style="list-style-type: none"> <li>• <b>Environmental Requirements:</b></li> </ul> <p>NTCSA will evaluate the recommended tenderer's compliance to the Environmental Requirements applicable to the project, the tenderer has to comply with the requirements prior to contract award.</p> <ul style="list-style-type: none"> <li>• <b>Company screening:</b></li> </ul> <p>Company screening of the recommended supplier will be conducted by State Security Agency. NTCSA reserves the right not to award a contract to a supplier or terminate a contract with a supplier should the results of the screening deem it necessary to terminate.</p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>• <b>Contractual Requirements are not evaluation criteria. They will be assessed after the evaluation and ranking of the tenders. Proof that the tenderer recommended for award has met the stipulated contractual requirements must be submitted prior to contract award.</b></li> <li>• <b>Failure to meet stipulated Contractual Requirements by the stipulated deadlines may result in the tenderer being regarded as non-responsive and ineligible for contract award.</b></li> </ul>
Payment Terms	<p><b>Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:</b></p> <ul style="list-style-type: none"> <li>• For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.</li> <li>• For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying suppliers within 60 days of receipt of undisputed invoices.</li> </ul>

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3.22 Sign Form of Agreement / Contractual Conditions	<p>The conditions of contract will be the NEC 3 Supply Contract (SC) with secondary clauses as per below:</p> <p>X1: Price adjustment for inflation  X2: Changes in the law  X3: Multiple currencies (if applicable)  X4: Parent company guarantee (if applicable)  X7: Delay damages  X13: Performance bond (if applicable)  X17: Low performance damages (if applicable), and  Z: Additional conditions of contract.</p> <p><b>Note: X4 or X13</b> will be applicable based on the outcome of the financial analysis. <b>X17</b> will be applicable when the goods do not achieve the performance standard specified in the Scope and the Defect causing the low performance is not corrected by the Supplier.</p> <p><i>In the event that there are further documents / actions that are required during execution of the contract, these must be made contractual conditions and compliance thereto must be managed in terms of the contract.</i></p>
Allocation or award of the contract	<p>Panel contract will be awarded to the top three (3) qualifying suppliers on functionality scoring. Should there be less than three (3) suppliers meeting the threshold, the request for a top-up will be initiated to ensure that NTCSA achieve the required number.</p> <p><b>The procurement process for the establishment and execution of the panel will be carried out in two (2) stages as follows:</b></p> <p>The first stage will be an <b>open tender process</b> where suppliers will be evaluated on technical capabilities (functionality criteria) and meet SHEQ requirements. This will be a panel contract award for the top three (3) qualifying suppliers on functionality scoring. All successful suppliers on the panel will sign a NEC3 SC Framework Contract.</p> <p>The second stage will be the <b>secondary procurement process</b> which entails issuing mini-RFQ will be issued to the suppliers on the panel, on an “as and when” required basis, where real time prices and the adjudication thereof will be done via a Panel Control Committee (PCC) before a task order (TO) is issued or a purchase order (PO) can be created.</p>

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	The task order will be awarded to the highest-ranked supplier in proportion to the PPPFA scoring. Preference Point System – 80/20 (Price/B-BBEE rating) will be used to evaluate the mini-RFQ.
2.28 CIDB Requirements (where applicable for Engineering and Construction Works Contracts)	CIDB Requirements are <b><i>not applicable</i></b> .

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**Please note:**

Tenderers are requested to bear in mind NTCSA's standard payment terms as stipulated hereunder when submitting tenders and concluding contracts with NTCSA:

- For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying Suppliers within 30 days of receipt of undisputed invoices.
- For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, NTCSA is committed to paying suppliers within 60 days of receipt of undisputed invoices.

NTCSA reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotation should the tendered prices not be market-related.

Main contractors/ suppliers are discouraged from subcontracting with their subsidiary companies as this may be interpreted as subcontracting with themselves and / or using their subsidiaries for fronting. Where a main contractor subcontracts with a subsidiary, this must be declared in its tender documents.

A report containing a list of potential sub-contractors may be drawn by accessing the following link: [www.csd.gov.za](http://www.csd.gov.za).

“proof of B-BBEE status level of contributor” means-

- a. the B-BBEE status level certificate issued by an authorised body or person; or
- b. a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or
- c. any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act.

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## **ANNEXURE A**

### **AUTHORISATION FORM**

Indicate the status of the *tenderer* by ticking the appropriate box below:

<b>A COMPANY</b>	<b>B CLOSE CORPORATION</b>	<b>C PARTNERSHIP</b>	<b>D JOINT VENTURE</b>	<b>E SOLE PROPRIETOR</b>

The *tenderer* must complete the appropriate certificate set out below for its category of organisation. If the *tenderer* is a company, close corporation or joint venture, the *tenderer* must attach a certified copy the document that is proof of the contents of the certificate (resolution of the board of directors of a company, members' resolution of a close corporation, or power of attorney in the case of a joint venture).

Note further that the authorised representative of the *tenderer* will in addition be required to sign the form at the end in addition to the relevant certificate for category of organisation.

#### **A. Certificate for company**

I, \_\_\_\_\_, in my capacity as \_\_\_\_\_ of the board of directors of \_\_\_\_\_, hereby confirm that by resolution of the board taken on \_\_\_\_\_ (date), Mr/Ms \_\_\_\_\_, acting in his/her capacity of \_\_\_\_\_, is authorised to submit this tender on behalf of the company, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the company. The resolution of the board is annexed to this Form.

<b>Signed:</b>	<b>Date:</b>
<b>Name:</b>	<b>Position:</b>

#### **B. Certificate for close corporation**

I, \_\_\_\_\_, in my capacity as member of \_\_\_\_\_, hereby confirm that by majority vote of the members taken on \_\_\_\_\_ (date), Mr/Ms \_\_\_\_\_, acting in his/her capacity of \_\_\_\_\_, is authorised to submit this tender on behalf of the close

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corporation, and to sign all documents in connection with this tender and any contract that may result from it on behalf of the close corporation. The members' resolution is annexed to this Form.

<b>Signed:</b>	<b>Date:</b>
<b>Name:</b>	<b>Position: (Member)</b>

### C. Certificate for partnership

We, the undersigned, being the **key partners** in the business trading as \_\_\_\_\_  
 \_\_\_\_\_ hereby authorise Mr/Ms \_\_\_\_\_, acting in his/her capacity  
 of \_\_\_\_\_, to submit this tender on our behalf, and to sign all documents  
 in connection with the tender and any contract that may result from it on our behalf.

Name	Address	Signature	Date

**NOTE: This certificate is required to be completed and signed by the full number of Partners necessary to commit the Partnership. Attach additional pages if more space is required.**

### D. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms \_\_\_\_\_  
 \_\_\_\_\_, an authorised signatory of the company \_\_\_\_\_  
 \_\_\_\_\_, being the lead member in the Joint Venture, to sign all documents in connection  
 with the tender and any contract that may result from it on behalf of all the members in the Joint Venture.

This authorisation is evidenced by the attached power of attorney signed by the legally authorised signatories of all the members in the Joint Venture.

Furthermore, we attach to this Form a copy of the Joint Venture Agreement which incorporates a statement that all members in the Joint Venture are liable jointly and severally for the execution of the contract, a term that indicates the member that will be the lead member, and terms that indicate the ratios according to which work, and payment will be divided amongst the members.

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Name of JV member	Address	Authorised signature, name and capacity
Lead partner		

#### E. Certificate for sole proprietor

I, \_\_\_\_\_, hereby confirm that I am the sole proprietor of the business trading as \_\_\_\_\_

<b>Signed:</b>	<b>Date:</b>
<b>Name:</b>	<b>Position:</b> (Sole Proprietor)

**NOTE:** The table hereunder to also be fully completed by all *tenderers* irrespective of the category of organisation selected and completed above.

<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Designation and capacity:</b>	
<b>Signature of authorised signatory</b>	
<b>Date of signature:</b>	

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## **ANNEXURE B**

### **ACKNOWLEDGEMENT FORM**

We are in receipt of the Invitation to Tender from NTCSA SOC Ltd., and the following addenda issued by NTCSA:


We confirm that the documentation received by us is: ***(Indicate by ticking the box)***

Correct as stated in the Invitation to Tender Content List, and that each document is complete. ☐

Or: Incorrect or incomplete for the following reasons: ☐

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### **Cataloguing Acknowledgement:**

***Please select the relevant statement by ticking the appropriate box below:***

1. We agree to provide the cataloguing information as described in the enquiry. ☐
2. We have already supplied NTCSA with the cataloguing information pertaining to this enquiry in a previous contract/order [***insert previous contract/order number***]. ☐ \_\_\_\_\_
3. We do not intend to provide the required cataloguing information for the reasons stated hereunder: ☐  


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4. We are a Distributor/Importer/Agent and our Principal, being the Original Equipment Manufacturer (OEM), is or is not [***delete whichever is not applicable***] in the position to supply cataloguing information for items. We attach the letter from the OEM confirming its position. ☐

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Invitation to Tender No: \_\_\_\_\_

Name of Tenderer: \_\_\_\_\_

Country of registration: \_\_\_\_\_

Full names of contact person: \_\_\_\_\_

Contact details:

Tel (landline):	
Cell phone:	
e-mail address:	

<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Designation and capacity:</b>	
<b>Date:</b>	

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## **ANNEXURE C**

### **TENDERER'S PARTICULARS**

**The tenderer must furnish the following particulars where applicable:**

Indicate the type of tendering structure by marking with an 'X' (where applicable provide registration number):	
Individual tenderer	
Unincorporated Joint Venture (registration number for each member of the JV)	
Incorporated JV	
Other	

**Please complete the following:**

Name of lead partner/member in case of JV	
CIPC Registration Number or CIPC disclosure certificate (for individual companies and each JV member)	
VAT registration number (for individual companies and each JV member)	
CIDB registration number (for individual companies and each JV member), contractor grading designation (for individual companies and each JV member) and combined cidb contractor grading designation (for JVs)	
Contact person	
Telephone number	
E-mail address	
Postal address (also of each member in the case of a JV)	
Physical address (also of each member in the case of a JV)	

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If subcontractors are to be used, indicate the following for the main sub-contractor(s). Add to the list of applicable.

Name of contractor	
CIPC Registration number or CIPC disclosure certificate	
VAT registration number	
CIDB Registration number (if applicable) and CIDB grade specified for the sub-contractor as may be stipulated in the Tender Data	
Proposed Scope of work to be done by sub-contractor	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

1. If you are currently registered as a vendor with NTCSA, please provide your Vendor registration number with NTCSA. \_\_\_\_\_
2. If you are currently registered as a vendor on the National Treasury's Central Supplier Database (CSD), please provide your supplier registration number with Treasury. \_\_\_\_\_
3. Please note that it is not mandatory for you to be registered on National Treasury's CSD at the time of responding to this tender. It is, however, a mandatory requirement that you be registered on CSD prior to award.
4. You may register online at National Treasury website on [www.treasury.gov.za](http://www.treasury.gov.za).
5. If you are registered on SARS E-filing system, please provide your PIN number in order to verify your tax compliance status. \_\_\_\_\_
6. If you are required to be tax compliant as per SBD 1 but are not registered on CSD (foreign suppliers) or have not provided your SARS E-filing PIN, please confirm that you have attached or will furnish a copy of a current valid tax compliance certificate as a tender returnable by contract award stage.

YES		NO	
-----	--	----	--

7. If sub-contracting is prescribed in the enquiry, tenderers must complete 7.1 to 7.9.

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7.1 Confirm if you intend sub-contracting.

YES		NO	
-----	--	----	--

7.2 What percentage will you be sub-contracting? \_\_\_\_\_%

7.3 To whom do you intend sub-contracting? \_\_\_\_\_

7.4 Is the said sub-contractor registered on CSD?

YES		NO	
-----	--	----	--

7.5 If yes to 7.4, please provide CSD number. \_\_\_\_\_

7.6 Please confirm B-BBEE level of said sub-contractor \_\_\_\_\_

7.7 Which designated group does the sub-contractor belong to:

- a) An EME or QSE;
- b) An EME or QSE which is at least 51% owned by black people;
- c) An EME or QSE which is at least 51% owned by black people who are youth;
- d) An EME or QSE which is at least 51% owned by black people who are women;
- e) An EME or QSE which is at least 51% owned by black people with disabilities;
- f) An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships;
- g) A cooperative which is at least 51% owned by black people;
- h) An EME or QSE which is at least 51% owned by black people who are military veterans; /
- i) More than one of the categories referred to in paragraphs (a) to (h).

7.8 Please confirm that you have attached your signed intention to sub-contract document.

YES		NO	
-----	--	----	--

7.9 Have you attached proof of sub-contractor's belonging to designated group?

YES		NO	
-----	--	----	--

<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Designation and capacity:</b>	
<b>Date:</b>	

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## **ANNEXURE D**

### **INTEGRITY DECLARATION FORM**

***Note: This returnable is required to be fully completed, signed and submitted by tenderers at the stipulated deadlines.***

#### **1 DECLARATION OF INTEREST**

I/We understand that an employee of the State as defined in the Public Service Act of 1994 is prohibited from conducting business with any organ of state and from being a director of a public or private company that conducts business with an organ of state.

I/We understand that any natural / legal person, including any natural legal person related to an NTCSA employee / director as per the definition of “related” set out hereunder, may submit a tender to NTCSA. However, in order to establish whether a conflict of interest exists tenderers are required to declare such interest/relationships where:

1. the *tenderer/s* employees / directors are also employees / contractors / consultants / directors of NTCSA.
2. the *tenderer/s* employees / directors are also employees / contractors / consultants or directors in another entity together with NTCSA employees / consultants / contractors / directors.
3. the *legal entity including its employees / contractors / directors / shareholders / members / partners / owners* on whose behalf the tender documents are signed, is/are in some other way related to an NTCSA employee / contractor / consultant / director involved in the tender specification / tender evaluation / tender adjudication / negotiation.
4. the tenderer/s and one or more other tenderers in this tendering process have a controlling partner in common, or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence over the tender of another tenderer, or influence over the decisions of NTCSA regarding the bidding process;

#### **Related:**

(1) When used in respect of two persons, means persons who are connected to one another in any manner contemplated below:

(a) an individual is related to another individual if they:

- (i) are married, or live together in a relationship similar to a marriage; or
- (ii) are separated by no more than two degrees of natural or adopted consanguinity or affinity;

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(b) an individual is related to a juristic person if the individual directly or indirectly controls the juristic person, as determined in accordance with the definition of control as set out in subsection (2) below; and

(c) a juristic person is related to another juristic person if-

- (i) either of them directly or indirectly controls the other, or the business of the other, as determined in accordance with subsection (2) below;
- (ii) either is a subsidiary of the other; or
- (iii) a person directly or indirectly controls each of them, or the business of each of them, as determined in accordance with subsection (2) below.

“related person”, when used in reference to a directors / shareholders / members / partners / owner, has the meaning set out in 3.3.16, but also includes a second company of which the directors / shareholders / members / partners / owners or a related person is also a director directors / shareholders / members / partners / owner, or a close corporation of which the director or a related person is a member.

#### **Control:**

(2) For the purpose of subsection (1) above, a person controls a juristic person, or its business, if-

(a) in the case of a juristic person that is a company-

- (i) that juristic person is a subsidiary of that first person, as determined in accordance with the Companies Act<sup>1</sup>; or
- (ii) that first person together with any related or inter-related person, is-
  - (aa) directly or indirectly able to exercise or control the exercise of a majority of the voting rights associated with securities of that company, whether pursuant to a shareholder agreement or otherwise; or
  - (bb) has the right to appoint or elect, or control the appointment or election of, directors of that company who control a majority of the votes at a meeting of the board;

(b) in the case of a juristic person that is a close corporation, that first person owns the majority of the members’ interest, or controls directly, or has the right to control, the majority of members’ votes in the close corporation;

(c) in the case of a juristic person that is a trust, that first person has the ability to control the majority of the votes of the trustees or to appoint the majority of the trustees, or to appoint or change the majority of the beneficiaries of the trust; or

(d) that first person has the ability to materially influence the policy of the juristic person in a manner comparable to a person who, in ordinary commercial practice, would be able to exercise an element of control referred to in paragraph (a), (b) or (c) of subsection (2).

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“To give effect to the provisions above, please complete the table hereunder with all required information:

Full Name & Capacity/ Position within tenderer (e.g. employee / director / member / owner / shareholder)	Identity Number	Confirm and provide details (including employee number) if you are an employee / consultant / contractor and/or director of a State / State-owned entity.	Full Names & Capacity / Position of NTCSA employee / consultant / contractor and/or director details of the relationship or interest (marital / familial / personal / financial, etc.)	To your knowledge is this person involved in the specification / evaluation / adjudication / negotiation of tenders?

If any employee / director / member / shareholder / owner of the tenderer/s is also currently employed by NTCSA, state whether this has been declared and whether there is authorisation to undertake remunerative work outside public sector employment and attach proof to this declaration. \_\_\_\_\_  
[Yes/No]

Do the tenderer/s and any other tenderer/s in this tendering process share a controlling partner or have any relationship with each other, directly or through common third parties? \_\_\_\_\_ [Yes/No]

If Yes, attach proof.

## 1 DECLARATION OF FAIR TENDERING PRACTICES

The tenderer declares that it has taken all reasonable steps to address and prevent the exploitation of the procurement process and the use of any unfair tendering practices.

A tender will be disqualified if the tenderer/s, or any of its directors have:

1. abused NTCSA's procurement process (e.g. bid rigging / collusion); or
2. committed fraud or any other improper conduct in relation to such procurement process.

Please complete the declaration with an 'X' under YES or NO:

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Item	Question	Yes	No
1.1	Is the tenderer/s or any of its shareholders / directors / members / partners / owners listed on National Treasury's Database of Restricted Suppliers as companies / persons prohibited from doing business with the public sector?  The Database of Restricted Suppliers can be accessed on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ).		
1.2	Is the tenderer/s or any of its shareholders / directors / members / partners / owners listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combatting of Corrupt Activities Act (No. 12 of 2004)?  The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ).		
1.3	Was the tenderer/s or any of its shareholders / directors / members / partners / owners convicted by a court of law (including a court outside South Africa) of fraud and/or corruption in respect of any procurement / tendering processes / procedures during the past five (5) years?		
1.3.1	If "Yes", provide details including a case number and a copy of the judgement.		
1.4	Was the tenderer/s or any of its shareholders / directors / members / partners / owners prohibited from doing business with any International Financial / Lending Institution or Development / Funding Agency?		
1.5	Is there any history / record of the tenderer/s or any of its shareholders / directors / members / partners / owners failing to meet their contractual obligation with the State or any State-owned entity?		
1.5.1	If "Yes", provide details		

## 2 DECLARATION OF SHAREHOLDING INFORMATION

I, the undersigned \_\_\_\_\_ [Full names and Position] \_\_\_\_\_  
hereby declare that I am the duly authorised representative of \_\_\_\_\_ [Name of Tenderer].

I further declare that the following individuals and/or entities listed hereunder are Shareholders in \_\_\_\_\_ [Name of Tenderer]:

**Note that the information in the table below must be completed in full for each tenderer including incorporated JVs. If the tenderer is an unincorporated JV, the tables must be completed for each JV member. Please add additional rows if required.**

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#### Individuals:

Full Name	Identity Number	Shareholding Percentage

#### Other Entities\*:

Full Legal / Trading Name	Entity Registration Number/Trust Number	Shareholding Percentage	Full name and surname of the / shareholders / directors / trustees / beneficiaries of the shareholding entity	Identification Numbers of the shareholders / directors / trustees / beneficiaries of the shareholding entity

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct, that it is understood that the tenderer's tender may be rejected, and that NTCSA will act against the tenderer should any aspect of this declaration prove to be false, and

I give my consent for this information to be used for the purpose as described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

<b>Name of Tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Designation and capacity:</b>	
<b>Date:</b>	

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### **Joint Ventures**

I declare that I have read and understood the provisions of the Supplier Integrity Pact, that all information furnished herein is true and correct that it is understood that the JV's tender may be rejected, and that NTCSA will act against the JV should any aspect of this declaration prove to be false; and

I give my consent for this information to be used for the purposes described in this Integrity Declaration Form and/or in relation to the Supplier Integrity Pact, and

I further consent that information provided in terms of this Integrity Declaration Form may be processed for verification of conflicts of interest and other ancillary purposes by NTCSA. Such processing may include the sharing of the information with third parties.

<b>Name of Tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Designation and capacity:</b>	
<b>Date:</b>	

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## **ANNEXURE E**

### **CONTRACT PRICE ADJUSTMENT (CPA) REQUIREMENTS FOR LOCAL GOODS AND SERVICES**

#### **The application of contract price adjustment (CPA) to tender submissions**

**Note:** This Section will not be applicable to Professional services contracts (See relevant section hereunder for guidelines on this).

#### **1. Application of CPA**

- In terms of the volatile commodities, CPA will be applicable from the base date prior to submission of the prices at mini-RFQ closing to the end date of the contract. The volatile commodities are those commodities which are easily impacted by the international market. **Tenderers to refer to the Pricing Schedule to complete their proposed CPA formula and X1 in the Contract Data.**
- **Failure to propose Contract Price Adjustment or submit a CPA formula with the tender submission, will result in the pricing being considered fixed and firm for the full duration of the contract.**
- NTCSA will not accept Rate of Exchange adjustment to be included in any CPA formula.
- Local indices may not be used for CPA purposes for any imported component.
- There must be separate CPA formulae for local and foreign CPA. Local and foreign escalation may not be combined into one formula.
- The base date for CPA calculation purposes will be one month prior to submission of the prices at mini-RFQ closing to the end date of the contract or as agreed to between the parties (if there is a need to move the base date during contract negotiations).
- The latest / ruling index used for CPA calculation purposes will be aligned to the delivery dates of the equipment on the assessment for payment on a particular payment certificate month.
- For general construction works the latest / ruling index used will be the index published on the month of procuring the payment certificate.

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## 2. Tender Submissions

Tenderers shall comply with the following requirements:

### a. Main offer:

1. A Main Offer that is fully compliant with the CPA requirements as specified in the Enquiry.
2. This condition is mandatory unless a fully fixed priced offer is submitted. If more than one offer is submitted, then the fully CPA compliant offer must be indicated as the Main Offer.

**Failure to do so may result in the supplier's offer(s) being disqualified.**

### NTCSA Proposed CPA breakdown for Local Goods and Service:

Formula A						
<i>Index Reference</i>	<i>Proposed portions / Weightings of each index</i>	<i>Description of Index</i>	<i>Full Title of Index as published</i>	<i>Source Publisher of Index</i>	<i>Base Month</i>	<i>Base Price / Base Index Figure</i>
A1						
A2						
A3						
	15%	<i>Fixed portion not subject to CPA</i>				
<b>Total</b>	<b>100%</b>					

**Note:** Tenderers to take note that, if the NTCSA proposed CPA breakdown is not populated, they are required to refer to the Pricing Schedule in the NEC or other Contract or standalone Pricing Schedule for NTCSA's proposed CPA breakdown.

### NTCSA CPA Conditions/Requirements

- Tenderers are required to submit CPA that is aligned to NTCSA's proposed CPA breakdown in this Tender; or Tenderers may submit an alternative CPA proposal from NTCSA's CPA proposal, and this will be considered if deemed acceptable to NTCSA.
- Note that for contracts exceeding a duration of 12 months if there is no CPA catered for by the tenderer; then prices will be deemed to be fixed and firm.
- A minimum of 15% of the total agreement value is to be fixed when a CPA formula is applied,
- Each CPA formula must add up to a final total of 100.
- Only official published CPA indices that are in the public domain must be used.
- No in-house indices may be used for CPA.

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- There may be more than 1 CPA formula (Formula A, B, C etc) or a combination of all the cost components into 1 Formula (depending on how the pricing is to be submitted).
- If there are specific line items for Labour and Transport, individual Formulae might be used.

**Note:** NTCSA reserves the right to negotiate CPA terms and conditions during negotiations held with tenderers.

### 3. **BASE DATE AND BASE PRICE**

- In instances of indices or other references published monthly, the Base Date is to be the month before the month in which the Enquiry closes.
- In instances where the reference figures, e.g. market prices, are published daily or at intervals more than once a month; then the average for the month before the month in which the mini-RFQ closes should be used as the Base Price.

### 4. **CPA FOR PROFESSIONAL SERVICES**

- The preferred index to be used for adjusting these agreements is the country specific CPI Headline index.
- The price adjustment factor will be effective from each contractual anniversary of the contract date. This must be the average of the country specific CPI Headline index figures published for the last twelve-month period (cycle) ending before the contract anniversary date.

<b>Closing date of tender:</b>	
<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Date of signature:</b>	

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## **ANNEXURE F**

### **CPA (IG) REQUIREMENTS FOR FOREIGN GOODS AND SERVICES**

#### **The application of contract price adjustment (CPA) to tender submissions**

**Note:** This Section will not be applicable to Professional services contracts (See relevant section hereunder for guidelines on this).

### **PAYMENT OF FOREIGN COMMITMENTS**

#### **PART 1: The application of importation payment requirements to tender submissions.**

Where foreign exchange is involved, NTCSA will take measures to mitigate any exposure to foreign currency exposure or exchange rate risk.

##### **Tenderers:**

- Who wish to submit tenders with pricing in foreign currency for imported goods/services must establish **prior** to tender close (via the Procurement Practitioner), that the foreign currency that is being priced in the submission, is an acceptable foreign currency to NTCSA.
- Who are pricing for imported goods/services in a foreign currency or linking their pricing of goods to a foreign currency exchange rate, **must be the direct importers** of the goods/services. For payment purposes, NTCSA will require proof of importation.
- Who import goods into stock, for delivery to various customers, including NTCSA, the price quoted must be in South African Rand. In such cases, NTCSA will not undertake any foreign exchange commitment or arrange forward cover.
- Who have submissions where pricing for imported goods/services in a foreign currency or linked to a foreign currency exchange rate, must ensure that their pricing indicates the foreign currency and the foreign currency values.

Tenderers should note that all domestic value-added process, i.e., costs incurred in the Republic of South Africa, for example, transport costs will only be paid in Rands.

Tenderers who have submitted tenders, which have goods/services priced, are linked to a foreign currency or exchange rate, are required to select one of the payment methods indicated below for the payment relating to those imported goods/services:

**Payment of NTCSA's foreign commitment in foreign currency will be made either:**

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### **Payment Method 1A:**

To a nominated bank account in a foreign country in a foreign currency (Payment will be made to the party and account nominated by the supplier in the contract, and not to any other party).

**Please note that the contracting party or NTCSA SOC Limited must be the direct importer of the goods.**

### **Documentation to be submitted with payment:**

- Commercial invoice (from the foreign supplier)

### **Import payments**

- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- Customs release notification
- Transport documents from the freight company
- Marine/ ocean bill of lading

### **Any one of the following documents as per the mode of transportation:**

- Airway bill / air transport document
- Road or rail consignment note.
- Postal receipt "goods despatched".
- Certificate of posting
- Courier dispatch note or air waybill.

**NB: Evidencing transport of the relative goods to the Republic of South Africa**

### **Service-related payments**

### **Documents to submit with payment:**

- Commercial invoice (invoice from the overseas supplier)

**[Delete which is not applicable (Yes/No)]**


**OR**

### **Payment Method 1B:**

To a valid SARB approved CFC account in South Africa, in a foreign currency (payment will be made to the contracting party).

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**Please note:**

- The contracting party must be the direct importer.
- For payment purposes, NTCSA will require both the foreign (commercial) invoice and the local tax invoice.
- The foreign currency values on both the commercial and local invoice must match. NTCSA will not pay any profit in foreign currency. (Please note that the commercial invoice used in the clearance of the imported goods must be from the country of origin)
- If Payment Method 1B is the option selected for the payment for any imported goods/services, then the following documentation is to be submitted with your submission:
- Copy of tenderers bankers' initial application to the Reserve Bank requesting approval to invoice a local entity or NTCSA, and for NTCSA to pay the invoiced currency into the contracting party's CFC account.
- Copy of the response from the Reserve Bank regarding the initial application, on the Reserve Bank's letterhead.
- Copy of the latest application to the Reserve Bank to renew the approval.
- Copy of the response from the Reserve Bank to the application to renew the approval to invoice NTCSA in foreign currency.

**Documents to submit with payment:**

- Commercial invoice (from the foreign supplier, country of origin and used to clear the goods)
- Local invoice or Tax invoice
- Both the commercial invoice and local invoices must match

**Import payments**

- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- Customs release notification
- Transport documents from the freight company

**Any of the following documents as per the mode of transportation:**

- Marine/ ocean bill of lading
- Airway bill / air transport document
- Road or rail consignment note
- Postal receipt
- Certificate of posting
- Courier dispatch note or air waybill.

**NB: Evidencing transport of the relative goods to the Republic of South Africa. All documents submitted to NTCSA should not have any alterations. The information on the documents should be as originally issued from the authorities, freight companies and overseas suppliers.**

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### **Service-related payments**

- Should a supplier select this option, they are required to provide proof that the South African Reserve Bank has given them approval to invoice NTCSA in foreign currency for services related payments and to receive foreign currency proceeds into that CFC account. The proof would consist of:
  - A copy of a letter from the supplier's bankers to the Reserve Bank requesting authority to receive services related payments to be made into a CFC account.
  - A copy of the official response from the Reserve Bank authorising payments to be made into the supplier's CFC account. The supplier's documents to the Reserve Bank must make specific reference to NTCSA.
  - This approval is only valid for a period of 1 year or as per SARB approval period.

### **Documents to submit with payment:**

- Commercial invoice (invoice from the overseas supplier to proof that we have foreign currency exposure)
- Local Tax invoice (from the local supplier)
- Both the commercial invoice and local invoices must match

**NB: If a supplier is unable to produce or provide NTCSA with a commercial invoice, the contract will be concluded in rands. The contract cannot be linked to any Exchange Rate. [Delete which is not applicable (Yes/No)]**

**OR**

### **Payment Method 2:**

In South African Rand at the selling spot rate of exchange obtained by NTCSA's Treasury on the date that the forward cover is cancelled. NTCSA will notify the supplier of the date that the forward cover is cancelled as well as the intended payment date, which will be as per the agreed payment terms.

Any exchange rate adjustment after NTCSA has notified the supplier of the date and the rate which the forward cover is cancelled, will be for the account of the supplier.

### **Please note:**

- The contracting party must be the direct importer of the goods.
- This payment option is not applicable for the payment of services.
- Tenderers are required to indicate and request approval from NTCSA to use Payment Method 2 **prior to tender close**. Where a tenderer has failed to obtain the required approval

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prior to tender close, the tenderer will have to select one of the other Payment Methods indicated in this document.

- Together with their submission, Tenderers will be required to provide NTCSA with a written indemnity confirming that they will not buy and forward cover.

**Documents to submit with payment:**

- Commercial invoice (from the foreign supplier)
- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- Customs release notification
- Transport documents from the freight company.

Any of the following documents as per the mode of transportation:

- Marine / ocean bill of lading
- Airway bill / air transport document
- Road or rail consignment note
- Postal receipt
- Certificate of posting
- Courier dispatch note or air waybill.

**NB: Evidencing transport of the relative goods to the Republic.**

- Local invoice or Tax invoice.

**NB: If a supplier is unable to produce or provide NTCSA with a commercial invoice, the contract will be concluded in rands. The contract cannot be linked to any Exchange Rate. [Delete which is not applicable (Yes/No)]**

**OR**

**Fixed ZAR Option (Payment Method 3):**

This option is available to those tenderers who are the direct importers of the goods/services for which they have tendered, but do not find Payment Methods 1A, 1B or 2 and allows tenderers to be responsible for the foreign currency and exchange rate risk. If a tenderer selects this payment method, the process is as follows:

- NTCSA and the successful tender will engage on a simultaneous basis, with their respective bankers and compare the exchange rate/s obtained. This is done to ensure that any exchange rate/s used is/are market related.
- Tenderers will be required to match or better the exchange rate/s obtained by NTCSA. If the tenderer's exchange rate/s is/are more expensive than the exchange rate/s indicated by

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NTCSA, the exchange rate/s to convert the foreign values into ZAR will be the NTCSA exchange rate/s.

- Once the exchange rate/s has/have been agreed by both parties, NTCSA will not be liable for any further exchange rate adjustments.

**From a Commercial perspective, please take note of the following:**

- The foreign currency and foreign currency amount/s that NTCSA is/are at risk to, need/s to be indicated in the pricing schedule submitted as part of the tender. If the pricing schedule does not allow for it, the foreign currency and foreign currency amount/s must be indicated in a covering letter.
- The exchange rate to be used in the tender submission is the exchange rate sourced from the South African Reserve Bank on the date the tender is advertised/published.
- Due to the payments being made in ZAR, but based on an agreed exchange rate, the tenderer will be required to submit proof of importation at time of payment.

**[Delete which is not applicable (Yes/No )]**

**Documents to submit with payment:**

- Commercial invoice (from the foreign supplier)
- Local invoice or Tax invoice

**Import payments**

- SAD 500
- Bill of Entry as evidence that goods have been cleared by the Department of Customs and Excise
- Customs release notification
- Transport documents from the freight company

**Any of the following documents as per the mode of transportation:**

- Marine/ ocean bill of lading
- Airway bill / air transport document
- Road or rail consignment note.
- Postal receipt
- Certificate of posting
- Courier dispatch note or air waybill.

**NB: Evidencing transport of the goods to the Republic of South Africa**

**Documents to submit with payment:**

- Commercial invoice (invoice from the overseas supplier to proof that we have foreign currency exposure)
- Local Tax invoice (from the local supplier)

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**NB: If a supplier is unable to produce or provide NTCSA with a commercial invoice, the contract will be concluded in RAND not in Currency.**

**[Delete which is not applicable (Yes/No)]**

**Please note: NTCSA will require substantiating proof of importation at the time of invoicing.**

Where the supplier, previously imported goods into stock for delivery to various customers, including NTCSA, the price quoted must be in South African Rand. In such cases, NTCSA will not undertake any foreign exchange commitment or arrange forward cover.

**Take note of the following:**

**Service-related payment:**

When specialist skills are required in South Africa, the local supplier will source the appropriate talent from their network of specialist companies overseas. The specialist is then brought into the country (South Africa) on one of two possible methodologies.

**1) Secondment**

In this approach, the foreign specialist retains their employment contract with their home unit (Employer overseas) but are seconded to the local company that has a contract with NTCSA to work under the direction and control of the local management. Their salaries are paid to the foreign specialist by their home country and that foreign entity then invoices the local supplier (South Africa) in foreign currency for the cost relating to such employees. The invoices would typically be in Euro or GBP, this methodology is usually for short to medium term engagements.

**Documents to be attached for payment:**

- Commercial invoice from the specialist company
- Local invoice (South African company making use of the specialist services)
- Passport of the specialist and valid work permit
- Activity schedule signed by the contract manager.

**2) Payroll Transfer**

In this approach, the employee's contract with the overseas employer will be suspended and the specialist takes up a local contract with the local company. The remuneration is then **ZAR** based, the overseas employer is unable to provide the foreign invoice because the employment with the specialist is suspended this methodology is usually favoured for long term engagement. There is no foreign commitment, and the contract will be in ZAR.

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## **PART 2: EXCHANGE RATES**

The tenderer shall use the exchange rate as at **12h00** on the date of the advertisement of the tender. The source of the exchange rates shall be the South African Reserve Bank ([www.resbank.co.za](http://www.resbank.co.za)).

Please note that the tenderer is required to submit proof of the SARB rate/s used.

<b>Date of advertisement of tender:</b>	
<b>Closing date of tender:</b>	
<b>Name of tenderer:</b>	
<b>Full names of authorised signatory:</b>	
<b>Signature:</b>	
<b>Date of signature:</b>	

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## **ANNEXURE H**

### **SBD 1**

### **PART A INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	MWP2972NTCSA	CLOSING DATE:	03 MARCH 2025	CLOSING TIME:	10H00 SAST (GMT+2)
DESCRIPTION	THE CONSTRUCTION, MANUFACTURE, TRAINING, SUPPLY, DELIVERY, OFF-LOADING AND ERECTION OF METERING SCHEMES FOR USE IN NTCSA SUBSTATIONS, ON AN "AS AND WHEN" REQUIRED BASIS, OVER A PERIOD OF FIVE (5) YEARS, WITH AN OPTION TO EXTEND BY A FURTHER FIVE (5) YEARS				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
<b>THE TENDER OFFICE</b>					
<b>MEGAWATT PARK TENDER OFFICE – NORTHSIDE</b>					
<b>NO. 01 MAXWELL DRIVE</b>					
<b>SUNNINGHILL</b>					
<b>GAUTENG</b>					
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)			
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)			
	<input type="checkbox"/>	A REGISTERED AUDITOR			
	<input type="checkbox"/>	NAME:			
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs&amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS / SERVICES / WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	.....	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

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## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1.</b>	<b>BID SUBMISSION:</b>
1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE.
3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION (NAMELY, BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION (NAMELY. BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS) MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
5.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
<b>2.</b>	<b>TAX COMPLIANCE REQUIREMENTS</b>
1.	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
3.	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
4.	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
5.	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
6.	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
<b>1.</b>	<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>
1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <span style="float: right;"><input type="checkbox"/></span> YES <input type="checkbox"/> NO
2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>
3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <span style="float: right;"><input type="checkbox"/> YES <input type="checkbox"/> NO</span>
4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? <span style="float: right;"><input type="checkbox"/></span> YES <input type="checkbox"/> NO
<p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

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## **ANNEXURE I**

## **SBD 6.1**

### **PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### **1. GENERAL CONDITIONS FOR SECONDARY PROCUREMENT PROCESS**

- 1.1 The following preference point systems are applicable to the secondary procurement process (mini-RFQ):
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included);
- 1.2 The 80/20 preference point system will be applicable in this tender on the secondary procurement process (mini-RFQ). The lowest / highest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

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## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

- $P_s$  = Points scored for price of tender under consideration
- $P_t$  = Price of tender under consideration
- $P_{min}$  = Price of lowest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

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4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	10	
2	9	
3	6	
4	5	
5	4	
6	3	
7	2	
8	1	
Non-compliant	0	

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company

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- ☐ (Pty) Limited  
☐ Non-Profit Company  
☐ State Owned Company  
[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....

**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

### Controlled Disclosure

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 <b>Eskom</b> National Transmission Company South Africa <sup>TM</sup>	<b>Invitation to Tender</b>	<b>Document Identifier</b>	559-235050781	<b>Rev</b>	2
		<b>Effective Date</b>	March 2025		
		<b>Review Date</b>	March 2028		

## **ANNEXURE J**

### **SBD 4 - TENDERER'S DISCLOSURE**

#### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to tender in line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, NTCSA requires the tenderer to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the tender process.

#### **2. TENDERER'S DECLARATION**

2.1 Is the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?  
**[YES/NO]**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of State Institution


2.2 Do you, or any person connected with the tenderer, have a relationship with any person who is employed by the procuring institution? **[YES/NO]**

If so, furnish particulars:

.....  
.....

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- 2.3 Does the tenderer or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **[YES/NO]**

If so, furnish particulars:

.....  
.....

### 3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying tender, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying tender will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The tenderer has arrived at the accompanying tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 There have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the tender, tendering with the intention not to win the tender and conditions or delivery particulars of the products or services to which this tender invitation relates.
- 3.5 The terms of the accompanying tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the tenderer with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the tender submitted where so required by the institution, and the tenderer was not involved in the drafting of the specifications or terms of reference for this tender.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, tenders that are suspicious will be

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reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and/or the tenderer maybe restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE TENDER OR ACT AGAINST THE TENDERER IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

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