



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
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Our Ref: RFB 3192-2025

Enquiries: Elelwani Mundalamo

Tel: 012 367 3995

Date: 03 December 2025

PROSPECTIVE BIDDERS

RFB-3192-2025 REQUEST FOR THE ESTABLISHMENT OF A NEW 3 YEAR REPORT AND BI DASHBOARD CAPABILITY CONTRACT WITHIN SDM IT SERVICE MANAGEMENT FOR THE PROCUREMENT OF THE YELLOWFIN TECHNOLOGY.

Bidders are invited to submit tender for **RFB 3192-2025**: request for the establishment of a new 3-year report and bi dashboard capability contract within SDM IT services management for the procurement of the yellowfin technology.

Non-compulsory Virtual Briefing Session will be held on **11 December 2025** at **11h00am** and it will close on **13 January 2026** at **11h00am**.

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**
Bidders must submit their Bid responses through the tender box at **Erasmuskloof (459 Tsitsa Street)** at **11h00 AM** on the Bid Closing date.
 - **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**
Submission of bid response: The bidder has submitted a bid response documentation pack –
 - (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;
 - (ii) in the correct format as follows:
- **Envelope 1: RFB Document and Technical / Functionality Response**

Non-Executive Directors:

Ms Sedzani Mudau(Chairperson), Mr Willie Vukela, Mr Willie Mathebula, Adv. Johannes Collen Weapond,
Mr Omega Shelembe

Executive Directors:

Mr. G Reddy (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

Company Secretary:

Ms. B Laka

The following must be included and submitted in a separate envelope:

- (i) One (1) original file excluding pricing; and
- (ii) One (1) electronic copy on USB memory stick/ flash drive in Portable Document Format (PDF) of the RFB Document and Technical / Functionality Response.

• **Envelope 2: Price Response**

The following must be included and submitted in a in a separate envelope:

- (i) One (1) original file excluding Technical / Functionality Response; and
- (ii) One (1) electronic copy on USB memory stick/ flash drive in Portable Document Format (PDF) of pricing only.

- BID PRICING SCHEDULE

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick √ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address:
Elelwani.Mundalamo@sita.co.za

Yours sincerely



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 Teboho Ndhlovu

Manager: Corporate Commodities

3 December 2025

.....
 Date

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