

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 02 FEBRUARY 2024

TDR52/2023/2024: MANAGEMENT AND OPERATION OF THE HERBERTSDALE WASTE TRANSFER STATION AND COLLECTION OF REFUSE IN BARTELSFONTEIN, BUISPLAAS, HERBERTSDALE AND KLEINBERG

Tenders are hereby invited from contractors for the management and operation of the Herbertsdale Waste Transfer Station and the collection and removal of refuse in Bartelsfontein, Buisplaas, Herbertsdale and Kleinberg to the Herbertsdale Waste Transfer Station for the Mossel Bay Municipality for the period of three (3) years from 1 July 2024 to 30 June 2027.

Tenders must be submitted on the original documents and remain valid for one hundred and twenty (120) days after the closing date of the quote. Enquiries pertaining to the specifications can be addressed to Mr. Warren Manuel at telephone (044) 606-5151 or e-mail to warren.manuel@mosselbay.gov.za. Enquiries pertaining to the completion of the documents can be addressed to Mr. Deslin Kohler at telephone (044) 606-5192 or e-mail to dkohler@mosselbay.gov.za.

A compulsory site and information meeting will take place at 11h00 on Thursday, 07 December 2023 at the Herbertsdale Waste Transfer Station, 61 Benton Crescent GPS Co-ordinates: Long: 21.773; Lat -34.015.

Directions: From R327 in Herbertsdale, turn right into School Street, slight right to stay on Sourie Street, turn left toward Cupido Street, turn right onto Cupido Street, slight right on to gravel road, continue for 1km.

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory site meeting as the Scope of Works, the Design and the Tender Specifications will be discussed in detail along with the Execution phase expectations and possible amendments. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Prospective bidders that arrive 15 minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and he/she will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

A set of tender documents can be obtained at a non-refundable cost of R264.00 per set from Mr. Deslin Kohler who may be contacted at telephone (044) 606-5192 or e-mail at dkohler@mosselbay.gov.za **OR** it can be obtained on our website at www.mosselbay.gov.za free of charge. If you require a hard copy of the tender document, payments must be made at the cashiers at the **Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside) or EFT (Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za)**, prior to collecting and proof of payment must be provided when collecting the tender document from the Supply Chain Management Offices, 101 Marsh Street, Mossel Bay.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay by not later than 12h00 on Friday, 02 FEBRUARY 2024** or be posted to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

Bids will be pre-evaluated on the following functionality criteria and bids that score less than 63 out of 75 points will be considered as non-responsive:

Functionality criteria and weight:

1. Company (or JV) Experience relating to waste management carrying a weight of 30 points.
2. References related to experience to waste management carrying a weight of 15 points.

3. Key Site Staff and Personnel allocated for this tender carrying a weight of 15 points.
4. Vehicle allocated/reserved for this Tender carrying a weight of maximum 15 points.

Responsive bids will be evaluated on the 80/20 or 90/10 Preference Points System. A maximum of 20 points (80/20 preference point system) or 10 points (90/10 preference point system) will be allocated for specific goals. 50% of the 20/10 points will be allocated in terms of a bidder's B-BBEE scorecard and other 50% of the 20/10 points will be for a bidder's locality.

The tender box will be emptied just after 12h00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on this Database.

**MR C PUREN
MUNICIPAL MANAGER**