

MALUTI-A-PHOFUNG MUNICIPALITY



NOTICE NUMBER: 05/2025/2026
BID NO. SCM/BID21/2025/2026

PROCUREMENT OF TRAINING FOR RECORDS MANAGEMENT AND CUSTOMER CARE & BATHO PELE PRINCIPLES

Maluti-a-Phofung Municipality hereby invite bids for Procurement of Training for Records Management and Customer Care & Batho Pele Principles.

Requirements:

- Bidders must submit a Copy of Company Registration Certificate (CRC) Reflecting Active Members (Except for Sole Traders and Partnership).
- Bidders must be registered with Central Supplier Database (CSD), CSD number must be provided, and in case of a JV all parties must be registered on CSD.
- Bidders are required to submit their unique personal identification Number (Pin) issued by SARS to enable the Municipality to view the taxpayer's profile and tax Status
- All supplementary forms including municipal rates and taxes clearance certificate form contained in the bid documents must be completed in full or (submit a proof that the municipal rates and taxes are not in arrears for more than three months)
- In Bids whereby consortia/ joint ventures/ sub-contractors are involved, each party must submit a separate Tax Compliance Status (TCS) Certificate/Pin/CSD Number.
- Copy of Company Profile
- Bidders must index their bid document properly.
- Sealed Bids should clearly indicate: **PROCUREMENT OF TRAINING FOR RECORDS MANAGEMENT AND CUSTOMER CARE & BATHO PELE PRINCIPLES. (SCM/BID21/2025/2026)**

Closing date: **05th March 2026 at 10H00**

Venue: **Maluti-A-Phofung Infrastructure Building
(Qwa-Qwa)**

Bid Box: Bid Box No. "A"
Maluti-a-Phofung Municipality
Setsing Business Centre
C/O Moremoholo & Motlounge streets
Phuthaditjhaba

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