

RE-ADVERTISEMENT



INKOSI LANGALIBALELE LOCAL MUNICIPALITY THE APPOINTMENT OF MIGRATION FOR MICROSOFT EXCHANGE TO OFFICE 365

BID NO.: ILM 23/24/25

Inkosi Langalibalele Local Municipality hereby invites bidders from all suitable qualified and experienced organizations/consortia in terms of section 83 of the Municipal systems Act, Act 32 (as amended) and sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the following;

Project Name	Bid No	Closing Date
The Appointment of Migration of Microsoft Exchange to Office 365	ILM 23/24/25	26 May 2025 @ 10h00

Tender documents will be available in pdf format as from **29 April 2025** on e-tenders website on Municipal website (www.ilm.gov.za) and e-tenders website (www.etenders.gov.za)

Functionality Points Table: Please note that bidders must score a minimum of 70% to be considered for further evaluation.

No	Key aspect of criterion	Points allocated	Verification Method.
1	<ul style="list-style-type: none">Supplier must provide at least 5 (Five) contactable references of similar projects4 Projects 103 Projects 5(Three) must have been for a Local or District municipality.3 Projects 202 Projects 10	50	Please supply the proof in the form of an appointment letter/Official Purchase Order and reference letter (One project = Appointment Letter/Official Purchase and Recommendation Letter)
2	Partnership with manufactures that supply	15	Microsoft Partner

	products for proposed solution is key, attach proof of partnership status. Microsoft Partner - Volume licenses		
3	Project plan & Methodology must be included. Detailed proposal of the bidder's proposed solution and how best it suits the council's requirement. (10 points)	10	
4	CV's of Microsoft Certified Engineers (2 Engineers) and Certified Project Manager (10 points)	25	
	Total Points	100	

Evaluation criteria will be based on the preferential points system whereby the specific goals will be considered as follows:

Specific Goals

Goal	Method of Evaluation	Points
a) HDI Equity 100% HDI Equity	Detailed CSD Report	5
b) Female Ownership 100% Female Owned Between 50% and 99% Equity Between 25% and 49% Equity	Detailed CSD Report	5 4 3
c) Promotion of local business Located within Local Municipality Located within District Municipality Located within the Province	Utility account/lease agreement (Rates) Company/Director's Rates and Taxes Statement (Not older than three months); or Company/Director's Valid Lease Agreement	5 3 2
d) Management Female 25% Disability 25% Youth 25%	Certified ID's for female management staff Sworn affidavit from the SAPS Certified ID's for youth management staff	5 3 2

Tenders are to be completed in full bond and in accordance with the conditions and bid rules contained in the bid documents and supporting documents must be placed in a sealed envelope and clearly marked “(**Appointment of Migration of Microsoft Exchange to Office 365)” quoting the relevant Bid Number** must be deposited in the Tender box at ground floor, Inkosi Langalibalele Municipality, Victoria Street, Estcourt, 3310 by not later than **26 May 2025 at 10h00** where they will be opened and registered in public.

The Inkosi Langalibalele Municipality subscribes to the Preferential Procurement Regulations, pertaining to the preferential procurement policy framework act (PPPFA) principles. The tender will be evaluated on 80/20 as per the PPPFA Regulations 2022 and shall be based on pre-qualification, functionality and price. Bidders are required to submit a Company Profile accompanied by the company's CSD (Central Supplier Database) Report, CIPC Documents, Certified Identity Documents of all Directors, Valid Tax Clearance Certificate/PIN from the Receiver of Revenue, Rates and Taxes Statement obtainable from the Local Municipality, alternatively, Valid Lease Agreement. Please note that the onus is upon the tenderer to ensure that the Tax matters are **always** up to date.

Service providers operating in exempted areas shall submit an exemption letter obtainable from a Local Municipality.

Technical enquiries shall be directed to: Corporate Services Department – Mr Njabulo Mpungose on 036 342 7800 or emailed to nmpungose@ilm.gov.za and SCM Compliance enquiries shall be directed to - Mr Lindani Sithathu on 036 342 7800 or emailed to lsithathu@ilm.gov.za during office hours 07h30 till 16h30.

The INKOSI LANGALIBALELE Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in whole or any part. The municipality further reserves the right not to award this bid

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MR S.B. MTHEMBU
MUNICIPAL MANAGER

Notice: 24/2025