



Strategy

Kusile Power Station

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Technical Evaluation Strategy  
for Provision of Medical  
Supplies Services Kusile  
Medical Centre**

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## **1. Introduction**

An open market invite will be issued calling for interested bidders to partake in the tender process for the Supply and Delivery of Medical Supplies at Kusile Power Station. The contract entails supply and delivery of medicine and medical consumables as per Essential Drug List for a period of three years. The scope of work includes the supply and delivery of medicine and medical supplies on an as and when needed basis.

## **2. Supporting Clauses**

### **2.1 Scope**

This strategy defines the TET, their responsibilities and the criteria used to evaluate the tender receivables.

#### **2.1.1 Purpose**

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

#### **2.1.2 Applicability**

This document applies to the Occupational Health Department under Health and Wellness Human Resources Department takes the overall applicability.

## **2.2 Normative/Informative References**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

### **2.2.1 Normative**

- [1] 240-48929482: Tender Technical Evaluation Procedure
- [2] 240-168966153: Generation Tender Technical Evaluation Procedure
- [3] 32-1033: Eskom Procurement and Supply Chain Policy
- [4] 32-1034: Eskom Procurement and Supply Management Procedure.
- [5] ISO 9001 Quality Management Systems
- [6] Medicine and Related Substances Act, 1965 (Act 101 of 1965) and regulations
- [7] National Environmental Management Waste Act, 2008 (Act 59 of 2008)
- [8] National Health Amendment, 2013 (Act 12 of 2013)

### **2.2.2 Informative**

- [1] Eskom Waste Management Standard, 32-245
- [2] SANS 10248-1, 2008 Management of Health Care Waste
- [3] National Environmental Management Waste Act, 2008 (Act 59 of 2008)
- [4] Occupational Health and Safety Act, 1993 (Act 85 of 1993), and its regulations

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[5] ISO 9001 Quality Management Systems

## 2.3 Definitions

### 2.3.1 Classification

**Controlled Disclosure:** Controlled Disclosure to external parties (either enforced by law, or discretionary).

## 2.4 Abbreviations

Abbreviation	Explanation
HPCSA	Health Professions Council of South Africa
ISO	International Organization for Standardization
NEMWA	National Environmental Management Waste Act
OHNP	Occupational health nursing practitioner
OHP	Occupational medicine practitioner
QCP	Quality Control Program
SANC	South African Nursing Council
SANS	South African National Standards

## 2.5 Roles and Responsibilities

Compiler (Senior Occupational Health Nurse)	The document compiler is responsible for ensuring that this document is up- to-date and that this document is not a duplication of an existing documentation, regarding the document's objectives and content.
Functional Responsibility (Senior Advisor Occupational Health)	The Functional Responsible Person shall determine if the document is fit for purpose before the document is submitted for authorization.
Authorizer (Middle Manager Human Resources)	The document authorizer is a duly delegated person with the responsibility to review the document for alignment to business strategy, policy, objectives, and requirements. He/she shall authorize the release and application of the document.

## 2.6 Process for Monitoring

The primary process for monitoring will be governed by the 240-48929482 Tender Technical Evaluation Procedure, this entails assuring that the design achieves the requirements set out in this document.

## 2.7 Related/Supporting Documents

Please refer to Section 2.2.

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### **3. Tender Technical Evaluation Strategy**

#### **3.1 Technical Evaluation Threshold**

To be eligible for evaluation, the tenderer shall meet all the mandatory requirements. The scoring for each tenderer will be done as per the scoring table shown below. The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

The evaluation scores will be weighted as according to the following disciplines:

<b>(Technical 100%)</b>	
Comprehension of scope	40%
Relevant experience	20%
Organogram and CV's of key personnel	25%
Project execution plan and project program	15%
<b>TOTAL (100%)</b>	
<b>Overall minimum threshold for qualification (70%)</b>	

#### **3.2 TET Members**

**Table 1: TET Members**

<b>TET number</b>	<b>TET Member Name</b>	<b>Designation</b>
TET 1	Jerry Thumbatha	Senior Advisor- Occupational Health
TET 2	Prudence Lokothwayo	Senior Occupational Health Nurse
TET 3	Philani Myeni	Senior Advisor- Fire and EP

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### **3.3 Mandatory Technical Evaluation Criteria**

**Table 1: Mandatory Technical Evaluation Criteria**

	<b>Mandatory Technical Criteria Description</b>	<b>Reference to Technical Specification / Tender Returnable</b>	<b>Motivation for use of Criteria</b>
1.	Registered with HPCSA as a health professional	Confirmation of certificates	Technical Compliance
2.	A registered Pharmacist with HPCSA- Current	Confirmation of certificates	Technical Compliance
3.	Two or more years' experience in the procurement, compounding supply and of drugs	List of Previous orders /invoices	Technical Compliance

### 3.4 Qualitative Technical Evaluation Criteria

**Table 2: Qualitative Technical Evaluation Criteria**

	Qualitative Technical Criteria Description		Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Scoring Criteria	Tender's Response
<b>1.</b>	<b>GENERAL WORKS</b>		<b>DELIVERY CAPACITY</b>	<b>100%</b>		
<b>1.1</b>	<b>Comprehension of Scope</b>					
	1.1.1	<p>Provide a typical method statement for the scope of works. The method statement/s shall detail how the tenderer proposes to execute the works. The method statement shall clearly provide details of the services to be rendered with regards to the scope of works.</p> <p>Minimum high-level requirements:</p> <ul style="list-style-type: none"> <li>○ Typical service methodology/ description of services to be rendered.</li> <li>○ Equipment/ materials to be used for the services rendered.</li> <li>○ Typical resource responsibilities</li> </ul>	Method Statement	40%	<p>40% = Comprehensive method statement - demonstrates the ability to execute the scope far more than the minimum requirements.</p> <p>30% = Method statement is consistent with the scope of works.</p> <p>20% = Method statement is poor and not reflective of the project requirements/scope of works.</p> <p>0% = No method statement submission.</p>	
<b>1.2</b>	<b>Relevant Experience</b>					
	1.2.1	<p>Relevant experience (track record):</p> <p>The tenderer submits a list of traceable references / completion certificates that</p>	List of previously completed projects of similar scope with traceable	20%	20% = 3 or more projects of similar nature completed.	

		adequately prove that the tenderer has completed two (2) or more contracts successfully in the last five (5) years covering the similar scope of work.	references including completion certificates		10% = 2 or more projects of similar nature submitted.  5% = 1 projects of similar nature submitted.	
					0% = No experience	
1.3	<b>Organogram and CV's of Key Personnel</b>					
	1.3.1	<p><b>Project Organogram:</b></p> <p>The tenderer to submit the organizational structure of key personnel of the main contractor and/ or subcontractors.</p> <p>In case of an association/ joint venture/ consortium, it should be indicated how the duties and responsibilities are to be shared. If the tenderer intends making use of the services of subcontractor/s for section of the work, the delegation of duties should be clearly indicated. To the extent that such information is available, provide the subcontractor organisation and staffing as per the requirements above.</p> <p>Minimum key resources are:</p> <ul style="list-style-type: none"> <li>• HPCSA Registration as a Pharmacist</li> </ul>	Project organogram	5%	<p>5% = Active registration for the current year cycle.</p> <p>10% = Previously registered, not active for the current year cycle.</p> <p>0% = Not registered.</p>	
	1.3.2	Experience of key staff in relation to the Scope of Works	CV' s of key resources and certified copies of registration certificates.	20%	20% = CV's of key resources as well as qualifications certificates included	



		<ul style="list-style-type: none"> <li>Demonstrate the level of relevant experience of key personnel. Relevant qualifications (degree/ diploma/ certificates) as well as curriculum vitae of key personnel to be submitted as part of the tender submission. Tenderer to also demonstrate that each of the proposed key resources have a minimum of three (3) years of post-qualification experience in working on projects of a similar nature as specified.</li> </ul>			<p>10% = CV's of key resources only included</p> <p>0% = No CV's of key resources as well as qualifications certificates included</p>	
1.4	<b>Project Execution Plan and Project Programme</b>					
	1.4.1	Provide a typical project programme listing all activities that are required to execute the full scope of work from contract award to handover. The dates generated by the Programme activities represent the anticipated start and completion of work required to execute the full scope in a logical and realistic manner.	Project programme/ schedule	15%	<p>15% = Comprehensive project programme detailing all service and maintenance project activities from contract award to project completion/handover</p> <p>10% = Project programme not detailed or missing key inspection project activities</p> <p>0% = No project programme</p>	
<b>TOTAL</b>				<b>100%</b>		

### 3.5 TET Member Responsibilities

**Table 3: TET Member Responsibilities**

<b>Mandatory Criteria Number</b>	<b>TET 1</b>	<b>TET 2</b>	<b>TET 3</b>	<b>TET 4</b>	<b>TET 5</b>	<b>TET 6</b>	<b>TET 7</b>	<b>TET n</b>
1	X	X	x					
2	X	X	x					
3	X	X	x					
<b>Qualitative Criteria Number</b>	<b>TET 1</b>	<b>TET 2</b>	<b>TET 3</b>	<b>TET 4</b>	<b>TET 5</b>	<b>TET 6</b>	<b>TET 7</b>	<b>TET n</b>
1.1	X	X	X					
1.2	X	X	X					
1.3	X	X	X					
1.4	x	x	x					
2.1								
2.2								
2.3								
3.1								
3.2								
3.3								
3.4								

### **3.6 Foreseen Acceptable / Unacceptable Qualifications**

#### **3.6.1 Risks**

**Table 4: Acceptable Technical Risks**

<b>Risk</b>	<b>Description</b>
1.	N/A
2.	
3.	
4.	
5.	
6.	
7.	

**Table 5: Unacceptable Technical Risks**

<b>Risk</b>	<b>Description</b>
1.	Exclusion of Professional Registration Proof Certificates of key personnel allocated to perform specified works..(HPCSA)
2.	Exclusion of proof/record of completed projects of similar scope with traceable references.
3.	
4.	
5.	
6.	
7.	

### 3.6.2 Exceptions / Conditions

**Table 6: Acceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	Online proof of registration with HPCSA.
1.	
2.	
3.	
4.	
5.	
6.	

**Table 7: Unacceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	Unavailability of Proof of HPCSA registration
2.	
3.	
4.	
5.	
6.	
7.	

#### 4. Authorisation

This document has been seen and accepted by:

Name	Designation
Vuyo Mokoena	Middle Manager Human Resources
Jerry Thumbatha	Senior Advisor Occupational Health
Prudence Lokothwayo	Senior Occupational Health Nurse
Philani Myeni	Senior Advisor Fire & Emergency Preparedness

#### 5. REVISIONS

Date	Rev.	Compiler	Remarks
January 2025	1	P. Lokothwayo	Provision of Medical Supplies for a period of 3 years.

#### 6. Development Team

The following people were involved in the development of this document:

- Prudence Lokothwayo
- Jerry Thumbatha
- Philani Myeni

#### 7. Acknowledgements

None

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