

## **Annexure B**

### **PRE-QUALIFICATION CRITERIA FOR THE PROVISION OF GROUNDWATER MONITORING SERVICE FOR A PERIOD OF THREE (03) YEARS.**

The following documents must be submitted together with the quotation. Provision of insufficient information will result to the quotation being disqualified:

- Valid SACNASP registration for the project leader.

### **EVALUATION CRITERIA**

Table below details the information that will be evaluated technically in order to identify a suitable tenderer for the work required to be done in the project. It also gives the scores for each piece of information required.

<b>Model Answer</b>
3 - The bidder fully meets requirements and value adding is extensive
2 - Meets critical requirements
1 - Partially meets requirements
0 - Company cannot meet, high risk

No.	CRITERION	DETAIL	SCORE
1.	Detailed CVs of qualified key team members (Project leader) with Bachelor of Science (BSc) or Diploma Hydrological Science detailing minimum of 5-9 previous work experience in ground water monitoring.	Previous work experience 10 years and above - 30 Previous work experience 5-9 years -24 Previous work experience 1-4 years - 10 No previous work experience provided – 0	30
2.	Provide a full company profile including service rendered, company footprint and organogram.	Company profile includes service rendered, company footprint & organogram – 10 Company profile includes service rendered & organogram – 8 Company profile includes company footprint only – 5 No full company profile provided – 0	10
3.	Bidder must provide a minimum of three (03) signed reference letters on the company's letterhead where similar services have been rendered for the past 5 years, and with proof of SANAS accreditation of the laboratory to be used for sample analysis.	04 or more reference letters with SANAS – 40 03 Reference letters with SANAS – 32 01 -02 Reference letter with SANAS – 10 No reference letter with SANAS submitted – 0	40
4.	Service provider to provide an emergency plan including emergency contact details and certificate for first aider.	Emergency plan included emergency contact details & certificate for first aider – 10 Emergency plan included certificate for first aider only – 8 Emergency plan included contact details only – 2 Emergency plan not included – 0	10
5.	Provide methodology including work plan with timelines, activities to be done (work procedure) and reporting of laboratory results.	Methodology included work plan with timelines, activities to be done and reporting laboratory results – 10 Methodology included work plan & activities to be done only – 8 Methodology included reporting of laboratory results only – 5 No methodology provided – 0	10
<b>TOTAL</b>			<b>100</b>
<b>The bidder must attain 70 points or more to qualify for commercial evaluation. Failure to attain 70 points will result to an immediate disqualification of application.</b>			

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