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**MTK 12/2026 – PROVISION OF CANTEEN SERVICES FOR A PERIOD OF THREE (3) YEARS  
(RE-ISSUE). ADDENDUM 01**

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**ADDENDUM NO. 01**

This Addendum is issued in terms of the Tender Data and must be read in conjunction with and shall be deemed to form part of the Tender Document. The Revised tender document will be issued in conjunction with this Addendum

**The following items form part of ADDENDUM NO. 01**

- **Clarifications to tenderers' enquiries,**
- **Tender Closing Date Extension**
- **Annexure A**

**Part 1: RESPONSE TO TENDER'S ENQUIRIES.**

| No. | ENQUIRY                                                                                                                                                                                                                                                                                                                                                                                                    | RESPONSE                                                                                                                                                                              |
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| 1   | <p>Historical utilization</p> <p>Could Mintek provide the approximate average number of customers utilizing the canteen daily, particularly for:</p> <p>Breakfast</p> <p>Lunch</p> <p>Snacks and beverages</p>                                                                                                                                                                                             | <p>Historical Information:</p> <ul style="list-style-type: none"> <li>• These numbers are not known to Mintek as sales are facilitated directly with the service provider.</li> </ul> |
| 2   | <p>Historical sales information</p> <p>Where permissible, could Mintek provide aggregated historical canteen sales or turnover information, preferably for the previous 6–12 months, or alternatively the most recent available period?</p> <p>We understand that supplier-specific confidential information may not be disclosed, and therefore aggregated or anonymised figures would be sufficient.</p> | <p>Historical Information:</p> <ul style="list-style-type: none"> <li>• These numbers are not known to Mintek as sales are facilitated directly with the service provider</li> </ul>  |

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| 3 | <p>Existing infrastructure and equipment</p> <p>Could Mintek please confirm the equipment, kitchen infrastructure, furniture and facilities that will be provided to the successful service provider?</p> <p>In particular, could Mintek clarify which equipment is currently available and operational, and which equipment the successful bidder will be expected to provide?</p> | <p>This equipment was available for viewing during the site briefing.</p> <p>The maintenance of canteen equipment is the responsibility of Mintek.</p> <ul style="list-style-type: none"> <li>• Electrical: <ul style="list-style-type: none"> <li>○ Vulcan fryers x 2 (one old, one new)</li> <li>○ Smart chef toaster x 1</li> <li>○ Smart wave microwave x 1</li> <li>○ Samsung microwave x 1</li> <li>○ Micro scale x 1 (not working)</li> <li>○ Fridge x 1 (not working – in kitchen)</li> <li>○ Fridge x 1 (working – in serving area)</li> <li>○ Fargo dishwasher x 1 (apparently not working – never used by canteen staff)</li> <li>○ Food warmers x 4</li> </ul> </li> <li>• Natural Gas: <ul style="list-style-type: none"> <li>○ Rational combimaster x 2 (working)</li> <li>○ 40 Lt tilting skillet x 2 (working)</li> <li>○ 80 Lt tilting skillet (not in use, runs on LPG not natural gas)</li> <li>○ Anvil 3 plate stoves with oven x 2 (not working, need to replace with open flame burners)</li> <li>○ Forge radiant griller x 1 (disconnected, to be replaced with new one)</li> <li>○ Forge solid top griller x 1 (working)</li> </ul> </li> <li>• New Equipment Pending Installation: <ul style="list-style-type: none"> <li>○ Forge radiant griller x 1</li> <li>○ 5 division bain marie x 4</li> <li>○ Cold food bar x 1</li> </ul> </li> </ul> |
| 4 | <p>Utilities and operating costs</p> <p>Could Mintek confirm responsibility for the following operating costs:</p> <p>Electricity</p> <p>Water</p> <p>Waste removal</p> <p>Grease disposal</p> <p>Cleaning of common facilities</p>                                                                                                                                                 | <p>The service provider is expected to pay for utilities as detailed in the tender document (Page 30)</p> <ul style="list-style-type: none"> <li>• Water = R3 030.00; Electricity (Summer) = R3 000.00; Electricity (Winter) = R3 500.00; Telephone Charges = R2 000.00 &amp; Gas = R3 000.00 (all costs approximate).</li> <li>• Mintek is responsible for Deep Cleaning once per month.</li> <li>• Waste removal responsibility of service provider, evidence of safe disposal of used oil must be kept by service provider.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| 5 | <p>Functions and events</p> <p>The tender requires the successful service provider to provide catering for Mintek functions and events.</p> <p>Could Mintek provide an indication of the historical average number of functions/events per month or year, together with approximate catering volumes where available?</p> | <p>Exact numbers are not known and is performed on demand. Some regular meetings on monthly basis,</p> <ul style="list-style-type: none"> <li>• MANCOM meetings, approximately 40 people, monthly</li> <li>• EXCO Meeting, approximately 12 people, 2 to 4 times per month</li> <li>• Ad Hoc functions as required</li> </ul>                   |
|   | <p>Payment arrangements for functions</p> <p>Could Mintek clarify whether catering for official Mintek functions and events will be: separately ordered and paid for by Mintek; or expected to be covered within the normal canteen operation?</p>                                                                        | <ul style="list-style-type: none"> <li>• Special functions will be handled as a separate commitment from Mintek and will be paid specific invoices.</li> <li>• Internal email approval process will be explained to successful service provider</li> </ul>                                                                                      |
|   | <p>Current operational arrangement</p> <p>Could Mintek clarify whether there is currently an operating canteen service at the premises and, if so, whether there will be any transition requirements for the successful service provider?</p>                                                                             | <ul style="list-style-type: none"> <li>• Yes, there is currently a functional canteen at Mintek.</li> <li>• Transition between current service provider and successful bidder will be discussed with successful bidder</li> </ul>                                                                                                               |
|   | <p>When it comes to proteins, please specify the quantity in grams and indicate whether the protein is bone-in or boneless.</p>                                                                                                                                                                                           | <ul style="list-style-type: none"> <li>• The specification will be amended to clarify that the protein portion will be <b>250 grams, boneless (bone-out)</b>. Addendum will be issued</li> </ul>                                                                                                                                                |
|   | <p>Does the specified 250 grams refer to the cooked weight or the roll weight?</p>                                                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• The specified 250 grams refers to the roll weight.</li> </ul>                                                                                                                                                                                                                                          |
|   | <p>The tender document indicates approximately 600 employees. Is this the total number of employees at the company?</p>                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>• That's the number of Mintek employees, contractors and accounts for some visitors. That does not mean will make use of canteen. Some employees bring their own lunch.</li> </ul>                                                                                                                       |
|   | <p>Are service providers required to bring their own staff, or is it compulsory to take over the existing canteen staff?</p>                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>• Service provider is not required to take over existing staff and should allow for their own staff.</li> <li>• Should existing service provider wish to end contract with their staff, the staff contacts and CV's will be made available to new service provider to use at their discretion</li> </ul> |
|   | <p>Are service providers required to provide their own cleaning products when cleaning the premises?</p>                                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>• <b>Yes.</b> The service provider will be required to provide its own cleaning products and materials necessary for cleaning the premises.</li> </ul>                                                                                                                                                   |

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|  | How is evidence of first aiders to be presented if they are in company's employment but will not be deployed to Mintek.                             | <ul style="list-style-type: none"> <li>Sample of first aider qualification and appointment letters to be presented. Once contracted to Mintek valid first aid certification and appoint would be required as part of the safety file ( this also goes for all other legal appointments)</li> </ul> |
|  | With regard to chips and amagwinya, are these required to be prepared on site or can they be brought in by the service provider for the taste test? | <ul style="list-style-type: none"> <li>For the taste test the facilities will be made available to service providers who prefer to prepare chips and amagwinya on site. An Addendum will be issued to clarify this requirement in the tender document.</li> </ul>                                  |

## Part 2: Tender Closing Date Extension

- Please note that the tender closing date has been extended from **21 September 2026 to 28 September 2026 at 12pm.**
- The closing date for all tender related queries is 18 September 2026 at 3pm.
- No late submissions will be accepted.
- The revised tender document issued in conjunction with the addendum.

## Part 3

Please note that compulsory briefing has changed to non-compulsory briefing.

As such attendance certificate is no longer required under mandatory prequalification's.