

NKANGALA DISTRICT MUNICIPALITY



PROJECT NO:

APPOINTMENT OF EVENTS MANAGEMENT COMPANY(S) FOR NKANGALA DISTRICT MUNICIPALITY FOR A PERIOD OF THREE (3) YEARS (AS AND WHEN REQUIRED).

SCOPE OF WORK

Part C3: Scope of Work

C3 Scope of Work

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2

No.	Item	Description of Services	Quantity
Hiring of the following items (Supply, Delivery and set-up):			
1.	STAGE	15m x 5m x 2m height with roofing, stairs and ramp	1
		6m x 10 m x 0.5m floor height size	1
		1m x 10m x 5m with sufficient lighting	1
2.	PODIUM	Wooden - Measurements (800 x 500 x 1200)	1
		Perspex C Curved 10mm - (700 x 400 x 1200)	1
		Wood and Perspex - Measurements (800 x 600 x 1200)	1
3.	SOUND	Quality Sound System That is Audible for the outdoor events accommodates 1000 people	
4.	Back Line Instruments	Live performance sound equipment/instrument	1
5.	Back Stage Lighting	10m x 5m designed back stage lighting	1
6.	CD Jay and CD player	DJ and CDS back track	1
7.	Stand up Microphones	To back-up vocalists during performance	1
8.	Cordless Microphones	Lead Singers/ Program Directors and speakers	1
9.	Pick-up Microphones	To back-up vocalists during performance	1
10.	Lighting	To be set-up on stage and enhance visual effects	1
11.	Smoke Machine	Enhancing and beautifying the stage	1
12.	Generator	3 Phase Electricity Supply for the duration of the day	1
		Three Phase Cable/ 90 amps per phase (30 meter)	1
		Distribution Box x 1	1
		Standby Generator (15 kva)	1
13.	PA System	Quality Sound System That is Audible for the outdoor events accommodates 1000 people	1
		Sound engineer	1
14.	LCD/LED Screens (Monitors)	65cm LCD/LED Screens on each side of the stage link and project performances	1
15.	PROJECTOR		1
	Videography	Recording the activities for the event 2 x disc Edited Photos, 2 x disc raw photos, 2 x Raw Footage, 2 x Edited Footage, 2 x USB (4Gigs) Photos, 2 x USB (4gigs) Video, Photo Album 200 Photos	1
15.	Photograph Frames (including Picture)	Wood 40x50cm	1
		Wood 50x60cm	1
16.	Fire Extinguisher (Full ready for use)	1.0 KG Dry Chemical Powder Extinguisher (Height: 335mm; Diameter: 75mm; Mass Empty: 0.8 Kg; Mass full: 1.8Kg, Discharge: >6sec; Working Pressure: 14000kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/21B	1
		1.5 KG Dry Chemical Powder Extinguisher (Height: 325mm; Diameter: 102mm; Mass Empty: 1.3 Kg; Mass full: 2.8Kg, Discharge: >6sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/34B	1
		2.5 KG Dry Chemical Powder Extinguisher (Height: 468mm; Diameter: 102mm; Mass Empty: 2.0 Kg; Mass full: 4.5Kg, Discharge: >6sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/55B	1

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		4.5 KG Dry Chemical Powder Extinguisher (Height: 435mm; Diameter: 179mm; Mass Empty: 3.3 Kg; Mass full: 7.8Kg, Discharge: >9sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/113B	1
		9 KG Dry Chemical Powder Extinguisher (Height: 545mm; Diameter: 178mm; Mass Empty: 4.2 Kg; Mass full: 13.2Kg, Discharge: >12sec; Working Pressure: 1400kPa; Test Pressure: 2100kPa; Burst Pressure: >5500kPa; Safety valve: +/- 2200kPa) Fire Rating 5A/183B	1
17.	VIP Tent	50m x 30m framed marquee	1
18.	Exhibition Tents	20m x 30m framed marquee divided into 20 units of 4m x 5m	1
19.	Artist Tents	20m x 30m framed marquee divided into 10 units of 4m x 5m	1
		20m x 80m (1600m2) Aluminum Frame Marquee Tent - Clear Span Marquee	1
20.	Stretch Tent	To accommodate 100 people	1
			1
21	Tables	High rise bar Steel Tables	1
		Steel/Plastic tables	1
		Round Tables (Plastic Foldable)	1
22	Chairs	High rise bar Steel Tables	1
		Tiffani Chairs for VIP	1
		Plastic chairs (black/white) for the mass	1
23	Couches	Four Seater couches White, Black and Red with coffee table	1
		One Seater Couches	1
24	Air Conditioners	Industrial Outdoor air Conditioners	1
25	Electricity	A connection plug per unit (10m)	1
26	VIP Toilets	2 paired mobile VIP Toilets	1
27	Paraplegic Toilets	People with disability	1
28	Public Toilets	For the mass	1
30.	Main Tent	20M x 80m space for VIP Draping VIP potion and stage (Assorted Colors)	1
31.	Flowers	Fresh Flowers to decorate on the table for VIP	1
32.		Big Fresh Flowers for the stage	1
33.		Round Table Clothes	1
34		Overlays	1
35		Chair Covers	1
36		Chair Tie Backs	1
37		Under plates	1
38		Plates	1
39		Napkins	1
40		Cutlery (Serving Fork, Knife and Spoon)	1
41		Champagne Glasses	1
42		Wine Glasses	1
43		(centerpiece/chandeliers)	1
44	Pillar Candles	10cm x 70cm	1
		7cm x 70cm	1
45	Square Candles	10cm x 1 metre	1
		10cm x 65cm	1
46	Cylinder Candles	10cm x 1 metre	1
		10cm x 90cm	1
47	Carpet	1500 Square meter red carpet	1
		Artificial Mat	1

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Witness 1

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48	Mushroom Gas Heaters (With full gas in cylinder)	Glass Tube Patio Gas Heater Stainless Steel LPGSASA Approved Sturdy Base Solid Aluminum Hood Flame Failure Safety Device with Tilt Switch Uses 9kg Cylinder	1
		Patio Gas Heater GHP14 Uses 9kg Cylinder Powder coated brushed silver finish Sturdy base 4 piece segmented hood Flame failure safety device with tilt cut-off switch Ships in one convenient carton Appliance, Regulator and hose – in accordance with SANS 1539, SANS 1237, SANS 1156 LPGSASA approved	1
49	Provincial Artists	Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1
50	National Artists	Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1
51	International Artists	Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1
52	Developmental Artists	Rate For Performances hourly including band, equipment to be utilized by artist and all costs other costs sundry related to performance	1
53	Motivational Speaker	Rate per performance hourly	1
	Live Streaming Rate	Per hour	

TECHNICAL SPECIFICATION FOR SOUND, STAGE, LIGHTING AND LIVE BAND

INDOOR (300-500pax EXCL LIVE BAND):

- 4X ROVING MICS
 - 1X 32 CHANNEL DIGITAL MIXER
 - 1X 32 CHANNEL SNAKE CABLE
 - 4X SINGLE BASE BINS POWERED
 - 4X SINGLE TOPS POWERED
- SM58 / AUDIO TECHNIK
SOUND CRAFT
32 CHANNEL 8 RETURN 40M
EV/JBL/HK
EV/JBL/HK

INDOOR (300-500pax INCL LIVE BAND):

- 4X ROVING MICS
 - 1X 32 CHANNEL DIGITAL MIXER
 - 1X 32 CHANNEL SNAKE CABLE
 - 4X SINGLE BASE BINS POWERED
 - 4X SINGLE TOPS POWERED
 - 4X MONITOR SPEAKERS POWERED
 - 5 STANDARD PIECE BACKLINE
- SM58 / AUDIO TECHNIK
SOUND CRAFT
32 CHANNEL 8 RETURN 40M
EV/JBL/HK
EV/JBL/HK
EV/JBL/HK
AMPEK BASE AMP + DRUM+2Xmotif
KEYBOARD+LEAD AMP

INDOOR (501-1500pax EXCL LIVE BAND):

- 4X ROVING MICS
 - 1X 32 CHANNEL DIGITAL MIXER
- SM58 / AUDIO TECHNIK
SOUND CRAFT

Tenderer	Witness 1	Witness 2	Employer	Witness 1	Witness 2

- 1X 32 CHANNEL SNAKE CABLE 32 CHANNEL 8 RETURN 40M
- 1X RUNNER REEL HANGING SPEAKER SYSTEM DnB/EAW
- 4X DOUBLE BASE BINS DnB/EAW

INDOOR (501-1500pax INCL LIVE BAND):

- 4X ROVING MICS SM58
- 1X 32 CHANNEL DIGITAL MIXER SOUND CRAFT
- 1X 32 CHANNEL SNAKE CABLE 32 CHANNEL 8 RETURN 40M
- 1X RUNNER REEL HANGING SPEAKER SYSTEM DnB/EAW
- 4X DOUBLE BASE BINS DnB/EAW
- 4X MONITOR SPEAKERS POWERED EV/JBL/HK
- 5 STANDARD PIECE BACKLINE AMPEK BASE AMP +
DRUM+2xMOTIF KEYBOARD+
LEAD AMP

INDOOR (1501-3000pax EXCL LIVE BAND):

- 4X ROVING MICS SM58
- 1X 32 CHANNEL DIGITAL MIXER SOUND CRAFT
- 1X 32 CHANNEL SNAKE CABLE 32 CHANNEL 8 RETURN 40M
- 1X RUNNER REEL HANGING SPEAKER SYSTEM DnB/EAW(3000pax)
- 4X DOUBLE BASE BINS DnB/EAW(3000pax)
- 4X MONITOR SPEAKERS POWERED EV/JBL/HK

INDOOR (1501-3000pax INCL LIVE BAND):

- 4X ROVING MICS SM58
- 1X 32 CHANNEL DIGITAL MIXER SOUND CRAFT
- 1X 32 CHANNEL SNAKE CABLE 32 CHANNEL 8 RETURN 40M
- 1X RUNNER REEL HANGING SPEAKER SYSTEM DnB/EAW(3000pax)
- 4X DOUBLE BASE BINS DnB/EAW(3000pax)
- 4X MONITOR SPEAKERS POWERED EV/JBL/HK
- 5 STANDARD PIECE BACKLINE AMPEK BASE AMP +
DRUM+2xMOTIF KEYBOARD+
LEAD AMP

OUTDOOR (3000-5000pax INCL LIVE BAND):

- 4X ROVING MICS SM58
- 1X 32 CHANNEL DIGITAL MIXER SOUND CRAFT
- 1X 32 CHANNEL SNAKE CABLE 32 CHANNEL 8 RETURN 40M
- 1X RUNNER REEL HANGING SPEAKER SYSTEM DnB/EAW(5000Pax)
- 4X DOUBLE BASE BINS DnB/EAW(5000Pax)
- 4X MONITOR SPEAKERS POWERED EV/JBL/HK
- 5 STANDARD PIECE BACKLINE AMPEK BASE AMP +
DRUM+2xMOTIF KEYBOARD+
LEAD AMP
- STAGE AND ROOF WITH CERTIFICATE(12mX8m) ALLUMINIUM STAGE AND
STRUSSING STRUCTURAL ENGINEER CERTIFICATE
- LIVE STREAMING RATE PER HOUR TO CHANNELS SUCH AS FACEBOOK.

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Witness 2

Employer

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