REQUEST FOR PROPOSAL

CONTRACT NO CDC/25/22

AIR QUALITY MONITORING IN THE COEGA SPECIAL ECONOMIC ZONE (SEZ)

The Coega Development Corporation (CDC) is headquartered in Gqeberha (Port Elizabeth), Nelson Mandela Bay Municipality, South Africa SA, with a strategic operational footprint in SA and beyond the boarders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. It seeks to achieve through the development and operation of the 9 003 hectare Coega Special Economic Zone (SEZ), a transhipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout SA and selected markets on the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement.

INVITATION AND SCOPE OF WORK

The Coega Development Corporation (CDC) currently has three Air Quality Monitoring (AQM) stations situated within the Coega Special Economic Zone (SEZ).

The CDC invites capable, competent and suitably qualified service providers to respond to the Request for Proposal to manage the three air quality monitoring stations in the Coega SEZ and conduct the requisite monitoring and reporting in line with the terms of reference contained in the Request for Proposal. The contract to conduct air quality monitoring in the SEZ will be for a period of 3 years.

CONDITIONS

(a) The CDC's Procurement Policy & Procedures shall apply.

(b) The following shall apply:

- (i) Public Finance Management Act (PFMA);
- (ii) National Treasury Regulations;
- (iii) Preferential Procurement Policy Framework Act, 2000;
- (iv) Preferential Procurement Regulations, 2017;
- (v) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
- (vi) Compensation for Occupational injuries and disease Act (130 of 1993);
- (vii) B-BBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013); and
- (viii) Any other applicable legislation.

(c) Preferential Procurement Policy Framework Act (PPPFA) 2000: Preferential Procurement Regulations, 2017 (80/20 preference point system) will apply.
The score will be determined as follows:
(i) Price - 80
(ii) BBBEE Score - 20.

(d) Bidders must be VAT registered and bids must be submitted VAT inclusive. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South African Revenue Services (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.

(e) Bidders with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). Bidders with more that 51% black shareholding (EMEs & QSEs) are to submit a sworn affidavit stamped and signed by the Commissioner of Oaths as per the DTI B-BBEE template. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise.

(f) The empowerment and development objectives (33% SMME Involvement) will be controlled and implemented where the bidder in terms of the Amended BBBEE Codes is a Generic Entity (Turnover of over R50mil).

(g) Bidders and all its Consortium/JV members if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.

(h) Bidders (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.

(i) CDC will only award the tender to a bidder who is tax compliant. The tax compliance status of the Bidders (and all the members in the Bidding Team in the case of Consortia or Joint Ventures) will be verified through the CSD and South African Revenue Services (SARS) website.

(j) Bidders will be evaluated on functionality and are expected to meet the minimum of 60% threshold to be evaluated further. The evaluation criteria for measuring functionality and weight of each criterion are provided in the RFP document.

(k) Public Servants are prohibited from conducting any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done, and bidders will be disqualified should they be found to be in contravention with the regulations.

(l) The successful bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993), Compensation for Occupational Injuries and Disease Act, Act (130 of 1993), Disaster Management Act, Act (57 of 2002) read with COVID-19 Regulations and, all relevant and applicable legislation throughout the duration of the contract. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems to comply with the SANS Norms and Standards. CDC SHEQ Unit will monitor compliance and implementation of Occupational Health and Safety, Environmental and Quality requirements for the duration of the contract.

(m) The tender validity for this project is twelve (12) weeks from closing date.

(n) In case of JVs/Consortia, the Bidder must include the JV Agreement to enter into a JV/Consortium Agreement.

(o) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they download the RFP Document to enable any communication that the CDC might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the Prospective Bidders.

(p) Any misrepresentation of information will lead to immediate disqualification of the Bidder's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this RFP and signs the submission as a correct and sound documentation that the CDC could put its reliance on.

(q) Incomplete RFP Document will result in the submissions being deemed null and void and shall be considered non-responsive.

RFP documents can be downloaded from the CDC website: www.coega.co.za

Due to the outbreak of the COVID-19 Pandemic, leading to restricted movement and a need to heed to safety precautions, there will be a **Non-Compulsory Virtual Briefing Meeting held on 9th March 2022** at 10h00 via Microsoft Teams. The link to attend the Virtual Briefing Meeting will be made available on the CDC's website: www.coega.co.za from Friday 25th February 2022.

Due to the restrictions posed by the National State of Disaster because of the COVID-19 Pandemic, bidders are hereby given two options to submit their bids:

Option 1 – Submit bids before the closing date and time physically at the reception desk of the Coega Business Centre, Cnr Alcyon Road & Zibuko Street, Zone 1, Coega SEZ, Gqeberha (Port Elizabeth), South Africa. One original of the completed RFP document shall be placed in a sealed envelope clearly marked: **"CDC/25/22 – REQUEST FOR PROPOSALS: AIR QUALITY MONITORING IN THE COEGA SEZ"**.

Option 2 – Submit bids before the closing date and time electronically via email: tendersCDC2522@coega.co.za Bidders who select Option 2 must note that it is the responsibility of the bidder to ensure that all pages of the original documents and the supporting documents are scanned and included in the electronic submission. Should the electronic submission miss some key pages, specifically the documents required for evaluation purposes, the bid will be disqualified. Those bidders who submit electronic bids should keep the original copy of the bid as it will be required on appointment of the successful bidder.

The closing date and time for submission of bids, whether physically or electronically, is **28th March 2022 at 12h00**. No late submissions will be considered.

All enquiries regarding this bid must be in writing only, and must be directed to:

Zine Mtanda: Unit Head: Supply Chain Management e-mail: tenders@coega.co.za

The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.