TECHNICAL EVALUATION SCORECARD:

SHEQ DEPARTMENT -PEST CONROL SERVICES WITHIN THE PORT OF PORT ELIZABETH FOR 36 MONTHS TNPA/2023/02/0003/22254/RFQ

Technical Evaluation Sheet

Evaluator Name: **Date:**

Nr	Category	Total Weight	Weight	Requirements	Type of Proof / Detail to be submitted	Model Answer	Score							Weighted Average Score	Weighted Total Score	Weighted Total Score	Weighted Total Score	Weighted Total Score	Weighted Total Score	Weighted Total Score
														0	0	0	0	0	0	0
	Scope of Work: EvaluationCriteria					3 - The bidder fully meets requirements and value adding is extensive 2 - Meets critical requirements 1 - Partially meets requirements 0 - Company can not meet, high risk														
1	KEY PERSONNEL AND QUALIFICATIONS: Qualifications, Experience and References in similar work (CV's) & Registration	20				Model Answer														
1.1	KEY PERSONNEL AND QUALIFICATIONS: Qualifications, Experience and References in similar work (CV's) & Registration with Department of Agriculture		20.00	Key Personnel with relevant qualifications: Bidder to submit key personnel has required in terms of scope of works.	Submit an Organizational Structure Specific to requirement of this project : The Details : Names & Surname of key personnel indicating clearly reporting lines of communication: (1) Contract Manager/ or Supervisor Qualification (2) Qualified Pest Control Officer or operator, register with Department of Agriculture, Forestry & Fisheries. (3) Laboure to assist the Operator.	0 = No Key Personnel (Contract Manager or Supervisor/ Pest Control Operator / Laboure) submitted with their CV &Qualification and Registration with Department of Agriculture, Forestry & Fisheries (Only Pest Control Operator) 1 = One Key personnel (Contract Manager or Supervisor/ Pest Control Operator / Laboure) submitted with their CV &Qualification and Registration with Department of Agriculture, Forestry & Fisheries (Only Pest Control Operator) 2 = Three – Four Key personnel (Contract Manager or Supervisor/ 2 Pest Control Operator / Laboure) submitted with their CV &Qualification and Registration with Department of Agriculture, Forestry & Fisheries (Only Pest Control Operator) 3 = Four – Five Key personnel (Contract Manager or Supervisor/ 3 Pest Control Operator / Laboure) submitted with their CV &Qualification and Registration with Department of Agriculture, Forestry & Fisheries (Only Pest Control Operator)								#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
2	Company LOCATION	20					Score	Score	Score	Score	Score	Score	Score							
2.1	Company LOCATION		20	Address of Company within the specified radius of 50km from the Port of Port Elizabeth	Proof of Address	0 = Location of office/workshop further than 100km from the Port 1 = Location of office/workshop within 51km to 100km from the Port 2 = Location of office/workshop within 25km to 50km from the Port 3= Location of office/workshop less the 25km from the Port								#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
3	Company COMMITMENT	60				Model Answer	Score	Score	Score	Score	Score	Score	Score							
3.1	Adherence to call-out timeframes		20	Adherence to call-out timeframes	Letter of Commitment	0 = To provide an on-site service more than 24 hours 1 = To provide an on-site service within 10 to 24 hours 2 = To provide an on-site service within 2 to 8 hours 3= To provide an on-site service less than 4 hour								#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
3.2	Quality of Service reference – Company Feedback from External Client/s as measurement of quality of services for similar projects undertaken.		20	Company Feedback in the form of: •Reference Letters from Clients •on Clients 'company letterhead •Signed & Dated by client •Similar project Includes client's confirmation of quality of service rendered	Submit reference letters as measurement of quality of services for similar project/works undertaken.	0 = Submitted with shortcomings/None submitted 1 = One (1) Reference, as per requirements 2 = Two (2) to Three (3) References as per requirements 3 = Four (4) or more references submitted per requirements								#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
	COMPANY EXPERIENCE AMD USE OF PESTICIDES AND RODENTICIDES		20	Company Experience and Use of Chemicals.	Company Experience and Use of Chemicals.	0 = Less than 3 years' experience in doing pest control services and supplying TOMCAT or Similar Free bait station with environmentally friendly rodenticides and pesticides with MSDS. 1 = 3-5 years' experience in doing pest control services and supplying TOMCAT or Similar Free bait station with environmentally friendly rodenticides and pesticides with MSDS. 2 = 5-10 years' experience in doing pest control services and supplying TOMCAT or Similar Free bait station with environmentally friendly rodenticides and pesticides with MSDS. 3 = 10 or more years' experience in doing pest control services and supplying TOMCAT or Similar Free bait station with environmentally friendly rodenticides and pesticides with MSDS.														
		100.00	100.00											#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

ESHOLD 60%

3	3
2	2
1	1
0	0

PRE-QUALIFICATION

•The Bidder shall provide a valid proof of registration with the Department of Agriculture Forestry & Fisheries and or SAPCA.
•The Pest Control Officers or Operators shall provide a valid proof of registration with the Department of Agriculture Forestry & Fisheries.

Substantive Checks:

1. Document complete and all pages signed