



Meeting Minutes
Clarification Meeting (E1040GXMPACAM)

Template Identifier	240-54076329	Rev	8
Effective Date	September 2022		
Next review date	September 2025		
Generation Matla Power Station			

Meeting Name: Provision of C&I Maintenance Services at Camden Power Station for a period of 60 months - E1040GXMPACAM.

Date:	Time:	Venue:	Meeting No.:
18 March 2025	10:00 – 11:30	MS Teams	01/2025

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Safety and Emergency Evacuation Procedure	The meeting took place on MS Teams and everyone present were familiar with their premises should an emergency arise.	T Seyama	02 April 2025
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda	Meeting started at 10:05 to allow everyone to join the meeting including the individuals who had network issues. Apologies made on behalf of Quality and Safety.	T Seyama	
3.	Declaration of interest	The Eskom team was introduced individually by the Procurement Practitioner	T Seyama	
4.	Verification of minutes of previous meeting/s N/A	N/A	T Seyama	
5.	Action items from previous minutes			
5.1	Meeting No. 01/2024			

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	Action Item No. N/A			
6.	Matters for information/Noting – Fixed Agenda Items			
6.1	INVITATION TO TENDER DOCUMENT <ul style="list-style-type: none">The tender is available on Eskom's tender bulletin and National Treasury(e-portal)Tender closing date: 02 April 2025 at 10h00 amPlease complete the E-tendering Help Manual acknowledgement form.No Zip/condense files can be uploadedNo hard copies will be acceptedNote No late submissions will be acceptedFax and emails are not acceptedDelivery Address: As per the invitation to tender document.Should you experience any challenges in uploading your tender please contact Customerservices@eskom.co.za or Eskom Customer Care 0860 037 566.The tender validity period is 180 days from the closing date and timeTender shall be for the whole of the contractAll suppliers are required to be registered on Central Supplier Database (CSD) number	<ul style="list-style-type: none">All documents need to be submitted in a PDF and Excel format (The limit is 50MB per file and total submission of 900MB per submissions). The price list needs to be submitted in PDF and a copy in excel format.The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. The documents need to be uploaded under the folder Technical, Commercial, Financial, and other.	T Seyama	

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	<p>(MAA.....) and need not be on Eskom's database to participate on this enquiry</p> <ul style="list-style-type: none">The tenderer will notify the <i>Employer</i> of any clarifications required before the closing time for clarification queries, which is 7 working days before the deadline for tender submission on MolotsTM@eskom.co.zaConditions of the contract will be the NEC3 Term Service Contract: Fully complete the NEC document <p>Tender Box: not applicable</p> <ul style="list-style-type: none">The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. <p>Evaluation of Tenders</p> <ul style="list-style-type: none">Step 1: Responsiveness of the tender submission Checklist/ Annexures listed on the invitation to tender must be completed and sent back with tender, refer to pages 12-16 on the invitation to tender.			

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	<ul style="list-style-type: none">Step 2: Functionality Mandatory technical requirements, Refer to the technical evaluation strategy.Step 3: Price & Preference point (90/10) BBBEE and PriceStep 4: Contractual Requirements SHEQ requirements SDL&I Requirements			
6.2	TECHNICAL EVALUATION CRITERIA The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 80%. The following scoring method will be used	Technical Requirements C&I Maintenance Manager presented the Technical Evaluation Criteria to the tenderers.		
6.3	SAFETY RETURNABLE DOCUMENTS The Safety Requirements can be found in the Invitation to tender (E1040GXMPACAM).	Safety Requirements A rep from Safety Department was not present in the meeting, the procurement practitioner indicated that all the Safety Requirements are indicated on the invitation to tender document.	T Seyama	
6.4	QUALITY REQUIREMENTS	Quality Requirements		

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	The Quality Requirements can be found in the Invitation to tender for (E1040GXMP CAM) .	A rep from Quality Department was not present in the meeting. The procurement practitioner made all the tenderers aware that if there was anything not clear they can email and the requests will be addressed.	T Seyama	
6.4	ENVIRONMENTAL The Environmental Requirements can be found in the Invitation to tender for (E1040GXMP CAM) contract.	Environmental Requirements Environmental representative presented the Environmental Requirements to the tenderers. Any clarity required regarding environmental requirements to be sent to the procurement practitioner via email.	E Rawlinson	
7.	(Supplier Development, Localization and Industrialization) SDL&I Any SDL&I questions should be sent to the buyer and they will ensure to get feedback from SDL&I.	SDL&I SDL&I representative highlighted the key points/requirements for SD&L.	C Mhlahlo	
8.	Questions and Answers:	Question: "What's the reason for the submission of the price list in excel?" Answer: The price list needs to be submitted in PDF and a copy in excel format. This is for evaluation purposes and also assists in checking for arithmetical errors.		

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		<p>Question: “what is the reason for allocating 5% towards the SD&L subcontracting instead of 30% as stipulated in the PPPFA Act.”</p> <p>Answer: 30% is only applicable if it is feasible to subcontract 30% of the scope. The 5% was indicated after the scope was thoroughly checked on what proportion needs to be subcontracted.</p> <p>Question: “Is FFFR and PSR requirements site specific? Or would it suffice if employees had done legislative training elsewhere within Eskom?”</p> <p>Answer: FFFR should be in a fossil Power Station, FFFR guides the business however it is a legislative on a coal fired Power Station. A letter from a FFFR committee can be submitted. The FFFR letter can be from any fossil Power Station as Eskom has contacts of the committee and would be in a position to verify information provided by the suppliers.</p>		

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		<p>Question: “Can we clarify the scope for the migration certificate because in my view the scope of work must marry the technical evaluation criteria. <i>It's pointless to ask for a certain scope of work and then have a different set of criteria. can I officially ask that we point out in the scope of work where migration is, if it's not there we either update the scope of work to show what migration is required or we change the criteria. I will also follow up with a formal clarification request as well, but I thought maybe let's also officially load it here as well.</i></p> <p>Answer: The system admin must have received accreditation and insight in the migration of the function plans from the SPPA-T2000 to SPPA-T3000, and declared competent with proof of such by the OEM.</p> <p>Background: The DCS system used at Camden consist of SPPA-T2000 and SPPA-T3000. The SPPA-T2000 uses Siemens S5 control system modules and the SPPA-T3000 consists of the HMI and the Application server with migration servers for the communication with the old obsolete SPPA-T2000</p>		

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		<p>S5 control system. As such, from time to time, there is a need to migrate functions plans from the T2000-T3000 system. Camden is the only station with this type of the system.</p> <p>NB: This is the reason for migration certificate</p> <p>The above information will ensure that there are no inconsistencies in the application and scoring processes and issues related to technical evaluations. The site visits are also welcome to prevent any deviations from the bid specifications and any irregularities.</p>		
9.	General	N/A		
10.	Closure	The meeting adjourned at 11:40		
	Next meeting – N/A			

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Signed as a correct record:



T Seyama

26/03/2025

Date

Signed as a correct record:

Tenderer

Date

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