

	E2917NTCSAMWP Site Visit Minutes for the provision of security systems and services for Simmerpan, Tower Testing Station, and Duvha SOC sites for a period of sixty (60) months.	Template Identifier	559-104411519	Rev	1
		Effective Date	July 2024		
		Next review date	July 2027		
		NTCSA			

Meeting Name: Site Visit Minutes for the provision of security systems and services for Simmerpan, Tower Testing Station, and Duvha SOC sites for a period of sixty (60) months.			
Date:	Time:	Venue:	Meeting No.:
25 May 2026	10H00 AM at Simmerpan 13h00 PM at Rosherville, Tower Testing Station	Simmerpan and Rosherville, Tower Testing Station	01-2026

Item	Subject & salient points	Decisions & Action items	Responsibility
1.	Opening: 1.1 Welcome 1.2 Apologies and quorum	- The chairperson welcomed all present in the meeting. - Attendance Register was completed during the site visit. One attendance register was completed for both Simmerpan and Tower Testing Station.	Chairperson
2.	Safety and Emergency Evacuation Procedure	The safety rep shared the evacuation procedure in case of an emergency.	Chairperson
3.	Declaration of Interest	No conflict of interest was declared.	
4.	Verification of minutes of previous meeting/s	Not Applicable	

Disclosure classification: (Public)

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5.	Action items from previous minutes	Not Applicable	
5.1	Meeting No. Action Item No.	Not Applicable	
6.	Matters of discussion		
6.1	Site visit	Simmerpan: Site inspection was conducted at the following site: Simmerpan main site, VLI and Hume 1&2. Rosherville Tower Testing Station: Site inspection was conducted on the perimeter fence. Compiling of technology solution Proposal: The security technology solutions proposal must be developed in accordance with the PSIM (Physical Security Integrated Management) framework. It should focus primarily on technology solutions, and suppliers are required to meet the defined technical evaluation criteria. Scope of Work: Suppliers were encouraged to carefully review the scope and ensure that they align their proposals with the standards referenced. Technical evaluation criteria: Suppliers should structure their proposal to directly address the evaluation criteria and include all required returnable specified in the technical evaluation criteria.	Technical representatives

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		Pricing Schedule: Suppliers must adhere to the quantities and measurements outlined in the Pricing Schedule. Framework contract: This is a framework Agreement. Task order/s will be issued to authorise execution of the scope of work. Additional documents to be provided: The technical team undertook to provide suppliers with a site inspection report for Simmerpan, as it was not feasible to inspect all buildings at Simmerpan site during the visit, due to time constraints. The team also supplied site maps for both the Simmerpan site and the Tower Testing Station.	
7.	General	None	
8.	Closure	Meeting adjourned at 12:00 at Simmerpan and 13:44 at Tower Testing Station	

Signed as a correct record:

R. Molapo
Chairman

12.06.2026
Date


End user

12/06/2026
Date

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