

SUMMARY OF TENDER



1. Assignment:	Alexkor SOC Limited requires a suitable qualified and experienced service provider to submit proposals for rendering External Audit Services to its group of entities for a period of three (3) years (36 months).
2. Name of the responsible unit:	Supply Chain Management (SCM)
3. Address for submitting bid proposals and other correspondence:	Alexkor SOC Limited, Office Block 16, 1 st Floor, The Woodlands Office Park 20 Woodlands Drive, Woodmead Johannesburg 2191
4. Telephone number:	(011) 253 9567
5. Email:	fininik@alexkor.co.za
6. Attention:	Mr. Khwezi Finini
7. Closing Date & Time for submission:	22 February 2022 at 11h00 am
8. Bid description:	Outsourcing of the External Audit Services for Alexkor Group.
9. Bid number:	ALEX RFP 01/2021/2022
10. Briefing session	No briefing session.

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1. BACKGROUND

1.1 Alexkor

Alexkor SOC Limited Company, with Registration Number 1992/006368/30, was established in terms of the Alexkor Limited Act, No. 116 of 1992, as amended by the Alexkor Amendment Act, No. 29 of 2001. The Company is listed as a Schedule 2 public entity, wholly owned by the Government through the Minister of Public Enterprises as the Shareholder representative. The group comprises Alexkor SOC Limited, Rehabilitation trust and The Pooling Sharing Joint Venture, which is an unincorporated Joint Venture between Alexkor Soc Limited and Richtersveld Mining Community ("RMC") formed by the DoS (Deed of Settlement). The PSJV's operations are based in Alexander Bay and Port Nolloth, both in the Northern Cape Province and Alexkor SOC is based in Johannesburg.

The core business of the Company is the mining of diamonds on land, on beaches and in the sea along the north-west coast of South Africa. These activities are complemented by geology, exploration, ore reserve planning, and environmental management. The non-core business activities comprise of providing residential accommodations, township maintenance, guesthouses and a fuel station. More details can be found on Alexkor website: www.alexkor.co.za.

1.2 Background of the Bid

Section 51 (1) (a) (ii) of the PFMA ("the Act") requires that the Accounting Officer of a Public Entity must ensure that the Public Entity has and maintains a system of Internal controls under the supervision and direction of the Audit Committee complying with and operating in accordance with regulations and instructions prescribed in terms of Section 76 and 77 of the Act.

1.3 Project Description

Alexkor seeks to appoint a firm that has solid experience in both private and the public sector, in order to provide the users of the audited financial statements reasonable assurance of the quality thereof. In that respect, Alexkor requires the services of a firm of Registered Auditors to perform the annual statutory external audit for the financial year ended 31 March 2022.

The external audit services provided will be performed on behalf of the Auditor General in terms of the Public Audit Act of 2005, who on an annual basis makes a decision whether or not to perform the audit of Alexkor.

Alexkor has a Rehabilitation Trust Fund that is overseen by separate Trustees and regulated by the Trust Deed. There is a further requirement that the appointed auditors must perform the annual audit on the Rehabilitation Trust Fund in addition to the audit of Alexkor SOC Limited and the PSJV.

Alexkor is committed to contributing to socio-economic transformation in South Africa and will therefore be applying a preference system for BBBEE compliant audit firms in line with both the Preferential Procurement Policy Framework Act, (Act No. 5) of 2011 and the Broad-Based Black Economic Empowerment Act, (Act No. 53) of 2013, Preferential Procurement Regulations 2017.

2. GENERAL GUIDELINES

Completed tender submissions should be hand delivered in a sealed envelope and deposited in the Tender Box at Alexkor SOC Limited, at the reflected address on page 1 of this document. All envelopes should be sealed and clearly marked.

All enquiries should be in writing and must be directed to: fininik@alexkor.co.za for attention of Mr. Khwezi Finini at Tel; (011) 253 9567. Enquiries will be allowed from the date of invitation until **14 January 2022 at 11h00 am**.

The enquiries will be consolidated and Alexkor will issue one written response and such response will be emailed to all the bidders, within 3 days after the last day of enquiries.

2.1 Terms of Reference (ToR)

The purpose of this bid is to appoint a suitable qualified and experienced service provider to provide External Audit services for the period of three (3) years, **subject to annual review at the Annual General Meeting**.

2.2 Submission of Proposals

2.2.1. The bid should be hand delivered or couriered to the address specified on page 1 of this document and it should be clearly marked as:

“EXTERNAL AUDIT SERVICES, REFERENCE NUMBER: ALEX RFP 01/2021/2022”

2.2.2. The closing date for Submission of bids is **22 February 2022 at 11h00 am**.

2.2.3. The tender box is only available for deposit of the proposal during working hours (08h00 to 16h00).

2.2.4. The bid closing date, bidder name and the return address must be indicated on the envelope.

2.2.5. If a courier service company is used for delivery of the bid response, the bid description must be indicated on the delivery note/courier packaging and the courier must ensure that documents are placed/deposited into the tender box. Alexkor will not be held responsible for any delays, where bid documents are handed to Alexkor's receptionist.

2.2.6. Where a bid response is not in the box at the time of the bid closing, such a bid document will be regarded as a late bid. **It is Alexkor's policy not to consider late bids for tender evaluation.**

Bidders are requested to submit one original, three copies of the bid and one (1) CD-R or memory stick to be submitted. No email responses will be considered.

2.3.7 Bidders should adhere to the following;

2.3.7.1 No costs have been prescribed for the Bidding Document.

2.3.7.2 All proposals must be priced in ZAR, inclusive of VAT.

2.3.7.3 If the bid does not include all the required information, the bid will be considered invalid.

2.3.7.4 The price must remain valid for a period of ninety (90) days from the date of submission.

2.4 Infrastructure

It is expected that bidders will be able to provide basic facilities, systems and capital equipment needed for effective and efficient delivery of the services/projects without any upfront payment by Alexkor.

2.5 Costs to be borne by Service Provider

All expenses incurred by the bidders in any way associated with the development, preparation and submission of responses and providing any additional information required by Alexkor, will be borne entirely and exclusively by the service provider.

2.6 No Legal Relationship

No binding legal relationship will exist between any of the bidders and Alexkor until the execution of a signed Service Level Agreement (SLA). The Terms of Reference (ToR) document will form part of any such contract or arrangement.

2.7 Evaluation of the proposals

Each bidder acknowledges and accepts that Alexkor may, at its absolute discretion, apply selection criteria specified in this document for the evaluation of proposals for short listing/selecting the eligible bidder(s).

3 INSTRUCTIONS FOR PROPOSALS

3.1 Format of your Proposal

The proposal should be presented in two sections i.e. Technical Proposal and Financial Proposal

3.1.1 Technical Proposal format

Bidders are at liberty to structure their proposal according to any format, as long as it covers all areas specified in this RFP.

3.1.2 Technical Approach

The bidders should adhere to the Terms of Reference.

Bidders must at a minimum cover the following requirements as part of their submission:

- Proposed methodology and activity plan that clearly depicts understanding of the TOR and external audit requirements of Alexkor.
- Bidders should demonstrate how the proposed methodology is in line with applicable standards, rules, regulations and best practices.
- The position(s) involved in the direct delivery of the service to be provided and in overall management of the work and the names of the people who will fill these positions. Provide information in a table format e.g.;

Name	Position	Duties/Activities
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3.2 Experience

3.2.1 Company Experience

- 3.2.1.1 Bidders are required to provide proof that they have performed similar services. Two (2) and above letters of contactable references must be submitted.

3.2.2 Individual Experience

- 3.2.2.1 Bidders are required to submit abridged CV's of key personnel and qualifications.

4. SCOPE OF SERVICE/WORKS

- 4.1 The appointed audit firm will be required to perform all statutory audit work for ALEXKOR SOC Limited (head office), Pooling Sharing Joint Venture (PSJV) (Mining Operations) and The Rehabilitation Trust Fund as well as closely related non-audit services as outlined below in line with the requirements of the Auditor General and the Public Auditors Act (PAA).
- a) Perform the year-end audit of the ALEXKOR AND PSJV organisations, including required interim work in order to limit time required after year end. The latter will be critical during the first year of the audit;
 - b) Perform a review and express an opinion on the National Treasury financial statements template, based on the statutory audit work performed. This only applies to Alexkor SOC, not the PSJV, and
 - c) Perform the year end audit for the Rehabilitation Trust Fund.
 - d) Predetermined objectives are required to be conducted and an opinion provided.

4.2 Required Outputs would include at the minimum the following:

- a) Providing management with an Audit Planning Memorandum by the 28 February of each year. Detailing the audit plan, risk areas and the impact this has on the standard audit program. A fee for the year must also be proposed based on the plan, with a detailed schedule of the fee being made available for approval by the Board of Alexkor and PSJV. This applies to both Alexkor and PSJV;
- b) Reviewing of the annual financial statements, as delivered to the auditors, by 31 May of each year as part of the statutory audit. Only management accounts are audited at the PSJV as the unincorporated PSJV does not produce annual financial statements;
- c) Submitting a report to the Audit and Risk Committee of both entities, detailing the audit opinion and any other matters to be brought to the attention of the respective Audit and Risk Committees.
- d) Providing a report on the review of the National Treasury template to be submitted to National Treasury by 31 July of each year. This applies to Alexkor only, for the same reason as (b) above;
- e) Providing management of both entities with a management report, detailing concerns that require management's attention with recommendations, after allowing for discussion with management to determine the relevance of insights raised;
- f) Providing technical assistance and guidance on request.

5. TECHNICAL REQUIREMENTS

The bidder must be able to demonstrate the following competencies

- a) Firm structure, indicating firm's executive, number of partners/directors, managers and clerks. This should also include details of demographics at each level.
- b) The firm must be registered in terms of the Public Audit Act as an accountant and auditor and engaged in public practice (registration with IRBA - Independent Regulatory Board for Auditors).
- c) Provide dedicated resources available for the external audit for the duration of the contract, qualifications and experience of such resources, (attach CV's, qualifications, etc.);
 - i) Provide CV's of the proposed partner/director and manager from the firm – clearly indicating the individual's designation, firm, qualifications and client experience with the SOC as well as the private sector.
 - ii) Availability, experience and academic qualification levels of staff to be committed to the audit, showing the numbers of staff, demographics and academic levels. While this information must be supplied for all staff to be dedicated to the audit, the following minimum requirements applies:
 - 1. First year clerk – with at least a B Com (Accounting);
 - 2. Second year clerk – with at least CTA or equivalent*;
 - 3. Third year clerk –with at least CTA or equivalent*;
 - 4. Accountant-in-charge or Supervisor –must have at least passed QE part 1*.
 - 5. Audit Manager –must have qualified as a CA (SA). At least 1 year's managerial experience and additional experience in the mining industry;
 - 6. Partner/Director to have at least 3 years' experience in the mining industry, the experience must include private and SOC sectors. *

- e) Professional Competence and Integrity – The firm should be professional and competent in the practice of external audit (attest function) as well as have high ethical standards;
- f) Knowledge of and exposure to the PFMA (Public Finance Management Act), Treasury Regulations, Companies Act and IFRS;
- g) Independence and Objectivity must be assured by there not being any conflict of interest;
- h) Track record and Reputation – written references attesting to performing statutory audits are required. The Audit Firm is to have a minimum of five (5) years' experience in conducting audits in SOC's and a minimum five (5) years' experience in the audit of private sector (these years can be concurrent):
 - i. Up to 3 reference letters confirming the audit firm's working experience in the SOC (state owned company) sector, 2 of the 3 letters indicating if any clients are classified as Schedule 2 or 3 public entities. Reference letter must be provided on the client's letterhead and must be signed by the client;
 - i) Confirmation of the existence of a technical department, as well as numbers and levels of staff in the technical department. In the absence of this, confirmation of association with the firm that has technical department and support thereof.

6. SUPPLIER, ENTERPRISE AND SOCIO-ECONOMIC DEVELOPMENT REQUIREMENTS

6.1 Preferential Procurement

The audit firm must allocate a minimum of **10%** of the value of their total annual procurement spend to preferential procurement beneficiaries as defined below.

Projected procurement spends for years 2-3 shall be agreed upon with the successful tenderer at the beginning of every financial year.

"Preferential Procurement Beneficiaries" means enterprises that are at least 50% Black Owned Enterprises (BOE), at least 30% Black Women Owned Enterprises (BWOE), 50% Black Owned Local Enterprises (BOLE), and 30% Black Owned Women Local Enterprises (BWOLE).

6.2 Skills Development

The audit firm must allocate a minimum of two programs for the advancement of black accountants through various initiatives such as:

1. Bursary programs allocated to black students towards Accounting or Auditing Studies at a South African recognised institution.
2. School outreach programmes to encourage black students to pursue accounting and auditing as career of choice such as tutoring programs, and programs to encourage accountancy.
3. Improvement of the ratio of black management and partners through mentorship programme.
4. Community upliftment programmes.

7. STANDARD REQUIREMENTS OF THE BID

7.1 Disclosures

7.1.1 The bidder must disclose:

- If they are or have been the subject of any proceedings relating to bankruptcy/insolvency.
- If they have been convicted of, or are the subject of any proceedings, relating to:
- A criminal offence or other offence, involving the activities of a criminal nature in its organisation or found by any regulator or professional body to have committed professional misconduct.
- Corruption, including the offer or receipt of any incentive of any kind in relation to obtaining any contract with any contracting authority.
- Failure to fulfill any obligation in any jurisdiction relating to the payment of taxes and other legal obligations.
- Any other information that is relevant.

7.1.2. If a bidder or related company or any individual discloses details of any previous misconduct or complaint, Alexkor will seek an explanation and background details. At the sole discretion of Alexkor, an assessment as to whether the bidder will be allowed to continue to the next phase of the evaluation phase will be made.

7.1.3 Disclosure extends to any company in the same group of the bidder, including but not limited to parent, subsidiary and related parties, companies with common shareholders (whether director or indirect) and parties with whom the bidder is associated in respect of this tender.

7.2 Disclaimer

Alexkor reserves the right to not appoint a service provider and to:

- Award the contract or any part thereof to one or more service providers;
- Reject all the bids;
- Decline to consider any bids that do not conform to any aspect of the bidding requirements;
- Request further information from any bidder after the closing date for clarity purposes;
- Cancel this bid or any part thereof at any time; and
- Should any of the above occur, it will be communicated in writing to all the bidders.

7.3 Confidentiality

- Bids submitted will not be disclosed to any other bidders
- All information pertaining to Alexkor obtained by the bidder as a result of participation in this

RFP is confidential.

7.4 Disqualification

Any form of canvassing/lobbying/influence regarding the short listing will result in disqualification.

8. EVALUATION CRITERIA

Bids will be evaluated in three (3) stages

Stage 1-Administrative Compliance.

This entails initial screening of bid responses received at close of the bid. During this phase, bid responses are registered to ascertain the number of bid responses received before the closing date and time and to verify if the bidders submitted all the mandatory requirements.

The following mandatory/compulsory documents must be submitted for the first phase of evaluation:

- Valid Tax Clearance Certificate and SARS pin
- Certificate/proof of membership of a professional body that is, Independent Regulatory Board for Auditors (IRBA) and/or South African Institute of Chartered Accountants (SAICA) by the bidder. **(Please attach certified copies)**. This bullet point is applicable to directors
- Valid BBBEE Certificate.
- All the SBD (standard bid document) forms must be fully signed.
- Copy of the Company registration certificate.
- Company profile.
- Central Supplier Database (CSD) registration documents not older than 3 months.
- Joint Venture/Consortium agreement signed **(each TCC and combined BBEE certificate)**.
- Submit proof of professional indemnity insurance.

Stage 2-Technical/Functionality Assessment

This evaluation will be based on the responses using the functional assessment that is previous experience, expertise and technical approach.

The bidder must score at least 75 points or more out of 100 points on technical/functionality to qualify for the next phase.

Stage 1 Evaluation Summary	Total points
Technical Evaluation	75 points
SED Evaluation	25 points
Total	100 points

Technical Criteria	Maximum points per Criterion
Part 1-Firm's Professional Competence: The total number of calendar years (not the sum of years for all clients). Firm must provide the schedule of the public sector audit performed, and provide minimum 2 reference letters* confirming performance of the statutory audit and period during which audit services were rendered. Minimum 5 years' experience required. • 5-10 years – 10 points • 10 and above – 15 points	15 points
The audit firm's working experience in the private sector [#] – indicating the total number of calendar years (not the sum of years for all clients). Firm must provide the schedule of the private sector clients performed, and provide minimum 1 reference letter confirming performance of the audit and period during which audit services were rendered. Minimum 5 years' experience required. • 5-10 years – 5 points • 10 and above – 10 points	10 points

Part 2-Staff to be committed to the audit Availability, experience and academic qualification levels of staff to be committed to the audit:	
Article Clerks Confirmation that the staff to be assigned to this audit will meet the following requirements.	Submission requirement
First year clerk – minimum requirement B Com (accounting)* <i>*Should a tenderer not meet this minimum requirement at the tender stage but still comply with the minimum technical score, then the preferred bidder must propose a replacement candidate to comply with this minimum requirement before contract award.</i>	Submission requirement
Second year clerks – minimum requirement CTA. Firms to provide proposed names of clerks and proof of passing CTA* <i>*Should a tenderer not meet this minimum requirement at the tender stage but still comply with the minimum technical score, then the preferred bidder must propose a replacement candidate to comply with this minimum requirement before contract award.</i>	Submission requirement
Third year clerk – minimum requirement CTA <i>*Should a tenderer not meet this minimum requirement at the tender stage but still comply with the minimum technical score, then the preferred bidder must propose a replacement candidate to comply with this minimum requirement before contract award.</i>	Submission requirement
Accountant-in-charge/Audit Supervisor – minimum requirement – must have passed at least board part 1. Firm to provide proposed name of AIC and proof of passing QE part 1* (Note that this clerk can be one of the parties referred to above as a third-year clerk) <i>*Should a tenderer not meet this minimum requirement at the tender stage but still comply with the minimum technical score, then the preferred bidder must propose a replacement candidate to comply with this minimum requirement before contract award.</i>	Submission requirement

Audit Manager – minimum requirement – must have qualified as a CA (SA), with at least 3 year's manager experience in the either public or private sector. Firm to provide the proposed audit manager's CV, clearly indicating relevant experience. Proof of SAICA membership to be provided. • 3 – 5 years - 10 points • 5 years and above – 15 points	15 points
The following partner/director requirements (public sector and private experience) must be met by the engagement partner/director - multiple partner submissions will not be allocated points. Minimum requirement – must have qualified as a CA (SA). Proof of SAICA membership must be provided. Partner's/Directors working experience in the public sector – indicating the longest number of years (not the sum of years for all clients). Partner/Director must provide a list of the public sector audits performed, and provide a reference letter/(s) confirming this**. The reference letter must at least confirm performing the statutory audit and period during which audit services were rendered. <i>At least 3 years' experience required as a partner/director. *</i> • 3 – 5 years - 15 points • 5 years and above – 20 points <i>*Should a tenderer not meet this minimum requirement at the tender stage but still comply with the minimum technical score, then the preferred bidder must propose a replacement candidate to comply with this minimum requirement before contract award.</i> <i>** ALEXKOR acknowledges that it may be a challenge to obtain reference letters from clients and for this reason will accept proof in the form of the audit report as presented in publicly available Annual Reports or the Auditor General's assessment of quality checklist.</i>	20 points
Partner's/Directors working experience in the private sector – indicating the longest number of years (not the sum of years for all clients). Partner/Director must provide a list of the private sector audits performed, and provide a reference letter/(s) confirming this**. The reference letter must at least confirm performing the statutory audit and period during which audit services were rendered. <i>At least 3 years' experience required as a partner/director. *</i> • 3-5 years: 10 points • 5 years and above – 15 points	15 points

<i>*Should a tenderer not meet this minimum requirement at the tender stage but still comply with the minimum technical score, then the preferred bidder must propose a replacement candidate to comply with this minimum requirement before contract award.</i> <i>** ALEXKOR acknowledges that it may be a challenge to obtain reference letters from clients and for this reason will accept proof in the form of the audit report as presented in publicly available Annual Reports.</i>	
Maximum Total	50 points

Technical Evaluation Summary	Total Points
Firms Professional Competence	25
Staff to committed to the audit	50
Total	75

i. Management Control and Supplier Enterprise Development (SED) Evaluation

Should a tenderer not meet the below SED minimum targets/requirements at the tender evaluation stage but still be appointed as a preferred tenderer by virtue of having scored the highest overall score, then the preferred bidder must propose a plan to comply with this requirement before tender award and failure to do so the preferred tenderer will be disqualified.

Part	Management Control and Firms Structure	Points
1.	Diagrammatic presentation of the Audit firm's structure, indicating firm's executives and the business units making up the firm.	Submission requirement
2.	Percentage of black staff	
2.1	Percentage of black Partners/Directors and Managers exceeds 35%, 5 points. For every 5% thereafter 2 points up to a maximum of 4 points.	9 points
2.2	Percentage of black clerks exceeds 35%, 3 points. For every 5% thereafter 1 point up to a maximum of 3 points.	6 points
	Total points	15 points

PART	Supplier and Enterprise Development, Skills development and Community Upliftment Programme	Points
	Summary of programs undertaken for the advancement of black accountants through various initiatives such as: 1. Skills development choose minimum one for the duration of the contract 1.1. bursary programs, 1.2. school outreach (such as tutoring programs, and programs to encourage accountancy), 1.3. improvement of the ratio of black management and partners, 2. Supplier and Enterprise Development allocated minimum 10% of procurement spent per year, choose minimum one below for the duration of the contract 2.1. Other emerging firm partnerships or equivalent 2.2. Programs to enhance BEE spend. 3. Community upliftment programs The cost for each program must also be indicated. This summary must clearly distinguish between each initiative, the current and projected cost of each initiative and the period remaining to which the firm is committed to each initiative. A minimum of 2 initiatives are required, which must extend beyond a period of 1 year.	
PART	Supplier and Enterprise Development, Skills development and Community Upliftment Programmes	Points
	Points will be awarded as follows:	
	5 points for every initiative beyond the minimum requirement of 2 compulsory initiatives, up to 10 points.	10 points
	Maximum Total	10 points

Management Control and SED Evaluation Summary		Total Points
Firm's Structure		15 points
Supplier and Enterprise Development, Skills development and Community Upliftment Programmes		10 points
Total		25 points

ii Pricing Schedule

Pricing to be included in the bid amount as per the table below should be for 3 years of the audit.

Price escalation for the subsequent 2 years of audit should factor into account change in audit scope, improved client efficiencies, improved audit efficiencies and changes in the environment.

Alexkor SOC

	Financial Evaluation Criteria		Unit of measure	Quantity	Rate	Total Cost
	All Sections – Statutory Audit					
Audit Firm	Required Personnel	Partner/Director	Hours			
		Manager	Hours			
		Supervisor	Hours			
		3rd year clerk	Hours			
		2nd year clerk	Hours			
		1st year clerk	Hours			
Total statutory audit						
	Non-audit Services – provide lump-sum					
	NT AFS Template	Total fee	Sum			
	Financial Evaluation Criteria		Unit of Measure	Quantity	Rate	Total Cost
	Total					

PSJV

	Financial Evaluation Criteria		Unit of measure	Quantity	Rate	Total Cost
	All Sections – Statutory Audit					
Audit Firm	Required Personnel	Partner/Director	Hours			
		Manager	Hours			
		Supervisor	Hours			
		3rd year clerk	Hours			
		2nd year clerk	Hours			
		1st year clerk	Hours			
Total statutory audit						
	Financial Evaluation Criteria		Unit of Measure	Quantity	Rate	Total Cost
	Total					

REHABILITATION TRUST FUND

	Financial Evaluation Criteria		Unit of measure	Quantity	Rate	Total Cost
	All Sections – Statutory Audit					
Audit Firm	Required Personnel					
		Partner/director	Hours			
		Clerk	Hours			
Total statutory audit						
	Financial Evaluation Criteria		Unit of Measure	Quantity	Rate	Total Cost
	Total					

Stage 3- Evaluation in terms of PPPFA Regulation, 2017 (80/20)

This bid will be evaluated and adjudicated according to the 80/20 preference points system. The 80 points will be awarded for price and 20 points will be awarded on the BBBEE status level.

Breakdown of points

80/20 Preferential point component	Points
Pricing	80
BBBEE Level Contributor	20
Total	100

$$P_s = 80 * \left(1 - \frac{(P_t - P_{min})}{P_{min}} \right)$$

- * P_s = Points scored for price of tender under consideration.
- * P_t = Price of tender under consideration and;
- * P_{min} = Price of lowest acceptable tender

Points will be awarded to a bidder for the BBBEE level of contributor in accordance with the table below;

BBBEE Status Level of Contributor	Number of points (20 points)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

9. PRICES

- Provide a "Pricing Grid or "Transaction Fee Schedule;
- The total price should be split between the three (3) years. The total bid price will remain fixed for the period of three (3) years.
- The total amount should be transferred to the standard bidding form/document (SBD 1).

10. PAYMENT TERMS

Alexkor undertakes to pay valid tax invoices in full within thirty (30) days from statement date for services rendered.

The following payment terms will apply:

Phase	Completion of work done	Payment (30 days or earlier from original tax invoice received by ALEXKOR/PSJV)	Deliverables
Presentation to Audit and Risk Committee of Draft AFS and Audit report	June	Percentage of audit fee to be negotiated based on audit plan	Reviewed draft Annual Financial Statements, and Auditors report to the Audit and Risk Committee
Final sign-off of the Annual Report	July	Percentage of audit fee to be negotiated based on audit plan	Signed audit opinion
Signed off report of the National Treasury AFS template	July	100% of NT AFS template fee	Signed report to accompany NT AFS template
Other non-audit services	Adhoc	To be agreed upon with audit firm	

11. REQUIREMENTS PRIOR TO CONTRACT AWARD

The following requirements must be met prior to a contract award being made to the preferred bidder. Should a preferred bidder not respond positively to Alexkor's written request within 7 working days of delivery of such request (if this has not been submitted with the tender), that tenderer will be disqualified and the next ranking bidder will be considered.

11. VALIDITY

A proposal shall remain valid for ninety (90) day after the closing date of the submission for proposals.

12. SIGNATORIES

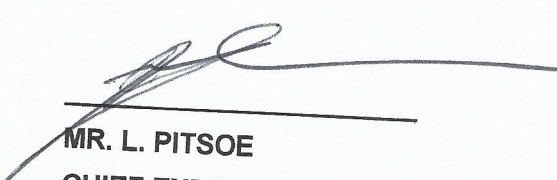
All responses to this RFP should be signed off by the signatories of the bidder.

13 SPECIAL TERMS AND CONDITIONS

- Alexkor reserves the right to accept or reject any submission in full or in part, and to suspend this process and reject all proposals or part thereof, at any time prior to the awarding of the bidder.
- This bid will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the PFMA.
- Alexkor is the sole adjudicator of the bid and the decisions in this regard will be final.
- Bidders are welcome to be present at the opening of bids.
- The Annexures are part of the bid documentation and must be signed by the bidder and attach to the bid document.
- The team must be a reflection of the demographics of South Africa.

END OF THE SPECIFICATON

APPROVED BY:



MR. L. PITSOE

CHIEF EXECUTIVE OFFICER

DATE: 31 JANUARY 2021