

**BID NO. 26/2022: WEB RE-DEVELOPMENT, HOSTING, AND MAINTENANCE OF SBDM
TOURISM WEBSITE**

Bids are invited from suitably qualified service providers for web re-development, hosting, and maintenance of SBDM Tourism Website.

Bid documents with the necessary specifications may be obtained at may be obtained at a **non-refundable cost of R110.00** from the Supply Chain Management Unit, 4th Floor, 32 Govan Mbeki Avenue, Port Elizabeth, tel. 041 508 7007. Alternatively, bid documents may be downloaded free of charge from the E-Tender Portal (<https://etenders.treasury.gov.za>) or the municipal website (<https://sarahbaartman.co.za>).

The bids will be evaluated on the 80/20 preferential points system, as per the Preferential Procurement Regulations, 2017, as well as on functionality. Bidders that do not obtain a minimum score of 70% on functionality criteria will be excluded from further evaluation.

Functionality will be assessed as follows:

Criteria	Weight	Value 1 – 5	Score
Experience of Company in the provision of Development, Hosting and Maintenance of website	20	Max 5	100
Experience and Qualifications / Certification of Key Personnel assigned to the project	20		100
Support and turn-around time	10		50
TOTAL	50(TW)		250 (MPS)

Where: 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; and 5 = Excellent

Bids in a sealed envelope clearly marked “**BID NO. 26/2022: WEB RE-DEVELOPMENT, HOSTING, AND MAINTENANCE OF SBDM TOURISM WEBSITE**” must be placed in the Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Port Elizabeth, **before 12h00 noon on Monday, 21 November 2022**. Thereafter bids will be opened in public in the Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Port Elizabeth.

Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid non-responsive. Failure to submit any other compulsory document(s) shall render the bid non-responsive.

The original document collected from the municipality must be submitted or, if the documents are printed from the websites, printed documents must be submitted. Bids may only be submitted on the bid documentation provided by the municipality.

Late, incomplete, facsimile or emailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right to accept part of or the full bid.

NOTICE NO. 51 OF 2022 DATED 21 OCTOBER 2022
U DANIELS
MUNICIPAL MANAGER
SARAH BAARTMAN DISTRICT MUNICIPALITY
PO BOX 318
PORT ELIZABETH
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