

**prasa cres**

CORPORATE REAL ESTATE SOLUTIONS

<b>SCM SUBMISSION: SPECIFICATION / SCOPE OF WORK</b>	
<b>PURPOSE OF SUBMISSION</b>	To seek approval to appoint a cleaning service provider to clean trains at MLPS train yard in South Gauteng Region (SGR)
<b>DESCRIPTION OF GOODS / SERVICES / WORK</b>	Provision of train cleaning services
<b>REQUEST FOR QUOTATION</b>	
<b>DIVISION</b>	PRASACRES (SGR)
<b>USER DEPARTMENT</b>	FACILITIES DEPARTMENT
<b>DATE SUBMITTED</b>	12 April 2021

## **PURPOSE**

PRASA wishes to contract on a timely, consistent and cost-effective cleaning services to ensure cleaning of **Mainline Passenger train-coaches** at acceptable level and maintained according to PRASA cleaning standards.

The contractor has the opportunity to clean **Mainline Passenger train-coaches** as per the specifications set out below **on the weekdays specified**.

## **REQUIREMENTS**

**Contractor should comply with the following requirements:**

### **1. Cleaning Personnel**

A great attention shall be given to good presentation and appearance of the cleaning personnel.

Cleaning personnel shall be dressed in appropriate uniform with the contractor's name tags.

Cleaning personnel shall wear appropriate PPE e.g. safety boots, musk etc.

### **2. Cleaning Solutions**

- Contractor is expected to familiarize themselves with the environment so as to proactively engage the client with solutions required in terms of cleaning taking into consideration specific surfaces, material, that need special attention.

### **3. Training**

- The contractor shall ensure cleaning personnel are trained on how to use chemicals and equipment correctly.
- Safe workings rules and ensure personnel are familiar and understand safety requirements
- All safety precautions stipulated by the client shall be strictly adhered to.
- All contractors must be inducted by the yard master before they commence with cleaning activities as per operational safety rule.

### **4. Cleaning Material & Machinery**

- All electrical operated equipment should be SABS approved.
- The service provider will supply its own cleaning equipment and chemicals at their own cost.
- Material safety Data Sheets (**MSDS**) to be made available

- All cleaning material approved by the client shall be available at all times for execution of work.
- The client will only provide water supply, in the event where the water supply is disrupted or the client runs out of water the service provider needs to provide alternative means to get water to ensure coaches are kept cleaned.

## 5. Inspection and Supervision

- The contractor shall implement a daily inspection sheet for each coach before departure and the feedback must be given to the client daily by means of submitting signed checklist to the representative appointed by the client.
- Every shift the service provider shall provide adequate number of personnel as per the agreement.
- Every shift shall have a working competent supervisor appointed by the service provider
- A daily personnel register on duty must be signed off by the supervisor and the client's representative. The register must be submitted to the employer.
- The list of coaches cleaned on a specified period basis must be submitted with an invoice. The list must be signed by both client and service provider's representation.

## 4. Penalties

- 6.1. If the Contractor fails to deliver any or all of the goods or to perform the services as required in the contract, PRASA shall, without prejudice to any rights/ remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of unperformed services for each day of the occurrence of the failure of performance. PRASA may also consider termination of the contract pursuant to General Condition of the Contract.

### Penalties and Non-Payment of employees

- a) The contractor shall ensure all employees are paid according to the gazette labour rate on or before the last of every month through bank, and the proof of payment of salaries shall be submitted to PRASA to verify the compliance of Minimum Wage. **The gazetted salary for cleaners is R3700.00 per month.**
- b) If the contractor fails to pay his/her employees on the agreed date for a period, they have worked. PRASA will issue a warning letter to refrain from that practice, failing which PRASA may also consider terminating the contract.
- c) Penalty for poor quality of work shall be imposed subject to maximum of 10 % of Contract value. The decision regarding Penalty & Imposing Penalty shall be of PRASACRES. This is in addition to the proportional amount to be deducted for non-completion or not carrying out the work.
- d) If Team Leader or Supervisor, cleaning staff are found absent or short, a deduction at the rate of equivalent to daily wage per cleaner.

- e) If during inspection, the workers are not found in uniform, a penalty of R500 per cleaner per day will be imposed.
- f) If during inspection, the workers are not found in proper PPE (Personnel protective equipment) a penalty up to R 1000.00 per cleaner per day will be imposed.
- g) In case of unavailability of proper chemicals for described usage, penalty up to R1000.00 per day will be imposed.
- h) In case of unavailability of cleaning services for described usage, penalty up to R500.00 per day will be imposed.
- i) In case of unavailability or use of improper hand tools and equipment e.g. mops, duster, and vacuum cleaner etc. a penalty of R 500.00 per incident per day shall be imposed.
- j) In case disposal of cleaning waste is not done by the contractor at the prescribed site, a penalty of R 500.00 per incident will be imposed.
- k) In case contractor's cleaners embarked on strike, a penalty of R 500.00 per facility will be imposed.
- l) In case of unavailability of consumables e.g. Toilet paper, Room Freshener, Liquid Hand Wash etc. a penalty of R500.00 per incident shall be imposed.
- m) In case of toilet found smelling bad, not spot cleaned, no inspection checklist and dirty a penalty of R500.00 per incident shall be imposed.

In cases the removal of vegetation is not done by the contractor as prescribed, a penalty of R 2500.00 per incident will be imposed.

**Daily Cleaning Standard Operating Procedures for coach cleaning**

Step 1	Step 2
<p><b>Coaches</b></p> <ul style="list-style-type: none"> <li>• Remove all trash debris, cordoning off any areas that may need extensive attention</li> <li>• Mop flooring areas using water mixed with cleaning detergent</li> <li>• Spot clean wall, doors and frames using all purpose cleaner and use degreaser for heavily soiled areas</li> <li>• Use spot remover to spot clean carpeted areas to remove stains and spillages that may occur</li> <li>• Clean all windows with a glass cleaner and microfiber cloth to remove all marks and fingerprints</li> <li>• Complete thorough cleaning of wiping notice boards and picture frames</li> <li>• Remove all walk off mats and thoroughly vacuum them as well as around and underneath</li> </ul>	<p><b>Locomotives</b></p> <ul style="list-style-type: none"> <li>• Sweep debris/dirt into a dust pan</li> <li>• Pick up papers and dispose them into the trash bin</li> <li>• Empty trash cans and must be cleaned and disinfected before replacing garbage bags</li> <li>• mop any dirt or debris on all floors and hard surfaces that can't be removed by hand</li> <li>• Clean all windows with a glass cleaner and microfiber cloth to remove all marks and fingerprints</li> <li>• Wipe down all blinds using water mixed with detergent</li> <li>• Wipe dashboards and seats with wet cloth</li> </ul>

<ul style="list-style-type: none"> <li>• Remove any trash and place it in a garbage bag and tie it once full and it must be properly disposed in the specified areas</li> <li>• Ensure caution/wet signs left in the place are removed</li> <li>• Make sure all areas are completely dry and safe before removing the signs</li> <li>• All cleaning tools must be cleaned thoroughly and return them to the proper storage</li> </ul>	
<b>Step 3</b>	<b>Step 4</b>
<p><b>Tracks where trains are staged</b></p> <ul style="list-style-type: none"> <li>• Pick up any debris/dirt on the floor and put them in the plastic bag</li> <li>• Plastic bag must be thrown in the bin after every shift</li> <li>• No litter must be left on the railway tracks</li> </ul>	<p><b>Change Rooms</b></p> <ul style="list-style-type: none"> <li>• Walls must be washed with enough disinfectant solution and allow surface to remain wet and untouched long enough for the disinfectant to inactivate bacteria</li> <li>• Windows must be cleaned with window cleaner and wiped with clean cloth</li> <li>• Windowsills &amp; frames excess dust must be removed with damp cloth until completely removed.</li> <li>• Mirrors cleaned with damp cloth and wiped with a dry cloth</li> <li>• Glass shower doors and handles a routine application of disinfectant to all frequently touched areas such as handrails</li> <li>• Lockers must be dusted and wiped with water mixed detergent and disinfectant</li> <li>• Shower mats must be removed and washed with scrubbing brush</li> <li>• Floors must be scrubbed with scrubbing brush afterwards floor must be moped with water mixed disinfected</li> </ul>

**7. Compliance with statutes**

The Service Provider shall ensure compliance in all statutory and regulations applicable to the industry where the service is rendered.

- The Basic Conditions of Employment Act 1997 ( Act no 75 of 1993)
- The Labour Relations Act, 1995 (Act no 66 of 1995)

- The Occupational and Safety Act, 1993 (Act no 85 of 1993)
- The National Environmental Management Act (Act no 107 of 1998)
- National Railway Safety Regulator Act (16/2002)

**8. Amendments**

- PRASA Cres reserve the right to amend specification requirements and deployment as it may deem fit in achieving the desired results on planned and unplanned events
- The service provider shall be excepted to remunerate its employees at the applicable rate as per legislative regime and shall be expected to do so at the end of every month or at the beginning of every month over the contract period with PRASA.

**9. Safety and house keeping**

- Good safety and housekeeping practices will be entrenched in working methods and practices.

**19.** Compliance with Environmental, Health and Safety regulations as well as any such regulation prescribed by PRASA. It is the Contractors responsibility to know and understand the regulations.

**20. PPE REQUIREMENTS**

<b>Reflector vest</b>
<b>Overall, with reflectors</b>
<b>Safety boots</b>
<b>Name tags (with company name printed at the back)</b>
<b>Raincoats</b>

**10. PRASA regards the following as major contravention with the Agreement and PRASA shall in such cases/circumstances penalize the service provider**

- Operational (that may impact on our stakeholders and may affect revenue generation)
- Safety (non – compliance to National Railway Safety Regulations Act (16/2002)
- Cleaning Standards **(as prescribed in the agreement)**

**11. STAFF REQUIREMENTS AND SCHEDULE**

**Number of staff required per shift per day/night (Monday to Sunday)**

<b>STAGING YARD BRAAMFONTEIN MLPS</b>	<b>MLPS</b>	<b>Total Number of Cleaners</b>	<b>First Shift (Day)</b>
	Cleaners	18	07:00 – 16:10
	Supervisors	2	07:00 -16:10
		<b>20</b>	

**NB: 2 Supervisor per shift is required**

- **18 CLEANERS**
- **2 SUPERVISORS**

**11.1 WORKING DAYS AND OPERATING HOURS**

***NB: The location and hours of work, schedule and shift is subject to change.***

***A set working schedule will be made available to the successful bidder that clearly indicates the arrival and departure time of all train sets on both shifts (day and night).***

## STAFF REQUIREMENTS AND SCHEDULE

Working Days	Operating Hours	Cleaners Required	Supervisors Required
Mondays	06hrs (Subject to availability of trains)	18	2
Tuesdays	06hrs (Subject to availability of trains)	18	2
Wednesdays	07:30- 16:10	18	2
Thursdays	06hrs (Subject to availability of trains)	18	2
Fridays	07:30 -16:10	18	2
Sundays	07:30 -14:00	18	2

***NB: The location and hours of work, schedule and shift is subject to change. There will be instances where cleaners would be required to work on Saturdays, Sundays and overtime depending on operational requirements.***

***N.B. PRASA CRES PAYS FOR THE SERVICE RENDERED.***

### Train Timetable for MLPS cleaning schedule

Working Days	Time Received	Hand over time	Train sets	Train Routes
Mondays	07h30	09h30	71010	Johannesburg to Cape Town
Mondays	09h30	12h30	74013	Johannesburg to East London
Tuesdays	07h30	09h30	71008	Johannesburg to Cape Town
Tuesdays	09h30	12h00	73011	Johannesburg to Port Elizabeth
Wednesdays	07h30	11h00	74013	Johannesburg to East London
Wednesdays	11h00	16h10	76009	Johannesburg to Durban
Thursdays	07h30	09h30	78091	Johannesburg to Komatipoort
Thursday	11h00	12h30	74013	Johannesburg to East London
Fridays	07h30	11h00	71008	Johannesburg to Cape town
Fridays	11h00	14h00	73011	Johannesburg to Port Elizabeth
Fridays	14h00	16h10	76009	Johannesburg to Komatipoort

Sundays	08h00	09h30	71008	Johannesburg to Cape Town
Sundays	09h30	11h00	73011	Johannesburg to Port Elizabeth
Sundays	11H00	12H30	74013	Johannesburg to East London
Sundays	12H30	14H00	76009	Johannesburg to Durban

**NB: A set working schedule will be made available to the successful bidder that clearly indicates the arrival and departure time of all train sets however that is subject to change due to the nature and requirements of PRASA operations and sets might increase during High Peak Period (HPP) and no extra cost will be incurred by PRASA CRES**

#### **CLEANING EQUIPMENTS AND MATERIALS**

**This section provides ONLY guideline for the type of cleaning material and consumables and type of equipment and tools which will guarantee that the requirements by PRASA can be satisfied. The service provider can use any equipment, tools and material which will assure the highest level of cleanliness of the trains.**

<b>Cleaning Chemicals</b>	<b>Tools and Equipment</b>
Cleaning detergents	Scrappers
Pine gel	Industrial Carpet cleaning machine
All-purpose liquid cleaner 25ltr (per week)	Buckets
Floor Polish liquid	Hose Pipes (Industrial)
Refuse bags (40 micron)	Carpet hoover
Stripper	Steel Wool

Air freshener	Dust Musk's
Grease remover	Mutton cloth
Deo Block	Step ladders
Windowlene	Caution Wet Sign 10 in a box
Brasso	Soft brooms
Reocid	Wheelbarrow
Jeyes Fluid	Mop sticks
Auto wash	Mop heads (industrial)
Bleach	Carpet Brooms and squeegee cleaners
Sanitizers	Protective gloves
	Industrial toilet brush 10 in a box
	Window brushes
	Feather dusters
	Wash down brushes

## 12. CLEANING STANDARD

### 12.1 Interior cleaning (Intensive Cleaning)

- a. Removal of dirt from floors, seats and window sills: All papers, tins, dust, bottles, sand, cigarettes butts, sweet papers, peanut shells, bubble gum on floors must be removed from the coaches by picking, scrapping up and sweeping the coaches. Sweeping must be carried out by using a soft haired broom.
- b. Dirt between panels and footrest of the seats must be removed.
- c. The section in between back rest and seat must also be cleaned.
- d. After the seats are cleaned there must be no dirt on the seats.
- e. The luggage racks and panels must be cleaned by means of a damp cloth soaked and rinsed in clean water mixed with an appropriate chemical.
- f. All dirt bins on the train sets must be emptied and cleaned with water and soap.
- g. Kitchen/Dining car: Thoroughly clean the kitchen with appropriate chemicals and equipment suitable to remove grease in all areas. Damp wipe and polish stainless steel doors and handles.  
Damp mop and disinfect the floor area.
- h. Floors – Damp mop floors, around seats legs and heaters.  
*(Floor Polishing prohibited.)*
- i. Showers - must be cleaned with an appropriate cleaning chemical that disinfect and leaves a lasting fresh smell with walls thoroughly damp washed, window seals and frames dusted with a damp cloth, scrub-wash glass shower doors to remove soap buildups. Wash clean metal surfaces to remove soap build ups. NO BAD ODOUR FROM TOILETS.  
Remove and wash scrub shower mats. Damp mop and disinfect floors.
- j. Toilets – Scrub-clean toilet bowl and sink with an appropriate cleaning chemical that disinfect and leaves a lasting fresh smell. The panels in the toilets must be wiped with a damp cloth dipped in a soapy solution. Walls and mirrors to be washed thoroughly with a soapy solution and wipe clean with a dry cloth. The toilet floor must be scrubbed and damp mopped with an appropriate chemical.
- k. Ceilings, Ventilations and Light Fixtures - dust light fixtures and remove cobwebs from corners of the ceiling. Wipe dry with clean cloth.

- l. Seats and bedding – Damp wipe clean to remove build-up dirt. Lift up and clean underneath the seats/bedding.
- m. Bedding lockers - Litter must be removed inside and damp wipe clean to remove dust.
- n. Washing and ironing of all curtains to remove stains and marks. It is the responsibility of the service provider to ensure that they are hung and tied back neatly.
- o. Stainless Steel Bins must be wiped and polished with Brass
- p. Carpets must be cleaned and hooved using appropriate machine e.g. Hoover (in an event there is a requirement to wash the carpets an appropriate machine must be used) e.g. Wet and dry machine.

### **13. Waste collected from trains and its removal**

- a. Waste collected from trains must be put in waste bags (black bags).
- b. Under no circumstances may waste be swept onto the tracks, or between platforms.
- c. All collected waste must be removed from the station / stabling yard by the contractor to the designated area.

### **14. Locking of doors**

- a. Once all coaches are cleaned the coach doors are to be locked.
- b. Drivers and Guards cabs / vans doors must also be locked once cleaned.

### **15. EXTERIOR WASH DOWN**

**15.1** The Contractor must ensure that all windows and doors are closed before commencing with the exterior cleaning.

**15.2** Using wash down brooms dipped in water mixed with a chemical, wash-off dirt and remove marks, grease etc.

**The chemical to be used shall not be detrimental to the paint of the train set. The Contractor to acquaint himself/herself with the specifications of the Client preferred chemical list. Any other chemical shall be approved by the Client prior to being used. e.g. stripper.**

**15.3** Windows need to be clean inside and outside with a damp rag dipped in a soapy solution.

**15.4** Thoroughly rinse off with clean water, leaving no residues of soap on the outside surface

and on windows.

**15.5** External surfaces of glass window are clear of all spots and marks.

**15.6** All stains and fatty marks must be removed using appropriate chemical.

## **16 .Cleaning of Locomotives**

16.1 Drivers Cabin: Windows: Squeegee cleans with a scrubber dipped in soapy solution to remove dust and marks including Train Driver.

16.2 Exterior Wash Down

Wash- down to remove dust and black marks and grease on the outside surface of the Locomotives. (The chemical to be used shall not be detrimental to the paint. The contractor to acquaint himself /herself with the specification of the client chemical list. Any other chemical shall be approved by the client prior to being used).

Squeegee clean all windows to remove dust and marks

Ensure all windows and doors are closed before and after cleaning

Wash down the Locomotive with water mixed with appropriate chemical – attention to be paid on removing black marks and grease on the paint using appropriate equipment and chemicals

### **16.3 Toilets**

Seats – must be cleaned inside and outside with the toilet brush and afterwards the toilet must be disinfected

## **Daily Expectations**

**General: ( Interior the train set)**

**Expectations: The train sets will be considered at acceptable level of cleanliness the following conditions apply both Day and Night on the inside of the train.**

- **Clean floors**
- **Clean seats**
- **Clean hand rails**
- **Clean ceiling**
- **Clean racks**
- **Clean walls**

- Clean panels
- Clean heaters
- Clean Windows
- Clean doors

**1. SHEQ Compliance**

The contractor shall keep on site a SHE working file where all records generated during the project are kept. This file must be available at all times on site. The file will include, all SHE related records, records of communication with the client (PRASA) tool box talks, Inspection sheets, risk assessment etc.

The Contractor shall submit a SHE file according to the attached safety checklist.

**2. A representative from PRASA has a right to do the following:**

- Request the file at any given time
- Inspect the SHEQ documents at any given time
- Stop the work if he/she finds necessary or convinced that SHE is compromised

#	Description	Comments – Requirement	Requirement on file	
			Yes	No
1	Scope of work	<i>The detailed documents explaining the work to done.</i>		
2	Letter of Good Standing	<i>Valid letter of Good Standing to be on file, Letter to be on the contractor’s company name.</i>		
3	Employee List	<ul style="list-style-type: none"> <li>• <i>Only employees who will be working in Metrorail premises under the project.</i></li> <li>• ID Copies to be provided. (persons without SA Citizenship to provide a valid work permit)</li> </ul>		

		<ul style="list-style-type: none"> <li>• Next of kins information to be provided (name, contact, address, etc.)</li> </ul>		
4	Organization Structure	<ul style="list-style-type: none"> <li>• <i>Organization structure to be in line with the specific project. ( Cleaning of facilities/Buildings)</i></li> <li>• <i>To start with the CEO/MD and followed by workers</i></li> </ul>		
5	SHE Policy	<i>To be signed by company most senior manager.</i>		
6	SHE Plan	<ul style="list-style-type: none"> <li>• <i>SHE Plan to be in line with PRASASHE specifications and relevant to the scope of work.</i></li> <li>• <i>To be acknowledged by PRASA project team leader.</i></li> </ul>		
7	Risk Assessments	<ul style="list-style-type: none"> <li>• <i>Department to provide a baseline risk assessment for the project to the contractor as per CR 2014.</i></li> <li>• <i>Contractor to provide a detailed risk assessment based on scope of work. (activity based)</i></li> </ul> <p><b><i>Note: prior to commencement of the work, PRASA Project team leader together with the contractor must conduct a start-up risk assessment taking into consideration the risk identified on the baseline and on the contractor risk assessment</i></b></p>		

#	Description	Comments – Requirement	Requirement on file	
			Yes	No
8	Tool Registers	<i>The list of all tool and equipment's that the contractor will use for the project.</i>		

9	SHE Induction Records	<i>SHE induction records to be on file</i>		
10	Proof of medical fitness	<ul style="list-style-type: none"> <li>• <i>Valid proof of medical fitness to be on file</i></li> <li>• <i>Only Medical results issued and stamped by Occupational Health Doctor/Practitioner/Clinic will be accepted.</i></li> </ul>		
11	Appointments	<ul style="list-style-type: none"> <li>• <i>All Appointment letters to be in line with OHSAct and applicable regulations.</i></li> <li>• <i>Each appointment to be accompanied by proof of competency</i></li> </ul>		
12	Tool inspections	<i>Inspection template of all tools to be on file. The inspections template must be linked to the tool list provided.</i>		
13	PPE Matrix	<i>A document indicating the contractor's positions and the applicable PPE to each position as per risk assessment outcome.</i>		
14	PPE Records	<i>Proof that employee was issued with the necessary PPE.</i>		
15	Training Records	<i>All other training records applicable to the scope.</i>		
16	Method Statement	<i>A detailed description of how work will be performed.</i>		
17	Safe Working Procedures	<i>Working instructions.</i>		
18	Tool box Talks	<i>Proof that the system exists. Contractor to maintain this system throughout his duration of contract.</i>		
19	Equipment Maintenance (Calibrations, Safe Working load certificates etc)	To be on file		
20	Chemicals substances list	<i>All chemicals that will be used by the contractor to be documented and filed included on file</i>		
21	MSDS	<i>As per chemical list</i>		

23	Proof of training on MSDS	<i>All employees using the chemical to be trained. Copies of the MSDS to be where employees are using the chemical.</i>		
24	Declaration of Sub-contractors	<i>The principal contractors must declare if subcontractor will be appointed. Subcontractors are required to submit the safety file for their company.  The declaration to be on file.</i>		

<b>To be confirmed by SHE Coordinator of the department</b>				
All requirements are on file			<b>Yes</b>	<b>No</b>
<b>Department</b>	<b>Name</b>	<b>Surname</b>	<b>Date signed</b>	<b>Signature</b>
If <b>no</b> , please make comments:				
Date file submitted :				
Please submit the file to risk department for approval				
<b>Comments by Risk department - Compliance/ SHE:</b>				

Approved:	<b>Yes</b>		<b>No</b>	
Date file was approved:				
File to be handed over to the Risk manager: Risk manager to sign the certificate of access.				

**18. LOCAL CONTENT DECLARATION**

**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO. ....**

**ISSUED BY:** (Procurement Authority / Name of Institution): .....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),

do hereby declare, in my capacity as .....

of .....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and

(c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PPE REQUIREMENTS WITH LOCAL CONTENT**

<b>Description of Requirements</b>	<b>Minimum threshold for local content</b>	<b>Quantity</b>
<b>Reflector vest</b>	<b>100%</b>	<b>20</b>
<b>Overall, with reflectors</b>	<b>100%</b>	<b>20</b>
<b>Safety boots</b>	<b>100%</b>	<b>20</b>
<b>Raincoats</b>	<b>100%</b>	<b>20</b>

20.

**SCHEDULE OF RATES**


**CLEANING OF MLPS TRAIN SETS AT MLPS STAGING YARD**

<b>DESCRIPTION</b>	
<p>The monthly prices below must include <b>cleaning of MLPS trains as specified on the specification</b> as well as staffing, operations and consumables. Use a table below to for cost structure</p>	
<b>Break down</b>	<b>Cost</b>
<b>Total minimum wage for (18) Cleaners</b>	

<b>Total minimum wage for (2) Supervisors</b>		
<b>Total cost PPE</b>		
<b>Material and equipment's</b>		
<b>Totals</b>		
<b>Staging Yard: Braamfontein MLPS</b>		<b>SUB TOTAL:           R</b> <b>ADD VAT:               R</b> <b>GRAND TOTAL         R</b>

**PREPARED AND APPROVED BY: IPOTSENG MAKOTWANE**

**COACH CLEANING MANAGER (SGR)**

**SIGNATURE**  **IPOTSENG MAKOTWANE**

**DATE** 12/05/2021

