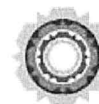


TENDER NO. 8Q/2023/24



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM – 663 Approved by Branch Manager: 03/04/2020

Version: 6.1

Page 1 of 216

FRAMEWORK CONTRACT DOCUMENT (WINNER-TAKES-ALL TYPE)

FOR THE

TERM TENDER FOR REPAIRS, MAINTENANCE, WATERPROOFING AND UPGRADES TO VARIOUS ROOF TYPES OF MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN/CAPE TOWN

Framework Contract Period: 36 Months from Commencement Date

Works Projects: Above R0 up to R10 000 000

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 35** of this document
- Table 1: Tender preference claim is on **page 194** of this document

ISSUED BY:	COMPILED BY:	For official use.
DIRECTOR: DIRECTORATE: CORPORATE SERVICES, DEPARTMENT: FACILITIES MANAGEMENT CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	FACILITIES MANAGEMENT Civic Centre , Tower Block 12 Hertzog Boulevard CAPE TOWN 8001	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

DIRECTORATE: CORPORATE SERVICES, DEPARTMENT: FACILITIES MANAGEMENT

CONTRACT NO.8Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, WATERPROOFING AND UPGRADES TO VARIOUS ROOF TYPES OF MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

General Tender Information

TENDER ADVERTISED	:	14 July 2023
CIDB CONTRACTOR GRADING DESIGNATION	:	5GB or higher
SITE VISIT/CLARIFICATION MEETING	:	28 July 2023
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Skype Session will be scheduled by the Project Manager. Kindly contact Satomola.mphahlele@capetown.gov.za prior to site visit/clarification meeting date above for details or follow the link provided below to the join the meeting. https://meet.capetown.gov.za/satomola.mphahlele/35YBSVS0
CLOSING DATE	:	15 August 2023
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	Tender Box 140 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT
REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT,
DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH
REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE
WORDS 'OR EQUIVALENT'**

CITY OF CAPE TOWN

DIRECTORATE: CORPORATE SERVICES, DEPARTMENT: FACILITIES MANAGEMENT

CONTRACT NO. 8Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, WATERPROOFING AND UPGRADES TO VARIOUS ROOF TYPES OF MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

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Part T1: Tendering procedures

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CITY OF CAPE TOWN

DIRECTORATE: CORPORATE SERVICES, DEPARTMENT: FACILITIES MANAGEMENT

CONTRACT NO. 8Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, WATERPROOFING AND UPGRADES TO VARIOUS ROOF TYPES OF MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

T1.1 Tender Notice and Invitation to Tender

The CITY OF CAPE TOWN, DIRECTORATE: CORPORATE SERVICES, DEPARTMENT: FACILITIES MANAGEMENT, invites tenders for Tender No. **8Q/2023/24: TERM TENDER FOR REPAIRS, MAINTENANCE, WATERPROOFING AND UPGRADES TO VARIOUS ROOF TYPES OF MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 5GB or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **14 July 2023**

A non-refundable tender fee of R300.00 is required on collection of the tender document by cash or EFT.

Queries relating to any issues in these documents may be addressed to Ms S Mphahlele, e-mail satomola.mphahlele@capetown.gov.za.

A non-compulsory but strongly recommended site visit/clarification meeting with representatives of the Employer will take place via a Skype Session which will be scheduled by the Project Manager. Kindly contact Satomola.mphahlele@capetown.gov.za prior to site visit/clarification meeting date on the 28 February 2023 starting at 10:00 or follow the link provided below to the join the meeting. <https://meet.capetown.gov.za/satomola.mphahlele/35YBSVS0>

The closing time for receipt of tenders is **10:00 on 15 August 2023**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

<https://meet.capetown.gov.za/satomola.mphahlele/35YBSVS0>

CITY OF CAPE TOWN

TCT: MAINTENANCE

CONTRACT NO. 8Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE, WATERPROOFING AND UPGRADES TO VARIOUS
ROOF TYPES OF MUNICIPAL FACILITIES WITHIN THE CITY OF CAPE TOWN

LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE