

TERMS OF REFERENCE – REQUEST FOR QUOTATIONS

SPECIFICATION FOR A SMART BOARD

Food & Beverages Manufacturing Sector Education and Training Authority's (FoodBev SETA) hereby invites you to submit quotations to supply and deliver a Smart Board.

Closing date of submission	29 th July 2022
Closing time of submission	16:00
Quotes to be e-mailed to	scm@foodbev.co.za
All quotes must be valid for at least	30 days
Delivery address for the goods	7 Wessels Road, Rivonia, Johannesburg

All queries/ clarifications can be sent in writing, citing the bid reference above to the under-mentioned person before the closing date for the quote:

Queries address to	Katleho Mashego
Telephone Number: Landline	011 253 7300
e-mail address to send queries	Katlehom@foodbev.co.za

1. BACKGROUND

FoodBev SETA is a Schedule 3A Public Entity established in terms of the Skills Development Act 97 of 1998. FoodBev is currently operating in Johannesburg at number 7 Wessels Road, Rivonia. FoodBev SETA's function is to promote, facilitate and incentivize skills development in the food and beverages manufacturing sector.

FoodBev SETA is one of 21 Sector Education and Training Authorities (SETAs) across the economy mandated to facilitate the delivery of skills development in the country in line with National Skills Development Plan (NSDP) outcomes.

2. PURPOSE

FoodBev SETA is seeking a reputable service provider to assist with supply and delivery of a smart board. The required smart board will need to be a Huawei IdeaHub 86" Pro.

NOTE: The service provider is required to indicate Expected Time of Delivery for the Smart Board in the quote.

3. SCOPE OF WORK

3.1. Smart Board

Specification	Quantity
Huawei IdeaHub Pro (with a stand) <ul style="list-style-type: none">• Screen: 86-inch. Screen Model: D-LED (86"). Resolution: 4K. Precision: +-1mm. Multi-touch: 20points.• Camera: Resolution: 4K30. Auto Voice Tracking. Ultra-wide Angle. Auto Frame. Anti-fog, dust-proof and anti-flicker. 2 x Digital Zoom.• Microphone: Sound Pickup distance 8m. Sound Pickup Angle 180 degrees Enhanced echo cancellation function. Quantity: 12• Speakers 40-20kHz Frequency Quantity: 6 Stereo Sound	1

4. THE BID EVALUATION PROCESS

4.1. This RFQ will be evaluated in based on price and points as follows:

Price and Points	The 80/20 preference points system for the acquisition of goods or services with a Rand value equal to or above R30 000 and up to R50 million
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5. ADMINISTRATIVE

The suppliers are required:

- a) To be registered on National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: www.csd.gov.za
- b) provide FoodBev SETA their CSD registration number; and
- c) provide the FoodBev SETA with a certified copy of their B-BBEE certificate. If no certificate can be provided, no points will be scored during the evaluation process



6. CONDITIONS OF CONTRACT

The successful service provider undertakes:

- a) To treat all relevant and available data and/or information provided by the FoodBev SETA and its employees strictly confidential.
- b) Not to discuss or make any information available to any member of the public, press or other service provider/consultant or any other unauthorized person(s) except as authorized by the Chief Executive Officer of the FoodBev SETA or her delegate;
- c) Not to copy or duplicate any software or documentation for private use;
- d) To give back to the FoodBev SETA all documentation, reports, programmes etc upon completion of the project;
- e) General conditions of the request for quotation (RFQ), contracts and orders will be applicable in the execution of the contract;
- f) Parking and travel between the prospective service provider's office and the venue selected by the SETA will be borne by the Service Provider;
- g) Failure to adhere to the above conditions will lead to the invalidation of the quotation;
- h) The FoodBev SETA reserves the right to discontinue work on any element of the quotation at any given time in consultation with the Chief Executive Officer of the FoodBev SETA, for example the quality of work delivered is poor or the service provider is unduly delaying delivery of service;
- i) Enter into a Service Level Agreement with the FoodBev SETA, where applicable or necessary.

7. PROCEDURES FOR SUBMITTING PROPOSALS

The closing date for proposals is 29 July 2022 at 16:00.

8. SIGN OFF

Compiled by Goitseona Mmope

Date: 13/07/2022

Signature: 

Approved by:

Siyabonga Dyosiba

Senior Manager: ICT

Date: 13/07/2022

Signature: 

