


<b>TENDER NO. 355Q/2021/22</b>		 <b>CITY OF CAPE TOWN</b> <b>ISIXEKO SASEKAPA</b> <b>STAD KAAPSTAD</b>	
SCM - 662	Approved by Branch Manager: 03/04/2020	Version: 5	Page 1 of 227

## FRAMEWORK CONTRACT DOCUMENT (PANEL TYPE)

FOR THE

## TERM TENDER FOR THE APPOINTMENT OF A PANEL OF HOME BUILDING CONTRACTORS FOR THE CONSTRUCTION OF HOUSES RELATING TO HUMAN SETTLEMENT PROGRAMMES

**Framework Contract Period:** From date of Commencement for a period of 36 months

**Works Projects:** Above R50 000.00 up to R60 000 000.00 (Incl. VAT)

## VOLUME 1: TENDERING PROCEDURES

**NOTE:**

- The Form of Offer and Acceptance (C1.1) is on **page 42** of this document
- Table 1: Tender preference claim (B-BBEE contribution) is on **page 87** of this document

<b>ISSUED BY:</b>	<b>COMPILED BY:</b>	<b>For official use.</b>
<b>DIRECTOR: HOUSING DEVELOPMENT</b> <b>DIRECTORATE: HUMAN SETTLEMENTS</b> <b>CITY OF CAPE TOWN</b> Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	<b>HOUSING DEVELOPMENT DEPARTMENT</b> <b>CITY OF CAPE TOWN</b> Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001	<b>TENDER SERIAL No.:</b> <b>SIGNATURES OF CITY OFFICIALS AT TENDER OPENING</b> 1. 2. 3.

June 2022

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	
<b>NATURE OF TENDER OFFER</b> (please indicate below)	
<b>Main Offer</b> (see clause C.2.12)	
<b>Alternative Offer</b> (see clause C.2.12)	

CITY OF CAPE TOWN

HUMAN SETTLEMENTS DIRECTORATE: HOUSING DEVELOPMENT DEPARTMENT

CONTRACT NO. 355Q/2021/22

TERM TENDER FOR THE APPOINTMENT OF A PANEL OF HOME BUILDING CONTRACTORS FOR THE CONSTRUCTION OF HOUSES RELATING TO HUMAN SETTLEMENT PROGRAMMES

## General Tender Information

TENDER ADVERTISED	:	03 June 2022
CIDB CONTRACTOR GRADING DESIGNATION	:	Not applicable, however Tenderers must be registered with the NHBRC
SITE VISIT/CLARIFICATION MEETING	:	10h00 on 14 June 2022 (Not compulsory)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Sub-Council Chambers, 1 <sup>st</sup> Floor Block A, 1 Bridle Way, Royal Ascot, Milnerton
CLOSING DATE	:	04 July 2022
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	<b>Tender Box 142</b> at the <b>Tender &amp; Quotation Box Office</b> , 2 <sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'**

**CITY OF CAPE TOWN**

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## Part T1: Tendering procedures

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**TERM TENDER FOR THE APPOINTMENT OF A PANEL OF HOME BUILDING CONTRACTORS FOR THE CONSTRUCTION OF HOUSES RELATING TO HUMAN SETTLEMENT PROGRAMMES**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN, HUMAN SETTLEMENTS DIRECTORATE: HOUSING DEVELOPMENT DEPARTMENT**, invites tenders for Tender No. **355Q/2021/22: TERM TENDER FOR THE APPOINTMENT OF A PANEL OF HOME BUILDING CONTRACTORS FOR THE CONSTRUCTION OF HOUSES RELATING TO HUMAN SETTLEMENT PROGRAMMES**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must be registered with the National Home Builders Registration Council (NHBR)

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations, 2017.

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **03 June 2022**.

A non-refundable tender fee of R300.00 payable by cash or via EFT is required on collection of the tender documents.

### **EFT Payments**

1. To make an EFT payment, a deposit identifier number is required. A deposit identifier number is allocated to a company for the sole purpose of the purchasing of tender documents and may not be used for the payment of any other services, example, rates and taxes.

2. Email the following officials to obtain a deposit identifier number:

[Alan.VanHeerden@capetown.gov.za](mailto:Alan.VanHeerden@capetown.gov.za)  
[Bonginkosi.Ntuntwana@capetown.gov.za](mailto:Bonginkosi.Ntuntwana@capetown.gov.za)

3. Please use the deposit identifier number referred to above, as a reference number when making payment.

Queries relating to any issues in these documents may be addressed to Mr M Patel, Cell No. 083 2338 475, or via e-mail [michael.patel@capetown.gov.za](mailto:michael.patel@capetown.gov.za).

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at [Popia@capetown.gov.za](mailto:Popia@capetown.gov.za).

A non-compulsory clarification meeting with representatives of the Employer will be held on **14 June 2022** at **10h00** at the Sub-Council Chambers, Royal Ascot, Block A, 1 Bridle Way, Milnerton

The closing time for receipt of tenders is **10:00 on 04 July 2022**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

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By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;

1.2. to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;

1.3. that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;

1.4. that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;

1.5. to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);

1.6. that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and

1.7. that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach and the right to object to, or restrict, the City of Cape Town's processing of its personal information.

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## LOCALITY PLAN – CLARIFICATION MEETING VENUE



GPS CO-ORDINATES: - 45,981.933 - 3,748,329.155 Metres