



DEPARTMENT OF
TRANSPORT AND COMMUNITY SAFETY

Dear Sir / Madam

QUOTATION NO: RQ-012099

(Up to a transaction value of Above R30 000)

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule/Specification.

The quotation must be delivered not later than **15 AUGUST 2023 at 11h00 to the Departmental Quotation Box at Head Office (Cnr Church and Bodenstein street Polokwane) or Email to headofficescm@dtcs.limpopo.gov.za.**

The following conditions will apply:

- Price(s) quoted must be valid for at ninety days (90) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT, if VAT registered.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of **80/20** preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms **SBD 4 and SBD 6.1** must be scrutinized, completed in full and submitted together with your quotation.
- The successful provider will be the one scoring the highest points.
- Acceptance of the General conditions of contract can be found on the Provincial/Nation Treasury Website.
- Do not deviate from the specification (quote everything that is on the specification)
- Ensure that your calculations are all correct
- **Fill in your prices on the attached specification and attach letter head of company.**
- Fill in with a black pen

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Letsoalo Matome Isaiah (015 295 1161)

Signature

01/08/2023

Date



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
TRANSPORT AND COMMUNITY SAFETY

Confidential

TERMS OF REFERENCE FOR DEFENSIVE AND OFFENSIVE DRIVING

SUPPLIER/COMPANY NAME:

SUPPLIER'S OWN QOUTATION NUMBER:.....

QUOTATION VALIDITY PERIOD: 90 days after closing date

PRINT SURNAME AND INITIALS:

SUPPLIER SIGNATURE:DATE:

**NB: PLEASE FILL IN YOUR PRICES ON THE ATTACHED SPECIFICATION AND
ATTACH THE LETTER HEAD OF YOUR COMPANY**

TERMS OF REFERENCE FOR DEFENSIVE AND OFFENSIVE DRIVING

SAQA ID	Description	NQF Level	Credits	Number of Attendees	Unit Price	Total Price
377201	Apply advanced driving skills: Defensive driving	5	6	20		
377220	Apply advanced driving skills: Offensive driving	5	3	20		
Sub Total						
15% VAT (if Vat Vendor)						
Grand Total						

1. SPECIFIC OUTCOMES

- Apply knowledge related to vehicle dynamics to reduce driving risk
- Apply knowledge related to vehicle mechanics to improve driving skills
- Demonstrate techniques used to avoid accidents and maintain control during latent situations
- Apply techniques to improve driving skills for maintaining safety at high speed
- Apply techniques to withdraw from a hostile situation with a vehicle
- Apply techniques to engage a hostile situation with a vehicle
- Under steer and over steer causes, control and prevention

2. IN THE CLASSROOM

Road rules, manners, attitude, dangers of tailgating. Vehicle care, alcohol, drugs, fatigue. In car safety, driving position, accident costs to the community, awareness, anticipation actions

3. ON THE SKIDPAN

Speed and stopping distances

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6. EVALUATION CRITERIA

Quotations will be evaluated in four stages

6.1 Stage 1: Functionality

All proposals received will be evaluated on functionality. The following criteria will be applicable, and the weight of each criterion is indicated as follows:

Item	Criterion	Weight	Scores
1	Accreditation of the Service Provider by SETA.	40	a. No accreditation = 0 b. Provisional accreditation = 1 c. Fully Accredited = 2
2.	Experience of prospective service provider. (Attach reference letters from serviced clients)	20	a. No project = 0 b. 1 – 3 similar projects = 1 c. 4 or more similar projects = 2
3.	Qualifications of facilitators (Attach certified copies of qualifications)	20	a. Qualification at NQF level 5 and below = 0 b. Qualification at NQF level 6 = 1 c. Qualification at NQF level 7 and above = 2
4	Experience of the facilitator (attach CV)	20	a. No experience = 0 b. 1 similar project = 1 c. 2 similar projects = 2 d. 3 or more similar projects = 3
Total		100	

- A bidder that scores less than 65 points out of 100 in respect of "Functionality" will be regarded as submitting a non-responsive proposal and will be disqualified.

6.2 Stage 2: Compliance with the specification

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NB:

- The contract will be awarded to the bidder scoring the highest points.
- The Department is not bound to accept any of the proposals submitted and reserves the right to call for best and final offers from short-listed bidders before final selection. The Department also reserves the right to call interviews with short-listed bidders before final selection, and to negotiate price.


Mr. Rasefate S S

Deputy Director: HRD and PMDS

Date: 27/06/2023


Approved / Not Approved


Ms. Mutwanamba T

Director: Supply Chain Management

Date: 2023/07/07