

Tender Technical Evaluation Scoring Form

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TECHNICAL EVALUATION CRITERIA FOR HVAC SUPPLY and INSTALL, MAINTENANCE AND REPAIRS FOR NTCSA SOUTHERN GRID SUBSTATIONS & COMMERCIAL BUILDINGS

The technical evaluation will be conducted in two stages:

Stage 1: Mandatory criteria (gatekeepers) are 'must meet' criteria. These criteria are not weighted, or point scored, but are assessed on Yes/No basis as to whether or not the criteria are met. An assessment of 'No' against any criteria shall technically disqualify the tender and shall not be further evaluated against Qualitative Criteria.

Stage 2: Qualitative Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tender after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion. The minimum weighted final score (threshold) required for a tenderer to be considered from a technical perspective is 80%.

STAGE 1: MANDATORY EVALUATION CRITERIA

Stage 1: Mandatory Evaluation Criteria		Meet (YES / NO)	Motivation & Comments
1	Proof of Company registration with SARACCA. (Provide certified proof of registration)		
2	Provide certified proof that the entity has at least 2-off Authorised Refrigeration Gas Practitioners (SAQCC- category B6). These Authorised Refrigeration Gas Practitioners will be responsible to sign Certificate of Conformance (CoC) and record installation, modifications, maintenance, and operation activities in the logbook.		
	Result <i>Note: A response of "NO" to any of the Mandatory Evaluation Criteria would result in immediate disqualification of the Tender and discontinue further evaluation.</i>		

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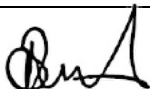
STAGE 2: QUALITATIVE TECHNICAL EVALUATION CRITERIA

	Qualitative Technical Evaluation Criteria	Weight	Sub-factor	Actual Score	Comments
1.	Provide organisational chart showing personnel, with detailed CV's of key personnel clearly indicating the skill level and related experience.	10%	Organisational Chart = 5% Detailed CV = 5%		
1.1.	Proof of competence (Certified copies). The required qualification/course requirement is Trade Test in the field refrigeration mechanic.	15%	1 Personnel with Trade Test = 5% 2 Personnel with Trade Test = 10% 3 Personnel with Trade Test = 15%		
1.2.	Five years related Experience for key personnel per qualified refrigeration personnel. (3 qualified personnel required with experience equal or greater than 5years for each)	15%	1 personnel with >=5year experience = 5% 2 personnel with >=5year experience = 10% 3 personnel with >=5year experience = 15%		
2.	Safe Handling of Refrigerants certificate (Certified). (3 personnel with certificates required)	15%	1 Certificate = 5% 2 Certificates = 10% 3 Certificates = 15%		
3.	Quality assurance and control – work instructions, check sheets and commissioning reports.	15%	Work Instructions = 5% Check Sheets = 5% Commissioning reports = 5%		
4.	List of similar projects carried out by Tenderer (Company Name), stating Client, Job Description, Value and Client reference.	10%	2 Client References = 5% 3 Client References = 10%		
5.	Physical Site Inspection of Supplier related facilities, workshop, equipment and vehicles.	20%	Facility = 5% Workshop = 5% Equipment = 5% Vehicles = 5%		

Remarks

Evaluation Criteria Approved By:

Pranesh Sewkumar



28/08/2025

Manager HV Plant Southern Grid

Name

Signature

Date

Designation

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