ANNEXURE A - TECHNICAL EVALUATION CRITERIA

TRANSNET PORT TERMINALS

TENDER NUMBER: TPT/2025/05/0016/97266/RFP

LAPTOPS, MONITORS, MOUSE AND KEYBOARDS FOR TRANSNET SOC LTD (REG. NO 1990/000900/30) OPERATING AS TRANSNET PORT TERMINALS (HEREINAFTER REFERRED TO AS "TPT") AT TPT HEAD OFFICE

TECHNICAL PROJECT SCORECARD

No.	Evaluation Criteria	Methodology	Weighting
	QUALIFICATIONS CRITERIA		
1	The bidder must meet the minimum technical specifications for all laptops supplied as stipulated in the SOW and relevant annexures. The bidder must provide a **proof of conformance to technical specification signed by the OEM and/or distributor** "Annexure C" confirming that the quoted goods meet the minimum technical specifications Notes: - 1. Bidder's to use **Annexure C** as the proof of conformance to technical requirements specification. 2. Failure to submit this signed proof of technical specification will result is disqualification and bidder will not be evaluated further. *3.* The documents / accreditation certificate or letter will be verified during the evaluations and the certificate/letter be found to be fraudulent during the evaluation or after the award and during the contract period the bidder will be held liable for misrepresentation and the matter will be addressed in line with TPT policies and National Treasury guidelines*.	Bidder **submitted** a signed proof of laptop specification "Annexure A" = **Qualify** Bidder **Did Not Submit** a signed proof of laptop specification "Annexure A" = **Disqualify**	Qualify / Not Qualify
2	The bidder must submit proof of authorization and/or accreditation in a form of either OEM/Distributor certification or signed OEM/Distributor letter confirming that the bidder is authorized to **RESELL** the specified laptops on behalf of the OEM/Distributor, all certifications or letters must be current (signed or issued within the last 12 months) and valid. **Contents of the OEM / Distributor Letter or Certificate: -** 1. OEM / Distributor Letterhead 2. Signature of OEM / Distributor Representative and date signed	Bidder **submitted** the signed proof of valid OEM accreditation = **Qualify** Bidder **Did Not Submit** the signed proof of accreditation = **Disqualify**	Qualify / Not Qualify

	3. Type of OEM / Distributor authorization e.g. Resell, Install, Repair, Maintain, Support etc. 4. Expiry date of the authorization/certification/accreditation <u>Notes: -</u> 1. Failure to include ALL the above items in the content of the OEM/Distributor letter / certificate shall result into disqualification of the bidder. 2. Failure to submit the valid proof of OEM/Distributor authorisation or accreditation to **RESELL** the goods and services specified in the SOW will result in disqualification of the bidder. 3. The documents / accreditation certificate or letter will be verified during the evaluations and the certificate/letter be found to be fraudulent during the evaluation or after the award and during the contract period the bidder will be held liable for misrepresentation and the matter will be addressed in line with TPT policies and National Treasury guidelines*. *4.*		
3	The supplied goods must come with a **3 year "next day" onsite OEM warranty**, the bidder must attach either a separate letter from the OEM/Distributor confirming the warranty provided or indicate in the above-mentioned OEM/Distributor accreditation letter/certificate that the goods to be supplied meets the warranty requirements as stipulated in the SOW. <u>Notes:-</u> 1. Failure to comply to this item above will result in disqualification of the bidder, the bidder must meet the warranty requirements in order to qualify for further evaluation. 2. Transnet reserves the right to confirm with the OEM/Distributor on the validity of the signed specification. 3. The documents will be verified during the evaluations and the certificate/letter be found to be fraudulent during the evaluation or after the award and during the contract period the bidder will be held liable for misrepresentation and the matter will be addressed in line with TPT policies and National Treasury guidelines*.	Bidder **<u>submitted</u>** the proof of 3 year "next day" onsite OEM warranty = **Qualify** Bidder **<u>Did Not Submit</u>** the proof 3 year "next day" onsite OEM warranty = **Disqualify**	Qualify / Not Qualify
FUNCTIONAL SCORING			

1	The bidder must provide a minimum of three (3) reference letters on an official company letterhead from one or many clients where the bidder where the bidder has supplied and delivered laptops in the past 5 years. The bidder must provide a reference letter(s) on an official company letterhead from one or more of its clients showing the following: - **<u>Key Points to be reflected in the reference letter: -</u>** 1. Description of the laptops supplied, 2. Duration of contract (Start Date & End Date), 3. Value of the Contract, 4. Contact Details, 5. Signature of the Client Organisation ***<u>Notes:-</u>*** 1. Should the bidder FAIL to submit the reference letter or fail to include all the above-mentioned key points in their letter(s), the bidder shall be deemed to be non-responsive" to this requirement and result in NO points allocated. 2. The "p**roject / contract end date**" on the reference letter will be used as the determining factor on whether the experience falls within the five (5) years or not, of the experience falls **outside** the past five (5) year period from the bid closing date to the project/ contract end date, the letter shall not be considered for scoring. 3. The documents will be verified during the evaluations and should the letter be found to be fraudulent during the evaluation or after the award and during the contract period the bidder will be held liable for misrepresentation and the matter will be addressed in line with TPT policies and National Treasury guidelines*.	Bidder **DID NOT submit** the reference letter / letters to prove their experience in supplying and delivering laptops in the past 5 years = **<u>0 Points</u>** Bidder **submitted LESS than three (3)** reference letters proving their experience in supplying and delivering laptops in the past 5 years = **<u>0 Points</u>** Bidder submitted **three (3) reference letter**s proving their experience in supplying and delivering laptops in the past 5 years = **<u>60 Points</u>** Bidder submitted **four** (**4) reference letters** proving their experience in supplying and delivering laptops in the past 5 years = **<u>80 Points</u>** Bidder submitted **five** (**5) reference letters and more** proving their experience in supplying and delivering laptops in the past 5 years = **<u>100 Points</u>**	**100**
	EVALUATION	**TOTAL POINTS**	**100**
		MINIMUM QUALIFYING THRESHOLD	**60**