

Security Services for Small Hydro Stations for Five Years

(Mbashe Hydro Station and Dam, First Falls Hydro Station and Dam, Second Falls Hydro Station and Dam, Ncora Hydro Station, Canal, and Holding Dam)

Minutes of the Site Clarification Meeting held on 12 October 2023 on MS Teams.

This meeting was compulsory, so those that did not attend the meeting cannot submit tenders.

Attendees:

Colin Buckley <BuckleC@eskom.co.za>; Derrick Bolt <BoltD@eskom.co.za>; Mziwethemba Njova <NjovaM@eskom.co.za>; Vusi Simelane <SimelaV@eskom.co.za>; Meisie Oosthuizen <MeisieO@fidelity-services.com>; RONALDA PAIN <RONALDA@fidelity-services.com>; bids@smada.co.za; Greg Miller <gregm@smada.co.za>; Nonny Twala <nonny@smada.co.za>; Lehlohonolo Dibetle <Lehlohonolo@smada.co.za>; Whispers Jhb <jhbwhispers@gmail.com>; Mthunzi Zwane <mzwane@supliessa.com>; Janine <janine@msecurityservices.co.za>; QINISO SECURITY <tenders@qinisosecurity.co.za>; 'Xolani Danis' <maximumnotion@gmail.com>; xolani@maximumnotion.co.za; simelokuhlengono@gmail.com; Michael <michael@maximumnotion.co.za>; ncedile zengethwa <nzengethwa@yahoo.co.uk>; mariazengethwa@gmail.com; Vincent Mosito <mositovie1@outlook.com>; maximax Pro <maximaxpropty@gmail.com>; mcivovo hoks <chikeremakobus@gmail.com>; Silver Solutions <silversolutions1522@gmail.com>; SAZZ Limited <sazzlimited@gmail.com>; zukisamayekiso8@gmail.com; mayekisocpho@gmail.com; Viwe Mbobo <viwembobo@gmail.com>; Teddy <teddyrakhomo@chippaholdings.co.za>; Bulelani Mangisa <bulelani.mangisa@gmail.com>; admin@pharaohsecurity.co.za; Admin Ensemble Security <admin@ensemblesecurity.co.za>; Busisiwe Nhlapo <bp.nhlapo@outlook.com>; Molebogeng Molekoa <molebogeng@bamogale.co.za>; baloyir@vimtsire.co.za; Admin <admin@maduna.co.za>; Finance <Finance@maduna.co.za>; Busi Simoyi <bsimoyi@maduna.co.za>; 'Tikedi Holdings' <admin2@tikediholdings.co.za>; admin@tikediholdings.co.za; mathodi@tikediholdings.co.za; sibiyas@mphosha.co.za; Cathy Van Der Merwe <cathy@smada.co.za>; Gloria Phatudi <gloria@ensemblesecurity.co.za>

1. Scope of Work and Overview

Security Services for Small Hydro Stations for Five Years

(Mbashe Hydro Station and Dam, First Falls Hydro Station and Dam, Second Falls Hydro Station and Dam, Ncora Hydro Station, Canal, and Holding Dam)

A detailed scope of work is in the NEC3 Term Services Contract in:
Part 3 C.1: Scope of Work

Bill of Quantities (1 Grade A Overseer is required to Service all Sites in the 350km radius).

Please include a rate for the guard house.

Sites requiring a Guard House 4 Sites	Monthly Rate for Guard - House	
Ablution Services required for 2 sites	Monthly Rate	
Water facilities required for 1 site	Monthly Rate	
Hydro Station	Psira Grade required	Guard house required
Mbashe Hydro Station	2 X Grade C per 12 hour shift	1 guard house required
	1 X Grade B per 12 hour shift	

Mbashe River Dam Weir	2 X Grade C per 12 hour shift	1 guard house required
No Water Facilities for this Site no Ablution Facilities	1 X Grade B per 12 hour shift	

First Falls Hydro Station	2 X Grade C per 12 hour shift	Guard house existing
No Ablution Services	1 X Grade B per 12 hour shift	

First Falls River dam weir	2 X Grade C per 12 hour shift	1 guard house required
	1 X Grade B per 12 hour shift	

Ncora Hydro Station	2 X Grade C per 12 hour shift	1 guard house required
	1 X Grade B per 12 hour shift	

Second Falls Hydro Station	2 X Grade C per 12 hour shift	Guard house existing
	1 X Grade B per 12 hour shift	

Rates are to be indicated Part 2 C2.2 and is as follows.

Item no	Description	Unit	Rate per month	Rate per year
1	Security Officer Grade C Un-Armed	Per person		
2	Security Officer/Supervisor Grade B Un - Armed	Per person		
3	Overseer Grade A Supervisor Un - Armed	Per person		
The NEC on the Tender Bulletin stipulates Armed but an Un-Armed Grade Supervisor is Required.				
4	Bullet proof vest A once-off charge for bulletproof vests to be utilised for the service will be charged to the Employer with the first invoice for payment to Security Contractor. Should the Security Contractor default n rendering the service or terminate the contract prior to expiry of contract for whatever	Per person		

	reason(s), the employer is entitled to claim from the Security Contractor the full amount paid to the Security Contractor for the bullet proof vests. (Level III SA Special Mix)			
5	Panic button	Per item		
6	Armed response monitoring	Per month		
7	Armed response	Per call-out		
8	Patrol vehicle (4x4)	Per Km		

"if and when required" – Adhoc Items

Security Officer Grade C Un-Armed	Per person	Overtime and Saturday Rate	Sunday and PH Rate
Security Officer/Supervisor Grade B Un - Armed	Per person		
Overseer Grade A Supervisor Un - Armed	Per person		
Overseer Grade A Supervisor Armed	Per person		

Security Officer Grade C Un-Armed	Per person	Hourly Rate	Daily Rate
Security Officer/Supervisor Grade B Un - Armed	Per person		
Overseer Grade A Supervisor Armed	Per person		

Factors to be taken into account when submitting tenders.

Tender number	WCPK1145LH
Issue date	28 September 2023
Closing date and time	27 October 2023 at 10h00 AM
Tender validity period	120 days from the closing date and time

Tenders are to be delivered to the following address on the stipulated closing date and time:

THE TENDER OFFICE
Block 'E' Stores Building
Brackenfell Complex
Eskom Road
Brackenfell
Cape Town
7560

3.10 Mandatory tender returnables	<p>A tenderer that does not submit mandatory documents/information required in mandatory documents by the required deadlines as stipulated in the Tender Returnable section of the respective Invitation to Tender; will be deemed non-responsive.</p> <p>Basic Tender Returnables are on pages 14 – 16 of the Invitation to Tender) – Annexures for Completion is attached to the invitation to Tender.</p>
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Supplier Evaluation Pack Template for 01 March 2023 to 29 February 2024 is also attached on the Tender Bulletin For all Services Contracts for Completion.

Please ensure to submit an original and a copy of the Original documents in 2 separate envelopes. Only the Envelope with the copy of the original is sent to Procurement for evaluation purposes. The envelope with The original is kept at Tender Office for Control Purposes.

Designated sectors, and the threshold to be applied to local content.	Commodity	Threshold
	Textile, Clothing, Leather and Footwear	100%
	<ul style="list-style-type: none"> • Portable Radio • Mobile Radio • Repeater 	60%

Schedules C,D and E required for the above designated sectors

3.13 Functionality requirements

Functionality requirements (Also Mandatory)

The following criteria will be applicable for this transaction under functionality criteria:

Tenderers who do not meet the threshold of 70% for functionality scoring will be disqualified and not be evaluated further

			Items	Mandatory
Phase 1 Evaluation: Regulatory Compliance: Private Security				
a	1		Company PSIRA Registration	Yes
	2			
b	1		Management and security to be deployed to site - PSIRA Registration	Yes
	2			
	3			
	4			
Phase 2: Desktop evaluation Category score 100 points)				
a	Footprint in the province where the service(s) are to			
	1	i	Valid Lease Agreement (signed by 2 or more contracting parties with witness signatures)	No
		ii	Are these premises located within a 400 kilometre radius of the Hydro Stations.	No
b	Proof of references for similar services rendered(10			
		i	Letter(s) provided	No
		i		

			Items	Mandatory
Phase 1 Evaluation: Regulatory Compliance: Private Security				
a	1		Company PSIRA Registration	Yes
	2			
b	1		Management and security to be deployed to site - PSIRA Registration	Yes
	2			
	3			
	4			
Phase 2: Desktop evaluation Category score 100 points)				
a	Footprint in the province where the service(s) are to			
	1	i	Valid Lease Agreement (signed by 2 or more contracting parties with witness signatures)	No
		ii	Are these premises located within a 400 kilometre radius of the Hydro Stations.	No
b	Proof of references for similar services rendered(10			
		i	Letter(s) provided	No
		i		

		ii			Duration of contract:	2
		iii			Size of deployment (If similar size or larger award 1 point:	2
c	Recruitment Strategy(20 points)					
	1	i	Does the company have the required recruitment strategy or capability to recruit the required numbers?	No		4
	2	i	Strategy document provided?	No	Subjective content evaluation	4
		iii	Medical evaluation strategy?	No	Included as part of strategy?	4
		iv	Competency evaluation strategy?	No	Included as part of strategy?	4
		vii	Criminal record checks?	No	Included as part of strategy?	4
		viii	Previous employment checks?	No	Included as part of strategy?	4
d	Proof of employee competency / compliance (PSIRA Registration) (10 points)					
	1		Provide proof of company registration with CFR	No	Are all employees registered and are registrations current?	10
e	Does the company have any vehicles that can be used for the services tendered? (20 points)					
	1		List of vehicles	No		10
	2		Owned / leased	No		10
f	Uniform policy (12 points)					
	1		Commitment statement that supplier is issuing uniform with insignia as per PSIRA requirements	No	yes/no	4
	2		Supplier to provide uniform inventory list with the tender	No	yes/no	4

The CFR is the Central Firearm Registry, since we require armed response, we do require proof that the Company Employees have competency for handgun and shotgun for Business Purposes. The Company should also have proof of Licencing for the Weapons.

	3	Supplier to include COVID requirements as part of standard uniform,	No	yes/no	4
	4	Supplier to provide uniform standard with what guards are being issued with in terms of (PPE / uniform) (suggest photos / pictures of uniform issued is included).	No	yes/no	4
	5	Statement or standard to clearly indicate how many sets of uniform & quantity of socks that will be issued per guard plus frequency of replacement.	No	yes/no	4
	6	Confirmation is required that uniform is issued free of charge to guard.	No	yes/no	4

Price and Preference Scoring (80 Price / 20 BBBEE Grading)

Contractual Requirements

Safety, Health and Environment

SHE Returnables

Annexure C1

Appendix B and any other SHE returnables specified

Annexure B

Is the acknowledgement of **Eskom's OHS** legal and other requirements form signed and submitted by the tenderer?

Health and Safety Plan (must address the project /scope of work OHS risk(s) and aligned with the health and safety specification or requirements)

Costing for Health and Safety management

Has the tenderer submitted detailed costing for OHS (the cost should be broken down not provided as a lump sum).

- The costing must be based on the overall scope of work/service to be performed.
- The scope of work and the risk assessment may serve as a guideline.

Baseline OHS Risk Assessment (BRA)

Identification, assessment and management of OHS risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA

Valid Letter of Good Standing (CIDA or equivalent)

OHS policy signed by CEO


The submitted policy must comply to OHS Act Section 7

OHS Competency

(Consider scope of work, risks, OHS plan and applicability) CV,s and qualifications / certificates (List competencies required)

Quality

Category 4 Quality Requirements are applicable – the returnables are:

	Supplier Quality Management: List of Tender Returnables Documents	Unique Identifier	240-12248652
		Revision	7
		Effective Date	2022/01/26
		Specification	240-105658000
Category 4 : Quality Requirements		Deliverables to be evaluated indicator = 1	
SECTION A : Quality Management System Requirements ISO 9001 Objective evidence of documented QMS that is not certified but complies with ISO 9001			
			Apply =1
A1 Quality Method statement based on scope.(Method Statement Template-Ref 240-126469599)			1
A2 Quality Policy Approved by top management.			1
A3 Quality Objectives Approved by top management.			1
Section A Score Option 2			3
SECTION B : Evidence of QMS in operation (Tender Quality Requirements -Ref 240-105658000)			
			Apply =1
B.1 Documented information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015)			1
B.2 Documented information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015)			1
Section B Score			2
SECTION E: User defined additional Requirements & miscellaneous (Ref 240-105658000) Customer specific requirements & other standards and required can be listed and evaluated here			
			Apply (Yes=1)
E.1 Form A is completed and signed.			1
Section E Score			1

- The closing time for clarification of queries is five (5) working days before the deadline for tender submission.
- All communication, prior to contract award, to be done via - Lorna Hendricks hendrial@eskom.co.za



Lorna Hendricks
Procurement Practitioner