



MINUTES OF MEETING

Item		Action
	<p style="text-align: right;">1001757</p> <p style="text-align: center;">CITY OF CAPE TOWN</p> <p style="text-align: center;">TENDER NO. 277Q/2024/25</p> <p style="text-align: center;">CONSTRUCTION OF A 300 ML RESERVOIR, BULK PIPELINES AND ASSOCIATED INFRASTRUCTURE NEAR MULDERSVLEI</p> <p style="text-align: center;">Minutes of Site Clarification Meeting held on 19 June 2025 at Klein Joostenberg Vlake Bistro</p>	
1.	<p>ATTENDANCE</p> <p>Multiple parties attended the non-compulsory clarification that included representatives of the City of Cape Town officials, the Professional Service Provider as well as potential bidders and suppliers.</p>	
2.	<p>WELCOME</p> <p>The tenderers were welcomed at the site clarification meeting for Tender No 277Q/2024/25.</p>	
3.	<p>POWERPOINT PRESENTATION</p> <p>Messrs Kleynhans and Van der Merwe presented the project background, details of the contracting parties, the tender and contract data, the scope of work, and shared information on important dates and arrangements for future site visits.</p> <p>A copy of the presentation is attached as Appendix A.</p> <p>A 3D video that shows the project area and scope was shared at the meeting. The video is available at the following link: [here].</p>	
4.	<p>QUESTIONS</p> <p>The following is a summary of the questions asked, and responses provided at the site clarification meeting:</p>	
4.1	<p>Q: Is it necessary to complete the bill of quantities by hand or will a printed bill be accepted?</p> <p><i>A: Refer to Clause C.2.13.11(c) of the Tender Data. In terms of this clause, it will be acceptable to submit the printed Bill of Quantities, which needs to be in the same format (i.e. layout, billed items and quantities) in lieu of completing the hard copy.</i></p>	
4.2	<p>Q: Who will be responsible for draining the Wemmershoek pipeline and when does the 48-hour period for the tie-in to the existing Wemmershoek pipeline commences (see Clause C3.4.22.1 in C3.5 Management).</p> <p><i>A: The contractor needs to arrange the shutdown with the City of Cape Town. The City will be responsible for the draining of the pipeline (mainly through demands at existing off-takes). The 48-hour period commences once the pipeline has been sufficiently drained</i></p>	

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	<i>to enable the contractor to commence the works. The City will be responsible for the filling of the Wemmershoek pipeline after the tie-in is completed.</i>	
4.3	<p>Q: Valves are measured in different sections of the Bill of Quantities, e.g. valves are measured under the civil works as part of the pipelines, as well as under the mechanical works as part of the disinfection facility. How will contract price adjustment be applied to the valves?</p> <p><i>A: Refer to Clause 6.8.2 of the Contract Data. Items measured under Sections A, B, C and D are considered as Civil Works and the CPA formula and indices for Civil Works will be applied for these items. Items measured under Sections E, F, G and H are considered as Mechanical and Electrical Works and the CPA formula and indices for Mechanical and Electrical Works will be applied for these items.</i></p>	
4.4	<p>Q: Reference is made in the specifications to the SCADA system at Glen Garry reservoir. Is any work required at the Glen Garry reservoir site?</p> <p><i>A: The performance specification is that the Muldersvlei SCADA must be accessible for viewing at the Glen Garry Reservoir control room. If Inductive Automation Ignition is used, the remote accessibility via the specified intelligent remote access device will be sufficient for this purpose. This is specified in section C3.7.9.1 (5.10) and allowed for under Bill H3. If a different equivalent SCADA is used (not recommended as CoCT Bulk Water is moving toward a full Ignition system), a telemetry link between the two control rooms may be necessary - this is specified in section C3.7.9.1 (5.7) and allowed for under Bill H3, item H3.8.</i></p>	
4.5	<p>Q: What is the material of the existing Wemmershoek pipeline and will it be required to cut into the pipeline when completing the tie-ins?</p> <p><i>A: The existing Wemmershoek pipeline is a prestressed concrete pipeline. The design is based on the existing spigot and socket pipes being removed and replaced with new steel pipe specials. A connection detail is provided as part of the tender drawings.</i></p>	
4.6	<p>Q: Is there a potable water supply available at the reservoir site?</p> <p><i>A: No services are available on site. Refer to Clause 3.4.7 Site Establishment under C3.5 Management.</i></p>	
4.7	<p>Q: Can the tender closing date be extended?</p> <p><i>A: Extension of the closing date can only be considered upon receipt of written requests from the tenderers.</i></p>	
4.8	<p>Q: Are specific software packages required for document control during construction?</p> <p><i>A: The specification requires that the contractor has a document management/control system in place during the execution of the project. No software packages have been specified for this purpose.</i></p>	
4.9	<p>Q: Are the designs of the precast beams, hollow core roof slabs and roof topping the responsibility of the contractor?</p> <p><i>A: The design of these pre-cast elements (precast beams and hollow core roof slabs) is the responsibility of the contractor (refer to the SANS 1200 GF specifications). The tender documentation does, however, provide a base design for pricing purposes. The insitu cast elements, such as the roof topping, were designed by the Employer.</i></p>	

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4.10	<p>Q: Can alternative designs be submitted and priced, e.g. for the concrete topping?</p> <p><i>A: Tenderers are referred to Clause C.2.12.1 of the Tender Data regarding the submission and evaluation of alternative tender offers.</i></p>	
4.11	<p>Q: What is the allowable leakage rate for the reservoir's water tightness testing?</p> <p><i>A: The permissible leakage rate is specified in SANS 1200 G and its amendments.</i></p>	
4.12	<p>Q: Who will pay for the water required for the water tightness testing and the hydrostatic pressure testing of the pipelines?</p> <p><i>A: Refer to SANS 1200 G, SANS 1200 L and SPEC CC-7003. Water for the first filling for hydrostatic pressure testing, and filling for disinfection, will be provided by the Employer free of charge. Additional water required will be charged to the Contractor.</i></p>	
4.13	<p>Q: Can staff accommodation be erected on site?</p> <p><i>A: No, in accordance with the zoning regulations of the relevant local authorities, accommodation of staff on the site is not permitted.</i></p>	
4.14	<p>Q: Can the pipeline working width be fenced off during construction?</p> <p><i>A: Yes, the contractor will be permitted to fence off the construction width during construction subject to the requirements of C3.1.6.2 b).</i></p>	
4.15	<p>Q: Local labour needs to be employed from three different municipalities. From which towns should the labour be sourced?</p> <p><i>A: The relevant wards per municipality are shown on Figure 1 in C4.1 Site Information.</i></p>	
4.16	<p>Q: By when will construction likely commence?</p> <p><i>A: A Section 33 process is required as the construction duration is longer than three (3) years. It is therefore anticipated that construction could commence by February 2027.</i></p>	
5.	<p>SITE VISITS</p> <p>A site visit was not possible on the day of the site clarification meeting due to inclement weather and roadworks on Hoopenberg Road.</p> <p>Tenderers can make arrangements to visit the site with Mr Izak van der Merwe at izak.vandermere@zutari.com</p>	
8.	<p>DISTRIBUTION</p> <p>These minutes and the Power Point presentation will be distributed to everyone who purchased a tender document.</p>	

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9.	DISCLAIMER The minutes and PowerPoint presentation are not substituting anything in the Tender Document. Should any discrepancy be found between the minutes, the PowerPoint presentation and the Tender Document, the Tender Document shall take precedence.	

Appendices:

A – PowerPoint Presentation

Appendix A: PowerPoint presentation