



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3029-2024  
Enquiries: Mphikeleli Radebe  
Tel: 051 409 5102  
Date: 28 October 2024

## PROSPECTIVE BIDDERS

**RFB 3029-2024: Procurement of Audit and Data Analytics Software And license period of 12 months for Free State Department of Cooperative Governance and Traditional Affairs.**

Bidders are invited to submit tender for **RFB 3029-2024: Procurement of Audit and Data Analytics Software And license period of 12 months for Free State Department of Cooperative Governance and Traditional Affairs.**

**Compulsory Virtual Briefing session: link provided on the bid document invitation.**

**Date: 08 November 2024 at 11:00 a.m.**

The final date for **clarification questions** is **11 November 2024**.

The **closing date** for bid submission is **25 November 2024**

### Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:

- **CLOSING OF BIDS**

- *Response must be submitted to Tender Office 459 Tsita Street, Erasmuskloof, Pretoria 0105 11h00 am on the closing date*

- **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**

Submission of bid response: The bidder has submitted a bid response documentation pack:

- In the correct format as one original document.

- **BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided.

The published bid document is packaged as follows:

**Non-Executive Directors:**

Ms. M Mosidi (Chairperson), Prof. S Bvuma (Deputy Chairperson), Ms. Z Hill, Ms. O Ketsekile, Mr. L Keyise,  
Ms. N Pietersen, Mr K Pillay, Mr. R Ramabulana, Mr. M Ratshimbilani, Ms K Sibanda

**Executive Directors:**

Mr. S Dzengwa (Managing Director Acting), Mr. MK Kgauwe (Chief Financial Officer)

**Company Secretary (Acting):**

Ms. N Green

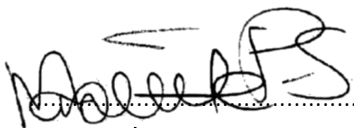
RESTRICTED

Bidders must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses via email: Tender office 459 Tsita Street, Erasmuskloof, Pretoria 0105 at 11h00 am on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address:  
[mphikeleli.radebe@sita.co.za](mailto:mphikeleli.radebe@sita.co.za)

Yours sincerely



Pitsi Mashamaite

29/10/2024

Procurement Manager (Acting)

Cc: SITA Tender Office

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