



SCM Division
Radio Park, Henley Road
Auckland Park 2092
Johannesburg
Private Bag X1
Auckland Park 2006
Fax + 11 714-4000
URL www.sabc.co.za

REQUEST FOR OFFER

RFQ	RFO/LOG/2025/46
RFQ ISSUE DATE	08 DECEMBER 2025
RFQ DESCRIPTION	APPOINTMENT OF A RECYCLING FIRM FOR DISPOSAL OF FOUR (4) REDUNDANT X-RAY MACHINES FOR SABC FREE STATE OFFICE (BLOEMFONTEIN) AS ONCE OFF PROJECT
NON-COMPULSORY SITE VISIT	10 DECEMBER 2025 AT 11H00 TO 12H00PM CNR MARKGRAAFF AND KELLENER STREET, WESTEDENE BLOEMFONTEIN 9301
CLOSING DATE & TIME	15 DECEMBER 2025 AT 12H00PM

Submissions must be emailed to: SABC sabcrfq@sabc.co.za on or before the closing date of this RFQ.

For queries, please contact **Blonde Ngoepe** on email sabcrfq@sabc.co.za.

The SABC requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above. Late and incomplete submissions will invalidate the quote submitted.

SUPPLIER NAME: _____

POSTAL ADDRESS: _____

TELEPHONE NO: _____

FAX NO. : _____

E MAIL ADDRESS: _____

CONTACT PERSON: _____

CELL NO: _____

SIGNATURE OF BIDDER: _____

NOTES ON QUOTATIONS AND PROPOSALS SUBMISSION

1. All electronic submissions must be submitted in a **PDF** format that is protected from any modifications, deletions, or additions.
 2. Financial/pricing information must be presented in a **separate** attachment from the Technical / Functional Response information.
 3. The onus is on the Bidder to further ensure that all mandatory and required documents are included in the electronic submission.
 4. All submissions should be prominently marked with the following details in the email subject line:
 - **RFQ Number and bidders' name.**
 5. Bidders are advised to email electronic submissions at least thirty minutes before the bid closing time to cater for any possible delay in transmission or receipt of the bid. The onus is on bidder to ensure that the bid is submitted on time via email
 6. Tender submission emails received after submission date and time will be considered late bid submissions and will not be accepted for consideration by SABC.
 7. SABC will not be responsible for any failure or delay in the email transmission or receipt of the email including but not limited to:
 - receipt of incomplete bid
 - file size
 - delay in transmission receipt of the bid
 - failure of the Bidder to properly identify the bid
 - illegibility of the bid; or
 - Security of the bid data.
- **NB: THE BIDDER SHOULD ENSURE THAT LINKS FOR WETRANSFER AND GOOGLE DROP BOX EXPIRE AFTER 30 DAYS OF THEIR SUBMISSIONS INSTEAD OF SEVEN DAYS.**

NOTES ON NON-COMPULSORY SITE VISIT

1. Any bidder interested in attending the optional site inspection, which is set for **Tuesday, 10 December 2025**, at the SABC Auckland Park - (Reception Area), may do so at any time between 11:00 a.m. and 12: 00 p.m.
2. Report to Reception 15 Minutes before in order to make arrangements with the Protection Service to gain access to the Facility. 3
3. Personnel representing the bidders are advised to wear Personal Protective Equipment (safety shoes) and please bring along your Id or Driver's license to gain access to the SABC **Free State Office (Bloemfontein)**.

1. REQUIRED DOCUMENTS

- 2.1 Submit proof of CSD Registration (**Bidder must be registered with CSD to do business with the SABC**)
- 2.2 Proof of Valid TV License Statement for the Company; all active Directors and Shareholder must have valid TV Licenses.
(Verification will also be done by the SABC internally).
- 2.3 Valid SARS Tax Compliance Status Pin Issued to validate supplier's tax matters.
- 2.4 **Certified** copy of Valid BBBEE Certificate/Affidavit (from SANAS accredited Verification Agency)
Note: All section of BBBEE sworn affidavits must be completed in full. Please see guideline for validating BBBEE sworn affidavits.
- 2.5 Certified copy of Company Registration Document that reflect Company Name, Registration number, date of registration and active Directors or Members.
- 2.6 Certified copy of Shareholders' certificates.
- 2.7 Certified copy of ID documents of the Directors or Members.

DETAILED TECHNICAL SPECIFICATION

1. COMPANY OVERVIEW

South African Broadcasting Corporation (SABC) is a Public Entity founded in August 1936 and listed in terms of Schedule 2 of the Public Finance Management Act, Act No. 1 of 1999, as a public broadcaster in South Africa, and provides 19 radio stations as well as five television broadcasts to the general public.

2. BACKGROUND

The SABC's goal is to eliminate work-related accidents and illnesses, by benchmarking Occupational Health and Safety to best practice standards, reducing risks of injury or occupational health related diseases to all employees and by ensuring their wellbeing.

The Free State has Four obsolete X-Ray machines that are stored at Bloemfontein storerooms; these machines are consuming space and that has affected the goal of reducing occupational health and safety risks in the workplace. The department do not have plans for future use, since the machines are obsolete.

The Three X-Ray machines are removed from SAHPRA (South African Health Product Regulatory Authority), and the Fourth X-Ray machine application has been submitted, and it will be removed within 30 days.

3. REQUIREMENTS

The Successful bidders will be responsible for the above-mentioned scope of works but not limited to:

- a) Provide collection and transportation service of assets at SABC.
- b) The service provider is required to give SABC an offer on the assets.**
- c) The appointed service provider must ensure safe removal of all radiation-emitting components.
- d) The appointed service provider must ensure proper documentation of decommissioning and disposal.
- e) The appointed service provider must provide the SABC with a Certificate of Safe Disposal.
- f) The appointed service provider will work with SABC staff to compile a register of assets removed in order for SABC to remove the assets from the asset register.
- g) Business may be awarded to the service provider that will give a competitive offer to SABC.
- h) Transaction should be at no cost to SABC.**
- i) Preference will be given to the service provider that will take the whole lot.

Images of X-ray Machines to be disposed is attached as Annexure C

END OF RFQ DOCUMENT

Annexed to this document for completion and return with the document:

- Annexure A - Declaration of Interest**
- Annexure B - SBD 4 Form**
- Annexure C - Images of X-ray Machines**

ANNEXURE A

DECLARATION OF INTEREST

1. Any legal or natural person, excluding any permanent employee of SABC, may make an offer or offers in terms of this tender invitation. In view of possible allegations of favoritism, should the resulting tender, or part thereof be awarded to-
 - (a) any person employed by the SABC in the capacity of Tenderer, consultant or service provider; or
 - (b) any person who acts on behalf of SABC; or
 - (c) any person having kinship, including a blood relationship, with a person employed by, or who acts on behalf of SABC; or
 - (d) any legal person which is in any way connected to any person contemplated in paragraph (a), (b) or (c),

it is required that:

The Tenderer or his/her authorised representative shall declare his/her position *vis-à-vis* SABC and/or take an oath declaring his/her interest, where it is known that any such relationship exists between the Tenderer and a person employed by SABC in any capacity.

Does such a relationship exist? [YES/NO]

If YES, state particulars of all such relationships (if necessary, please add additional pages containing the required information):

NAME : _____ [1] [2]

POSITION :

OFFICE WHERE EMPLOYED:.....

TELEPHONE NUMBER :

RELATIONSHIP _____

2. Failure on the part of a Tenderer to fill in and/or sign this certificate may be interpreted to mean that an association as stipulated in paragraph 1, *supra*, exists.
3. In the event of a contract being awarded to a Tenderer with an association as stipulated in paragraph 1, *supra*, and it subsequently becomes known that false information was provided in response to the above question, SABC may, in addition to any other remedy it may have:
 - recover from the Tenderer all costs, losses or damages incurred or sustained by SABC as a result of the award of the contract; and/or
 - cancel the contract and claim any damages, which SABC may suffer by having to make less favourable arrangements after such cancellation.

SIGNATURE OF DECLARANT

TENDER NUMBER

DATE _____

POSITION OF DECLARANT

NAME OF COMPANY OR TENDERER

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

ANNEXURE C



Licence number: **3066/ 1** File number: 21/0170

Licence: SABC - BLOEMFONTEIN

Date created on the database: Date issued: 02-FEB-18

Manufacturer: SCANRAY CORP. USA

Gen. Brand: TORREX

Gen. Model: TORREX II

Gen S/N: 1585

Year of Manufacture: **1982**

Not working

Removed from SAHPRA.



Licence number: **3066/ 4** File number: 21/0170

Licencee: SABC - BLOEMFONTEIN

Date created on the database: 16-JUL-07 Date issued: 02-FEB-18

Manufacturer: ASTROPHYSICS INC

Gen. Brand: HABSCAN

Gen. Model: 519W

Gen S/N: AST6B160XS221

Year of Manufacture: **2007**

Removed from SAHPRA.

Date created on the database: 16-JUL-07 Date issued: 02-FEB-18

Manufacturer: ASTROPHYSICS INC

Gen. Brand: HABSCAN

Gen. Model: 519W

Gen S/N: AST6B160XS223

Year of Manufacture: **2007**

Removed from SAHPRA. was already applied for disposal in June 2014



Licence number: **3066/ 5** File number: 21/0170

Licence: SABC - BLOEMFONTEIN

Date created on the database: 10-JUN-14 Date issued: 10-JUN-14

Manufacturer: HEIMANN SYSTEMS GMBH

Gen. Brand: HEIMANN

Gen. Model: HI-SCAN PS 5030-S

Gen S/N: 28248

Year of Manufacture: **2003**

Disposal Application sent to SAHPRA.