

ADVERTISEMENT



INKOSI LANGALIBALELE LOCAL MUNICIPALITY

Inkosi Langalibalele Local Municipality hereby invites proposals from all suitable qualified and experienced organizations/consortia in terms of section 83 of the Municipal systems Act, Act 32 (as amended) and sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the following;

Project Name	Bid No	Compulsory Briefing	Closing Date
Panel of Registered Service Providers (Traveling Agents) to Render Services in Respect of Travel, Accommodation, Airfares and Car Hire Arrangements for the Period of Three (3) years	ILM 18/22/23	27 January 2023 @ 10h00	23 February 2023 @ 10h00

Tender documents will be available in pdf format as from **25 January 2023** in the Inkosi Langalibalele Municipality webpage (www.ilm.gov.za).

Compulsory briefing will be held on the 27 January 2023 at 10h00 in municipal main offices, Civic Buildings, Victoria Street, Estcourt, 3310

This tender will be evaluated on the 80/20 preferential procurement policy framework (PPPFA) Regulations. The evaluation criteria will be based on the following functionalities:

Functionality Points Table: Please note that bidders must score a minimum of 70% to be considered for further evaluation.

No	Key aspect of criterion	Points allocated	Verification Method.
1	Company previous completed projects in the relevant field 10 points per project	30	Please supply the proof in the form of an appointment letter/Official Purchase Order/reference letter
2	Accreditation with professional body ASATA Certificate (Association of South African Tourism Agents)	20	Please supply certified proof of registration in the form of a valid ASATA certificate
3	Method Statement and 24 Hours Recovery Plan: <ul style="list-style-type: none"> • Comprehensive (20 Points) • Moderate (10 Points) • Poor (05 Points) 	20	Please submit a clearly marked tender document together with Method Statement
4	Location of the Branch office	20	Provide the proof of office site in the form of rates

	<ul style="list-style-type: none"> • 20 Points for Branch Office Within Inkosi Langalibalele • 10 Points for Branch Office Within Uthukela District • 05 Points for Branch Office Within KwaZulu Natal 		and taxes statement/valid lease agreement
Total Points	100		

Tenders are to be completed in full bond and in accordance with the conditions and bid rules contained in the bid documents and supporting documents must be placed in a sealed envelope and clearly marked "**Panel of Travelling Agents**" quoting the relevant **Bid Number** must be deposited in the Tender box at ground floor, Inkosi Langalibalele Municipality, Victoria Street, Estcourt, 3310 by not later than the above stipulated date and time, where they will be opened and registered in public.

The Inkosi Langalibalele Municipality subscribes to the Preferential Procurement Regulations, pertaining to the preferential procurement policy framework act (PPPFA) principles whereby a tenderer's submission will be evaluated according to the sum of the award of points in respect of the tender value and the B-BBEE status of the tenderer. The tender will be evaluated on 80/20 as per the PPPFA Regulations and shall be based on pre-qualification and functionality. Bidders are required to submit a Company Profile accompanied by the company's CSD (Central Supplier Database) Report, CIPC Documents, Certified Identity Documents of all Directors, Valid Tax Clearance Certificate/PIN from the Receiver of Revenue, Valid ASATA Certificate, Rates and Taxes Statement obtainable from the Local Municipality, alternatively, Valid Lease Agreement. Please note that the onus is upon the tenderer to ensure that the Tax matters are **always** up to date.

Service providers operating in exempted areas shall submit an exemption letter obtainable from a Local Municipality.

BID ENQUIRIES

Bid and technical enquiries are to be addressed to SCM Section - Mr Sthembiso Memela at telephone number 036 342 7827 or e-mail to: majiki@ilm.gov.za.

The INKOSI LANGALIBALELE Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in whole or any part. The municipality further reserves the right not to award this bid.

**MR S.B MTHEMBU
MUNICIPAL MANAGER**

Notice: 04/23