



MINUTES OF BRIEFING SESSION

RFP 0001/2023–PARTNERSHIP FOR DEVELOPMENT,
REFURBISHMENT, MODIFICATION, UPGRADE, FUNDING AND/OR
OPERATION OF THE GTL REFINERY IN MOSSEL BAY

Meeting No.:	01	Meeting Date: 07 February 2023
Present: PetroSA Team	Comfort Bunting: Group Supply Chain Manager Sesakho Magadla: Chief Operating Officer (Acting) Tsiea Morojele: VP Operations (Acting) Abram Moloto: Engineering and Projects Manager (Acting) Carel Steyn: GTL Operations Manager (Acting) Nombuso Gumede: Offshore Operations Manager (Acting) Nesha Gaca: Contracts Manager	
Copies to:	All Attendees	
Supporting Document:	PowerPoint Presentation: Briefing Session_Refinery Reinstatement 06 Feb 2023 Final (attached)	
Chair:	Comfort Bunting	Scribe: Nesha Gaca
DISCUSSION		
1.	Welcome	
1.1	The Chair welcomed all attendees to the meeting and introduced the PetroSA team.	
1.2	The Chair informed attendees of the location of the Refinery in the town of Mossel Bay with the use of a map; it being 400km from Cape Town along the coast in the old Cape Colony (slide 2).	
2.	Presentation Part A: Partner Identification Process (slide 4 - 10) Presented by Comfort Bunting	
	The contracting process and requirements for the RFP were outlined as per the attached presentation (slide 4 – 10)	
3.	Presentation Part B: Technical Overview of Facilities (slide 11) Presented by Sesakho Magadla	
	The technical requirements for the RFP were outlined as per the attached presentation (slide 11 – 20)	

DOCUMENT NO.	SUB DIRECTORY	ISSUE DATE	PAGE
			Page 1 of 2

4.	<p>Questions and Answers See table attached</p>
5.	<p>Closure There being no further business to discuss, the meeting closed @ 11:22.</p>

DOCUMENT NO.	SUB DIRECTORY	ISSUE DATE	PAGE
			Page 2 of 2