éDumbe Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Service Providers are hereby invited to bid to EDumbe local municipality for the following bid:

Bid no:	Bid Description	Evaluation Criteria
EDUMPRO01/2025/2026	Appointment of A Panel of Civil Consultants & Project Management for The Provision of Infrastructure Services for a Period of 3 Years	• Administrative Compliance • Functionality

The EDumbe municipality wishes to engage Professional Civil Consultants for Provision of Infrastructure Services an "as and when" required basis in accordance with:

The Engineering Council of South Africa – ECSA

The South African Council of Quantity Surveying Professions – SACQSP

The main activities in respect of the above request for bids are as follows:

Project feasibility study where necessary

Business Plans and writing of funding applications and,
Project Designs and,

Project Management and work supervision, amongst others as contained in the tender document.

ALL BIDS MUST COMPLY WITH THE FOLLOWING CONDITIONS:

1. Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid document;
2. No late bid will be accepted. Telefax or e-mail bids are not acceptable.
3. Bids may only be submitted on the bid documents as provided by EDumbe local municipality. The use of tip-ex is not allowed on the bid documents. Bids completed in pencil will be regarded as invalid bids. No page(s) may be removed from the original bid document. All forms must be completed and must not be amended. If any of the forms, or portion of any form, is not applicable please indicate it on the form by marking it N/A.

4. The following Municipal Documents are compulsory and must be returned with the bid document.
   - ➤ Company Registration Documents
   - ➤ Valid Tax Clearance Certificate with SARS pin code
   - ➤ Original certified copy of Identity Document for Directors not older than 3 months.
   - ➤ Statement of Municipal Rates not older than 3 months, proof of residence for those living in rural areas or Lease Agreements for both director/s of the company and the business.
   - ➤ Completed and fully signed MBD1, MBD4, MBD 6.1, MBD 8 and MBD9 forms (on tender document)
   - ➤ Letter of Good Standing (COIDA) and proof of good standing with the Unemployment Insurance Fund (UIF)
   - ➤ Proof of registration on CSD
   - ➤ Proof of registration with ECSA
   - ➤ Proof of registration as the South African Council for Project and Construction Management Professions -SACPCMP
   - ➤ All attachments as required and indicated on the functionality pages.

Evaluation and adjudication of bids

All tenders will be evaluated for administration compliance thereafter the two stage evaluations will be applicable as per eDumbe local municipality's supply chain management policy. First stage will be functionality where bidders will be required to obtain a minimum score of 70points in order to be considered into the panel. Second stage evaluations as per Preferential Procurement Regulations, 2022 where 80 points is for price, and 20 points are for the specific and RDP goals will be applicable at RFQ stage once the panel members have been established.

For the purposes of comparison and in order to ensure a meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to the evaluation criteria mentioned in this bid document.

EDumbe local municipality is not obliged to accept the lowest of any quotation.

Bid documents are available at the EDumbe Municipal website and on eTenders .Completed bids in sealed envelopes bearing the **bid number** must be deposited in the Municipality's bid box at the municipal offices 10 Hoog Street, Paulpietersburg, 3180 **no later than 12:00 on Tuesday, 17 June 2025** where bids will be opened in public.

Procurement enquiries: **ZP Nkambule 034 995 1650**

Technical enquiries: **M Madi 034 995 1873**

MR MS Khanyile

Acting MUNICIPAL MANAGER