

ANNEXURE 5
HYGIENE AND PEST CONTROL
SPECIFICATION

PROVISION OF INTEGRATED FACILITIES
MANAGEMENT AT TRANSNET ESSELENPARK
CAMPUS FOR A PERIOD OF 3 YEARS

1 FREQUENCIES

The frequency is specified in the Schedule of Work, e.g. if the frequency is monthly or once per month / as and when.

2 LABOUR

All personnel employed on the premises by the contractor shall be identified with Transnet - Esselenpark's security supervisors. This is to maintain access control and security levels.

3 DEEP CLEANING

NB: THIS SERVICE MUST BE CONDUCTED ON A MONTHLY BASIS (TWELVE TIMES A YEAR) IN THE EXTREME SITUATION / EMERGENCY WHERE THE SERVICE MIGHT BE NEEDED; THE PROPER SERVICE REQUEST PROCESS MUST BE ADHERED TO WITH THE APPOINTED CONTRACTOR.

3.1 Deep cleaning must be conducted in the following areas of wash room's bathrooms:

- From top to bottom of the walls
- Ceiling
- Washroom floors
- Behind equipment's

3.2 Top / inside / around and underneath the following operating equipment's:

- Wash basins
- Showers
- Baths
- Toilettes
- Walls and floors
- Urinals

4 PEST CONTROL

NB: THIS SERVICE MUST BE CONDUCTED ON A 8 WEEKLY PERIOD BASIS (6 TIMES A YEAR) IN THE EXTREME SITUATION / EMERGENCY WHERE THE SERVICE MIGHT BE NEEDED; THE PROPER SERVICE REQUEST PROCESS MUST BE ADHERED TO WITH THE APPOINTED CONTRACTOR. IT IS HOWEVER REQUIRED PEST CONTROL FOR THE KITCHENS TO BE CONDUCTED ONCE A WEEK.

4.1 Pest control must be conducted in and around the following areas of buildings:

Behind operating equipment

- Corners of buildings
- Behind and around furniture
- Inside and around areas where infestation might be a hazard
- In all corners of the kitchens, equipment's and around the production areas.
- Fly catchers must be supplied and installed and serviced twice a month in the restaurants
- Kitchen

4.2 Pest control must be conducted in and around the following areas:

- Ablution blocks
- Offices
- Service areas
- Staff change rooms and ablution blocks
- Store rooms
- Outside Refuse Areas
- Tamper-proof Rodent Bait Station
- Railwayman's Inn Hotel
- Port Captain's Lodge
- South Court
- Houses
- Boulevard Building
- Sleepers
- Coach & Rail
- The Junction
- Cats trappers to be supplied and placed at strategic areas when required

5 WASHROOM / BATHROOM HYGIENE

NB: THE INSTALLATION OF ALL UNITS MUST BE DONE WITH THE APPROVAL OF TRANSNET - ESSELENPARK MANAGEMENT. THE CONTRACTOR SHOULD BE IN A POSITION TO CONSIDER THE FOLLOWING:

- Outright purchase of the units with service maintenance contract.
- Monthly rental per unit including maintenance contract and ownership to TFR at the end of the 3year contract. (Amortisation)

THIS SERVICE MUST BE CONDUCTED ON A MONTHLY BASIS (TWELVE TIMES A YEAR) IN THE EXTREME / EMERGENCY WHERE THE SERVICE MIGHT BE NEEDED; THE PROPER SERVICE REQUEST PROCESS MUST BE ADHERED TO WITH THE APPOINTED CONTRACTOR

5.1 Washroom hygiene units must be conducted at all areas where installed:

- Ladies bathrooms
- Communal Ladies bathrooms
- Office block ladies bath rooms
- Staff Ladies change rooms

5.2 The service will be provided on the following hand care units:

- Automatic Sanitizers
- Combination Units
- Sanitary Bin
- Airfreshners

6 SUPPLY OF HAND CARE UNITS

NB: THE INSTALLATION OF THESE UNITS MUST BE DONE WITH THE APPROVAL OF TRANSNET - ESSELENPARK MANAGEMENT. THE CONTRACTOR SHOULD BE IN A POSITION TO CONSIDER THE FOLLOWING OPTIONS:

- Outright purchase of the units with service maintenance contract
- Monthly rental per unit including maintenance contract

THIS SERVICE MUST BE CONDUCTED ON A MONTHLY BASIS (TWELVE TIMES A YEAR) IN THE EXTREME / EMERGENCY WHERE THE SERVICE MIGHT BE NEEDED; THE PROPER SERVICE REQUEST PROCESS MUST BE ADHERED TO WITH THE APPOINTED CONTRACTOR

6.1 Washroom hygiene must be conducted in and around the following areas of buildings:

- She bins inside the washrooms

6.2 Washroom hygiene must be conducted at the following area:

- All ladies and gentlemen wash rooms

6.3 The service will be provided on the following hand care units:

- Soap Dispensers

7 SCHEDULE AND EQUIPMENT REQUIREMENTS

7.1 Hygiene Services

Annexure 5A			
CLEANING AND HYGIENE- WASHROOM CONSUMABLES			
Building	Item	Quantity	Intervals of service(per year)
South Court	Air Freshner Units	24	12
	Sanitizer Combo Units	103	12
	Sanitary Bins	26	12
	Soap Dispensers	26	12
Railwaymans's Inn	Air Freshner Units	8	12
	Sanitizer Combo Units	21	12
	Sanitary Bins	6	12
	Soap Dispensers	6	12
Port Captains Lodge	Air Freshner Units	8	12
	Sanitizer Combo Units	18	12
	Sanitary Bins	3	12
	Soap Dispensers	3	12
Guest Houses	Air Freshner Units	40	12
	Sanitizer Combo Units	40	12
	Sanitary Bins	40	12
	Soap Dispensers	40	12
Office Blocks and Training Venues	Air Freshner Units	50	12
	Sanitizer Combo Units	55	12
	Sanitary Bins	55	12
	Soap Dispensers	55	12
Sleepers	Air Freshner Units	7	12
	Sanitizer Combo Units	2	12
	Sanitary Bins	1	12
	Soap Dispensers	1	12
Boulevard Building	Air Freshner Units	10	12
	Sanitizer Combo Units	4	12
	Sanitary Bins	2	12
	Soap Dispensers	2	12
Coach and Rail	Air Freshner Units	8	12
	Sanitizer Combo Units	2	12
	Sanitary Bins	1	12
	Soap Dispensers	1	12
The Junction	Air Freshner Units	32	12
	Sanitizer Combo Units	26	12
	Sanitary Bins	4	12
	Soap Dispensers	4	12

Note:

- Equipment will be serviced monthly as per above breakdown - Annexure 5A as part of fixed costs.
- Soap dispensers, sanitary combo units and sanitary bins will be refilled daily as part of fixed costs.
 - o It is therefore advised that pricing should be based on a refill of each of the above dispensers daily in line with the size and type of the equipment offered in order to last for at least a day and twice a day for 24/7 operational areas.

Paper towel and toilet paper requirements per month:

- Paper towel: 20 000 rolls
- Toilet paper: 3500 rolls.

The above paper will be part of **fixed costs** and rebate given in case of low occupancy or additional will be required using pass-through costs in case of higher consumption in line with quoted prices and/or at market rates.

7.2 Deep cleaning

Area / building	Item Description	Total number
South Court	Toilet cubicles	50
	Urinal Basins	36
	Washbasins / Sinks	55
	Showers / Baths	50
Railwayman's' Inn	Toilet cubicles	132
	Urinal Basins	12
	Washbasins	132
	Showers / Baths	126
Port Captains Lodge	Toilet Cubicles	53
	Urinal Basins	5
	Washbasins / Sinks	58
	Showers / Baths	80
Guest Houses	Toilet cubicles	30
	Washbasins / Sinks	30
	Showers / Baths	30
Office blocks and Training venues	Toilet cubicles	80
	Urinal Basins	55
	Washbasins / Sinks	70
	Showers / Baths	5
Sleepers	Urinals	2
	Wash basins	6
	Toilet cubicles	3
Boulevard Building	Toilet cubicles	7
	Urinals	5
	Wash basins	5
Coach & Rail	Toilet cubicles	4
	Wash basins	4
	Urinals	2
The Junction	Toilet cubicles	22
	Wash basins	8
	Urinals	8

7.3 Pest Control (Including fumigation)

Area	Item Description	Total number
South Court	Bedbugs	242
	Rodents bate stations	250
Railwaymans' Inn	Bedbugs	126
	Rodents bate stations	135
Port Captains Lodge	Bedbugs	67
	Rodents bate stations	77
Guest Houses	Bedbugs	186
	Rodents bate stations	35 x 3 bedroom houses
Office blocks and Training venues	Rodents bate stations	120
Boulevard building	Rodents bate stations	30
Coach & Rail	Rodent bate stations	25
Sleepers	Rodent bate station	20
The Junction building	Rodent bate station	100

Note:

- Pest control to be done weekly in all kitchens and 2 monthly at all other areas.
- Fumigation to be done 3 monthly in all areas as requested.
- Staffing requirements: a minimum of 6 personnel to be permanently or as and when required basis on site for pest control and fumigation duties.

All the above requirements will be part of Fixed Costs, any requirements above the requested frequencies will be part of Variable/Pass-through Costs.