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Airports Company South Africa Limited Reg No 1993/004149/06 VAT No 4930138393



**Meeting Name:** Replacement of the Fire Detection System at King Shaka International Airport

**Meeting Called By:** Mochaki Monyela

**Venue:** Join Microsoft Teams Meeting

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[+27 21 834 0841,393297425#](#) South Africa, Cape Town

Phone Conference ID: 393 297 425#

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**Date:** Wednesday 01<sup>st</sup> December 2021

**Time:** 10:30 AM

#### Present:

| Name & Surname  | Role        |
|-----------------|-------------|
| Mochaki Monyela | Chairperson |
| Sandile Zwane   | Technical   |
| Katlego Mabua   | Technical   |
| Solan Perumal   | Technical   |
| Mohamed Peer    | Technical   |

#### Apologies:

Mnelisl Cebekhulu

## MEETING MINUTES

| ITEM | DISCUSSION POINT   | DATE | WHO |
|------|--|------|-----|
|      | <ul style="list-style-type: none"> <li>- Mochaki welcomed the attendees to the meeting and introductions were conducted</li> <li>- Mochaki Presented the commercial requirements of the Bid.</li> <li>- Solan and Sandile presented the Scope of Work to bidders:</li> <li>- Solan and Mochaki presented the following information on the tender document:               <ul style="list-style-type: none"> <li>o 4 stages of the evaluation process (Stage 1 Pre-qualification, Stage 2 Mandatory Requirements, Stage 3 Functionality, Stage 4 Price and BBBEE evaluation)</li> <li>o Submission instruction and tender timelines. emphasized that the closing date for submission of queries 13<sup>th</sup> of December 2021 at (16H00PM) and the closing date for bid submission is 14<sup>th</sup> of January 2022 (<b>12H00 AM</b>). No late submissions will be accepted</li> <li>o Bids to be submitted anytime within the due date, bid documents must be submitted via email using the following email address below.<br/> <a href="mailto:Mochaki.Monyela@airports.co.za">Mochaki.Monyela@airports.co.za</a> .</li> </ul> </li> <li>- Mochaki highlighted that bidders must not email their submission as one big attachment. They should break their submission in at least (04) four or more attachments of 4mb each.</li> <li>- Bidders to also send an additional email to <a href="mailto:mochaki.monyela@airports.co.za">mochaki.monyela@airports.co.za</a> stating that they have made a submission once all attachments have been sent.</li> <li>- Tenders may only be submitted on the tender documentation that is issued.</li> </ul> | Q    | ALL |

- Should bidders not submit their bid submission at the set tender closing time and date (14<sup>th</sup> OF January 2022 @ 12:00PM), their submission will be considered non-responsive.
- Mochaki informed bidders that all queries must be directed to [Mochaki.monyela@airports.co.za](mailto:Mochaki.monyela@airports.co.za)
- The following questions were posed by bidders and answer provided by ACSA SCM and Technical:
- ACSA SCM and Technical:
  - o **Question 1:** Can the BOQ and the Appendices be issued in Excel format as it will be easier to have this filled in?
  - o **Answer:** Yes BOQ will be issued on Excel format.
  - o **Question2 :** Can the work area access schedule be issued?
  - o **Answer:**

| Building Name   | Access/Working hours     | Comments   |
|---|--------------------------|--|
| ATNS, MB1, MB2, MB3, AG, Fire & Rescue Building, AS1, AS2, AS3, MSO & AS4 Buildings | 24 hours (08h00 - 08h00) | ACSA staff occupancy   |
| Fuel Farm & Fuel Depot  | 08h00-17h00              | By appointment via Site Manager  |
| Terminal Building including Wire Centres  | 22h00-04h00 daily        | After the last flight. Appointment with IT Department for access to Wire Centres |

- o **Question 3:** Can the working at heights area schedule be issued, for the purpose of scaffold or cherry picker
- o **Answer:** If the Cherry Picker is used the access door dimension are 2,4m X 1,8m. Maximum machine weight 300kg. Machine to be electric operated indoors. Highest working height within ACSA double volume area up to 24m. Scaffolding can be used for any height as long as it complies with the regulations that guide the assembling and operating of the scaffolding.
- o **Question 4:** Can the Delay damage schedule be replaced for current contract.
- o **Answer:** The contract duration will be corrected to 15 months practical completion, 2 months for snag rectification and 1 month for project documentation and handover.
- o **Question 1:** Can the drawing link be provided for FM200 pipe schematics and other necessary drawings for tender purposes?
- o **Answer:** – BOQ will be revised to include maximum size of the manifold piping, length of cable for termination and size of the bottles. Drawings will not be issued due to the sensitivity of the site.
- o **Question2 :** with regards to BOQ -Passive fire page 38 of 226 Item 27,1– can we have a nominal size for tender purposes, for item 27,2- can we have a nominal size m2 for tender purposes and the required fire rating?
- o **Answer:** Item 27.1 - Nominal size – 2m x 2.2m; Item 27.2 – Nominal Size 0.0357m2 ; Fire rating 120 minutes.
- o **Question 3:** Are all the fibre/ copper converters being replaced?
- o **Answer:** Yes. Estimated quantity is 12. This shall be a remeasurable item.
- o **Question:** Page 118 item 8,1 clarification on the electric access door locks, is this for the fire panels or an entry door- how many are required?
- o **Answer:** It is for the panels and the number is the same as the number of panels
- o **Question :** Data sheets page 46 of 226 can we submit the individual data sheet in lieu of filling in each schedule?

|  |  |  |  |
|--|--|--|--|
|  | <ul style="list-style-type: none"> <li>○ <b>Answer:</b> No. Data sheets may be submitted as supporting documents, but the schedules must be completed.</li> <li>○ <b>Question :</b> Address line isolators are not billed?</li> <li>○ <b>Answer:</b> Please price as per the BOQ.</li> <li>○ <b>Question:</b> Kindly confirm tender closing date?</li> <li>○ <b>Answer:</b> The tender closing date is 14 January 2022.</li> <li>○ <b>Question :</b> ORVHS certification - Can we please supply a letter of intent stating that on award we will have this competency done on award?</li> <li>○ <b>Answer:</b> providing proof of payment for course on ORVHS certification will suffice.</li> <li>○ <b>Question :</b> Letter of resolution - we are to use the format provided and not our own letter of resolution. is this correct?</li> <li>○ <b>Answer:</b> Yes.</li> <li>○ <b>Question:</b> Returnables to be signed by person on resolution. is this correct?</li> <li>○ <b>Answer:</b> Yes.</li> <li>○ <b>Question:</b> Current work is pertaining to all projects on the go and not related to fire. is this correct?</li> <li>○ <b>Answer:</b> It is assumed that this query is referring to Form A9: Schedule of Current Commitments. The current work to be provided in this schedule shall pertain to projects that allocated key personnel (for the project being bid for) are involved in.</li> <li>○ <b>Question:</b> SCADA system - what are you wanting to achieve from this system?</li> <li>○ <b>Answer:</b> In Appendix A – Works Specification, Section 6 provides this information.</li> <li>○ <b>Question:</b> With regards to the gas portion we need some info or clarity in order to quote accordingly, in reference to section 26 of the bill Gas Suppression System, as per the note on the bill all cylinders to be complete and filled with FM 200 gas. There are a total of 55 cylinders of various sizes, however there is no indication as to how much gas is needed per cylinder. gas is normally calculated according to the size of the room, The quantity of gas needs to be specified or alternatively a price per Kg of gas needs to be added to the bill this will make it fair for all bidders.</li> <li>○ <b>Answer:</b> All cylinders to be filled at maximum mass capacity. This description has now been included in the amended BoQ RevB (Section 26) to be posted on eTenders as an addendum.</li> </ul> |  |  |
|--|--|--|--|

## ACTIONS

| <u>Description</u>             | <u>Responsibility</u> | <u>Due date</u>                                |
|--------------------------------|-----------------------|--|
| - Bidders to submit queries by | Bidders               | 13 <sup>th</sup> of December 2021 at (15H00PM) |
| - Bid submission by            | Bidders               | 14 <sup>th</sup> of January 2022 at (12:00PM)  |

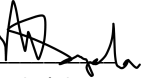
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**Conclusion**

Meeting was closed at 11h30

MINUTES CONFIRMED AS A TRUE REFLECTION OF THE PROCEEDINGS

MLS Monyela



Mochaki Monyela (Chairperson)