

# INVITATION TO BID

## BID DESCRIPTION: CAPDEV Office Renovation and Re-Purposing at Armscor Head Office

### COMPULSORY BIDDER'S BRIEFING

ARMSCOR will hold a compulsory bidders briefing session:

VENUE	ADDRESS	DATE	TIME
Armscor Head Office	Armscor Head Office 370 Nossob Street Erasmuskloof	05 April 2023	10h00 am

## TABLE OF CONTENTS

KD17:	11 Pages
KD18:	2 Pages
KD21:	1 Page
KD22:	2 Pages
KD24:	3 Pages
KD25:	1 Page
KD26:	2 Pages
KD27	5 Pages
Annexure 1 to KD 24	2 Pages
Annexure 2 to KD24	2 Pages
Annexure 1 to KD 25	2 Pages
<b>Annexure A</b>	<b>8 Pages</b>
<b>Annexure B</b>	<b>2 Pages</b>
<b>Annexure C</b>	<b>3 Pages</b>
<b>Annexure D</b>	<b>2 Pages</b>

***Bids must ONLY be submitted in hard copy; electronic bids submissions are NOT acceptable.***

**Kindly register on the National Treasury's Central Supplier Database (CSD) via [www.csd.gov.za](http://www.csd.gov.za)**

## RETURNABLE DOCUMENTS CHECKLIST

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No]	
		Yes	No
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	<input type="checkbox"/>	<input type="checkbox"/>
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	<input type="checkbox"/>	<input type="checkbox"/>
3.	Copies of bidders CIPC Company registration documents listing all members with percentage, See bidding structure for required documents.	<input type="checkbox"/>	<input type="checkbox"/>
4.	Copy of the Joint Venture /Consortium Agreement duly signed by all parties	<input type="checkbox"/>	<input type="checkbox"/>
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	<input type="checkbox"/>	<input type="checkbox"/>
6.	Valid proof of B-BBEE status for the bidder and its sub-contractor(s)	<input type="checkbox"/>	<input type="checkbox"/>
7.	Designated sectors: Local production and content. <b>(Where applicable)</b>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Originally certified copy of Identity Document for the Company representative	<input type="checkbox"/>	<input type="checkbox"/>
9.	Copy of latest audited financial statements	<input type="checkbox"/>	<input type="checkbox"/>
10.	Bid conditions acceptance form on KD17 <b>( Mandatory)</b>	<input type="checkbox"/>	<input type="checkbox"/>

Company registration: 1968/008611/06    Vat registration: 4480108820

## **1. INSTRUCTIONS ON SUBMISSION OF BIDS**

## 2. ENQUIRIES

### **3. BID VALIDITY PERIOD**

Bids proposals to remain valid for acceptance for a period of 90 days counted from the closing date.

**NOTE:** Bids for the supply of the goods and/or services described in the attached documents are invited in accordance with the provisions of the General Conditions of Contract (A-STD-0020) Issue 5 dated 22 June 2022, as well as any special condition contained in these documents. Copies of the General Conditions of Contract are available on Armscor's website at [www.armscor.co.za](http://www.armscor.co.za).

**BID AWARD RESULTS:**

**Result on bid awarding information is not sent to unsuccessful bidders. Particulars of successful bidders are also NOT published on the Armscor: R&D Bulletin.**

**BIDDING STRUCTURE**

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

**Only fill the relevant category:**

<b>If individual bidder, indicate the following:</b>	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)	
Name of Joint Venture / Consortium	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

<b>If using subcontractors, indicate the following:</b>	
Name of Prime-Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>Subcontractor Details:</b>	
Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents for both Prime and Sub-Contractors:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	



<b>Other:</b>	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

## Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....  
Name

.....  
ID number

**BID CONDITIONS ACCEPTANCE FORM****Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0020 Issue 5 dated 22 June 2022 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. That this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bid is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 5 dated 22 June 2022, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

.....  
 .....  
 (no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder:.....

**AUTHORISED SIGNATURE**

..... Date: .....

Name in block letters: .....

Capacity: .....

**NB: FAILURE TO COMPLETE AND SIGN THIS PAGE SHALL INVALIDATE THE BID AND WILL BE DISQUALIFIED FROM FURTHER EVALUATION.**



**SUPPLIER REGISTRATION**

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact:-

**The Security Registration**

**Private Bag X337**

**PRETORIA**

**0001**

**E-mail:- register@armscor.co.za**

**ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:**

1. The pages of the KD17 document are numbered from one, and the final page bears the words "and last". Bidders should check the numbers of the pages as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
  - 2.1. Insert their name at the top of each price schedule form used (a rubber stamp may be used);
  - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
  - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
  - 2.4. indicate the prices quoted in the units shown and quote them per item;
  - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
  - 2.6. Complete all appendices.
3. **Value-added tax, customs duties, *ad valorem* customs duties and surcharges:**
  - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
  - 3.2. Where supplies are quoted which are subject to levying of any customs duty, *ad valorem* customs or excise duty or surcharge by the Department of Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, *ad valorem* customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire (KD 18).
4. **Security:**
  - 4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
  - 4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

**5. Broad-Based Black Economic Empowerment Compliance:**

- 5.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25 % in year 1(12 April 2019 to 31 March 2020), 30% in year 2(01 April 2020 to 31 March 2021) and 35% in year 3(01 April 2021) onwards, where applicable.  
**(NOT APPLICABLE TO THIS BID).**

**6. Advance payments:**

Bidders shall furnish the price without advance payment.

**7. Performance Guarantee:**

Armcor reserves the right to request the successful bidders to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

**8. Commissions:**

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with this bids.

**9. Compliance with Arms Control and Non-Proliferation requirements**

Any bidder responding to this Request for Proposal (RFP) shall comply with the following when dealing with defence matériel:

- 9.1 All relevant South African legislation, including, but not restricted to, the following:
- a) National Conventional Arms Control Act, Act No. 41 of 2002, and its implementing Regulations; and
  - b) Non-proliferation of Weapons of Mass Destruction Act, Act No. 87 of 1993, as amended, and its implementing Regulations.
- 9.2 Defence export legislation of supplier countries, i.e. countries from which defence matériel is exported to South Africa as well as countries of origin of the matériel.
- 9.3. It is the responsibility of the bidder to, when applicable, register with the Directorate Conventional Arms Control (DCAC), Defence Secretariat, in terms of section 13 of the National Conventional Arms Control Act and with the South African Council for the Non-Proliferation of Weapons of Mass Destruction Act.
- 9.4 If a contract with Armcor is being entered into, the Contractor shall comply with arms control and non-proliferation requirements as prescribed by the contract.

**10. Submission of a NCACC Permit**

10.1 In terms of the National Conventional Arms Control Act (Act No 41 of 2002, Chapter II, section 13), no person may trade in conventional arms, unless that person is:

- a) Registered with the National Conventional Arms Control Committee (NCACC)
- b) Is in possession of a permit authorised by the NCACC and issued by the Directorate Conventional Arms Control (DCAC).

**NOTE: Local bidders who trade in Conventional Arms as set out above are required to submit a certified copy of a valid NCACC permit when submitting a bid.**

**11. Tax Compliance**

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armscor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

**12. Defence Industrial Participation and National Industrial Participation**

12.1 The DIP value threshold of foreign content is based on:

Any single agreement of which the foreign content exceeds USD 2 million;  
 Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million;  
 Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million;  
 Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

12.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.

13. **Awarding of Bids**

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 and Armscor Preference Point System of the Preferential Procurement Regulations, 2022.

The applicable points are:

<b>Price: (Pp)</b>	<b>80 Points</b>
<b>Broad-Based Black Economic Empowerment:</b>	<b>20 Points</b>
<b>Total:</b>	<b>100 Points</b>

The following formula must be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included).

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

$P_s$	=	Points scored for price of bid under consideration
$P_t$	=	Price of bid under consideration
$P_{min}$	=	Price of lowest acceptable bid

**BID NUMBER : R&D/CYB-2023/001**  
**CLOSING AT 11:00 ON : 19 April 2023**

**VALIDITY**  
**PERIOD: 90 DAYS NAME OF BIDDER : .....**

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN FOREIGN CURRENCY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1	To renovate and re-purpose the CAPDEV centre according to the approved layout and specification (Annexure A). The successful contractor/bidder shall have the capacity to deliver the requirement (section 1.2) within the stipulated period (section 1.7) and quality (specification) <b>Note: Transfer bid amount from the BOQ to KD17</b>	1			
<b>TOTAL (VAT EXCLUDED)</b>					
<b>VAT</b>					
<b>TOTAL (VAT INCLUDED)</b>					

**The following attachments have direct bearing on item 1 listed above to renovate and re-purpose the CAPDEV centre in accordance with Annexure A.**

Annexure A: Technical Requirement (terms of reference)  
 Annexure B: Evaluation and Critical Criteria  
 Annexure C: Bill of Quantities (Detailed and Summary)  
 Annexure D: Floor Plan

1. Delivery address: 370 Nossob Street, Erusmuskloof, Pretoria East.
2. \*Period required for commencement of delivery, after receipt of order: .....
3. \*Rate of delivery: .....
4. \*Period required for completion of order, after receipt thereof: 45 – 60 days
5. The Prices are fixed for 90 days
- \* Must be completed by bidder if not completed by Armscor
6. See Annexure A: Technical Requirement (terms of reference)
7. See Annexure B: Evaluation and Critical Criteria — in the event that bidder does not meet ONE or ALL critical criteria requirements, this shall invalidate the bid.

8. See Annexure C: Bill of Quantities (Detailed and Summary) - the bidder **must** complete the Bill of Quantities (detailed & summary) and submit it with the completed RFB document, the final value must be inserted in the KD17 table
9. See Annexure D: Floor Plan
10. The Bidder shall be required to attend a compulsory bidder's briefing 7 working days after the publishing of Bid No: R&D/CYB-2023/001 at 10h00 Armscor Building 370 Nossob Street, Erasmuskloof, Pretoria. Should you not attend the briefing, your bid will not be considered for evaluation. **All questions/queries pertaining to this bid must be received, latest 3 days before closing of the bid, 10:00am.**



**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD  
(ARMSCOR)**

**QUESTIONNAIRE**

**REPLIES**

1. What is the request for bids number? .....
2. Price basis of bids (if deviating from **Delivered into store**): .....
3. Indicate which of the following applies:
 

3.1 The prices are fixed.

3.2 The prices are not fixed
4. The delivery period shall be fixed
5. Are you the accredited agent in the RSA for the manufacturer of the supplies quoted by you? .....

**WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:**

6. Is a special import permit required? .....  
 If not, state your import permit number .....
7. What are the names and addresses of your overseas suppliers? (Give particulars in KD 22) .....
8. Foreign content:
 

8.1 What amount in foreign currency must be remitted overseas? .....

8.2 What is the rate of exchange used in converting the amount into SA Rand and the date on which this is based? ZAR1, 00 = .....  
DATE: .....
9. Statutory costs:
 

9.1 Are the goods quoted on subject to customs duty, ad valorem customs or surcharge? .....

**-2 and last-**

**9.2** If so, what is the amount payable in respect of

a) Customs duty? .....

b) Ad valorem customs duty? .....

## PRICE BREAKDOWN

10. The following particulars must be furnished, failure of which may invalidate the bids.

		AMOUNT	% OF TOTAL PRICE
10.1	FOB/FCA cost of item		
10.2	Sea/Air freight		
10.3	Insurance charges		
10.4	Clearance charges		
10.5	Customs duties		
10.6	Ad valorem customs duties		
10.7	Delivery costs from port/airport to your premises		
10.8	Local content (excluding (10.10))		
10.9	Delivery costs from your premises into store		
10.10	Balance (detail to be submitted)		
<b>TOTAL</b>			

DATE \_\_\_\_\_

BIDDER'S SIGNATURE

-1 and last-

**ARMAMENTS CORPORATION OF S.A. LIMITED  
(ARMSCOR)**

**PREVIOUS PURCHASES**

**LAST TWO BIDS**

If any similar or identical equipment has been supplied to ARMSCOR,  
or to any of ARMSCOR'S subsidiaries or the South African National Defence  
Force, the completion of this form by bidders is compulsory.

DATE OF BIDS	ORGANIZATION	ORDER NO.	ITEMS PURCHASED	UNIT PRICE	MOTIVATION FOR PRICE DIFFERENCES

<b>BIDDER:</b>	
<b>SURNAME AND INITIALS:</b>	
<b>DATE:</b>	
<b>SIGNATURE:</b>	

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED  
(ARMSCOR)**

**SECURITY QUESTIONNAIRE ON THE IMPORTED CONTENT OF BIDS**

1. In all cases where the supplies quoted are imported (either in full or in part), bidders shall furnish the following particulars (if space is insufficient, use additional pages):

1.1 COUNTRY OF ORIGIN:

Item No(s).	Country
.....	.....
.....	.....
.....	.....

1.2 NAME OF MANUFACTURER(S)/SUPPLIER(S)/STOCKIST(S):

Item No(s).	Name
.....	.....
.....	.....
.....	.....

1.3 NAME OF INTERMEDIARY (IES) (WHEN THERE IS NO DIRECT CONTACT WITH THE FIRMS LISTED IN 1.2):

Item No(s).	Name
.....	.....
.....	.....
.....	.....

1.4 NAME OF AGENTS RESPONSIBLE FOR SHIPPING AND CLEARANCE:

Item No(s)	Name
.....	.....
.....	.....
.....	.....

1.5 NAME OF BANK ARRANGING TRANSFER OF FUNDS OVERSEAS:

Item No(s).	Name
.....	.....
.....	.....
.....	.....

**-2 and last-**

1.6 IS AN END-USER CERTIFICATE REQUIRED? YES/NO

If yes:-

Item No. (s).

.....  
 .....  
 .....  
 .....

1.7 ARE THE ITEMS SUBJECT TO ANY SPECIAL EXPORT REQUIREMENTS? YES/NO

If Yes:-

Item No. (s).

Requirements

.....	.....
.....	.....
.....	.....
.....	.....

2. Failure to furnish the information requested may render the bid invalid.

.....  
 NAME

.....  
 DATE

.....  
 BIDDER'S SIGNATURE

## BROAD-BASED BLACK ECONOMIC EMPOWERMENT CLAIMS

## ACRONYMS AND ABBREVIATIONS

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off-The-Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off The Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

**1. Broad-Based Black Economic Empowerment Compliance:**

- 1.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25 % in year 1(12 April 2019 to 31 March 2020), 30% in year 2(01 April 2020 to 31 March 2021) and 35% in year 3(01 April 2021) onwards, where applicable.  
**(NOT APPLICABLE TO THIS BID).**

**2. PREFERENCE POINTS FOR BROAD-BASED BLACK ECONOMIC EMPOWERMENT**

- 2.1 The following preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022; Armscor Preference Point System of the Preferential Procurement Regulations, 2022.
- 2.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000, 00 (all applicable taxes included)
- 2.3 Preference points for this bid shall be awarded for:
- |   |            |
|---|------------|
| PRICE   | <b>80</b>  |
| B-BBEE STATUS                                     | <b>20</b>  |
| Total points for Price and B-BBEE must not exceed | <b>100</b> |
- 2.4 **Bidders who do not submit a valid proof of B-BBEE status will score zero (0) for preference points.**



### 3. ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS

- 3.1 The preference points for specific goals will be allocated according to the table below, for acquisition of services, works or goods with a value of up to R50 000 000, 00. B-BBEE Points claimed must be in accordance with the table below and must be substantiated by means of a valid proof of B-BBEE.

(Specific Goals) B-BBEE status level	Points Allocated
Level 1	20
Level 2	18
Level 3	14
Level 4	12
Level 5	8
Level 6	6
Level 7	4
Level 8	2
Non-compliant	0

- 3.2 The Armscor BBE Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the B-BBEE status of the bidder and/or its sub-contractor(s).

### 4. PRINCIPLES

#### 4.1 Valid proof of B-BBEE status is either of the following:

- 4.1.1 A B-BBEE Sworn Affidavit fully completed and
- 4.1.1.1 Deposed and signed in the presence of the Commissioner of Oaths
  - 4.1.1.2 Does not contradict itself (% black ownership matches compliance level)
  - 4.1.1.3 Commissioner of Oaths credentials and signature are reflected.
- 4.1.2 A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency
- 4.1.3 An unincorporated Joint Venture / Consortium must submit a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.
- 4.1.4 B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.

-3 and last-

**B-BBEE DECLARATION****1. Confirmation of the Bidder's Turnover**

Name of the Bidder			
Registration Number			
Financial Year End			
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)	Period Ending (Day, Month, Year)

**2. Confirmation of Subcontractors involved in the execution of the order:**

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

\*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

**3. Confirmation of Suppliers involved in the execution of the order:**

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

I, the undersigned, am duly authorised to certify on behalf of the abovementioned entity that the information contained herein above is true and correct.

**AUTHORISED SIGNATURE** :....., Date: .....

Name in block letters : .....

Capacity : .....

**TAX COMPLIANCE REQUIREMENTS**

**It is a condition of bids that the successful bidder MUST be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD 25**

1. In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax compliance PIN letter shall be submitted with the bids, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the bidder.
4. In bids where Consortia /Joint Ventures are involved, each party must submit a separate tax compliance PIN with authorisation letter.
5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bids.
6. Tax compliance is done via e-filing on the SARS website [www.sars.gov.za](http://www.sars.gov.za).

**NOTE: Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.**

## BIDDER'S DISCLOSURE

### 1 PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2 BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

**-2 and last-****3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF  
PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING  
ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE  
FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED  
(ARMSCOR)**

**INTELLECTUAL PROPERTY REQUIREMENTS**

**1 INTRODUCTION**

**1.1 What is Intellectual Property?**

Intellectual Property (or "IP") means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- Bills of Material (BOM's)
- Instructions,
- Reports,
- Specifications,
- Interface designs,
- Manufacturing processes,
- Material Specifications,
- Processes,
- Product designs,
- Re-engineering (maintenance/obsolescence),
- Software,
- Algorithms,
- Source Codes,
- System/integration designs,
- Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a "recipe".

**1.2 How is IP manifested?**

IP is typically manifested and embodied in Data Items or Documents.

"Data items or Documents" means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.

**NOTE:**

- ☐ The document itself is not IP
- ☐ The contents of a document represent IP
- ☐ The document becomes the tangible and recordable carrier of IP

**1.3 What is Background IP?**

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Background IP" belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.



#### 1.4 What is Historic IP?

"Historic IP" is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

#### 1.5 What is Foreground IP?

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Foreground IP" is new intellectual property that is created during the execution of the order.

#### 1.6 When is IP Shared or Jointly Owned or Co-owned?

For the definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Shared" or "Jointly Owned" or "Co-owned" IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

1. Wholly owned by the DOD; or
2. Shared or Jointly Owned or Co-owned between DOD or the contractor

### 2. IP RECORDAL REQUIREMENTS

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armcor will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armcor and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

#### 2.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- Short IP description
- Original Supplier
- Cost of Establishment (If available)

#### 2.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- Armcor IP Number (if available)
- Short IP description
- The next information is to be provided **per order**, on which Historic IP was established:
  - Order Number on which Historic IP was generated
  - Master record index (MRI) reference
  - Original Supplier
  - Cost of Establishment
  - Percentage Ownership (DOD)
  - Associated Milestone / Line item on the order under which the IP was established

## 2.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- IP number of Historic IP, if IP is enhanced (modified/improved/upgraded).
- Short IP description
- Master record index (MRI) reference with version and date
- Original Supplier
- Cost of Establishment
- Percentage Ownership (DOD)
- Associated Milestone / Line item on the order under which the IP will be established.

**Note 1:** The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to properly manage such IP;

**Note 2:** To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet from Armscor's web site.

After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

## 3. SAFEGUARDING OF IP

### 3.1 IP Agreement

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

### 3.2 Management and Safeguarding of IP

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armscor documents, e.g. A-STD-0020 "Armscor General Conditions of Contract, K-STD-61 "Armscor Standard for Technical Contract Conditions", A-WI-014 "Armscor Security Instruction" and other documents that may be applicable.

### 3.3 IP Delivery

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armscor ADAC Department.

### 3.4 IP Audits

Armscor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armscor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information required to conduct the audit.

#### 4. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM

##### 4.1 Background

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website ([www.armscor.co.za/Downloads/Download.asp](http://www.armscor.co.za/Downloads/Download.asp)) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- "Background IP" provides a form to capture all background IP information
- "Historic IP" provides a form to capture all historic IP information.
- "Foreground IP" provides a form to capture all foreground IP information.

##### 4.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Name	A short descriptive name to identify the IP item.
IP Number	Armscor Number provided to Historic IP.
IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

-5 and last-

**5. INTELLECTUAL PROPERTY QUESTIONNAIRE**

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please circle the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

**This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.**

WITNESSES:

1 \_\_\_\_\_

2 \_\_\_\_\_

SIGNATURES OF BIDDER(S)

DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ANNEXURE 1 TO KD24

**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or  (b) who became citizens of the Republic of South Africa by naturalisation-  i. before 27 April 1994; or  ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
Definition of "Black Designated Groups"	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

# ANNEXURE 1 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has \_\_\_\_\_% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth % = \_\_\_\_\_%
  - Black people living with disabilities % = \_\_\_\_\_%
  - Black Unemployed % = \_\_\_\_\_%
  - Black People living in Rural areas % = \_\_\_\_\_%
  - Black Military Veterans % = \_\_\_\_\_%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	
Less than 51% Black Owned	<b>Level Four</b> (100% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature
Date	Date



**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>	
<b>Nature of Business:</b>	
<b>Definition of "Black People"</b>	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or  (b) who became citizens of the Republic of South Africa by naturalisation-  i. before 27 April 1994; or  ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
<b>Definition of "Black Designated Groups"</b>	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;  (b) Black people who are youth as defined in the National Youth Commission Act of 1996;  (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;  (d) Black people living in rural and under developed areas;  (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

# ANNEXURE 2 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has \_\_\_\_\_% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth % = \_\_\_\_\_%
  - Black people living with disabilities % = \_\_\_\_\_%
  - Black Unemployed % = \_\_\_\_\_%
  - Black People living in Rural areas % = \_\_\_\_\_%
  - Black Military Veterans % = \_\_\_\_\_%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature
Date	Date

*Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)*

**ANNEXURE 1 TO KD25**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR</b>							
BID NUMBER:		CLOSING DATE:		CLOSING TIME:			
DESCRIPTION							
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT :</b>							
<b>ARMSCOR BID BOX VISITORS ENTRANCE (BLOCK 8), 370 NOSSOB STREET,</b>							
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>				<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>			
CONTACT PERSON	Ms LM van Niekerk			CONTACT PERSON	Ms LM van Niekerk		
TELEPHONE NUMBER	012 428 2037			TELEPHONE NUMBER	012 428 2037		
FACSIMILE NUMBER	n/a			FACSIMILE NUMBER	n/a		
E-MAIL ADDRESS	lindavn@armscor.co.za			E-MAIL ADDRESS	lindavn@armscor.co.za		
<b>SUPPLIER INFORMATION</b>							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:			OR	CENTRAL SUPPLIER DATABASE No:	MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No			B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>							
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]			ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?						<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?						<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?						<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?						<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?						<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.							



## ANNEXURE 1 TO KD25

### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

**ANNEXURE A: TECHNICAL REQUIREMENT  
(TERMS OF REFERENCE)**

RESTRICTED

## TECHNICAL REQUIREMENTS

370 NOSSOB STREET  
ERASMUSKLOOF EXT 4  
PRIVATE BAG X337  
PRETORIA 0001- SOUTH AFRICA

### REQUEST FOR BIDS

**PROJECT: CAPDEV OFFICE RENOVATION AND RE-PURPOSING AT ARMSCOR  
HEAD OFFICE**

31 January 2023

RESTRICTED

Page 1 | 8



**ABBREVIATIONS AND ACRONYMS**

DOD	Department of Defence
EPS	Emergency Power Supply
LV	Low Voltage
DB	Distribution Board
SACPCMP:	South African Council for the Project and Construction Management Professions Act 48 of 2000
UPS:	Un-interrupted Power Supply
dB	Decibels
HQ	Head Quarters
SOW	Statement of Work

## **PART 1: GENERAL INFORMATION**

### **1.1 Background**

Armcor seeks to appoint a General Building contractor to renovate and re-purpose the CAPDEV centre according to the approved layout (Annexure E- floor plan) and specification (Annexure A – this document, technical requirement). The successful bidder shall have the capacity to deliver the requirements (section 1.2) within the stipulated period (section 1.7) and quality (specification). The re-purposed open plan will accommodate eight (8) people with the capacity to accommodate additional six (6) people. The scope excludes the provision of furniture. However, the provision of a power supply connection is included in the scope.

### **1.2 Scope of Work**

1.2.1 The successful bidder shall be required to execute the following activities:

- Site establishment and preparatory work
- Demolition of existing structures (as per floor plan)
- Supply and installation of air conditioning system
- Supply and installation of partitioning material (dry walling and glazing)
- Supply and installation of carpets as specified
- Design and construction of a suspended floor at a data centre/server room
- Painting
- Supply and installation of electrical services
- Relocating kitchen as per proposed floor plan

1.2.2 The scope excludes the provision of UPS, EPS and all IT equipment in the data centre.

1.2.3 The instruction plan and floor plans are attached for ease of reference (Annexure A, this document and Annexure E- floor plan).

1.2.4 The scope is also summarised in the BOQ (Annexure C).

### **1.3 Bid Structure**

1.3.1 The responses are required from individual contractors with the capacity to deliver the diverse scope as indicated under section 1.2 above.

1.3.2 However, the shortage of skills and capacity can be augmented through joint ventures and sub-contracting.

### **1.4 Skills Requirement**

For successful completion of the scope, the following skills are required:

- 1.4.1 Construction management;
- 1.4.2 Construction health and safety (SACPCMP);
- 1.4.3 Air conditioning and ventilation;
- 1.4.4 Fire systems;
- 1.4.5 Electrical services;
- 1.4.6 Structural engineering; and

### **1.5 Construction monitoring and Quality Control**



The successful contractor is required to provide a full-time Construction Manager and Safety Officer on-site.

#### **1.6 Health and Safety Management**

- 1.6.1 The project shall be implemented according to Construction Regulations (GNR.84 of 7 February 2014) of the Occupational Health and Safety Act 85 of 1993.
- 1.6.2 The successful bidder is required to provide personal protective clothing to all staff and sub-contractors for the duration of the project.
- 1.6.3 The contractor shall make provision for the Construction Health and Safety Officer, who will oversee health and safety throughout the duration of the project.
- 1.6.4 The health and safety officer shall prepare and submit a health and safety management plan (safety file) for approval before any site activity can commence.
- 1.6.5 This plan must be responding to the baseline risk assessment, which shall be conducted by the contractor and submitted to Armscor for consideration.
- 1.6.6 The safety officer shall submit a report against each safety targets weekly.
- 1.6.7 The contractor shall be satisfactorily covered for occupational injuries and diseases with the Department of Employment and Labour or any other accredited body/agent.
- 1.6.8 The nature and scope of work present risk to the public and Armscor personnel, as such, the successful bidder shall be required to make provision for the public liability cover.

#### **1.7 Project Timeline**

- 1.7.1 The successful bidder is required to complete the scope elements within 45 business days or 60 calendar days from the date of order (as indicated on the KD17).
- 1.7.2 A successful bidder shall prepare and submit a project plan, including methodology to achieve the target above.

#### **1.8 Project Reporting**

- 1.8.1 The Construction Manager shall submit a progress report to the Armscor Project Manager on a weekly basis.
- 1.8.2 The Safety Officer shall submit a safety report on a weekly basis indicating all safety key performance indicators.



## PART 2: TECHNICAL/FUNCTIONAL REQUIREMENTS

### 2.1 Introduction

Part 2 presents the detailed work scope, including technical and/or functional requirements. Where technical specifications are not listed, the contractor shall consider functional requirements to provide the correct equipment/ material necessary.

### 2.2 Site Establishment

- 2.2.1 The successful contractor shall establish a site within the Armscor perimeter. Armscor shall provide the space to the successful contractor.
- 2.2.2 The site shall be clearly demarcated with mesh wire.
- 2.2.3 The site must be equipped with a site office, material storage area and equipment storage/parking area.
- 2.2.4 The site must be clearly marked with a construction notice board.

### 2.3 Material Handling and Ergonomics

- 2.3.1 The successful bidder shall be required to provide the right equipment and tools for all activities as listed under the scope of work.
- 2.3.2 All electrical tools/equipment shall be registered in the tools register and inspected for safe operation.
- 2.3.3 Armscor reserves the right to stop any work if the right tool/equipment is not utilised.
- 2.3.4 The successful bidder is required to assess the work area including entry and exit passages to determine suitable and safe material handling equipment.

### 2.4 Demolition Work

- 2.4.1 The demolition work will only commence after the approval of the safe work procedure and risk assessment.
- 2.4.2 The contractor shall ensure that all control measures are applied before any demolition work.
- 2.4.3 Where demolition may result in business disruption (through noise, dust or any safety concern), the contractor shall conduct such demolition after working hours.
- 2.4.4 Rubble shall be removed from the site to an appropriate dumping site by the contractor.

### 2.5 Office Partitioning

- 2.5.1 Where dry walling is required, the contractor shall supply and install dry walling meeting the following specification.

1	Board measurements	12mm x 1.2m x 2.7m
2	Wall thickness	90 mm
3	Galvanised steel bracing	3600mm
4	Internal office doors	30 min fire resistant -solid core 813 x2032 Supplied complete with locks and hinges Tested in accordance with SANS 10177 Part 2

- 2.5.2 Supply fire and moisture resistant boards complete with installation accessories (partitioning plaster, rhinolite, expansion joints, trims, thermal and acoustic insulation, plasters, partitioning brackets, cornice etc).



- 2.5.3 This is non-load bearing walls. Frames must be made of galvanised steel suitable for both horizontal and vertical frameworks.
- 2.5.4 The use of Asbestos Fibre cement board is prohibited.
- 2.5.5 All material supplied and installed must comply with SANS 10400-Part T (Fire requirements)
- 2.5.6 Subject to loading detail, the suspension should not exceed 1200mm centres.
- 2.5.7 The suspension must not be out of plumb (vertical) more than 25mm for each 150mm of plenum depth and in no case should exceed 500mm to a 3000mm depth.
- 2.5.8 Whenever the above is exceeded and/or when the hanger suspension is more than 2000mm long, then a sub grid is recommended. Should suspension be vertical, then a 4200mm drop would be acceptable using a hanger strap.
- 2.5.9 In no case should suspension be from other services in the ceiling void.
- 2.5.10 A hanger suspension point within 400mm from the wall angle or shadow moulding must be installed on the main tees and cross tees.

## 2.6 Glazing

- 2.6.1 Supply and install glass panels in areas as specified in the floor plan (annexure F).
- 2.6.2 Supply internal vertical single glazing material compliant with SANS 10400 Part N.
- 2.6.3 The offices are classified as E3 (institutional/residential building).
- 2.6.4 The material supply must be complete with all installation accessories.
- 2.6.5 The supply and installation of glazing to comply with SABS 1263 requirements.
- 2.6.6 The installation must be conducted by a SAGGA accredited installer.
- 2.6.7 Glasses must be tinted with non-transparent material to 1500mm height.
- 2.6.8 The glazed panel must have noise reduction capability with no load bearing.
- 2.6.9 The glass supply must make provision for the installation of wooden doors.
- 2.6.10 The contractor shall provide Armscor with a compliance certificate (SANS 10400 part N) at the completion of the installation.

## 2.7 Flooring

- 2.7.1 Supply heavy commercial floor carpet tiles with the following specification
  - Tile size: 500 x 500 mm carpet tiles complete with installation accessories (adhesives and aluminium transitions strips/reducers).
  - Construction: tufted textured
  - Carpet colour: Light Cement Grey.
  - Design: Multi-directional design
  - Thickness: 5-8mm
  - Fibre type: 100% nylon solution
- 2.7.2 Design and install a 400mm suspended floor at the data centre/server room
- 2.7.3 The floor must be able to withstand 5 heavy duty 47U server racks each weighing 950 kgs
- 2.7.4 Reduce the height of the suspended ceiling to accommodate 2200mm height for the server racks. Re-use ceiling boards and make provision for damages to ceiling tiles.
- 2.7.5 The contractor is required to provide structural drawings and a compliance certificate for the suspended floor before occupation.
- 2.7.6 Supply of wall skirting
  - Size: 80mm wide x 15mm thickness.
  - Colour: Oak or similar.
  - Timber type: mixed hardwood (or similar)
- 2.7.7 Supply and install grey matt ceramic floor tile (600 x 200 mm) - complete with tiling accessories.
- 2.7.8 All floor material and installation shall comply with the requirements of SANS 10400 Part J.

## 2.8 Painting

- 2.8.1 Supply semi-gloss (oil) paint (or similar) for both dry walls and solid walls.



- 2.8.2 Conduct painting works for all walls and ceiling, including labours, materials and all required works.
- 2.8.3 The works include repair of damaged walls and crack filling before application of paint.
- 2.8.4 All paint supplied shall comply with all related industry regulations, including the hazardous substances act 15 of 1973: regulations relating to lead in paint or coating materials.

## **2.9 Electrical Services**

- 2.9.1 Install one electrical connection point in each office. Where the connection points exist, ensure that the points are functional and connections are compliant with electrical regulations.
- 2.9.2 The contractor shall provide three dimmable switches for the monitoring room facility. Each switch shall control the light of the three demarcations of the monitoring room. The room must have lighting in the front, middle and back of the room (for details, refer to the room floor plan).
- 2.9.3 All cabling and switches must comply with SANS standard.
- 2.9.4 Supply and install LED lights in the offices and open plan area.
- 2.9.5 The contractor will be required to work on the DB.
- 2.9.6 The contractor shall provide an electrical diagram and Certificate of Conformance at the completion of the project.

## **2.10 Plumbing Services**

Supply plumbing material to re-position a kitchen (x1 sink).

## **2.11 Carpentry Work**

- 2.11.1 Supply material to re-position kitchen cupboard as per floor plan.
- 2.11.2 Supply and install doors as specified.

## **2.12 Fire Management**

- 2.12.1 The contractor must make provision for the installation of a gas suppression system in the data centre.
- 2.12.2 However, the installation will be conducted by a specialist through a separate project.

## **2.13 Air Conditioning**

- 2.13.1 Supply and install 24000 BTU under ceiling, inverter air conditioning complete with installation accessories, piping, brackets etc.
- 2.13.2 Note that the only closest point where the condenser can be installed is 50m away from the server room.
- 2.13.3 The two units will operate in alternative weeks (both units must be of the same brand).
- 2.13.4 Provide for regular interval maintenance (as per OEM recommended maintenance plan) for a period of 1 year.
- 2.13.5 The provision includes a supply of replacement parts as per the maintenance schedule.
- 2.13.6 Both units will be on warranty for the duration of the maintenance period.
- 2.13.7 Provide training to in-house air condition technicians.
- 2.13.8 Training to include the provision of maintenance manuals and maintenance checklist.
- 2.13.9 Supply and install ventilation industrial fans (complete with electrical installation) around the open plan area including the chill room.

**2.14 Special conditions**

Special contractual requirements are negotiated technical and project management stipulations that will become contractually binding on the successful bidder. These requirements are specific to order and are over and above those prescribed in the bid documentation.

- 2.14.1 Public Liability cover - The successful contractor shall provide proof of a minimum of R3 million public liability cover after the order placement or before any work commences.
- 2.14.2 Safety File – The successful contractor shall provide Armcor with a safety file before the commencement of any work

## **ANNEXURE B: EVALUATION AND CRITICAL CRITERIA**



## Evaluation and Critical Criteria

The evaluation will be in line with the Preferential Procurement Policy Framework Act 2000: Preferential Procurement Regulations, 2022. Bids will be evaluated on a five- stage evaluation process. The requirements of any given stage shall be complied with prior to progression to the next evaluation stage:

**A 2-staged approach will be used to evaluate a bid as follows:**

<b>STAGE 1</b>	Critical Criteria
<b>STAGE 2</b>	80/20 Preference Point System

### 1.1 Stage 1: Critical Criteria

The following attachments/ proof shall be submitted with the Bid Document, failure to do so will result in immediate disqualification.

<u>Criteria No.</u>	<u>Criteria Description</u>	<u>Compliance Evidence</u>
1.	The bidder shall attend a compulsory bidder's briefing session and site inspection session.	The representative from the bidder shall complete details required in the bidders briefing and site inspection register on the day of the briefing.
2	The bidder shall be registered with CIDB grading 2-GB PE (potentially emerging) as minimum or 3-GB	The bidder shall submit a valid CIDB certificate.
3.	The bidder shall have completed at least one (1) project for <b><u>building renovation</u></b>	The bidder shall submit at least one (1) client reference letter on the client letterhead indicating <b><u>building renovation</u></b>  OR Submit a completion certificate issued by Client or Principal Agent or Main Contractor indicating <b><u>renovation of building/s</u></b>
4.	The bidder shall allocate an SACPCMP registered Construction Manager to lead the renovation project	The bidder shall submit copies of valid SACPCMP certificates for the allocated Construction Manager.

5.	The bidder shall allocate an SACPCMP registered Safety Officer.	The bidder shall submit copies of valid SACPCMP certificates for the allocated Safety Officer.
6.	The bidder shall be in good standing with the Compensation Commissioner in terms of the Compensation of Occupational Injuries and Disability Act (COIDA)	The bidder shall submit a valid COIDA certificate issued by the Department of Employment and Labour or any other agency accredited by the Department of Employment and Labour.
7.	The bidder shall fully comply with the Technical Requirements detailed in Annexure A of the RFB	The bidder shall complete and sign the Bid Condition Acceptance Form on page 7 of the KD17 and Annexure E (Compliance Declaration) of the RFB and submit with the Bid

**Note:** A sub-contractor of the bidder shall not be evaluated in terms of the critical criteria.

### 1.2 Stage 2: Preference Point System

The final evaluation stage will be based on the **80/20 preference point** system as per the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022.

#### B-BBEE STATUS LEVEL OF CONTRIBUTION 80/20:

LEVEL	NUMBER OF POINTS
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
NON-COMPLIANT CONTRIBUTOR	0



## **ANNEXURE C: BILL OF QUANTITIES**

BILL OF QUANTITIES: RENOVATION AND RE-PURPOSING OF CYBER CENTRE						
Note: This is a re-measurable BOQ. Therefore, payment certificates will be based on actual completed quantities						
1	PRELIMINARY AND GENERALS	Unit of Measure	Qty	Rate/Unit	Total	
1.1	Preparation and Submission of Safety File and Safety Management Plan	LOT	1		R	-
1.2	Site Establishment	LOT	1		R	-
1.3	Supply as built drawings/floor plans	LOT	1		R	-
1.4	Provision of Public Liability Cover	LOT	1		R	-
1.5	Safety Management (Safety Officer)	LOT	352		R	-
1.6	Material handling (Forklift, etc)	Hours	80		R	-
1.7	Construction Project Management (CPM)	Hours	352		R	-
1.8	Site de-establishment	LOT	1		R	-
SUB-TOTAL					R	-
2	DEMOLITION OF DRY WALLS	Unit of measure	Qty	Rate/Unit	Total	
2.1	Demolish dry wall as specified in the floor plan (B4 L-1)	hours	24		R	-
2.2	Disposal of dry wall material using a safe and environmentally compliant method	LOT	1		R	-
SUB-TOTAL					R	-
3	OFFICE PARTITIONING USING DRY WALL	Unit of measure	Qty	Rate/Unit	Total	
3.1	Supply fire and moisture resistant boards complete with installation accessories (partitioning plaster, rhinolite, expansion joints, trims, thermal and acoustic insulation, plasters, partitioning brackets, cornice etc). This is non-load bearing walls. Frames must be made of galvanised steel suitable for both horizontal and vertical framework. Use of Asbestos Fibre cement board is prohibited. All material supplied and installed must comply with SANS 10400-Part T (Fire requirements)	sqm	28,34		R	-
3.2	Install 90mm thick dry wall in the SOC room	sqm	14,28		R	-
3.3	Install 90mm thick dry wall separating Senior Managers offices as per floor layout plan	sqm	14,06		R	-
SUB-TOTAL					R	-
4	OFFICE PARTITIONING USING GLAZING	Unit of measure	Qty	Rate/Unit	Total	
4.1	Supply internal vertical single glazing material compliant with SANS 10400 Part N. The offices are classified as E3 (institutional/residential building). The material supply must be complete with all installation accessories. The supply and installation of glazing to comply with SABS 1263 requirements. The installation must be conducted by a SAGGA accredited installer. Glasses must be tinted with non-transparent material to 1500mm height. The glazed panel must have noise reduction capability with no load bearing. The glass supply must make provision for installation of wooden doors.	sqm	43,68		R	-
4.2	Labour - Partitioning of SM offices	sqm	21,84		R	-
4.3	Labour - Partitioning of PA's office	sqm	10,92		R	-
4.4	Labour - Partitioning of EM's Office	sqm	10,92		R	-
SUB-TOTAL					R	-
5	FLOORING	Unit of measure	Qty	Rate/Unit	Total	
5.1	Remove floor carpet, vinyl floor in the kitchen and dispose through approved/compliant channel. (Armstrong reserve the right to retain the old carpet panels).	sqm	343		R	-
5.2	Supply of 500 x 500 mm carpet tiles complete with installation accessories (adhesives and aluminium transitions strips/reducers). Carpet colour: Light Cement Grey. Design: Multi-directional design.	sqm	343		R	-

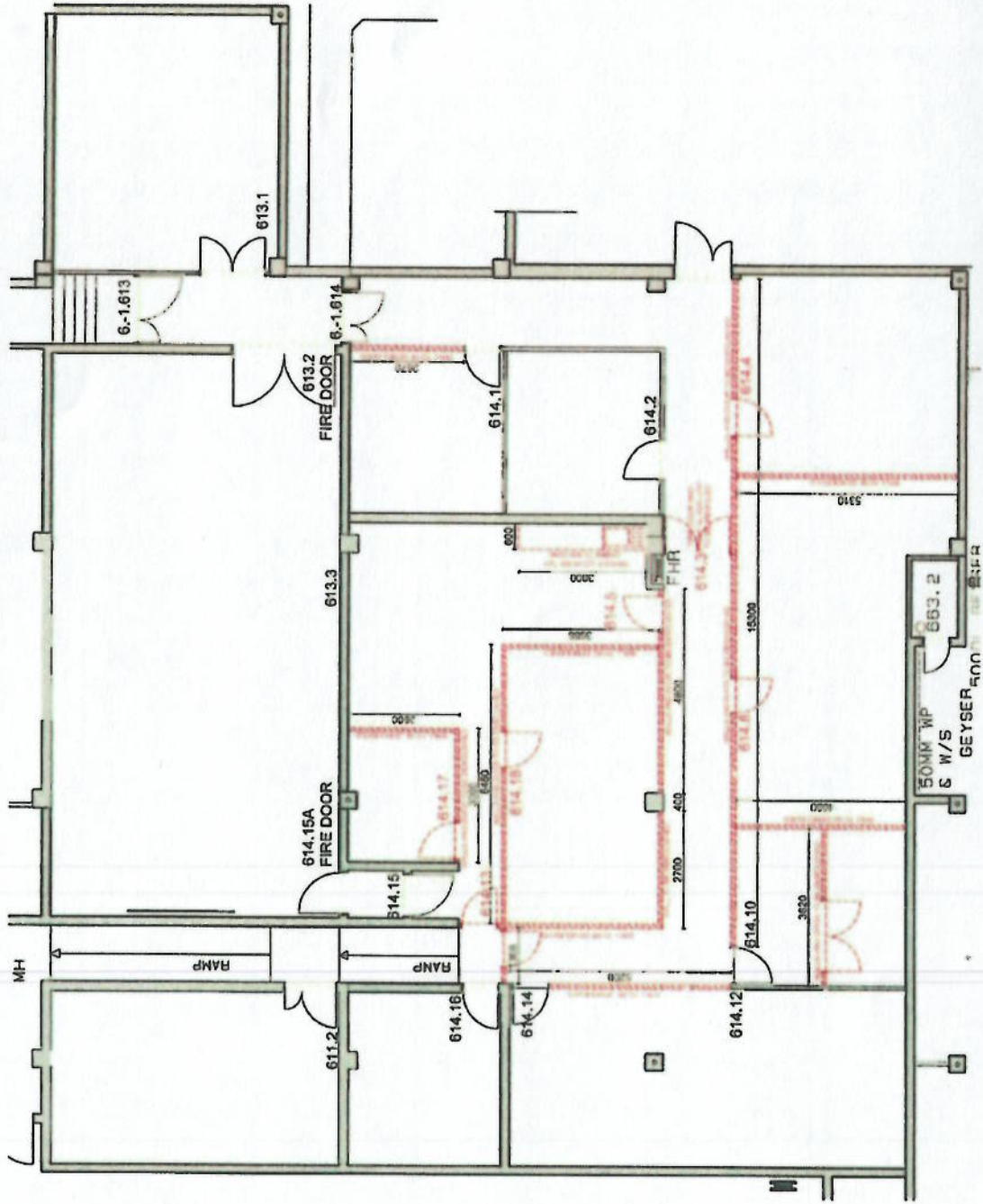


	5.3	Supply of wall skirting (80mm wide x 15mm thickness). Colour: Oak or similar). Timber type: mixed hardwood	m	200		R	-
	5.4	Labour - Installation of carpets and skirting according to floor plan	sqm	343		R	-
	5.5	Design, supply and install 400mm suspended floor in the server room. The supply must be complete with inspection window, floor carpet (similar specification as other office area). The floor must be designed and installed to carry 5 x 47U Heavy duty server racks (estimated weight per rack =950 kgs). 1 (Contractor to provide structural drawings and compliance certificate for the suspended floor at project hand-over).	sqm	28		R	-
	5.6	Reduce height of suspended ceiling to accommodate 2200mm height for the server racks. Re-use ceiling boards and make provision for damages of ceiling tiles	sqm	28		R	-
	5.7	Supply and install grey matt ceramic floor tile (600 x 200 mm) - complete with tiling accessories.	sqm	13		R	-
		<b>SUB-TOTAL</b>				<b>R</b>	<b>-</b>
<b>6</b>		<b>PAINTING</b>	<b>Unit of measure</b>	<b>Qty</b>	<b>Rate/Unit</b>	<b>Total</b>	
	6.1	Supply semi-gloss (oil) paint for both dry walls and solid walls. Conduct painting works for all walls and ceiling including labors, materials and all required works. The works include repair of damaged walls, crack filling etc before application of paint. (Estimated area= 200 000 x 2100 mm)	sqm	450		R	-
		<b>SUB-TOTAL</b>				<b>R</b>	<b>-</b>
<b>7</b>		<b>ELECTRICAL</b>	<b>Unit of measure</b>	<b>Qty</b>	<b>Rate/Unit</b>	<b>Total</b>	
	7.1	Replace all lights in open area with LED lights - Ceiling LED (2x18W)	each	20		R	-
	7.2	Replace lights in offices with LED downlights	each	10		R	-
	7.3	Supply and install 3 pin-plugs at each open-plan desk (complete with cabling and trunking)	each	16		R	-
	7.4	Dimmable switches for the monitoring room facility. Each switch shall control the light of the three demarcations of the monitoring room.	each	3		R	-
		<b>SUB-TOTAL</b>				<b>R</b>	<b>-</b>
<b>8</b>		<b>PLUMBING</b>	<b>Unit of measure</b>	<b>Qty</b>	<b>Rate/Unit</b>	<b>Total</b>	
	8.1	Supply material required to re-position water supply and drainage system to a new kitchen position (as per office layout).	Lot	1		R	-
		<b>SUB-TOTAL</b>				<b>R</b>	<b>-</b>
<b>9</b>		<b>CARPENTRY WORK</b>	<b>Unit of measure</b>	<b>Qty</b>	<b>Rate/Unit</b>	<b>Total</b>	
	9.1	Remove kitchen cupboard and re-position it according to new office layout. Make provision to replace damaged doors and kitchen top	Lot	1		R	-
	9.2	Supply and install internal office doors as specified	each	7		R	-
		<b>SUB-TOTAL</b>				<b>R</b>	<b>-</b>
<b>10</b>		<b>AIR-CONDITIONING (SERVER ROOM)</b>	<b>Unit of measure</b>	<b>Qty</b>	<b>Rate/Unit</b>	<b>Total</b>	
	11.1	Supply and install 24000 BTU underceiling, inverter air conditioning complete with installation accessories, piping, brackets etc. (note that the only closest point where the condenser can be installed is 50m away from the server room). The two units will operate in alternative weeks. (both units must be of the same brand)	each	2		R	-
	11.2	Provide for regular interval maintenance (as per OEM recommended maintenance plan) for period of 1-year. The provision include supply of replacement parts as per maintenance schedule. Both units will be on warrantee for the duration of the maintenance period.	each	1		R	-

	11.3	Provide training to in-house air condition technician. Training to include the provision of maintenance manuals and maintenance checklist	LOT	1		R	-
	11.4	Supply and install ventilation industrial fans (complete with electrical installation) around the open plan area including chill room	each	3		R	-
		<b>SUB-TOTAL</b>				<b>R</b>	<b>-</b>
<b>11</b>		<b>BUDGETORY ALLOWANCE</b>	<b>Unit of measure</b>	<b>Qty</b>	<b>Rate/Unit</b>	<b>Total</b>	
		This amount can only be utilised based on site instruction from Armscor Project Manager)					180 000,00
		<b>SUB-TOTAL</b>				<b>R</b>	<b>180 000,00</b>
		<b>TOTAL - (All 11 Items)</b>					

## **ANNEXURE D: FLOOR PLAN**





BLOCK 4 LEVEL 1 - NEW DEMOLITION LAYOUT

APPROVED BY:

CLIENT SIGNATURE

PROJECT MANAGER

FACILITY MANAGER

GENERAL NOTES:

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL BUILDING CODE OF CANADA (NBC) AND THE NATIONAL ELECTRICAL CODE (NEC).  
2. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL MECHANICAL CODE (NMC) AND THE NATIONAL PLUMBING CODE (NPC).  
3. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) STANDARDS.  
4. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL SAFETY COUNCIL (NSC) STANDARDS.  
5. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL OCCUPATIONAL SAFETY AND HEALTH (OSHA) STANDARDS.  
6. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ENVIRONMENTAL PROTECTION AGENCY (EPA) STANDARDS.  
7. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL LABOR RELATIONS BOARD (NLRB) STANDARDS.  
8. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL TRANSPORTATION SAFETY BOARD (NTSB) STANDARDS.  
9. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ACADEMY OF SCIENCES (NAS) STANDARDS.  
10. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE NATIONAL ACADEMY OF ARTS AND LETTERS (NAAL) STANDARDS.



ARMSCOR  
1000 BROADWAY - SUITE 1000  
NEW YORK, NY 10001  
TEL: 212 512 1000  
FAX: 212 512 1001  
WWW.ARMSCOR.COM



BLOCK 4 LEVEL -1  
CYBER SECURITY

PROPOSED NEW  
LAYOUT

DATE	REVISION	BY	APP'D	SCALE
2022-01-14	SR			1:100
B4 L-1	10			100-01

