



an agency of the
Department of Arts and Culture

REQUEST FOR QUOTATION

RFQ Number	SAST/RFQ/2025/46/Maintenance of X-Ray Machine and Metal Detectors	RFQ validity period	120 days from closing date
Date issued	02/05/2025	Submission	RFQ@statetheatre.co.za
Closing date and time	13/05/2025 @11:00AM	Enquiries	RFQ@statetheatre.co.za

1. SUPPLY AND DELIVERY OF GOODS AS DESCRIBED BELOW: Maintenance of X-Ray Machines and Metal Detectors

ITEM DESCRIPTION	QUANTITIES
X-Ray Machine Improx	1
Handheld Metal detectors multizone	6
Walk-through metal detectors	2
Scope of work NB: The duration of the contract will be for 1 year and the service provider will be contacted on an as and when basis for the duration of the contract. The service provider will be required to inspect, repair and maintain the X-Ray Machine and Metal detectors on request for the duration of the contract	
Compulsory Site Inspection Time: 11:00am Date: 07 May 2025 Address: The South African State Theatre 320 Pretorius Street Stage Door Entrance Upon Arrival request for Johannes Mmako	

PRICING SCHEDULE		
Item description	Quantity	Call out fee per hour (uniform for all items)
X-Ray Machine Improx	1	
Handheld Metal detectors multizone	6	
Walk-through metal detectors	2	
NB: call out fee per hour must be the same(uniform) for all listed items		

- The bidder must submit references from previous or similar work upon request.

- The bidder must be available for virtual, or in-person meetings should any clarity be required on the bidder's submission.
- This RFQ will be evaluated in terms of 80/20 preference point system as prescribed by the Preferential Procurement Regulations, 2022.
- Late or incomplete submissions will not be accepted.
- Bidders are required to submit fully completed valid SANAS approved B-BBEE certificate or certified Sworn affidavit (**failure to submit a fully completed certificate will lead to loss of specific goals points**)
- The terms and conditions, and requirements of this RFQ are applicable to all transactions exceeding the value of R 2 000.00 (vat inclusive) but not exceeding the value of R1 000 000.00 (Vat inclusive).

2. EVALUATION PROCESS

2.1 STAGE 1: ADMINISTRATIVE REQUIREMENTS

NO.	Compulsory documents	Confirm submission (X)
1	Completed and signed Standard Bidding documents (SBD 4 & 6.1)	
2	Company registration documents	
3	ID copies of directors listed on the company registration document	
4	Proof of registration with CSD (attach copy)	
5	Valid SARS tax pin	
6	Share Certificate	
7	POPIA Consent form	
8	General Conditions of Contract -GCC	

2.2 STAGE 2: MANDATORY REQUIREMENTS

All bidders who do not submit Mandatory Requirements will be disqualified and will not be considered for further evaluation of the Price and Specific Goals Requirements

CRITERIA	Substantive evidence
Bidder to provide two contactable reference letters where maintenance of X-ray and metal detectors or similar service was performed in the last 5 years.	Provided 2 reference letters must have the following: <ul style="list-style-type: none"> • Company name of the bidder; • Description of the service provided • Name of the client. • The letter must be dated.

CRITERIA	Substantive evidence
	<ul style="list-style-type: none"> • Address of the client. • Contact details of client. • Signature of the client

Note: Failure to comply with all the mandatory requirements shall lead to disqualification.

2.3 STAGE 2: PRICE AND SPECIFIC GOALS

2.1.1 The Price quotation must be valid for a minimum of (120) days.

All bids that comply with the administrative requirements will be evaluated on Price and Specific goals, as follows:

CRITERIA	POINTS (TO BE UPDATED BASED ON THE MATTER OF PROCUREMENT)
Price	80
Specific goals**	20
TOTAL	100 points

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?
YES/NO

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned,
(name).....in submitting the
accompanying bid, do hereby make the following statements that I certify to be true and
complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder