



BID CLARIFICATION

Form No: RW SCM 00041 F

Revision: 03

Effective Date: 31 Jan 2023

Bid Number RW10401857/23R

Clarification Number 01

Enquiries: Tshepo Morare
Direct Line: Please direct all queries via e-mail
E-mail: tmore@randwater.co.za
Date: 15 June 2023

BID NUMBER [RW10401857/23R]

BID DESCRIPTION [APPOINTMENT OF RAND WATER'S PANEL OF LEGAL PRACTITIONERS FOR A PERIOD OF FIVE YEARS]

This clarification consists of [09] statements

Clarification questions	Responses
1. T2.2.16 – Project Risk Management Register for contract section – what is required?	1.Rand Water has identified risks associated with this Bid you need to complete Risk Response plan. Suppliers are required to rate the risks indicated on the risk matrix and further include other risks on the space provided, if any.
2.T2.2.17 – Penalty Table Page - We are required to agree to what is stated on the page by signing at the bottom of the page. The page has listed construction related items, are we required to sign this page?	2.Rand Water will have a specific penalty table for each engagement which Rand Water will have with the successful bidders on appointment. The parties should sign the one on the tender document consenting to the conditions therein contained.
3.Scope of Work Document, page 22 section 10 - This states the following: <u>The Service Level Agreement to be entered into between Rand Water and Legal Practitioners will include an obligation to provide workshops or training programmes to Rand Water's internal Legal Counsel.</u> Please grant us access to the Service Level Agreement (SLA).	3.This does not form part of the tender documents and will only be made available at engagement of the successful bidders.
4.Scope of Work Document, page 22 section 10 - How much training will we be required to provide?	4.The training will be provided for a year since each candidates will be seconded after completing Practical Legal Training/Practical

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<p>How many secondees will we need to take? Please clarify how the training programme process will work and will we be required to employ the secondees after the secondments programme?</p>	<p>Vocational Training with Legal Education & Development (LEAD). These candidates will not be seconded at the same time.</p> <ul style="list-style-type: none"> We normally take maximum of 5 law graduates per year for a period of 2 years (Rand Water has 11 law graduates at the moment). There are several law firms in our panel and we will second these graduates to different firms depending on whether such a firm will be handling matter(s) on behalf of Rand Water. Number may be one to two candidates but this is the arrangement which will be entered into with each firm handling matters on behalf of Rand Water Firms are not obliged to employ the candidates on completion of the programme. Employment will be at the discretion of each firm depending on the employment policy of each firm.
<p>5. On page 32 (screenshot included below), the tender requires a recruitment plan which should consist of unskilled/semi-skilled workers. Being a law firm, we do not employ unskilled or semi-skilled workers. Please advise on how we should proceed on this.</p>	<p>5. The referenced pages forms part of SED starting from pages 30 to 36 which is marked NOT APPLICABLE.</p>
<p>6. Can you please confirm if we are supposed to complete SBD 6.2 as we tendering for Legal Services?</p>	<p>6. Yes SBD 6.2 form needs to be completed.</p>
<p>7. Declaration of Insurances - We will be submitted a Bid on behalf of a newly registered incorporated company that is associated with the company currently registered, which was registered in 1995.</p> <ul style="list-style-type: none"> The new entity, has been registered to incorporate additional shareholders via a merger, which option is under consideration. Since the new company has not yet traded, we are unable to submit the following documents with the bid. 	<p>7. This aspect has been marked not applicable on the list of returnable documents. The only insurance applicable for the type of service is Fidelity Fund & Professional Indemnity.</p> <ul style="list-style-type: none"> The referenced document also makes reference to Letter of good standing from Department of Labour which is not applicable for professional services such as Panel of Legal Practitioners.

- Please advise of alternatives that can be submitted in light of this being a new company -

Page 29	T2.2.8	COID letter of good standing
Page 29	T.2.2.8	UIF / Labour letter of good standing

8. Further, with please confirm if we can comply with the following requirement by submitting reference letters for the current company

8. The letters of reference for the existing entity should suffice provided that the practitioners who handled the matters are the one whom the work done relates. Practitioners changes entities from time to time and entities changes names from time to time and what is required is the relevant experience.

9. May you kindly advise if the attached Scope of work document is to be read in conjunction with the Scope of work on the Request for Bid document page 64.

9. Yes, the scope on the bid document is a summary of the work to be undertaken. Annexure C2.3 Scope document is the detailed scope.

SIGNATURES

Buyer: Tshepo Morare

Sourcing Manager: Ntikane Radebe

Sign :

Sign :