

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 10 APRIL 2026

TDR128/2025/2026: APPOINTMENT OF CONSULTING ENGINEERS FOR VARIOUS MUNICIPAL INFRASTRUCTURE AND BUILDING PROJECTS

Tenders are hereby invited from Consulting Engineers to be appointed on a panel of engineers to provide Electrical, Mechanical, Structural & Civil Engineering, Environmental, Water & Sewage, Water and Sewerage treatment plant process Engineering, Project Management, Geotechnical, Transportation Engineering and Human Settlement for various projects in the Mossel Bay Municipal Area to be executed on behalf of the Mossel Bay Municipality for a period of three (3) years from 1 July 2026 to 30 June 2029.

Tenders must be submitted on the original documents and remain valid for one hundred and twenty (120) days after the closing date of the tender.

Enquiries pertaining to the specifications can be addressed as follows:

Mr. Hendrik Schoeman	(044) 606-5268	hschoeman@mosselbay.gov.za
Mr. Eric Louw (Water and Sanitation)	(044) 606-5270	elouw@mosselbay.gov.za
Mr. Morné Olivier (Electrical Services)	(044) 606-5083	molivier@mosselbay.gov.za
Mr. Jean Cox (Roads, Transport and Stormwater Services)	(044) 606-5252	jcox@mosselbay.gov.za
Mr. Lindilizwi Mngxekeza (Human Settlements)	(044) 606-5013	lmngxekeza@mosselbay.gov.za
Mr. Vuyisile Tshantshana	(044) 606-5275 -	vtshantshana@mosselbay.gov.za

Enquiries pertaining to the completion of the documents can be addressed to Ms Juanita Schutte who may be contacted at telephone (044) 606-5198 or e-mail at jschutte@mosselbay.gov.za.

A set of tender documents can be obtained at a non-refundable cost of R394.00 per set from Ms Juanita Schutte who may be contacted at telephone (044) 606-5198 or e-mail at jschutte@mosselbay.gov.za **OR** it can be obtained on our website at www.mosselbay.gov.za free of charge. If you require a hard copy of the tender document, payments must be made at the cashiers at the **Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside) or EFT (Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za)**, prior to collecting and proof of payment must be provided when collecting the tender document from the Supply Chain Management Offices, 101 Marsh Street, Mossel Bay.

A **compulsory information meeting** will take place at 11h00 on **Thursday, 19 March 2026 at the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay.**

ALL BIDDERS, including ALL THE PARTNERS OF A JOINT VENTURE MUST BE CIDB REGISTERED AND ATTEND THIS COMPULSORY MEETING.

BIDDERS (including all partners of a Joint Venture) WHO DID NOT ATTEND THE COMPULSORY INFORMATION MEETING AND SUBMIT A BID, WILL BE SEEN AS SUBMITTING A NON-RESPONSIVE BID.

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory information meeting as the Scope of Works, the Design and the Tender Specifications will be discussed

in detail along with the Execution phase expectations and possible amendments. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Prospective bidders that arrive 15 minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and he/she will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box at the Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay by not later than 12h00 on Thursday, 10 April 2026** or be posted to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

Bids will be pre-evaluated on the following functionality criteria and bids that score less than 80 out of 100 points for construction projects and less than 54 out of 67 points for non-construction projects will be considered as non-responsive:

Functionality criteria and weight:

1. Description of general quality criteria carrying a weight of a maximum of 60 points for construction projects and a maximum of 67 points for non-construction projects.
2. Description of Project Field Quality criteria carry a weight of a maximum of 20 points for construction projects.
3. Description of Project Specific Quality criteria carrying a weight of a maximum 10 points for construction projects.
4. Studies and Master plan carrying a weight of maximum of 10 points.

Responsive bids will be evaluated on the 80/20 or 90/10 Preference Points System. A maximum of 20 points (80/20 preference point system) or 10 points (90/10 preference point system) will be allocated for specific goals. 50% of the 20/10 points will be allocated in terms of a bidder's B-BBEE scorecard and other 50% of the 20/10 points will be for a bidder's locality.

The tender box will be emptied just after 12h00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on the Database.

**MR C PUREN
MUNICIPAL MANAGER**